

**Topics Tentatively Scheduled for Study Session Discussion
and
Topics Requested for Action at Future Business Meetings of the
Thirtieth Town Council of Highland**

This meeting will be convened as an in person meeting.

Topic: Town of Highland, IN - Town Council Study Session

Time: Immediately following the adjournment of the October 12, 2026 plenary meeting.

This meeting contributes to Agenda building for the plenary meeting. Please, also be aware of the running enrolled list of matters that are likely for the plenary meeting, subject to review by the municipal executive. By practice and local ordinance, study sessions are distinguished from plenary (regular business) meetings of the Town Council "as they shall be conducted with less formality and with no votes or final actions of a dispositive nature unless provided otherwise by proper notice, pursuant to IC [5-14-1.5](#) et seq." (Confer HMC Section 2.05.130(3))

**Pursuant to Enrolled House Bill 1167, this meeting is convened as an in person meeting and live streamed to the Town of Highland Facebook. Facebook permits the public to observe and record the proceedings but allows no interaction between and among the Town Council and members of the public. The public is able to participate in person. If you are in the audience and unwilling to be recorded and live streamed, we ask you to depart the meeting now, otherwise your continued presence in the meeting is your consent to be recorded and live streamed.

x. Discussion: 2026 Appointments:

Executive Appointments

- *Statutory Boards and Commissions*
- *Legislative Appointments*
- *Regional Statutory Appointments*

Home Rule Commissions or Boards

The Town of Highland acknowledges its responsibility to comply with the American with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, etc.) for participation in or access to Municipal sponsored public programs, services and or meetings, the Town of Highland requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and or meeting. To make arrangements, contact the ADA Coordinator for the Town of Highland at (219) 972-7595.

1. **Main Street Bureau Board:** (17) appointments to be made by the Town Council. *(Note: Current Appointees are: Diane Barr-Roumbus, James Roumbus, Sandy McKnight, Al Simmons, Sandy Ray, Ben Tomera, and Desiree Biro, term ending 1st Monday January 2027). Term is for two (2) years.*

Regional Statutory Commissions or Boards

Home Rule Commissions

x. Discussion: Request for Funding and Authorization—Fire Station Generator
Replacements – \$150,000

- (2) Purchases Between \$50,000 and \$150,000. The solicitation may include a requirement that an offeror provide evidence of financial responsibility. If evidence of financial responsibility is required, the solicitation must indicate the kind of evidence that will be acceptable. If a bond or certified check is required, it may not exceed 10 percent of the estimated cost of the purchase.
- (3) Purchases Over \$150,000. The solicitation shall include a requirement that an offeror provide evidence of financial responsibility and must indicate the kind of evidence that will be acceptable. If a bond or certified check is required, it may not exceed 10 percent of the estimated cost of the purchase.

(H) Purchases Valued at More Than \$150,000.

- (1) A purchasing agent shall follow the procedure described in this subsection in awarding a contract for supplies, unless another purchasing method is required or authorized by law.
- (2) A purchasing agent shall issue an invitation for bids. An invitation for bids must include a purchase description; all contractual terms and conditions that apply to the purchase; and a statement of the evaluation criteria that will be used, including any of the following:
 - (a) Inspection.
 - (b) Testing.
 - (c) Quality.
 - (d) Workmanship.
 - (e) Delivery.
 - (f) Suitability for a particular purpose.
 - (g) The requirement imposed under IC 5-22-3-5.
 - (h) The time and place for opening the bids.
 - (i) A statement concerning whether the bid must be accompanied by a certified check or other evidence of financial responsibility that may be imposed in accordance with rules or policies of the governmental body.
 - (j) A statement concerning the conditions under which a bid may be canceled or rejected in whole or in part as specified under IC 5-22-18-2.
- (3) Evaluation criteria that will affect the bid price and be considered in the evaluation for an award must be objectively measurable.
- (4) Only criteria specified in the invitation for bids may be used in bid evaluation.

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- x. Discussion: **Proposed Ordinance No. 1863:** An Ordinance to Waive dumping fees at the Town Garage for activities undertaken in consequence of the Storm Event of August 11, 2026.
- x. Discussion: **Revisit Ordinance No. 1626-A:** An Ordinance To Amend Section 5.05.050 of the Highland Municipal Code Regarding Business License Fees, All Pursuant To IC 36-1-5 Et Seq.
- x. Discussion: **Proposed Works Board Order No. 2026-22:** An Order authorizing and approving an Agreement between Medium Shot Media and the Town of Highland to perform Professional Communications and Media Support Services for the Municipality.
- x. Discussion: Agreement with Medium Shot Media
(Attorney Reed to review)
- x. Discussion: Proposed Ordinance No. 1857: An Ordinance to Prohibit the Commercial Use of Public Records from Electronic Data Storage Systems.
- x. Discussion: Proposed Ordinance No. 1839 – Violations Bureau Payable Fines
*can be considered once the fines are determined for e-bikes and e-scooters.
- x. Discussion: Lamar Grant of License Agreement
(Attorney Reed in discussion with Shawn Pettit of Lamar Advertising)
- x. Discussion: Chapter 15.55 Flood Control Damage
Building area would be counted as grass type of surface for storm water runoff. Would
- x. Discussion: Chapter 9.55 Nuisances Councilor Robertson to introduce an amendment

Plenary Business Meeting of Monday October 26, 2026

- Minutes of the Meeting of Monday, October 12, 2026.
- Accounts Payable Voucher
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