MINUTES OF THE REGULAR PUBLIC METTING
BOARD OF SANITARY COMMISSIONERS
TUESDAY MARCH 17, 2026

The Board of Sanitary Commissioners of the Sanitary District of Highland convened in a study session immediately before the Regular Public Meeting at 6:30 p.m. on Tuesday, March 17, 2026 with Commissioner DeGuilio-Fox presiding, at Public Works, 8100 Kennedy Ave, Highland, Indiana, in order to discuss the final agenda of the regular meeting.

Silent Roll Call: Commissioners Kathy DeGuilio-Fox, John Bach, Dave Jones, Greg Cieslak and Richard Garcia. Also present were Mark Knesek, Public Works Director, Robert Tweedle, Attorney and George Georgeff.

1. Mark Knesek updated the commission on a grant with the Army Corp of Engineers. Soil borings will be needed. He spoke to HSD they will be here at our next study session.

2. Robert Tweedle updated with communications with City of Hammond and financial planning updates.

3. George Georgeff updated the commission on the force main issue on First Street with Highland Body Shop.

Study Session ended at 6:45.

At 6:45 the Regular Meeting of the Board of Sanitary Commissioners of the Sanitary District of Highland convened with Commissioner DeGuilio-Fox presiding, at Public Works, 8100 Kennedy Ave, Highland, Indiana. The Regular Public meeting was opened with the Pledge of Allegiance to the United States of America.

Roll Call: Commissioners Kathy DeGuilio-Fox, John Bach, Dave Jones, Greg Cieslak and Richard Garcia. Also present were Mark Knesek, Public Works Director, and Robert Tweedle, Attorney.

The minutes from February 17, 2026, public meeting are approved.

Special Order: None

Communications: None

General Order and Unfinished Business:

1. **SANITARY DISTRICT OF HIGHLAND**
   BOARD OF SANITARY COMMISSIONERS
   CAPITAL BUDGET RESOLUTION NO. 2026-03

   A RESOLUTION ESTABLISHING THE 2026 CAPITAL PROJECT BUDGET OF THE SANITARY DISTRICT TO BE PAID FROM ITS SEWAGE WORKS IMPROVEMENT FUND

Commissioner Garcia made a motion to accept Resolution 2026-03. Commissioner Jones seconded. Upon a roll call vote there were five (5) affirmations and no (0) negatives. The motion passes.

SANITARY DISTRICT OF HIGHLAND
BOARD OF SANITARY COMMISSIONERS
CAPITAL BUDGET RESOLUTION NO. 2026-03

A RESOLUTION ESTABLISHING THE 2026 CAPITAL PROJECT BUDGET OF THE SANITARY DISTRICT TO BE PAID FROM ITS SEWAGE WORKS IMPROVEMENT FUND

Whereas, The Sanitary District of Highland is governed by its Board of Sanitary Commissioners, pursuant to the provisions of IC 36-9-25 et seq.; and

Whereas, IC 36-9-25-9 specifically provides that the Board of Sanitary Commissioners shall manage and control all works of the district and may purchase, acquire, construct, reconstruct, operate, repair and maintain all sewage works; and

Whereas, The Board of Sanitary Commissioners in performing its duties, may adopt resolutions, rules and by-laws that are necessary to carry out the provisions of IC 36-9-25 including repealing or amending them consistent with the Sanitary District Law; and

Whereas, The Board of Sanitary Commissioners in performing its duties, now determines that passage and adoption of a Capital Budget Resolution establishing a Capital Budget to be paid from funds of the Sanitary District to be necessary for the sound management and control of the sewage works and performing its duty to construct, reconstruct, operate, repair, and maintain all sewage works.

Now, Therefore Be it Resolved by the Board of Sanitary Commissioners of the Sanitary District of Highland, Lake County, Indiana, as follows:

Section 1. That for the Capital expenses as hereinafter identified of said District, the following allowances for the identified sums of money are hereby fixed and ordered set apart for the purposes herein specified to be paid from Sanitary District Sewage Works Improvement Fund:

36850 Inflow/Infiltration Repair/Rehab $1,007,306.63

Section 2. That the Municipal Fiscal Officer is instructed and authorized to assign such accounts and establish such financial reporting methodology as to permit the regular review of the Capital expenses herein identified as compared to the budgeted amounts and to otherwise carry out the objects and purposes of this resolution;

Section 3. That the Superintendent of the Sanitary District is instructed and authorized to prepare accounts payable for projects identified herein in such a manner as to support and permit the regular review of the Capital expenses herein identified as compared to the budgeted amounts and to otherwise carry out the objects and purposes of this resolution;

Section 4. That there shall be no capital expenditure for the identified projects in excess of the amounts fixed by this resolution without express action by the Board of Sanitary Commissioners, revising the amount fixed and authorizing the additional allowance amount;

Section 5. That any prior Capital Budget duly adopted by resolution and as amended from time to time is hereby repealed and replaced to include the Capital expenses identified herein;

Section 6. That this Resolution shall be effective immediately upon its passage and adoption by the Board of Sanitary Commissioners and may be amended or repealed by subsequent resolution duly passed and adopted.

Duly Adopted, Resolved and Ordered by the Board of Sanitary Commissioners of Highland, Lake County, Indiana, this 17th day of March, 2026. Having been passed by a vote of five (5) for and none (0) opposed.

THE SANITARY DISTRICT OF HIGHLAND
BY ITS BOARD OF COMMISSIONERS:

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Kathy DeGuilio-Fox, President

Attest:

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David Jones, Secretary of the Board of Sanitary Commissioners
Sanitary District of Highland

2. **SANITARY DISTRICT OF HIGHLAND**
Board of Sanitary Commissioners
Resolution No. 2026-04

A RESOLUTION AUTHORIZING AND APPROVING A CHANGE ORDER TO THE CONSTRUCTION CONTRACT WITH INSITUFORM TECHNOLOGIES USA, LLC, FOR THE 2025 CURED-IN-PLACE PIPE LINING OF SANITARY SEWERS PROJECT

Commissioner Garcia made a motion to accept Resolution 2026-03. Commissioner Bach seconded. Upon a roll call vote there were five (5) affirmations and no (0) negatives. The motion passes.

SANITARY DISTRICT OF HIGHLAND
Board of Sanitary Commissioners
Resolution No. 2026-04

A RESOLUTION AUTHORIZING AND APPROVING A CHANGE ORDER TO THE CONSTRUCTION CONTRACT WITH INSITUFORM TECHNOLOGIES USA, LLC, FOR THE 2025 CURED-IN-PLACE PIPE LINING OF SANITARY SEWERS PROJECT

Whereas, The Sanitary District of Highland is governed by its Board of Sanitary Commissioners, pursuant to the provisions of IC 36-9-25 et seq.; and

Whereas, IC 36-9-25-9 specifically provides that the Board of Sanitary Commissioners shall manage and control all works of the district and may purchase, acquire, construct, reconstruct, operate, repair and maintain all sewage works; and

Whereas, The Board of Sanitary Commissioners in performing its duties, may adopt resolutions, rules and by-laws that are necessary to carry out the provisions of IC 36-9-25 including repealing or amending them consistent with the Sanitary District Law; and

Whereas, The Sanitary District of Highland (District), through its Board of Sanitary Commissioners, had heretofore on April 15, 2025, adopted Resolution No. 2025-07, A Resolution, Offering, Authorizing and Approving an Extension to the Contract for the Annual Service Agreement to Insituform Technologies USA, LLC (Insituform) for Cured-In-Place Pipe (CIPP) Lining of Sanitary Sewers through December 31, 2025; and

Whereas, The District had determined to commit funding annually to rehabilitate the sanitary sewer collection system through CIPP lining in order to correct structural issues and reduce the impact of storm water infiltration into the sanitary sewer system as identified by the RedZone Robotics, Incorporated (RedZone) YES Program; and

Whereas, NIES Engineering, Incorporated (NIES) had compiled a list of sanitary sewers to be lined in 2025, based on preliminary results from Phase Two (81st Street Basin) of the RedZone YES Project, with an aggregated itemized cost in the amount of Nine Hundred Ninety-nine Thousand Nine Hundred Seventy-seven Dollars and 06/100 Cents ($999,977.06) and issued a Purchase Order, in said amount, to Insituform to complete the work; and

Whereas, during the course of construction of the Project, it has become necessary to change or alter the original specifications and/or item quantities of the project; and

Whereas, NIES Engineering, Inc., a licensed engineer performing construction engineering services on the Project, has specifically identified and presented Change Order No. 1, attached herewith, which details the changes and alterations to the Project which have a net increase in the contract amount of Seven Thousand Three Hundred Six Dollars and 63/100 Cents ($7,306.63); and

Whereas, The Sanitary District of Highland, through its Board of Sanitary Commissioners, now desires to approve and authorize the Change Order as described.

Now, Therefore Be it Resolved by the Board of Sanitary Commissioners for the Sanitary District of Highland, Lake County, Indiana, as follows:

Section 1. That Change Order No. 1 to the construction contract between Insituform Technologies USA, LLC and the Sanitary District of Highland for the 2025 CIPP Lining of Sanitary Sewers Project, as prepared by NIES Engineering, Inc., a licensed professional engineer performing construction engineering services on the Project, is hereby approved and authorized in each and every respect;

Section 2. That Change Order No. 1 increases the original contract amount by Seven Thousand Three Hundred Six Dollars and 63/100 Cents ($7,306.63), bringing the total value of the contract to One Million Seven Thousand Two Hundred Eighty-three Dollars and 69/100 Cents ($1,007,283.69);

Section 3. That the President of the Sanitary District of Highland be authorized to execute the Change Order with his signature;

Duly Adopted, Resolved and Ordered by the Board of Sanitary Commissioners of Highland, Lake County, Indiana, this 17th day of March, 2026. Having been passed by a vote of five (5) in favor and none (0) opposed.

THE SANITARY DISTRICT OF HIGHLAND
BY ITS BOARD OF COMMISSIONERS:

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Kathy DeGuilio-Fox, President

Attest:

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David Jones, Secretary

3. SANITARY BOARD OF COMMISSIONERS
RESOLUTION NO. 2026-05

A RESOLUTION APPROVING AND AUTHORIZING AN AGREEMENT BETWEEN THE INDIANA DEPARTMENT OF TRANSPORTATION (INDOT) AND THE SANITARY DISTRICT OF HIGHLAND TO PERFORM STREET SWEEPING ON U.S. ROUTE 41 (INDIANAPOLIS BOULEVARD) FOR THE PERIOD JULY 1, 2025 THROUGH JUNE 30, 2029

Commissioner Bach made a motion to accept Resolution 2026-03. Commissioner Garcia seconded. Upon a roll call vote there were five (5) affirmations and no (0) negatives. The motion passes.

SANITARY BOARD OF COMMISSIONERS
RESOLUTION NO. 2026-05

A RESOLUTION APPROVING AND AUTHORIZING AN AGREEMENT BETWEEN THE INDIANA DEPARTMENT OF TRANSPORTATION (INDOT) AND THE SANITARY DISTRICT OF HIGHLAND TO PERFORM STREET SWEEPING ON U.S. ROUTE 41 (INDIANAPOLIS BOULEVARD) FOR THE PERIOD JULY 1, 2025 THROUGH JUNE 30, 2029

Whereas, The State of Indiana, Department of Transportation (INDOT), has operational and maintenance responsibilities for U.S. Route 41 (Indianapolis Boulevard) through the Town of Highland; and

Whereas, As a part of that responsibility, has determined that US 41 requires periodic street sweeping (two times per year) as a "Housekeeping" Best Management Practice (BMP) in order to keep the highway clean and minimize the amount of debris that is discharged to the receiving streams, all pursuant to 327 IAC 15-13-14 (Rule 13); and

Whereas, INDOT has offered and the Town of Highland has agreed to enter into an Agreement for street sweeping services to be performed by the Town of Highland Department of Public Works for 6.2 miles of curb length and 2.1 miles of median length along US41, through the Town of Highland, two (2) times per year; and

Whereas, The INDOT has offered and prepared a Sweeping Services Agreement, attached hereto and made a part of this Resolution, for sweeping services to be performed by the Town of Highland for fees to be charged and billed annually over the next four (4) years to the INDOT in the amount of $2,988.00 per year, for the total contract amount of $11,952.00 during the term of the Agreement; and

Whereas, the Sanitary District Board of Commissioners, pursuant to §3.05.030(E) of the HMC, serves as purchasing agency for the Department of Public Sanitation; and

Whereas, the Service agreement is for a period greater than 0ne (1) year in duration and pursuant to §3.05.040 of the HMC requires the express approval of the purchasing agency; and

Whereas, The Sanitary District of Highland, through its Board of Sanitary Commissioners, now desires to approve the Agreement, pursuant to the terms set forth therein, for services described herein.

Now, Therefore Be it Resolved by the Board of Sanitary Commissioners for the Sanitary District of Highland, Lake County, Indiana, as follows:

Section 1. That the Street Sweeping Services Agreement, (incorporated by reference and made a part of this Resolution) between the State of Indiana, Department of Transportation and the Sanitary District of Highland is hereby approved, adopted, and ratified in each and every respect;

Section 2. That the terms and charges under the agreement for Street Sweeping Services in the amount of Eleven Thousand, Nine Hundred Fifty-two Dollars and No Cents ($11,952.00), paid annually in the amount of Two Thousand Nine Hundred Eighty-eight Dollars and No Cents ($2,988.00), is found to be reasonable and fair;

Section 3. That the President of the Sanitary District of Highland be authorized to execute the Agreement with his signature as attested thereto by Secretary of the Sanitary District of Highland.

Duly Adopted, Resolved and Ordered by the Board of Sanitary Commissioners of Highland, Lake County, Indiana, this 17th day of March 2026. Having been passed by a vote of five (5) for and none (0) opposed.

THE SANITARY DISTRICT OF HIGHLAND
BY ITS BOARD OF COMMISSIONERS:

____
Kathy Deguilio-Fox, President

Attest:

____
David Jones, Secretary

New Business: None

Reports: None

Comments from the Commissioners: None

Business from the floor: None

Claims:

6201	SEWAGE OPERATING	$ 350,927.37
6206	SEWAGE CASH RESERVE	$ 35,000.00
6601	SANITARY OPERATION	$ 240,158.89
	Total	$ 626,086.26

Commissioner Jones motioned to approve the docket. Commissioner Cieslak seconded. Upon a roll call, there were five (5) affirmatives and no (0) negatives. The motion passes.

Next Meeting: The next meeting will be a study session to be held at 6:30 p.m. on Tuesday April 7, 2026. The next regularly scheduled Public Meeting will be held Tuesday, April 21, 2026, immediately following a study session at 6:30 p.m.

Adjournment: There being no other business to come before the Board of Sanitation Commissioners, Commissioner DeGuilio-Fox moved to adjourn. Upon a voice vote, the meeting was adjourned at 6:55 pm.

Respectfully Submitted, Denise Beck, Recording Secretary