

**ENROLLED MINUTES OF THE
HIGHLAND WATER WORKS BOARD OF DIRECTORS
THURSDAY, NOVEMBER 20, 2025**

Special Meeting: The Highland Water Works Board of Directors met in a Special Plenary Session on Thursday, November 20, 2025, in the meeting room of the Highland Public Works Building, 8001 Kennedy Ave., Highland, Indiana. President Smith opened the meeting at 6:30 p.m., with no study session. The meeting was opened with the Pledge of Allegiance. The minutes were recorded by Kim Webb, Recording Secretary.

Roll Call: Present on roll call were Directors George A. Smith, Rick Volbrecht, Larry Kondrat, Peggy Phillips, and Bernie Zemen. A quorum was present. Also present were Derek Snyder, NIES Engineering, George Georgeff, Town Council; Robert Tweedle, Board Attorney; and Kim Webb, Recording Secretary.

Minutes: President Smith asked if there were any corrections to the Minutes of the Regular Plenary Meeting of October 23, 2025, as prepared and posted. Director Volbrecht moved to approve the Minutes of the October 23, 2025, meeting. Director Zemen seconded. Upon a voice vote, there were (5) affirmations and no negatives. The motion passed.

Special Orders: None.

Communications: None.

Comments from the Public or Visitors (Limited to Matters on the Agenda): None.

Reports:

1. Water Works Superintendent – Kim Webb reported to the Board that ME Simpson is currently performing hydrant flow testing and flushing.
2. Water Works Attorney – None.
3. Water Works Engineer – Derek Snyder updated the Board on the 4th Pl East/West Alley Water Main Project. Grimmer has not been able to get the water main to pass yet due to deflection of some joints.

In Terrace Estates, 2 corners where Public Works crews had to tear out sidewalk ramps to replace valve bonnet bolts will need to be replaced and will be funded by the Water Works Board.

4. Fire Department – None.

Unfinished Business and General Orders: None.

New Business: None.

Business from the Floor: None.

Comments from the Directors on any Item of Interest to the Directors: None.

Claims:

Per the docket in the amount of:

6101	Water Operating	\$326,545.21
6102	Water Works District	\$0.00
6104	Consumer Deposits	\$0.00
6105	Water Improvement	\$40,984.10
6108	Water Capital	\$0.00
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Total		\$367,529.31

Director Volbrecht moved to approve the claims per the November 20, 2025, docket in the amount of \$367,529.31. Director Phillips seconded. Upon a roll call vote, there were (5) affirmations and no negatives. The motion passed.

Next Meeting:

The next Special Plenary Meeting will be held in-person at the Town of Highland, Public Works Department, located at 8001 Kennedy Ave., on Thursday, December 18, 2025, at 6:30 p.m.

Adjournment: With no other business to come before the Board of Water Works Directors, the meeting was adjourned.

Meeting Adjourned at 6:42 p.m.

Respectfully Submitted,

Kim Webb, Recording Secretary