

**ENROLLED MINUTES OF THE  
HIGHLAND WATER WORKS BOARD OF DIRECTORS  
THURSDAY, OCTOBER 23, 2025**

**Regular Meeting:** The Highland Water Works Board of Directors met in a Regular Plenary Session on Thursday, October 23, 2025, in the meeting room of the Highland Public Works Building, 8001 Kennedy Ave., Highland, Indiana. President Smith opened the meeting at 6:40 p.m., with no study session. The meeting was opened with the Pledge of Allegiance. The minutes were recorded by Mark Knesek, Acting Recording Secretary.

**Roll Call:** Present on roll call were Directors George A. Smith, Rick Volbrecht, Larry Kondrat, and Bernie Zemen. Director Kondrat arrived at 6:45 p.m. Director Phillips was absent with prior notice given. A quorum was present. Also present were Mark Knesek, Public Works Director; Ed Dabrowski, IT Director; George Georgeff, Town Council; Glenn Schlessler, Fire Department; and Robert Tweedle, Board Attorney.

**Minutes:** President Smith asked if there were any corrections to the Minutes of the Regular Plenary Meeting of September 25, 2025, as prepared and posted. Director Volbrecht moved to approve the Minutes of the September 25, 2025, meeting. Director Zemen seconded. Upon a voice vote, there were (3) affirmations and no negatives. The motion passed.

**Special Orders:** None.

**Communications:** Discussion from the IT Director regarding additional funds needed to upgrade from the current on-site server software to a cloud-based version.

**Comments from the Public or Visitors (Limited to Matters on the Agenda):** None.

**Reports:**

1. Water Works Superintendent – No report.
2. Water Works Attorney – Robert Tweedle informed the Board that he has not received confirmation from the Town of Dyer on the approval of the Water Transport Fee. He will continue to follow up with them.
3. Water Works Engineer – Report given via email to Director Smith.
4. Fire Department – The Fire Chief reported to the Board that the ISA report was submitted and that the water system is a large portion of the scoring for the report. The report can take up to 180 days to process but it is anticipated that the scores will increase due to upgrades to the water infrastructure over the past 5 years.

**Unfinished Business and General Orders:**

1. An action to approve Pay Request No. 1 for the 4<sup>th</sup> Place East & West Alley Water Main Replacement Project in the amount of \$378,755.50 (\$398,690.00 less \$19,934.50 retainage)

to Grimmer Construction, Inc. Director Volbrecht moved to approve the action. Director Zemen seconded. Upon a roll call vote, there were (4) affirmations and no negatives. The motion passed.

**New Business:** None.

**Business from the Floor:** None.

**Comments from the Directors on any Item of Interest to the Directors:** None.

**Claims:**

Per the docket in the amount of:

6101	Water Operating	\$601,548.10
6102	Water Works District	\$0.00
6104	Consumer Deposits	\$0.00
6105	Water Improvement	\$431,440.30
6108	Water Capital	\$0.00
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Total		\$1,032,988.40

Director Volbrecht moved to approve the claims per the October 23, 2025, docket in the amount of \$1,032,988.40. Director Zemen seconded. Upon a roll call vote, there were (4) affirmations and no negatives. The motion passed.

**Next Meeting:**

The next Regular Plenary Meeting will be held in-person at the Town of Highland, Public Works Department, located at 8001 Kennedy Ave., on Thursday, November 20, 2025, at 6:30 p.m.

**Adjournment:** With no other business to come before the Board of Water Works Directors, the meeting was adjourned.

Meeting Adjourned at 7:22 p.m.

Respectfully Submitted,

Kim Webb, Recording Secretary