

**ENROLLED MINUTES OF THE
HIGHLAND WATER WORKS BOARD OF DIRECTORS
THURSDAY, SEPTEMBER 25, 2025**

Regular Meeting: The Highland Water Works Board of Directors met in a Regular Plenary Session on Thursday, September 25, 2025, in the meeting room of the Highland Public Works Building, 8001 Kennedy Ave., Highland, Indiana. President Smith opened the meeting at 6:30 p.m., with no study session. The meeting was opened with the Pledge of Allegiance. The minutes were recorded by Kim Webb, Recording Secretary.

Roll Call: Present on roll call were Directors George A. Smith, Rick Volbrecht, Larry Kondrat, Bernie Zemen, and Peggy Phillips. A quorum was present. Also present were Mark Knesek, Public Works Director; Derek Snyder, NIES Engineering, George Georgeff, Town Council; Mike Pipta, Fire Department; Robert Tweedle, Board Attorney; nine (9) Government students from Munster High School; and Kim Webb, Recording Secretary.

Minutes: President Smith asked if there were any corrections to the Minutes of the Regular Plenary Meeting of August 28, 2025, as prepared and posted. Director Volbrecht moved to approve the Minutes of the August 28, 2025, meeting. Director Zemen seconded. Upon a voice vote, there were (5) affirmations and no negatives. The motion passed.

Special Orders: None.

Communications: None.

Comments from the Public or Visitors (Limited to Matters on the Agenda): The nine (9) Government students from Munster High School individually introduced themselves to the Board.

Reports:

1. Water Works Superintendent – Mark Knesek informed the Board that Go Painters have completed the three-year agreement for hydrant blasting and painting.
2. Water Works Attorney – Robert Tweedle discussed Resolution No. 2025-14, which is scheduled to be considered under Unfinished Business and General Orders.
3. Water Works Engineer – Derek Snyder updated the Board on the 4th Pl East/West Alley Water Main Replacement project. The pipe has been pulled in the middle alley and the north section of the extension. By the end of the day tomorrow, one-quarter of the pipe should be in the ground.
4. Fire Department – The annual Highland Fire Department Open House is scheduled for Saturday, October 4, 2025, from 11 a.m. to 3 p.m. at the Central Fire Station.

Unfinished Business and General Orders: None.

1. Water Works District of Highland
Board of Directors
Resolution No. 2025-14

A Resolution approving a Water Transport Fee Agreement between the Town of Highland Water Works Department and the Town of Dyer Utility Board, pertaining to the wholesale purchase of potable water. Director Volbrecht moved to approve Resolution No. 2025-14. Director Phillips seconded. Upon a roll call vote, there were (5) affirmations and no negatives. The motion passed.

**HIGHLAND DEPARTMENT OF WATER WORKS
WATER WORKS BOARD OF DIRECTORS
RESOLUTION No. 2025-14**

A RESOLUTION APPROVING A WATER TRANSPORT FEE AGREEMENT BETWEEN THE TOWN OF HIGHLAND WATERWORKS DEPARTMENT AND THE TOWN OF DYER UTILITY BOARD, PERTAINING TO THE WHOLESALE PURCHASE OF POTABLE WATER.

WHEREAS, The Town Council as Legislative Body of the Municipality passed an Ordinance adopting the provisions of IC 8-1.5-4 establishing a department of waterworks controlled by a board of directors;

WHEREAS, The aforementioned Chapter incorporates the provisions of IC 8-1.5-3-4 entitled *Powers and Duties*, making it applicable to departments of waterworks, indicating that for the purposes set forth in those statutes, the board of directors serves as both the governing board and the municipal legislative body;

WHEREAS, Section 12.05.060 (A) of the Highland Municipal Code The Board of Directors has general supervisory powers over the waterworks;

WHEREAS, Section 12.05.060 (B) of the Highland Municipal Code Authorizes the Board of Waterworks Directors to purchase by contract electricity, water, gas, power, or any other commodity or service, for the purpose of furnishing the commodity or service to the patrons of the municipally owned utility or to the municipality itself;

WHEREAS, The Town of Highland through its Department of Water works entered into a water purchase agreement with the City of Hammond Waterworks Department through which the City of Hammond Waterworks Department will provide an adequate supply of Lake Water to serve the Town of Highland's water users, it being understood that water users shall include residential, commercial, and industrial users located within the territorial limits of the Town;

WHEREAS, It is understood that Town of Highland through its Department of Water works may also supply Lake Water to the Town of Dyer;

WHEREAS, The Town of Dyer, Indiana is an operator of municipal utilities, including of water works, by its duly authorized Utility Board, which is organized and existing under and by virtue of the laws of the State of Indiana;

WHEREAS, The City of Hammond Waterworks Department is a municipal utility organized and existing under and by virtue of the laws of the State of Indiana;

WHEREAS, The City of Hammond Waterworks Department is authorized by law to enter into contracts for a term of up to twenty (20) years and to resell Lake Water at a point of delivery within its city limits to municipal water users;

WHEREAS, The Town of Highland through its Department of Waterworks is authorized by law to enter into contracts for a term of up to twenty

(20) years and to resell Lake Water at a point of delivery within its city limits to municipal water users;

WHEREAS, on August 26, 2021, the Town of Highland through its Department of Waterworks, The Town of Dyer through its Department of Waterworks and City of Hammond Waterworks Department entered into a water purchase agreement (“Agreement”) to supply the Town of Dyer with Lake Water and for the Town of Dyer to obtain transportation of Lake Water from the Town of Highland;

WHEREAS, on August 10, 2023, the parties to the Agreement approved a First Amendment to the Agreement;

WHEREAS, the First Amendment to the Agreement established a three (3) year transport fee for Highland to transport Lake Water purchased from the City of Hammond Waterworks Department to the Town of Dyer;

WHEREAS, the Town of Highland and the Town of Dyer agreed to review the transport fee and establish an updated, three (3) year transport fee prior to expiration of the prior three (3) year period.

WHEREAS, The Town of Highland and the Town of Dyer desire to enter into an agreement to establish a transport fee for the succeeding three (3) year period. **NOW, THEREFORE BE IT HEREBY RESOLVED** by the Board of Waterworks Directors of the Waterworks District and the Department of Waterworks of the Town of Highland, Lake County, Indiana as follows:

Section 1. That the Board of Waterworks Directors as the governing body of the Waterworks District and the Department of Waterworks of the Town of Highland hereby adopts and approves the Agreement between the Town of Highland through its Waterworks Department and the Town of Dyer, through its Utility Board establishing a three (3) year water transport fee for Highland to transport Lake Water purchased from the City of Hammond Waterworks Department to the Town of Dyer, as an exhibit affixed to this resolution, for the wholesale sale of potable water for the benefit of the Town of Dyer;

Section 2. That the proper officials, agents and employees of the Town are hereby authorized and directed to take such further action as they may deem necessary or appropriate to perform all obligations and commitments of the Town in accordance with the provisions of the Agreement, provided it is approved by the all the required proper governing authorities;

Section 3. That the Board of Waterworks Directors authorizes the Utility Superintendent to retain a copy of this resolution and exhibit for the files of the utility, and to transmit a copy of this resolution as information to the Highland Town Council, the Town Clerk-Treasurer and the Town of Dyer to evidence its approval and adoption;

DULY RESOLVED and ADOPTED this 25th Day of September 2025 by the Board of Waterworks Directors of the Waterworks District and the Department of Waterworks of the Town of Highland, Lake County, Indiana, having been passed by a vote of 5 in favor and 0 opposed.

**WATERWORKS BOARD of DIRECTORS
TOWN of HIGHLAND, INDIANA**

/s/ George A. Smith, President

Attest:

/s/ Richard E. Volbrecht, Jr., Secretary

AGREEMENT BETWEEN THE TOWN OF DYER, INDIANA AND THE DEPARTMENT OF WATERWORKS OF THE TOWN OF HIGHLAND, INDIANA TO ESTABLISH A THREE-YEAR WATER TRANSPORT FEE FOR HIGHLAND TO TRANSPORT LAKE WATER PURCHASED FROM THE CITY OF HAMMOND WATERWORKS DEPARTMENT TO THE TOWN OF DYER

New Business: None.

Business from the Floor: Mark Knesek read aloud a communication from the IT Director informing the Board of additional cost associated with transitioning the current on-site software server to a cloud-based version.

Comments from the Directors on any Item of Interest to the Directors: Director Volbrecht noted that summer utility rates will conclude with the meter reading conducted in October.

Director Phillips inquired about the delivery of the new Utility Van. Delivery is expected sometime next week.

Claims:

Per the docket in the amount of:

6101	Water Operating	\$242,761.62
6102	Water Works District	\$98,253.98
6104	Consumer Deposits	\$107.92
6105	Water Improvement	\$59,516.36
6108	Water Capital	\$0.00
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Total		\$400,639.88

Director Volbrecht moved to approve the claims per the September 25, 2025, docket in the amount of \$400,639.88. Director Zemen seconded. Upon a roll call vote, there were (5) affirmations and no negatives. The motion passed.

Next Meeting:

The next Regular Plenary Meeting will be held in-person at the Town of Highland, Public Works Department, located at 8001 Kennedy Ave., on Thursday, October 23, 2025 at 6:30 p.m.

Adjournment: With no other business to come before the Board of Water Works Directors, the meeting was adjourned.

Meeting Adjourned at 6:52 p.m.

Respectfully Submitted,

Kim Webb, Recording Secretary