

AGENDA
HIGHLAND WATER WORKS
BOARD OF DIRECTORS
THURSDAY, OCTOBER 23, 2025
6:30 P.M.
PLENARY MEETING

PLEDGE OF ALLEGIANCE

ROLL CALL:

<i>President George A. Smith</i>	<i>Executive Appointment</i>	<i>1/1/2024 - 1/1/2027</i>
<i>Secretary Rick Volbrecht</i>	<i>Executive Appointment</i>	<i>1/1/2023 - 1/1/2026</i>
<i>Director Bernie Zemen</i>	<i>Executive Appointment</i>	<i>1/1/2024 - 1/1/2027</i>
<i>Director Peggy Phillips</i>	<i>Executive Appointment</i>	<i>1/1/2025 – 1/1/2028</i>
<i>Director Larry Kondrat</i>	<i>Executive Appointment</i>	<i>1/1/2023 – 1/1/2026</i>

MINUTES OF PREVIOUS SESSION: *Minutes of the Regular Plenary Meeting – September 25, 2025*

SPECIAL ORDERS:

COMMUNICATIONS: Discussion from the IT Director regarding additional funds needed to upgrade from the current on-site server software to a cloud-based version.

COMMENTS FROM THE PUBLIC OR VISITORS (LIMITED TO MATTERS ON THE AGENDA):

- REPORTS:
1. Water Works Superintendent
 2. Water Works Attorney
 3. Water Works Engineer
 4. Fire Department
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UNFINISHED BUSINESS AND GENERAL ORDERS:

1. An action to approve Pay Request No. 1 for the 4th Place East & West Alley Water Main Replacement Project in the amount of \$378,755.50 (\$398,690.00 less \$19,934.50 retainage) to Grimmer Construction, Inc.
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NEW BUSINESS:

BUSINESS FROM THE FLOOR:

COMMENTS FROM THE DIRECTORS ON ANY ITEM OF INTEREST TO THE DIRECTORS:

CLAIMS: Per the docket in the amount of:

6101	Water Works Operating	\$601,548.10
6102	Water Works District	\$0.00
6104	Consumer Deposits	\$0.00
6105	Water Improvements	\$431,440.30
6108	Water Capital	\$0.00
Total		\$1,032,988.40

NEXT MEETING: The next Plenary Meeting will be held on November ____, 2025 at 6:30 p.m., due to the Thanksgiving Holiday, at the Town of Highland, Public Works Department located at 8001 Kennedy Ave.

ADJOURNMENT: Meeting Adjourned at: _____