

**ENROLLED MINUTES OF THE
HIGHLAND WATER WORKS BOARD OF DIRECTORS
THURSDAY, JULY 24, 2025**

Regular Meeting: The Highland Water Works Board of Directors met in a Regular Plenary Session on Thursday, July 24, 2025 in the meeting room of the Highland Public Works Building, 8001 Kennedy Ave., Highland, Indiana. President Smith opened the meeting at 6:30 p.m. with no study session. The meeting was opened with the Pledge of Allegiance. The minutes were recorded by Mark Knesek, Acting Recording Secretary.

ROLL CALL: Present on roll call were Directors George A. Smith, Rick Volbrecht, Bernie Zemen, Larry Kondrat, and Peggy Phillips. A quorum was present. Also present were Mark Knesek, Acting Recording Secretary; Mike Pipta, Fire Department; Glenn Schlessler, Fire Department; Robert Tweedle, Board Attorney; Derek Snyder, NIES Engineering; and Mike Howley, T-Mobile.

MINUTES: President Smith asked if there were any corrections to the Minutes of the Regular Plenary Meeting of June 26, 2025 as prepared and posted. Director Volbrecht moved to approve the Minutes of the June 26, 2025 meeting. Director Zemen seconded. Upon a voice vote, there were (5) affirmations and no negatives. The motion passed.

Special Orders: None.

Communications: None.

Comments from the Public or Visitors (Limited to Matters on the Agenda): Mike Howley, T-Mobile Representative, informed the Board of T-Mobile's desire to extend their lease agreement for equipment rental on the Ridge Road elevated water tank. T-Mobile is not looking for a decrease in the rental amount.

Reports:

1. Water Works Superintendent – Mark Knesek informed the Board that there are issues with the altitude valve on the Ridge Road elevated water tank. The solenoid went out and the replacement parts have been hard to locate.

The utility van for the Water Department will need to be replaced soon. The van has 120,000 miles and frequent breakdowns.

2. Water Works Attorney – Robert Tweedle informed the Board that Dyer approved the Water Transport Fee calculation for another three years. The agreement will be finalized prior to October.
3. Water Works Engineer – Derek Snyder informed the Board that the contract, bonds, and insurance for the 4th Pl. E/W Alley Water Main Replacement Project have been received. The Notice to Proceed has not yet been issued, as the contractor has requested to begin the project in the latter part of September.

4. Fire Department – Mike Pipta introduced Highland’s new Fire Chief, Glenn Schlessler.

Unfinished Business and General Orders: None.

New Business: None.

Business from the Floor: None.

Comments from the Directors on any Item of Interest to the Directors: None.

Claims:

Per the docket in the amount of:

| | | |
|-------|----------------------|--------------|
| 6101 | Water Operating | \$404,978.65 |
| 6102 | Water Works District | \$0.00 |
| 6104 | Consumer Deposits | \$71.05 |
| 6105 | Water Improvement | \$34,272.30 |
| 6108 | Water Capital | \$0.00 |
| <hr/> | | |
| Total | | \$439,322.00 |

Director Volbrecht moved to approve the claims per the July 24, 2025 docket in the amount of \$439,322.00. Director Phillips seconded. Upon a roll call vote, there were (5) affirmations and no negatives. The motion passed.

Next Meeting:

The next Regular Plenary Meeting will be held in-person at the Town of Highland, Public Works Department, located at 8001 Kennedy Ave., on Thursday, August 28, 2025 at 6:30 p.m.

ADJOURNMENT: With no other business to come before the Board of Water Works Directors, the meeting was adjourned.

Meeting Adjourned at 7:00 p.m.

Respectfully Submitted,

Kim Webb, Recording Secretary