

**ENROLLED MINUTES OF THE  
HIGHLAND WATER WORKS BOARD OF DIRECTORS  
THURSDAY, MARCH 27, 2025**

**Regular Meeting:** The Highland Water Works Board of Directors met in a Regular Plenary Session on Thursday, March 27, 2025 in the lower meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana. President Smith opened the meeting at 6:30 p.m. with no study session. The meeting was opened with the Pledge of Allegiance. The minutes were recorded by Kim Webb, Recording Secretary.

**ROLL CALL:** Present on roll call were Directors George A. Smith, Rick Volbrecht, and Peggy Phillips. Directors Bernie Zemen and Larry Kondrat were absent with prior notice given. A quorum was present. Also present were Mark Knesek, Public Works Director; George Georgeff, Town Council; Mike Pipta, Fire Department; Robert Tweedle, Board Attorney; Patricia Abbott, Acting Town Manager for the Town of Munster; and Kim Webb, Recording Secretary.

**MINUTES:** President Smith asked if there were any corrections to the Minutes of the Regular Plenary Meeting of February 27, 2025 as prepared and posted. Director Volbrecht moved to approve the Minutes of the February 27, 2025 meeting. Director Phillips seconded. Upon a voice vote, there were (3) affirmations and no negatives. The motion passed.

**Special Orders:** None.

**Communications:** None.

**Comments from the Public or Visitors (Limited to Matters on the Agenda):** Patricia Abbott, Acting Town Manager for the Town of Munster, thanked the Board for their consideration and cooperation with the License Agreement to install advanced metering infrastructure equipment on the Indianapolis Boulevard elevated water tank.

**Reports:**

1. Water Works Superintendent – Mark Knesek shared pictures of two service lines fused together due to a storm producing a tornado that knocked the electrical service into the home causing an electrical current to run through the water line.

Cellular companies are attempting to renegotiate the License Agreements for equipment installation on the elevated water tanks. The Board has no interest in discounting the amount of the current leases.

2. Water Works Attorney – None.
3. Water Works Engineer – Report given via email.
4. Fire Department – The fire department has been running mutual aid calls for Munster and Schererville.

A Fire and Police Pancake Breakfast is being planned, and details will be forthcoming.

**Unfinished Business and General Orders:**

1. Water Works District of Highland  
Board of Directors  
Resolution No. 2025-07

A Resolution authorizing and approving a License Agreement between the Town of Munster and the Water Works District of Highland to install advanced metering infrastructure equipment on the Indianapolis Boulevard elevated water tank. Director Volbrecht moved to approve the action. Attorney Robert Tweedle further reviewed the Agreement with the Board. Director Phillips seconded. Upon a roll call vote, there were (3) affirmations and no negatives. The motion passed.

**WATER WORKS DISTRICT OF HIGHLAND  
Board of Water Works Directors  
Resolution No. 2025-07**

**A RESOLUTION AUTHORIZING AND APPROVING A LICENSE AGREEMENT BETWEEN THE TOWN OF MUNSTER AND THE WATER WORKS DISTRICT OF HIGHLAND TO INSTALL ADVANCED METERING INFRASTRUCTURE EQUIPMENT ON THE INDIANAPOLIS BOULEVARD ELEVATED WATER TANK**

**Whereas**, the Water Works District of Highland (District) is governed by its Board of Water Works Directors, pursuant to the provisions of IC 8-1.5-4 et seq.; and

**Whereas**, IC 8-1.5-4-4 specifically provides that the Board of Directors shall manage and control all works of the water works and may purchase, acquire, construct, reconstruct, operate, repair and maintain all water works; and

**Whereas**, the District owns and operates an elevated water storage tank located at 10000 Indianapolis Boulevard; and

**Whereas**, the Town of Munster desires to install, maintain, and operate advanced metering infrastructure equipment, antennas, and appurtenances on the Indianapolis Boulevard Elevated Water Tank; and

**Whereas**, the Town of Munster and the Board of Directors have negotiated and prepared a license agreement (License Agreement) between the District and the Town of Munster, attached hereto and made part of this Resolution, that details the terms and conditions for the installation and operation of the advanced metering infrastructure equipment; and

**Whereas**, the Water Works Board of Directors of Highland believes that the License Agreement is fair and just.

**Now, Therefore Be it Resolved** by the Board of Directors of the Highland Water Works, Lake County, Indiana, as follows:

1. That the License Agreement between the Water Works District and the Town of Munster for advanced metering infrastructure equipment, antennas, and appurtenances at the Indianapolis Boulevard Elevated Water Tank is hereby authorized and approved in each and every respect, subject to attorney approval of a final draft;
2. That the proper officials, agents and employees of the Town of Highland and the District are hereby authorized and directed to take such further action as they may deem necessary or appropriate to perform all obligations and commitments of the Town in accordance with the provisions of the License Agreement.

**Duly Adopted, Resolved and Ordered** by the Water Works Board of Directors of Highland, Lake County, Indiana, 27th day of March, 2025. Having been passed by a vote of 3 in favor and 0 opposed.

/s/George A Smith, President

Attest:

/s/Richard E. Volbrecht, Secretary

**New Business:** None

**Business from the Floor:** None.

**Comments from the Directors on any Item of Interest to the Directors:** Director Volbrecht expressed his desire to increase the font and paper size on all future mailings. Director Volbrecht will prepare a proposal with his request for the next meeting.

**Claims:**

Per the docket in the amount of:

6101	Water Operating	\$375,974.20
6102	Water Works District	\$0.00
6104	Consumer Deposits	\$0.00
6105	Water Improvement	\$3,425.00
6108	Water Capital	\$0.00
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Total		\$379,399.20

Director Volbrecht moved to approve the claims per the March 27, 2025 docket in the amount of \$379,399.20. Director Phillips seconded. Upon a roll call vote, there were (3) affirmations and no negatives. The motion passed.

**Next Meeting:**

The next Regular Plenary Meeting will be held in-person at Town Hall on Thursday, April 24, 2025 at 6:30 p.m.

**ADJOURNMENT:** With no other business to come before the Board of Water Works Directors, the meeting was adjourned.

Meeting Adjourned at 6:55 p.m.

Respectfully Submitted,

Kim Webb, Recording Secretary