

**MINUTES OF THE REGULAR PUBLIC MEETING
BOARD OF SANITARY COMMISSIONERS
TUESDAY FEBRUARY 21, 2023**

The Board of Sanitary Commissioners of the Sanitary District of Highland convened in a study session immediately before the Regular Public Meeting at 6:30 p.m. on Tuesday, February 21, 2023 with Commissioner Garcia presiding, in the first floor meeting room of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana, in order to discuss the final agenda of the regular meeting.

Silent Roll Call: Commissioners Kathy DeGuilio-Fox, Greg Cieslak, Dave Jones and Richard Garcia. Also present were Mark Knesek, Public Works Director, Derek Snyder of NIES Engineering, Inc., Robert Tweedle, Attorney, Toya Smith, Town Councilwoman,

Mr. Knesek stated there are no updates on the dye testing at this time. Updated the commissioners on the overflow and moving lines.

Sanitary Engineer Status Report-Nothing to report at this time.

The commission discussed different option for the allocation and collection of storm water charges pursuant to the Highland Storm Water Management Ordinance.

Discussion about a New Resolution so that the Sanitary Board can start their meetings right after the study session.

Study Session ended at 6:54.

At 7:00 the Regular Meeting of the Board of Sanitary Commissioners of the Sanitary District of Highland convened with Commissioner Garcia presiding, in the meeting room of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana. The Regular Public meeting was opened with the Pledge of Allegiance to the United States of America.

Roll Call: Commissioners Kathy DeGuilio-Fox, Greg Cieslak, Dave Jones and Richard Garcia. Also present were Mark Knesek, Public Works Director, Derek Snyder of NIES Engineering, Inc., Robert Tweedle, Attorney and Toya Smith, Town Councilwoman

The minutes from the January 17, 2023 public meeting are approved.

Special Order: None

Communications: None

General Order and Unfinished Business:

1. **Commissioner Cieslak motioned to approve Resolution 2023-04 DeGuilio-Fox seconded. Upon a roll-call, there were four (4) affirmatives and no (0) negatives. The motion passes.**

SANITARY DISTRICT OF HIGHLAND
Board of Sanitary Commissioners
Resolution No. 2023-04

A RESOLUTION APPROVING AND AUTHORIZING A QUOTE FROM ALTORFER POWER SYSTEMS FOR THE PURCHASE OF ONE (1) CATERPILLAR C15.-500kW OUTDOOR DIESEL STANDBY GENERATOR FOR THE 81ST STREET PUMP STATION IN THE AMOUNT OF \$96,448.00.

Whereas, The Sanitary District of Highland is governed by its Board of Sanitary Commissioners, pursuant to the provisions of IC 36-9-25 et seq.; and

Whereas, IC 36-9-25-9 specifically provides that the Board of Sanitary Commissioners shall manage and control all works of the district and may purchase, acquire, construct, reconstruct, operate, repair and maintain all sewage works; and

Whereas, The Public Works Director as the Wastewater Superintendent, pursuant to §3.05.050(D)(7) of the HMC, serves as the purchasing agent for the Highland Sanitary District; and

Whereas, The Public Works Director reports that the generator at the 81st Street Pump Station is experiencing operational problems and, due to its age (20 years old), recommends replacement in lieu of rebuild; and

Whereas, Pursuant to §3.05.050 (B) of the HMC, the purchase exceeds \$15,000.00, which requires the additional approval of the purchasing agency; and

Whereas, The Board of Sanitary Commissioners, pursuant to §3.05.030(E) of the HMC serves as purchasing agency for the Highland Sanitary District; and

Whereas, The Purchasing Agent, pursuant to Section 3.050.060(F) of the HMC, expects that the purchase would be at least \$50,000 and not more than \$150,000 and invited three quotes; and

Whereas, the following quotes were received:

Altorfer Power Systems	\$96,448.00
Cummins, Inc.	\$106,170.00
Novatek Corporation	\$138,759.74

Whereas, The purchase will be supported by the Sewer Improvement Fund and there is sufficient budget authority in order to support the purchase; and

Whereas, The Sanitary District of Highland, through its Board of Sanitary Commissioners, now desires to approve the purchase and authorize the payment thereof.

Now, Therefore Be it Resolved by the Board of Sanitary Commissioners of the Highland Sanitary District, Lake County, Indiana, as follows:

Section 1. That the Quote from Altorfer Power Systems in the amount of Ninety-six Thousand Four Hundred Forty-eight Dollars and no Cents (\$96,448.00) for the purchase of one (1) Caterpillar C15.-500kW Outdoor Diesel Standby Generator is hereby accepted and approved;

Section 2. That the Wastewater Superintendent is authorized to execute the purchase agreement and all documents necessary to complete the purchase.

Duly Adopted, Resolved and Ordered by the Board of Sanitary Commissioners of Highland, Lake County, Indiana, this 21st day of February, 2023. Having been passed by a vote of 4 (four) in favor and 0 (no) opposed.

The Sanitary District of Highland
By Its Board of Commissioners:

Richard Garcia, President

Attest:

David Jones, Secretary

- New Business:** Commissioner Jones motioned to initiate steps to revise the Town of Highland fees and collection of the storm water utility fees and the county to collect the fees on behalf of Highland Indiana. Upon a roll-call, there were four (4) affirmatives and no (0) negatives. The motion passes.

Reports: None

Comments from the Commissioners: None

Business from the floor: None

Claims:	3308	SAN DIS BD & INT - EXEM	\$252,868.40
	6201	SEWAGE OPERATING	\$366,895.34
	6204	SEWAGE IMPOV	\$ 3,869.75
	<u>6601</u>	<u>SANITARY OPERATION</u>	<u>\$173,673.57</u>
		Total	\$797,307.06

Commissioner Jones motioned to approve the docket. Commissioner DeGuilio-Fox seconded. Upon a roll call, there were four(4) affirmatives and no (0) negatives. The motion passes.

Next Meeting:

The next meeting will be a study session to be held at 6:30 p.m. on Tuesday, March 7, 2023. The next regularly scheduled Public Meeting will be held Tuesday, March 21, 2023, at 7:00 p.m. following a study session at 6:30 p.m.

Adjournment: There being no other business to come before the Board of Sanitation Commissioners, Commissioner Burton moved to adjourn. Upon a voice vote, the meeting was adjourned at 7:07 pm.

The commission then went into the Executive Session at 7:15.

Respectfully Submitted, Denise Beck, Recording Secretary