

**AGENDA  
HIGHLAND WATER WORKS  
BOARD OF DIRECTORS  
THURSDAY, JUNE 26, 2025  
6:30 P.M.  
PLENARY MEETING**

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**PLEDGE OF ALLEGIANCE**

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**ROLL CALL:**

<i>President George A. Smith</i>	<i>Executive Appointment</i>	<i>1/1/2024 - 1/1/2027</i>
<i>Secretary Rick Volbrecht</i>	<i>Executive Appointment</i>	<i>1/1/2023 - 1/1/2026</i>
<i>Director Bernie Zemen</i>	<i>Executive Appointment</i>	<i>1/1/2024 - 1/1/2027</i>
<i>Director Peggy Phillips</i>	<i>Executive Appointment</i>	<i>1/1/2025 – 1/1/2028</i>
<i>Director Larry Kondrat</i>	<i>Executive Appointment</i>	<i>1/1/2023 – 1/1/2026</i>

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**MINUTES OF PREVIOUS SESSION:**     *Minutes of the Special Plenary Meeting – May 28, 2025*

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**SPECIAL ORDERS:**

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**COMMUNICATIONS:**

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**COMMENTS FROM THE PUBLIC OR VISITORS (LIMITED TO MATTERS ON THE AGENDA):**

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- REPORTS:**
1.     Water Works Superintendent
  2.     Water Works Attorney
  3.     Water Works Engineer
  4.     Fire Department
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**UNFINISHED BUSINESS AND GENERAL ORDERS:**

1.     An action to approve Pay Request No. 3 for the Johnston Street Backyard Water Main Replacement Project in the amount of \$82,317.50 (\$86,650.00 less \$4,332.50 retainage) to Grimmer Construction, Inc.
2.     An action to approve Pay Request No. 4 (Final) for the Johnston Street Backyard Water Main Replacement Project in the amount of \$58,367.05 (retainage) to Grimmer Construction, Inc. The project is complete.

3. Water Works District of Highland  
Board of Directors  
Resolution No. 2025-09

Placeholder: A Resolution awarding a Bid for the 4<sup>th</sup> Place East & West Alley Water Main Replacement Project

4. Water Works District of Highland  
Board of Directors  
Resolution No. 2025-10

A Resolution authorizing and approving an agreement between NIES Engineering, Inc. and the Water Works District of Highland for professional services during construction associated with the 4<sup>th</sup> Place East & West Alley Water Main Replacement Project.

5. Water Works District of Highland  
Board of Directors  
Resolution No. 2025-11

A Resolution amending the 2025 Capital Project Budget of the Water Works to be paid from its Water Improvement Fund

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**NEW BUSINESS:**

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**BUSINESS FROM THE FLOOR:**

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**COMMENTS FROM THE DIRECTORS ON ANY ITEM OF INTEREST TO THE DIRECTORS:**

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**CLAIMS:** Per the docket in the amount of:

6101	Water Works Operating	\$326,859.07
6102	Water Works District	\$0.00
6104	Consumer Deposits	\$321.09
6105	Water Improvements	\$199,933.75
6108	Water Capital	\$0.00
Total		\$527,113.91

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**NEXT MEETING:** The next Plenary Meeting will be held on Thursday, July 24, 2025, 6:30 p.m., at the Town of Highland, Public Works Department located at 8001 Kennedy Ave.

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**ADJOURNMENT:** Meeting Adjourned at: \_\_\_\_\_