

HIGHLAND PLAN COMMISSION

Minutes of the Meeting of
Wednesday, January 15, 2025

The Highland Plan Commission met in regular session on January 15, 2025. The Pledge of Allegiance was led by Commissioner Wright. The meeting opened at 6:35 P.M. led by Commissioner Kissee.

ROLL CALL: Present on roll call: Commissioners Kissee, Neal, Severson, Smith, Wright, and Zemen. Also present Ken Mika, Building Commissioner/Zoning Administrator, Plan Commission Attorney John Reed and Town Engineer Derek Snyder. Commissioner Turich was absent.

APPOINTMENTS: Appointment of the Plan Commission Officers for 2025 were as follows:

Commissioner Severson motioned to appoint Commissioner Kissee as Chairman, Commissioner Wright as Vice Chair and Commissioner Severson as Secretary. Commissioner Zemen seconded and unanimously passed with a roll call vote of 6 – 0.

APPOINTMENTS: Appointment of Plan Commission Attorney, Engineer and Recording Secretary for 2025 were as follows:

Commissioner Wright motioned to retain John Reed of JPR Legal Services as Plan Commission Attorney. Attorney Reed was previously Plan Commission Attorney from the firm Abrahamson, Bilse & Reed. Commissioner Smith seconded and unanimously passed with a roll call vote of 6 – 0.

Commissioner Zemen motioned to retain Nies Engineering/Derek Snyder as the Plan Commission Engineer. Commissioner Smith seconded and unanimously passed with a roll call vote of 6 – 0.

Commissioner Wright motioned to retain Patricia Alishio Pena as Plan Commission Recording Secretary, however it was pointed out that Recording Secretary is part of Patricia Alishio Pena's job description, and no motion was necessary.

MINUTES: Are there any deletions, additions, or corrections to the minutes of November 20, 2024 regular meeting? If none, they will stand approved as posted.

ANNOUNCEMENTS: The next study session will be held on February 5, 2025 at 6:30 P.M. The next business meeting will be held on February 19, 2025 at 6:30 P.M., with the Business Meeting immediately following the Study Session.

COMMUNICATION: None

BUSINESS FROM THE FLOOR:

ADJOURNMENT: There being no further business to come before the Board, Commissioner Zemen moved to adjourn. Commissioner Wright seconded. Meeting adjourned at 6:42 P.M.