

**Topics Tentatively Scheduled for Study Session Discussion
and
Topics Requested for Action at Future Business Meetings of the
Thirtieth Town Council of Highland**

This meeting will be convened as an in person meeting.

Topic: Town of Highland, IN - Town Council Study Session

Time: April 14, 2025 Immediately following the adjournment of the April 14, 2025 plenary meeting

This meeting contributes to Agenda building for the plenary meeting. Please, also be aware of the running enrolled list of matters that are likely for the plenary meeting, subject to review by the municipal executive. By practice and local ordinance, study sessions are distinguished from plenary (regular business) meetings of the Town Council "as they shall be conducted with less formality and with no votes or final actions of a dispositive nature unless provided otherwise by proper notice, pursuant to IC [5-14-1.5](#) et seq." (Confer HMC Section 2.05.130(3))

x. Discussion: Appointments.

Unless otherwise noted, all terms expire on the 1st Monday in January 2025 and until a successor is appointed or qualified, not exceeding ninety (90) days.

• Statutory Boards and Commissions

Executive Appointments (May be made in meeting or at another time)

Regional Statutory Appointments.

- 1. Lake County Convention and Visitors Bureau Board of Directors.** (1) Appointment by Town Council President. (NOT DUE UNTIL JUNE 30 2025) (Currently serving Christine Cash) Appointing authority must give sole consideration to individuals who are knowledgeable about or employed as executives or managers in Hotel, Motel, Banking, Real Estate and hospitality. Cannot hold an elected or appointed political office

Home Rule Commissions or Boards

Legislative Appointments

- 1. Advisory Board of Zoning Appeals:** (1) appointment to be made by Fiscal Body. (Note: Currently held by David Helms, term ending 1st Monday January 2025). Term is for three (3) years.

The Town of Highland acknowledges its responsibility to comply with the American with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, etc.) for participation in or access to Municipal sponsored public programs, services and or meetings, the Town of Highland requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and or meeting. To make arrangements, contact the ADA Coordinator for the Town of Highland at (219) 972-7595.

Regional Statutory Appointments

Home Rule Commissions

4. **Main Street Bureau Board:** (17) appointments to be made by the Town Council. *(Note: Current Appointees are: Diane Barr-Roumbus, James Roumbus, Sandy McKnight, Al Simmons, Sandy Ray, Ben Tomera, Laura Pilewski and Desiree Biro, term ending 1st Monday January 2027). Term is for two (2) years.*

- x. **Discussion:** Authorizing and Approving An Extension of the Agreement between The Idea Factory and the Town of Highland to perform Professional Communications and Media Design and Development services for the Municipality. The current contract expired March 31, 2025. There is a provision to Renew and Extend. Also discuss a special addition for the 4th of July.

Proposed Ordinance No. 1818: An Ordinance to Amend Title X of the Highland Municipal Code relating to Stopping, Standing, and Parking , and the Ordinance Violations Bureau, providing for the Enforcement Thereof, Repealing all Ordinances in Conflict Therewith:

Proposed

Section 10.20.070 Vehicles Parked on Sidewalks

Section 1. That Section 10.20.070, “*Vehicles Parked on Sidewalks*” of the Highland Municipal Code be amended by repealing section 10.20.070 and replacing it with a new section to be styled as 10.20.070 which shall read as follows:

The driver of any vehicle shall not park over any public sidewalk. Penalty, see

Currently

Section 10.20.070 Vehicles Parked on Sidewalks

The driver of any vehicle shall not park over any sidewalk area except at a permanent or temporary driveway.

- x. **Discussion:** Revisiting plans about a new town hall and an addition to the central fire station.
- x. **Discussion:** Animal Control Facility. Commander Anderson will be present
- x. **Discussion:** Shared Ethics Membership Renewal.
- x. **Discussion:** Switching from OneAmerica Retirement Services (were acquired by Voya) to Hoosier Start which is the State of Indiana's Deferred Compensation Plan. I have already met with the Department Heads to explain the plan. It's a better program for our employees.
- x. **Discussion:** Establishing a Police Merit Board that replicates the State's with modifications

- **Plenary Business Meeting of Monday April 28, 2025**

- Minutes of the Meeting of Monday, April 14, 2025
- Appointments
- Payroll Docket

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