

HIGHLAND FIRE DEPARTMENT

Station #1 923-9876

Emergency 911

Station #2 924-7878

Notice Of Available Position

Department: Highland Fire Department

Position: Full-Time Fire Chief

Posted: Thursday, March 27, 2025

Post period ends: Sunday, April 27, 2025

The Highland Fire Department is accepting applications for the position of full-time Fire Chief.

The Fire Chief shall have a minimum of ten (10) years experience in the Fire Service, with an extensive background in; fire operations, fire cause and origin, fire inspection, firefighting training and emergency management operations.

The Fire Chief shall have a minimum of five (5) years as a Lieutenant, Captain, Operations Chief or Chief.

The Fire Chief shall enter into a contract with the town with regard to the services to be performed and the full-time Fire Chief position shall be a PERF covered position.

The Fire Chief's position shall also include all of the duties of the fire inspector, the Chief Fire Code Official as defined in section 103.1-103.4.1 Of the Indiana Fire Code with the authority listed in section 104.1-104.11.3 of the 2006 international Fire Code, the Fire/Rescue/EMS training administrator, the Town Disaster and EMS Management Director and the EMS services and contracts administrator. The Fire Chief shall be paid in the amount and manner set forth in the most recently adopted wage and salary ordinance as may be amended from time to time for the performance of the duties associated with the position.

The Fire Chief must have a knowledge of and ability to operate various firefighting apparatuses and equipment, computer terminal, telephone, two-way radio, computer hardware, computer software and various office supplies.

The Fire Chief should possess a minimum of National Fire Prevention Association (NFPA) Fire Officer 1 certificate, Instructor 1 certificate, Fire Officer Strategy/Tactics certificate, Fire Inspector 1 Certificate, (preferred) Associate Degree in Fire Science, (preferred) current EMT certification, NIMS 100, 200, 300, 400 & 700, a valid hazardous material technician certificate, a valid Indiana driver's license and should be at least 21 years of age.

In addition, the Fire Chief shall live in the Town of Highland or an adjacent community, namely, the Towns of Griffith, Munster, Schererville, or the City of Hammond.

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