

HCCE MEETING MINUTES

December 4, 2024, 6:02 pm

Meeting Location: Town Hall

Regular Scheduled Meeting

Members Present: Kathy Camp Burke

President: Linda Carter

Kelly Bridges

Vice President: Sandy McKnight

Liaisons Present: Alex Robertson, Dave Byers

Financial Secretary: Jack Rowe

Shawn Anderson

Secretary: Carol Parker

Additional Attendees: Tom Black

Minutes: Approved HCCE Meeting Minutes for the following meetings: 10-02-24, 11-06-24, and 11-18-24

Liaison Report -Dave Byers - Jan. 18-19 Winter/Spring Park's brochure event dates printed. Baseball Park will be open to the public in April, 2025; it is available for the 4th of July fireworks. The Park's trailer is available for hot chocolate distribution on NYE.

Shawn Anderson - Police to close Delaware St. for NYE fireworks. The decorated fire truck is available for the parking lot at Main Square Park for NYE.

Alex Robertson - Content of Band Contracts to be reviewed by Town Council and approved by Jan. 2025 for the 4th of July bands. Town personnel to be available at Town Events as contact point for HCCE members. Meet with Randy for possible drone show displays and consider fireworks possibilities for 2025. Money earned at HCCE events to be formally reported to the HCCE Board. Amendments to HCCE Bylaws to be presented at Jan., 2025 meeting for HCCE Board review and Town Council approval. HCCE Members to submit application for 2025 HCCE appointments to Highland Town Council. Sandy McKnight. and Carol Parker have multi-year appointments.

Committee Reports—

- **Santa Parade:** Chairperson -Sandy McKnight - Approved a \$200 Honorarium for Santa Doug. Event review- More lights on gazebo stage for Santa. No vendors needed (low sales). Zigzag lines in front of stage to facilitate crowd's view of Santa entertainment. Start parade in the SW parking lot at Kennedy and Highway Ave. Access to Park's personnel required for electrical issues with DJ and Park's trailer. Transfer wrapped presents to the stage.
- **NYE** - Sandy McKnight/Linda Carter - Distribute the remainder of Christmas kiddie bags. Approved Advertisement for up to 5 vendors at NYE . Approved a DJ from 10 pm - 12:30 am, up to \$400 contract. Randy is all set with fireworks for NYE. 1- 50 cup carafe of coffee, 3- 5 gal. containers of hot water needed for hot chocolate.
- **Christmas Tree Contest:** Over 190 votes in to date. 15 participating businesses on map posted on Face Book. Signs distributed to businesses to be collected for next year. Approved 2 plaques to be purchased for 1st and 2nd Place ~\$70.

Old Business

- HCCE Bylaws to be amended and submitted to Alex for Town Council review

- Approved a Celebration of Town workers at the Public Works site, planned for Jan. 10, 2024 11:00 am -2:00 pm. Strack & Van Til menu.
- Approved - Secure Contracts with the following Bands for the 4th of July (with Town Council approval): Dick Diamond, Jump (\$5,300), Little Giants, Elvis Tribute (\$5,000)

New Business - Discuss possible future events

- Easter Egg Hunt in main Square Park
- Latte and Laughs - Comedy presentations at different venues around Town sponsored by HCCE

Next Meeting - January 8, 2025, 6:00 pm

Adjournment - 8:15 pm

Prepared by Carol Parker 12-05-24

HCCE Secretary