

**MINUTES OF THE REGULAR PUBLIC MEETING
BOARD OF SANITARY COMMISSIONERS
TUESDAY November 19, 2024**

The Board of Sanitary Commissioners of the Sanitary District of Highland convened in a study session immediately before the Regular Public Meeting at 6:30 p.m. on Tuesday, November 19, 2024 with Commissioner Garcia presiding, in the first floor meeting room of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana, in order to discuss the final agenda of the regular meeting.

Silent Roll Call: Commissioners John Bach, Kathy DeGuilio-Fox, Greg Cieslak, Dave Jones and Richard Garcia. Also present were Mark Knesek, Public Works Director, Derek Snyder of NIES Engineering, Inc, Robert Tweedle, Attorney, and Clerk Treasurer Mark Herak.

Mr. Snyder stated Insituform is almost finished with their project. He gave an update on the SSO project

Mr. Knesek informed the commission that it is time to rebid the garbage pickup. Options were discussed. There was also a discussion about branch and leave pick up for some businesses.

Mr. Tweedle stated the CMOM has been approved. Remedial Measures project, phase 1, division A will be completed on time. Division B & C will be delayed due to delays on Hammonds end. Phase 2 & 3 will not be delayed.

Mr. Herak updated the commission on the remaining purchase orders, amounts paid out, amounts still pending and cash on hand. He is showing at this time we will be short. However, he has some plans on where to find the money. A discussion took place.

Study Session ended at 7:00.

The Regular Meeting of the Board of Sanitary Commissioners of the Sanitary District of Highland convened immediately after the study session with Commissioner Garcia presiding, in the meeting room of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana. The Regular Public meeting was opened with the Pledge of Allegiance to the United States of America.

Roll Call: Commissioners John Bach, Kathy DeGuilio-Fox, Greg Cieslak, Dave Jones and Richard Garcia. Also present were Mark Knesek, Public Works Director, Derek Snyder of NIES Engineering, Inc., Robert Tweedle, Attorney and Councilman Alex Robertson.

The minutes from the October 15, 2024 public meeting are approved.

Special Order: None

Communications: None

General Order and Unfinished Business:

1. Commissioner DeGuilio-Fox motioned to approve Resolution 2024-08 Commissioner Cieslak seconded. Upon a roll-call, there were five(5) affirmatives and no (0) negatives. The motion passes.

SANITARY DISTRICT OF HIGHLAND BOARD OF SANITARY COMMISSIONERS RESOLUTION NO. 2024-08

A RESOLUTION AUTHORIZING AND APPROVING A CHANGE ORDER TO THE CONSTRUCTION CONTRACT WITH GRIMMER CONSTRUCTION, INC., FOR THE SANITARY SEWER OVERFLOW REMEDIAL PROJECT PHASE 1 – DIVISION A

Whereas, The Sanitary District of Highland is governed by its Board of Sanitary Commissioners, pursuant to the provisions of IC 36-9-25 et seq.; and

Whereas, IC 36-9-25-9 specifically provides that the Board of Sanitary Commissioners shall manage and control all works of the district and may purchase, acquire, construct, reconstruct, operate, repair and maintain all sewage works; and

Whereas, The Board of Sanitary Commissioners, in performing its duties, may adopt resolutions, rules and by-laws that are necessary to carry out the provisions of IC 36-9-25, including repealing or amending them consistent with the Sanitary District Law; and

Whereas, The Sanitary District of Highland (District), through its Board of Sanitary Commissioners, had heretofore on October 17, 2023, adopted Resolution No. 2023-28, A Resolution, awarding a bid to Grimmer Construction, Inc. for the Sanitary Sewer Overflow Remedial Project Phase 1 – Division A in the total amount of \$11,619,169.00 as the lowest responsive and responsible bid; and

Whereas, during the course of construction of the Project, it has become necessary to change or alter the original specifications of the project and/or to increase or decrease the planned material quantities; and

Whereas, Commonwealth Engineering, Inc., a licensed professional engineer performing construction engineering services on the Project, has specifically identified and presented Change Order No. 1, attached herewith, which details the changes and alterations to the Project which have a net increase in the contract amount of Seventy-eight Thousand Eighty-four Dollars and 60 Cents (\$78,084.60); and

Whereas, The Sanitary District of Highland, through its Board of Sanitary Commissioners, now desires to approve and authorize the Change Order as described.

Now, Therefore Be it Resolved by the Board of Sanitary Commissioners for the Sanitary District of Highland, Lake County, Indiana, as follows:

Section 1. That Change Order No. 1 to the construction contract between Grimmer Construction, Inc. and the Sanitary District of Highland for the Sanitary Sewer Overflow Remedial Project Phase 1 – Division A, as prepared by Commonwealth Engineering, Inc., a licensed professional engineer performing construction engineering services on the Project, is hereby approved and authorized in each and every respect;

Section 2. That Change Order No. 1 increases the original contract amount by Seventy-eight Thousand Eighty-four Dollars and 60 Cents (\$78,084.60), bringing the total value of the contract to Eleven Million Six Hundred Ninety-seven Thousand Two Hundred Fifty-three Dollars and 60 Cents (\$11,697,253.60);

Section 3. That Change Order No. 1 does not change or extend the date for substantial completion;

Section 4. That the President of the Sanitary District of Highland be authorized to execute the Change Order with his signature.

Duly Adopted, Resolved and Ordered by the Board of Sanitary Commissioners of Highland, Lake County, Indiana, this 19th day of November, 2024. Having been passed by a vote of five (5) in favor and no (0) opposed.

THE SANITARY DISTRICT OF HIGHLAND
BY ITS BOARD OF COMMISSIONERS:

Richard J. Garcia, President

Attest:

David Jones, Secretary

New Business: None

Reports: None

Comments from the Commissioners: None

Business from the floor: None

Claims:	3308	SAN DIST BD & INT	\$ 400.00
	6201	SEWAGE OPERATING	\$321,505.32
	6204	SEWAGE IMPOV	\$ 71,222.10
	6205	WASTE WATER CONSTRUCTION	\$1,855,571.60
	6206	SEWAGE CASH RESERVE	\$119,260.50
	6601	SANITARY OPERATION	\$ 78,570.63
		Total	\$2,446,530.15

Commissioner Jones motioned to approve the docket. Commissioner Bach seconded. Upon a roll call, there were five (5) affirmatives and no (0) negatives. The motion passes.

Next Meeting:

The next meeting will be a study session to be held at 6:30 p.m. on Tuesday, December 3, 2024. The next regularly scheduled Public Meeting will be held Tuesday, December 17, 2024, immediately following a study session at 6:30 p.m.

Adjournment: There being no other business to come before the Board of Sanitation Commissioners, Commissioner Cieslak moved to adjourn. Upon a voice vote, the meeting was adjourned at 7:03 pm.

Respectfully Submitted, Denise Beck, Recording Secretary