

**Agenda**  
**Twenty-Sixth Regular or Special Meeting**  
**of the Thirtieth Town Council of Highland**  
**Regular Plenary Meeting of Monday, January 27, 2025 at 6:30 p.m.**  
**Agenda organized pursuant to Section 2.05.090 of the Highland Municipal Code**

Topic: Town of Highland, IN - Town Council Plenary Meeting  
Time: January 27, 2025 06:30 PM Central Time (US and Canada)

\*This meeting is convened as an in person meeting and lived streamed to the Town of Highland Facebook. Facebook permits the public to observe and record the proceedings but allows no interaction between and among the Town Council and members of the public. The public is able to participate in person.

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**Prayer:**

George Georgeff

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**Pledge of  
Allegiance:**

George Georgeff

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**Roll Call:**

George Georgeff



Doug Turich

**A GREAT PLACE  
TO CALL HOME**

Alex Robertson

Thomas (Tom) Black

Philip Scheeringa

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**Minutes of**

**Previous Session:**

Minutes of the Regular Meeting of 13 January 2025.

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**Special Orders:**

1. Election of the **Town Council President** for 2025, pursuant to § 2.05.040 of the Highland Municipal Code.
  - *The motion should be to nominate Councilor X, to serve as President for the year 2025. If there are no further nominations, it is in order to move to close nominations and a unanimous ballot be cast for Councilor X.*

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*The Town of Highland acknowledges its responsibility to comply with the American with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, etc.) for participation in or access to Municipal sponsored public programs, services and or meetings, the Town of Highland requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and or meeting. To make arrangements, contact the ADA Coordinator for the Town of Highland at (219) 972-7595.*

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2. Election of the **Town Council Vice President** for 2025, pursuant to § 2.05.040 of the Highland Municipal Code.
    - *The motion should be to nominate Councilor X, to serve as Vice President for the year 2025. If there are no further nominations, it is in order to move to close nominations and a unanimous ballot be cast for Councilor X.*
  3. Presentation of Plaque of appreciation to the 73rd *Town Council President, Philip Scheeringa*
  4. Service as a Police Commissioner: Presentation of Plaque of Appreciation to Larry Moses, for his 13-1/2 years of service as a Highland Metropolitan Police Commissioner, serving from July 25, 2011 through December 31, 2024.
  5. Special Presentation: Representatives of the Community Events Commission to present awards to the winners of the HCCE Christmas Tree Decorating Contest. 1<sup>st</sup> prize went to Jimmy’s Johns at 2424 Ridge Road, Highland and 2<sup>nd</sup> prize went to Artistic Minds at 2645 Highway Avenue, Highland. The HCCE would like to thank all the businesses who participated in the Christmas Tree Decorating Contest.

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**COMMENTS FROM THE PUBLIC or VISITORS**

This portion of the Town Council Meeting is reserved for persons who desire to address the Town Council regarding matters on the agenda. Persons addressing the Town Council are requested to limit their presentations to **two (2) minutes** and encouraged to avoid repetitious comments.

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**Staff Reports:**

- Building & Inspection Report.
- Fire Department Report.
- Workplace Safety Report.

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**Communications:**

Restaurant Crawl resumes January 28<sup>th</sup>  
 South Shore Convention - 2025 Restaurant Weeks – February 17 to March 2nd  
 All on-street parking is banned when there is more the 2 inches of snow

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**Appointments:**

- **Statutory Boards and Commissions**  
*Executive Appointments (May be made in meeting or at another time)*
- 1. **Municipal Plan Commission** (1) appointment to be made by Town Council President. (*Note: Currently held by Toya Smith, (D) term ending 1<sup>st</sup> Monday January 2025.*) *No more than two (2) of any party. Current composition is two (2) Republicans, one (2) Democrat. Term is four (4) years.*  
  
*Toya Smith (appointed by the Plan Commission to the Advisory Board of Zoning Appeals)*  
*(Term co-extensive with her Plan Commission term – 1<sup>st</sup> Monday in January 2025)*

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2. **Redevelopment Commission** (3) appointments to be made by Town Council President. *(Note: Currently held by George Georgeff, Alex Robertson and Tom Black, all expiring 1<sup>st</sup> Monday in January 2025 and up to 90 days after term expires if no action)*
  3. **Waterworks Board of Directors:** (1) appointment to be made by Town Council President. *(Note: Currently held by Peggy Phillips (R), term ending 1<sup>st</sup> Monday January 2025). Term is for three (3) year. Current composition of the board is two Republicans and three Democrats. No more than three of any one party under state law.*
  4. **Board of Sanitary Commissioners:** (2) appointments to be made by Town Council President. *(Currently held by Greg Cieslak (R) and Richard Garcia (D), term ending 1<sup>st</sup> Monday January 2025 and up to 90 days after term expires if no action.) Term is for four (4) years. Current composition of the Board is three (3) Democrats and two (2 )Republicans. There can be no more than 3 from any one party.*

#### Regional Statutory Commissions or Boards

5. **Economic Development Commission.** (1) Appointment to be made by the municipal executive, but requiring nomination from the Town Council. *(Currently held by Blane Roberts, term ending 1<sup>st</sup> Monday February 2025 and up to 90 days after term expires if no action)*
6. **Northwestern Regional Planning Commission (NIRPC).** (1) No action necessary unless a change is desired. Town Council President is appointment authority. Must be an elected official who resides in the Town. *(Current serving: Tom Black.) Must be a member of the Town Council. Term is co-extensive with term on council unless legislative body acts otherwise*
7. **Joint Board of Delegates of the Interlocal Ethics Entity.** (1) Appointed by Municipal Executive*(Current serving: Tom Black)* No term. Notifying in case the Council President wants to recall and appoint someone else. *Must be a member of the Town Council. Term is co-extensive with term on council unless legislative body acts otherwise*
8. **Lake County Convention and Visitors Bureau Board of Directors.** (1) Appointment by Town Council President. **(NOT DUE UNTIL JUNE 30 2025)** *(Currently serving Christine Cash) Appointing authority must give sole consideration to individuals who are knowledgeable about or employed as executives or managers in Hotel, Motel, Banking, Real Estate and hospitality. Cannot hold an elected or appointed political office*

#### Home Rule Boards and Commissions

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9. **Community Events Commission** *Multi-year positions:* (1) appointment to be made by the Town Council President. **Term: 4 years.** (Note: Currently Carol Parker and Sandy McKnight)
  
  10. **Main Street Bureau Board of Directors.** Town Council President appointment. (1) Appointment. Town Council Representative must be a member of the Town Council. *Term co-extensive with term of appointee.* (Note: Currently serving is Alex Robertson)
  
  11. **Tree Board.** (2) Appointments to be nominated by the Town Council but appointed by the Town Council President. (Note: Currently held by Richard Underkofler and Blane Roberts, term ending 1<sup>st</sup> Monday January 2025). Term is for three (3) years Richard Underkofler; Blane Roberts)
    - a. Nomination by the Town Council. (The council would pass a motion to nominate.)
    - b. Appointment by executive. (If nominee is acceptable, the Town Council President may appoint.)
    - **Tree Board Chairperson.** The Town Council President also appoints the Chairperson to be selected from the membership of the board. (See HMC Section 8.25.030 (C)) (Currently held by James Colias.)
  
  12. **Committee and Liaison Assignments.** Assignments made by Town Council President. (Custom and Convention)

#### *Legislative Appointments*

1. **Municipal Plan Commission** (Note: Appointees may be elected or appointed official or employees of the Town. **No action necessary** as incumbents continue to serve unless the legislative body acts to change. Currently serving: Morgan Wright (municipal employee); Bernie Zemen (appointed official, he is a member of the Water Board); Doug Turich (elected official). The term of office of a member (who is appointed from the membership of a legislative body, a public board or commission or as an employee) is co-extensive with the member's term of office on that body, board, or council, or term of employment, unless the appointing authority appoints, at its first regular meeting in any year, another to serve as its representative. (Pursuant to IC 36-7-4-217)
  
  2. **Advisory Board of Zoning Appeals:** (1) appointment to be made by Fiscal Body. (Note: Currently held by David Helms, term ending 1<sup>st</sup> Monday January 2025). Term is for three (3) years.
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*Toya Smith (appointed by the Plan Commission to the Advisory Board of Zoning Appeals) (Term co-extensive with her Plan Commission term – 1<sup>st</sup> Monday in January 2025*

3. **Park and Recreation Board.** (1) appointment to be made by the Town Council. (Note: Current appointee is Carlos Aburto (D), term ending 1<sup>st</sup> Monday January 2025) Term is for four (4) years. (Current composition is 2 democrats and 2 republicans. Not more than 2 members may be of the same party.)
4. **Town Board of Metropolitan Police Commissioners.** (2) appointments to be made by the Town Council. (Note: Current appointees are Mike Danko (R) and Larry Moses (R), term ending 1<sup>st</sup> Monday January 2025). Term is for three (3) years. (Current composition for these five citizen positions is three democrats and two republicans)
5. **Redevelopment Commission.** (2) appointments to be made by the Town Council. (Note: current appointees are Doug Turich and Philip Scheeringa.)

Regional Statutory Commissions or Boards

6. **Lake County Solid Waste Management District Board of Directors.** (1) No action necessary unless a change is desired. (Note: Currently serving Tom Black) Must be a member of the Town Council. Term is co-extensive with term on council unless legislative body acts otherwise.

Home Rule Commissions

7. **Main Street Bureau Board:** (17) appointments to be made by the Town Council. Term: Two years ending 1 Jan 2025. *Currently serving are Renee Reinhart, Alex Robertson, Diane Barr-Roumbus, James Roumbus Sandy McKnight, Al Simmons, Ben Reinhart, Sandy Ray, Ben Tomera, Laura Pilewski and Desiree Biro.*
8. **Community Events Commission** *Multi-year positions:* (4) appointments to be made by the Town Council. **Term: 4 years.** (Note: Currently 4 vacant)

*Single year positions:* (9) appointments to be made by the Town Council. **Term: 1 year.** Note: *Currently serving, Jack Rowe, Linda Carter, Rachael Carter, Kathy Burke, and Olga Briseno and Kelly Bridges )*

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9. Traffic Safety Commission: (5) appointments, which must be comprised of 1 representative from the Fire Department, (1) representative from the Public Works Department (Agency), (1) member from the Town Board of Metropolitan Police Commissioners, and (2) members from the Police Department. Also note, HMC Chapter 10.45 provides that the Police Chief serves as Chief of the Commission regardless of being a member of the commission. (Currently serving, Mike Pipta, Fire Department representative; Mark Knesek Public Works Department (Agency) representative; Steve Jurczak, Town Board of Metropolitan Police Commissioners representative; Commander John Banasiak, Police Department representative; and Chief Ralph J. Potesta, Police Department representative.)

*“The commission shall also consist of a representative from the town council, which may be held by a single member or alternating between several members of the town council as the town council may direct. Only one member at any given time may participate in a meeting of the traffic safety commission.*”

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**Unfinished  
Business &  
General Orders:**

1. **Appropriation Enactment No. 2025-01:** An Enactment Appropriating Additional Moneys in Excess of the Annual Budget for the **General Fund**, all pursuant to I.C. 6-1.1-18, and I.C. 36-5-3-5. Councilor Black introduced and filed at the Town Council Plenary Meeting of January 13, 2025. To pass requires a simple majority of the Council.

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**NEW BUSINESS:**

1. **Proposed Ordinance No. 1813:** An Ordinance to Amend Several Chapters of the Highland Municipal Code, Particularly regarding the Council of Community Events and Related Funds, Pursuant to IC 36-1-3 et seq. and other relevant Statutes.
2. **Approval and instruction.** Action to approve and instruct the Town Council President to affix his signature to the Financial Commitment Letter dated January 27, 2025, to Mrs. Kathy Eaton-McKalip, Director of LPA/MPO & Grant Administration for the Community Crossings Matching Grant Fund.
3. **Proposed Ordinance No. 1808-A:** An Ordinance To Amend Ordinance No. 1808 to Establish the Wage and Salary Rates of the Elected Officers, the Non-Elected Officers and the Employees of the Town of Highland, Indiana particularly regarding Creating a Category Specialty Pay Provision within the Park and Recreation Department.

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**Comments or  
Remarks from the  
Town Council:**

Councilor George Georgeff  
Councilor Doug Turich

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(Good of the Order)

Councilor Alex Robertson

Councilor Tom Black

Councilor Philip Scheeringa

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**COMMENTS FROM  
THE PUBLIC or  
VISITORS**

This portion of the Town Council Meeting is reserved for persons who desire to address the Town Council. Depending on the nature of the comments, the Town Council may direct the staff to address the topic or follow-up on matters that may arise from public comments. If necessary, the matter may be set for action at a future meeting. Persons addressing the Town Council are requested to limit their presentations to **two (2) minutes** and encouraged to avoid repetitious comments.

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**ACTION TO PAY  
Accounts Payable  
Vouchers**

Accounts payable vouchers January 15,2025- January 27,2025, in the amount of **\$1,167,014.26**

**General Fund, \$464,305.34; MVH Fund, \$48,803.70; LR&S, \$5,232.49; LAW Enforcement Continuing Education Training and Supply Fund, \$2,972.69; Public Safety Income, \$1,316.00; Donation, \$44.00; Special Events \$79.98; Solid Waste, \$1,001.30; ICT Fund, \$15,004.64; Police Pension, \$68,887.55; Insurance Premium, \$559,366.57**

Payroll Docket for payday of January 24, 2025 by fund:

General, \$383,809.51

Payroll Docket for payday of January 24, 2025

Office of Clerk-Treasurer, \$17,390.85; Building and Inspection Department, \$14,642.23 Metropolitan Police Department, \$193,538.78; Public Works Department (Agency), \$92,419.84; Fire Department, \$2,344.40 and Information and Technology Department, \$4,350.35;  
Total Payroll: \$324,686.45.

Payroll Docket for payday of January 31,2025 by fund:

Total Payroll by fund: \$82,494.52

Payroll Docket for payday January 31,2025

Boards & Commissions. \$12,740.00; Police Pension, \$68,779.90

Total Payroll: \$81,519.90

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**Fire Department Quarterly:**

Payroll Docket for payday of January 24,2025 by fund:

Total Payroll by fund: \$66,582.23

Payroll Docket for payday January 24,2025

Fire Department Quarterly. \$61,850.64

Total Payroll: \$ 61,850.64

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**ADJOURNMENT**

**The Town Council's January 27, 2025 study session immediately following the Regular Plenary Meeting.**

*Posted pursuant to IC 5-14-1.5-4(a)*

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GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
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Fund 1101 GENERAL						
Dept 0000	GEN FUND TRANSFERS	112907	PAYROLL ACCOUNT	PRL D/S TRANSFER GENERAL	328,325.22	51460
1101-0000-45200			Total For Dept 0000		328,325.22	

Dept 0001 TOWN COUNCIL						
1101-0001-31001	PROFESSIONAL SERVICES INV 210	112785	FROST BROWN TODD LLC	PROFESSIONAL SERVICES- CHOSEN VS	59.45	
1101-0001-34023	HEALTH & DENTAL COVERAGE	112723	TOWN OF HIGHLAND INS FUND (	JAN 2025 CT HEALTH/LIFE INS PREM	118.25	51458
1101-0001-38004	NEW PAGES	112789	CODE PUBLISHING COMPANY INC	MUNICIPAL CODE ORDINANCE	878.50	
1101-0001-39004	INSERTING GAZEBO INTO BILLS	112730	LITHOGRAPHIC COMMUNICATIONS	JAN/FEB 2025GAZEBO EXPRESS PRINTI	1,472.30	
	Total For Dept 0001 TOWN COUNCIL				2,528.50	

Dept 0003 VIPS						
1101-0003-39007	VIPS CAR WASHES FOR DEC	112882	EAST CLEAN CAR WASH, INC	VIPS CAR WASHES FOR DEC	19.00	
	Total For Dept 0003 VIPS				19.00	

Dept 0004 CLERK-TREASURER						
1101-0004-34023	HEALTH & DENTAL INS	112726	TOWN OF HIGHLAND INS FUND (	JAN 25 HEALTH/LIFE INS PREM GENE	7,506.50	51458
1101-0004-34043	LIFE INS	112726	TOWN OF HIGHLAND INS FUND (	JAN 25 HEALTH/LIFE INS PREM GENE	30.54	51458
	Total For Dept 0004 CLERK-TREASURER				7,537.04	

Dept 0006 BUILDING & INSPECTION						
1101-0006-34023	HEALTH AND DENTAL INSURANCE	112725	TOWN OF HIGHLAND INS FUND (	JAN 2025 BLDG HEALTH/LIFE INS PR	4,543.07	51458
1101-0006-34043	LIFE INSURANCE	112725	TOWN OF HIGHLAND INS FUND (	JAN 2025 BLDG HEALTH/LIFE INS PR	28.29	51458
	Total For Dept 0006 BUILDING & INSPECTION				4,571.36	

Dept 0007 FIRE DEPARTMENT						
1101-0007-34023	HEALTH & DENTAL INSURANCE	112727	TOWN OF HIGHLAND INS FUND (	JAN 25 HEALTH/LIFE INS PREM FIRE	2,889.33	51458
1101-0007-34043	LIFE INSURANCE	112727	TOWN OF HIGHLAND INS FUND (	JAN 25 HEALTH/LIFE INS PREM FIRE	9.34	51458
1101-0007-36003	ROOF REPAIR 10/16/2024	112858	GREAT LAKES ROOFING & CONST	ROOF REPAIR 10/16/2024	737.75	
	Total For Dept 0007 FIRE DEPARTMENT				3,636.42	

Dept 0009 POLICE DEPARTMENT						
1101-0009-21001	954.1 GAL OF GAS	112896	WARREN OIL COMPANY	954.1 GAL OF GAS DELV 1/6	2,426.09	
1101-0009-21001	1006.6 GAL OF GAS DELV 1/14	112897	WARREN OIL COMPANY	1006.6 GAL OF GAS DELV 1/14	2,610.82	
1101-0009-22004	DRIVESHAF T FOR CAR 253	112885	INDIANA DRIVELINE, LLC	FRONT SHAF T FOR CAR 253	367.00	
1101-0009-22004	INV233490 CAR 253 DRIVESHAF T	112890	NAPA AUTO PARTS	CAR PARTS SUPPLIES	461.77	
1101-0009-22004	INV226543 HEATER HOSE ASSMB C	112891	NAPA AUTO PARTS	HEATER HOSE ASSMBL FROM OCT FOR C	242.40	
1101-0009-23004	PLAQUE FOR POLICE COMSH	112895	VARSITY SPORTS INC	PLAQUE FOR POLICE COMMISSIONER	50.25	
1101-0009-32003	IDACS NETWORK ACCESS FOR DEC	112886	INDIANA OFFICE OF TECHNOLOG	IDACS NETWORK ACCESS FOR DEC	299.30	
1101-0009-34023	HEALTH & DENTAL INSURANCE	112728	TOWN OF HIGHLAND INS FUND (	JAN 2025 HEALTH/LIFE INS PREM PD	98,163.73	51458
1101-0009-34043	SURVIVORS ADJ	112728	TOWN OF HIGHLAND INS FUND (	JAN 2025 HEALTH/LIFE INS PREM PD	2,175.42	51458
1101-0009-34043	LIFE INSURANCE	112728	TOWN OF HIGHLAND INS FUND (	JAN 2025 HEALTH/LIFE INS PREM PD	443.24	51458
1101-0009-35001	LPR AT 2000 RIDGE RD	112892	NISOURCE INC.	LPR AT 2000 RIDGE RD READ 1/9	34.47	
1101-0009-35001	LPR AT 2000 RIDGE	112893	NISOURCE INC.	LPR AT 2000 RIDGE	34.44	
1101-0009-38006	MAT CHANGE AT PD ON 1/7	112870	CINTAS CORPORATION #319	MAT CHANGE AT PD ON 1/7	44.55	
1101-0009-39001	MEMBERSHIP DUES FOR CHIEF	112884	FBI NAT'L ACADEMY ASSOC, INC	2025 MEMBERSHIP DUES FOR CHIEF	125.00	
1101-0009-39005	2 BGS DOG FOOD FOR POUND	112888	MENARDS CORP - SCHERRERVILLE	2 BGS DOG FOOD FOR POUND	49.10	
	Total For Dept 0009 POLICE DEPARTMENT				107,527.58	

Dept 0011 SERVICES & WORKS						
1101-0011-31006	CONSULTING ON AIM INVOICE U	112712	AMANDA K HAASE	CONSULTING ON AIM INVOICE UPDATE	250.00	51455
1101-0011-31006	CONSULTANT SERVICES	112906	COOK GOVERNMENT ADVISORS LL	MERIT SYSTEM PD	6,545.00	
1101-0011-31006	REVIEW GL ADJUSTMENTS AND 178	112731	LONDON WITTE GROUP, LLC	REVIEW GL ADJUSTMENTS AND 1782 NO	1,462.50	
	Total For Dept 0011 SERVICES & WORKS				8,257.50	

GL Number Invoice Line Desc Ref # Vendor Invoice Description Amount Check #  
 BOTH OPEN AND PAID

Fund 1101 GENERAL	Dept 0012 TOWN HALL	112861	AMAZON	LIGHTS FOR TOWN HALL	96.00	
		112707	BLUE TRITON BRANDS	DISPENSER & BOTTLED WATER	80.93	
		112856	AJAX SANITARY SUPPLY CO, IN	INSTITUTIONAL SUPPLIES - TOWN HAL	325.79	
		112857	GLOBAL MAINTENANCE & CO.	DECEMBER GENERAL CLEANING SERVICE	1,400.00	
Total For Dept 0012 TOWN HALL					1,902.72	
Total For Fund 1101 GENERAL					464,305.34	

Fund 2201 MVH	Dept 0000	112908	PAYROLL ACCOUNT	1/25PRL D/S TRANSFER MVH	39,110.57	51461
			Total For Dept 0000		39,110.57	

Dept 0016 MVH ADMIN/MAINT	2201-0016-20003	112872	AMAZON	LENS WIPES FOR SAFETY CABINET	47.98	
Total For Dept 0016 MVH ADMIN/MAINT					47.98	

Dept 0017 MVH CONSTRUCTION/RECONSTRUCT/PRESER(CRP)	2201-0017-22004	112878	NAPA AUTO PARTS	BRACKETED CALIPERS/BRAKE PAD/BRAK	534.40	
		112879	NAPA AUTO PARTS	NAPA AIR FILTER FOR UNIT #15 - ST	65.44	
		112898	NAPA AUTO PARTS	SERPENTINE BELT/SERPENTINE KIT FO	122.90	
		112900	RUSH TRUCK CENTERS OF INDIA	LINK STEERING DRAG - STREET DEPT	600.00	
		112901	RUSH TRUCK CENTERS OF INDIA	CLAMP PIPE SHIELD FOR UNIT #48 -	39.48	
		112902	RUSH TRUCK CENTERS OF INDIA	ANTILOCK BRAKE SYSTEM FOR UNIT #1	450.00	
		112904	VALPARAISO AUTO/TRAILER SAL	BOLT KIT/CURB GUARD/BOSS 86 - ST	1,854.23	
		112899	RIEHL-RILEY CONSTR CO., INC	COLD MIX - STREET DEPT	816.25	
		112874	GREAT LAKES WELDING	MATTE BLACK HELMET/OUTER LENS - S	504.43	
		112875	GREAT LAKES WELDING	ADAPTER/CABLE CONNECT/OXYGEN COMP	96.42	
		112876	LINDY'S ACE HARDWARE, INC	FASTENERS, KNIFE BLADES - STREET	14.83	
		112877	MENARDS	FLAP DISC/METAL GRINDING/METAL CU	58.05	
		112903	TRANSPORT FINISHES, INC	REPAIR TRUCK 40 DAMAGED IN ACCIDE	836.72	
		112873	DAVE'S TREE SERVICE, INC	STORM DAMAGE TREES REMOVED	3,652.00	
Total For Dept 0017 MVH CONSTRUCTION/RECONSTRUCT/PRE					9,645.15	
Total For Fund 2201 MVH					48,803.70	

Fund 2202 LR&S	Dept 0000	112859	NIES ENGINEERING, INC.	GENERAL CONSULTING THROUGH 1-3-25	3,491.77	
		112860	NIES ENGINEERING, INC.	CCMG 2024 (PE) WORKS BOARD ORDER	1,557.59	
		112871	NIES ENGINEERING, INC.	2024 CCMG (CE) WORKS BOARD ORDER	183.13	
Total For Dept 0000					5,232.49	
Total For Fund 2202 LR&S					5,232.49	

Fund 2228 LAW ENFORCE CON'T ED	Dept 0000	112869	ACE INTERDICTION TACTICS, I	REGIS FEE FOR 2 OFFERS FOR TRAININ	1,000.00	
		112880	COMMAND PRESENCE, LLC	TRAINIGN FOR 2 OFFICERS 2/25- HOB	398.00	
		112883	EVAN SORG	GRANT WRITING 101 ON LINE TRAININ	1,347.00	
		112894	RAYMOND J. NAVARRO	REIMBURSE FOR GAS FOR TRAINING	50.69	
		112881	EASY CLEAN CAR WASH, INC	PD CAR WASHES FOR DEC	177.00	
Total For Dept 0000					2,972.69	

GL Number Invoice Line Desc Ref # Vendor Invoice Description Amount Check #

Fund 2228 LAW ENFORCE CON'T ED Total For Fund 2228 LAW ENFORCE CON'T ED 2,972.69

Fund 2240 PUBLIC SAFETY INCOME TAX FUND  
 Dept 0000 BWC ANNUAL LICENSE 112889 MOTOROLA SOLUTIONS, INC. BWC ANNUAL LICENSE 1,316.00  
 2240-0000-43091 Total For Dept 0000 1,316.00  
 Total For Fund 2240 PUBLIC SAFETY INCOME TAX FUND 1,316.00

Fund 2302 DONATION  
 Dept 0009 POLICE DEPARTMENT REIMBURSE FOR STAFF AND COMMA 112887 JASON E HILDENBRAND REIMBURSE FOR STAFF AND COMMAND T 44.00  
 2302-0009-00200 Total For Dept 0009 POLICE DEPARTMENT 44.00  
 Total For Fund 2302 DONATION 44.00

Fund 2505 SPECIAL EVENTS  
 Dept 0000 CHRISTMAS TREE WINNERS CONTE 112721 SANDRA L. MCKNIGHT CHRISTMAS TREE WINNERS CONTEST 79.98  
 2505-0000-38608 Total For Dept 0000 79.98  
 Total For Fund 2505 SPECIAL EVENTS 79.98

Fund 6604 SOLID WASTE  
 Dept 0000 RECYCLE INSERT 112733 LITHOGRAPHIC COMMUNICATIONS 2024 RECYCLE INSERT 1,001.30  
 6604-0000-33002 Total For Dept 0000 1,001.30  
 Total For Fund 6604 SOLID WASTE 1,001.30

Fund 7701 ICT FUND  
 Dept 0000 IDACS INTERNET 112713 COMCAST CABLE IDACS INTERNET 126.85  
 7701-0000-32003 MONTHLY CELL PHONE 642004646- 112714 VERIZON PD CELL PHONE USE PD- 642004646-0 2,065.54 1000020  
 7701-0000-32003 MONTHLY FOR 780324475-00001 112716 VERIZON CIVIL CELLULAR SERVICE 780324475- 925.68 1000021  
 7701-0000-32003 642004646-00002 BROADBAND 112715 VERIZON 642004646-00002 D/S BROADBAND FIR 754.91 1000022  
 7701-0000-32003 FIRE - SITE 112718 PHIL & SON, INC BRIVO CLOUD HOSTED MONTHLY SITE/A 920.11  
 7701-0000-34023 HEALTH AND DENTAL INSURANCE 112724 TOWN OF HIGHLAND INS FUND ( JAN 25 HEALTH/LIFE INS PREM ICT 3,285.22 51458  
 7701-0000-34043 LIFE INSURANCE 112724 TOWN OF HIGHLAND INS FUND ( JAN 25 HEALTH/LIFE INS PREM ICT 9.50 51458  
 7701-0000-38006 POLICE DEPT SIP PHONE BILL 112717 TELEFTECH COMMUNICATIONS INC POLICE DEPT SIP PHONE BILL 1,179.26 51457  
 7701-0000-38006 COPIER AGREEMENT 112719 RICOH USA, INC COPIER AGREEMENT - USAGE 7.06  
 7701-0000-38006 COPIER AGREEMENT 112720 RICOH USA, INC COPIER AGREEMENT - USAGE 437.55  
 7701-0000-45200 ICT TRANSFERS GROSS 112909 PAYROLL ACCOUNT 1/24PRL D/S TRANSFER ICT 5,292.96 51462  
 Total For Dept 0000 15,004.64  
 Total For Fund 7701 ICT FUND 15,004.64

Fund 8802 POLICE PENSION  
 Dept 0000 POLICE PENSION TRANSFERS GROS 112914 PAYROLL ACCOUNT 1/24PRL D/S TRANSFER POLICE PENSIO 68,887.55  
 8802-0000-45200 Total For Dept 0000 68,887.55  
 Total For Fund 8802 POLICE PENSION 68,887.55

Fund 8903 INSURANCE PREMIUM  
 Total For Fund 8903 INSURANCE PREMIUM 68,887.55

User: B.HALL  
DB: Highland

EXP CHECK RUN DATES 01/15/2025 - 01/28/2025  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
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Fund 8903 INSURANCE PREMIUM

Dept 0000

8903-0000-30013	VOLUNTEER LIFE INS	112729	TOWN OF HIGHLAND INS FUND (	VOLUN LIFE INS/ COBRA JAN'25	400.18	51458
8903-0000-34005	PROPERTY, CASUALTY	112920	BROWN INSURANCE GROUP	MUNICIPAL PACKAGE INS. RENEWAL PO	558,966.39	51463

Total For Dept 0000

559,366.57

Total For Fund 8903 INSURANCE PREMIUM

559,366.57

GL Number      Invoice Line Desc      Ref #      Vendor      Invoice Description      Amount      Check #

Fund Totals:

Fund 1101	GENERAL				464,305.34	
Fund 2201	MVH				48,803.70	
Fund 2202	IR&S				5,232.49	
Fund 2228	LAW ENFORCE CON'T ED				2,972.69	
Fund 2240	PUBLIC SAFETY INCOME TA				1,316.00	
Fund 2302	DONATION				44.00	
Fund 2505	SPECIAL EVENTS				79.98	
Fund 6604	SOLID WASTE				1,001.30	
Fund 7701	ICT FUND				15,004.64	
Fund 8802	POLICE PENSION				68,887.55	
Fund 8903	INSURANCE PREMIUM				559,366.57	

1,167,014.26