

**Topics Tentatively Scheduled for Study Session Discussion
and
Topics Requested for Action at Future Business Meetings of the
Thirtieth Town Council of Highland**

This meeting will be convened as an in person meeting.

Topic: Town of Highland, IN - Town Council Study Session

Time: December 2, 2024 06:30 PM Central Time (US and Canada)

This meeting contributes to Agenda building for the plenary meeting. Please, also be aware of the running enrolled list of matters that are likely for the plenary meeting, subject to review by the municipal executive. By practice and local ordinance, study sessions are distinguished from plenary (regular business) meetings of the Town Council "as they shall be conducted with less formality and with no votes or final actions of a dispositive nature unless provided otherwise by proper notice, pursuant to IC [5-14-1.5](#) et seq." (Confer HMC Section 2.05.130(3))

x. Discussion: Appointments.

• Statutory Boards and Commissions

Executive Appointments (May be made in meeting or at another time)

Home Rule Commissions or Boards

Legislative Appointments

Home Rule Commissions

1. **Main Street Bureau Board:** (7) appointments to be made by the Town Council. Term: Two years ending 1 Jan 2025. *There are currently 10 of the 17 in place and serving. Currently serving are Ben Reinhart, Renee Reinhart, Allan Simmons, Diane Barr-Roumbus, James Roumbus, Sandra McKnight, Sandy Ray, Ben Tomera, Laura Pilewski and Desiree Biro.*
2. **Community Events Commission Multi-year positions:** (1) appointment to be made by the Town Council. **Term: 4 years.** (Note: Currently 1 vacancy)

Single year positions: (9) appointments to be made by the Town Council. **Term: 1 year.** There are currently 6 of the 9 in place and serving. (Note: Currently serving, Rachael Carter, Olga

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The Town of Highland acknowledges its responsibility to comply with the American with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, etc.) for participation in or access to Municipal sponsored public programs, services and or meetings, the Town of Highland requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and or meeting. To make arrangements, contact the ADA Coordinator for the Town of Highland at (219) 972-7595.

Briseno, Kathy Camp-Burke, Linda Carter, Jack Rowe and Kelly Bridges)

- x. **Discussion:** Proposed Ordinance No. 1806: An Ordinance to Amend the Compensation, Benefits and Personnel Program of the Municipality, to be known as the Compensation and Benefits Ordinance Commonly known as the Employee Handbook, Pursuant to IC 36-1-3 and other Relevant Statutes. (adding Veteran’s Day to Town’s list of Legal Holidays)

- x. **Discussion:** Proposed Ordinance No. 1807: An Ordinance To Amend The Compensation, Benefits And Personnel Program Of The Municipality, To Be Known As The Compensation And Benefits Ordinance Commonly Known as the Employees Handbook, Pursuant To IC 36-1-3 And Other Relevant Statutes, and Amending Some portions of Wage and Salary Ordinance. (longevity)

- x. **Discussion:** Proposed Ordinance No. 1808: An Ordinance to Establish the Wage and Salary Rates of the Elected Officers, The Non-Elected Officers, And The Employees Of The Town Of Highland, Indiana for FY 2025. *(Introduce only at December 9, 2024 meeting). This ordinance consolidates current ordinance and all amendments, converted all paid board and commissions to monthly that were quarterly and makes a change to the town council salaries.)*

- x. **Discussion:** Ordinance 1803: An Ordinance to amend the current code of ordinances for the Town of Highland, creating a new chapter 3.70, to styled, the Procurement – Federal Grants/Funds of the Town of Highland. *This was introduced at the November 25, 2024 Town Council Plenary Meeting.*

- x. **Discussion:** Ordinance Number 1774-G: An Ordinance to Amend Ordinance No. 1774-F to establish the wage and salary rates of the Elected Officers, the Non-Elected Officers, and the Employee of the Town of Highland, Indiana particularly regarding extending the position of paid-on-call interim Fire Chief until April 30, 2025, sunseting earlier if the Town Council decides to reinstate the full-time Fire Chief position.

- x. **Discussion:** Resolution No. 2024-33: A Resolution Approving Highland Plan Commission Resolution 2023-01 as its determination that Highland Redevelopment Commission Resolution No. 2024-3 (i) conforms to the Plan of Development for the Town of Highland and (ii) approves said Resolution and the Redevelopment Plan for the Highland Consolidated Redevelopment Area.

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- x. **Discussion:** Appropriation Enactment No. 2024-34: An Enactment Appropriating Additional Monies in Excess of the Annual Budget For the General Fund in the amount of \$51,000, All Pursuant To I.C. 6-1.1-18, I.C. 36-5-3-5, Et Seq.
- x. **Discussion:** Appropriation Transfer Resolution No. 2024-35: An Exigent Resolution Providing For The Transfer Of Appropriation Balances From and Among Major Budget Classifications In the MCCD Fund and the Sanitary Operating Fund As Requested By The Proper Officer And Forwarded To The Town Council For Its Action Pursuant To IC 6-1.1-18-6.
- x. **Discussion:** Resolution No. 2024-36: A Resolution of the Fiscal Body of the Town of Highland Fixing the Official Faithful Performance Bond of the Municipal Fiscal Officer, pursuant to I.C. 5-4-1 et seq.
- x. **Discussion:** Resolution No. 2024-31: A Resolution of the Town of Highland adopting a Vision Zero Policy.
- x. **Discussion:** Action to approve purchase of up to one-week (five days) of vacation time in lieu of time off, pursuant to Section §5.02.09 of the Compensation and Benefits Ordinance. *The Clerk-Treasurer is asking for approval of the following vacation buy-out for 2024:*

Chief Building Inspector, Ken Mika 5 days \$1,666.23

- x. **Discussion:** Ordinance 1809: An Ordinance to amend the Compensation, Benefits and Personnel Program of the Municipality, to be known as the Compensation and Benefits Ordinance, commonly known as the Employee Handbook, Pursuant to IC 36-1-3 and other Relevant Statutes.

- Plenary Business Meeting of Monday December 9, 2024

- Minutes of the Meeting of Monday, November 25, 2024
- Accounts Payable Voucher
- Appropriation Enactment No. 2024-34
- Introduce Ordinance No. 1774-G
- Ordinance No. 1803
- Introduce Ordinance No. 1806
- Introduce Ordinance No. 1807
- Introduce Ordinance No. 1808
- Resolution No. 2024-33
- Appropriation Transfer Resolution No. 2024-35
- Resolution No. 2024-36

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