

**ENROLLED MINUTES OF THE
HIGHLAND WATER WORKS BOARD OF DIRECTORS
THURSDAY, OCTOBER 24, 2024**

Regular Meeting: The Highland Water Works Board of Directors met in a Regular Plenary Session on Thursday, October 24, 2024 in the lower meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana. President Smith opened the meeting at 6:30 p.m. with no study session. The meeting was opened with the Pledge of Allegiance. The minutes were recorded by Kim Webb, Recording Secretary.

ROLL CALL: Present on roll call were Directors George A. Smith, Rick Volbrecht, Peggy Phillips and Bernie Zemen. A quorum was present. Director Kondrat arrived at 6:40 p.m. Also present were Mark Knesek, Public Works Director; George Georgeff, Town Council; Robert Tweedle, Board Attorney; Mike Pipta, Fire Department; and Kim Webb, Recording Secretary.

MINUTES: President Smith asked if there were any corrections to the Minutes of the Regular Plenary Meeting of September 26, 2024 as prepared and posted. Director Volbrecht moved to approve the Minutes of the September 26, 2024 meeting. Director Zemen seconded. Upon a voice vote, there were (4) affirmations and no negatives. The motion passed.

Special Orders: Director Volbrecht moved to amend the agenda to include the following:

1. Meeting date change for November.
2. Meeting date change for December.
3. Increase of salaries for the Directors of the Water Works Board.

Director Zemen seconded the motion. Upon a voice vote there were (4) affirmations and (1) abstention. The matters will be brought up under New Business.

Communications: None.

Comments from the Public or Visitors (Limited to Matters on the Agenda): None.

Reports:

1. Water Works Superintendent – Mark Knesek informed the Board that the bored water main for the Johnston Street Backyard Water Main Project is in place. Tie-ins and services will begin next week.

A water main break occurred today in the 9000 block of Cottage Grove Ave.

2. Water Works Attorney – Robert Tweedle informed the Board that he is currently working with Munster on a lease agreement for equipment installation on the elevated water tank on Indianapolis Blvd.
3. Water Works Engineer – Report given via email.

4. Fire Department – Mike Pipta, informed the Board that the Fire Department Open House was a success.

Unfinished Business and General Orders

New Business:

1. Meeting date change for November. Director Volbrecht moved to change the November Water Works Board Plenary Meeting to Thursday, November 14, 2024 due to the Thanksgiving Holiday. Director Phillips seconded. Upon a roll call vote, there were (5) affirmations and no negatives. The motion passed.
2. Meeting date change for December. Director Volbrecht moved to change the December Water Works Board Plenary Meeting to Thursday, December 12, 2024 due to the Christmas Holiday. Director Phillips seconded. Upon a roll call vote, there were (5) affirmations and no negatives. The motion passed.
3. Increase of salaries for the Directors of the Water Works Board. Director Volbrecht moved to present to the Town Council an amendment to the Wage and Salary Ordinance No. 1792, Section (6)(F), increasing the salary of the Water Works Board of Directors as follows:

President (1)	\$50.00 \$150.00 per month
Citizen Members (4) each	\$40.00 \$100.00 per month

Director Zemen seconded the motion. Upon a roll call vote, there were (5) affirmations and no negatives. The motion passed.

Business from the Floor: None.

Comments from the Directors on any Item of Interest to the Directors: Director Volbrecht commented on attending a Republic meeting, speaking as a Town of Highland resident, offering information to those in attendance on the change in collection of the storm water fees for the Town of Highland.

Claims:

Per the docket in the amount of:

6101	Water Operating	\$582,137.05
6102	Water Works District	\$0.00
6104	Consumer Deposits	\$18.40
6105	Water Improvement	\$4,941.70
6108	Water Capital	\$0.00
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Total		\$587,097.15

Director Volbrecht moved to approve the claims per the October 24, 2024 docket in the amount of \$587,097.15. Director Phillips seconded. Upon a roll call vote, there were (5) affirmations and no negatives. The motion passed.

Next Meeting:

The next Special Plenary Meeting will be held in-person at Town Hall on Thursday, November 14, 2024 at 6:30 p.m. due to the Thanksgiving Holiday.

ADJOURNMENT: With no other business to come before the Board of Water Works Directors, the meeting was adjourned.

Meeting Adjourned at 7:16 p.m.

Respectfully Submitted,

Kim Webb, Recording Secretary