

**Enrolled Minutes of the Nineteenth Regular Meeting or Special Meeting  
For the Thirtieth Highland Town Council Regular Plenary  
Business Meeting (In person) Monday, October 14, 2024**

The Thirtieth Town Council of the Town of Highland, Lake County, Indiana met in its regular plenary session on Monday, October 14, 2024 at 6:30 O'clock P.M. in the regular place, the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

\*This meeting was convened as an in person meeting and lived streamed to the Town of Highland Facebook. Facebook permits the public to observe and record the proceedings but allows no interaction between and among the Town Council and members of the public. The public is able to participate in person. Councilor George Georgeff, Councilor Doug Turich, Councilor Alex Robertson, Councilor Tom Black and Councilor Philip Scheeringa all participated in person.

Pursuant to HMC Section 2.05.130(A)(2), the Town Council considered and reviewed the agenda in an informal proceeding in the plenary meeting room before the president called the meeting to order.

The Town Council President Philip Scheeringa presided over the meeting. The Town Clerk-Treasurer, Mark Herak, was present to memorialize the proceedings. The meeting was opened with Councilor George Georgeff reciting the Pledge of Allegiance to the Flag of the United States of America and offering a prayer.

**Roll Call:** Present on roll call were Councilors George Georgeff, Doug Turich, Alex Robertson, Thomas Black, Philip Scheeringa were present. Clerk-Treasurer, Mark Herak was also present. A quorum was attained.

**Additional Officials Present:** Alex Brown, CPRP, Superintendent of Parks and Recreation; Metropolitan Police Chief Ralph Potesta; Redevelopment Director Maria Becerra; Mike Pipta, Fire Chief; Ed Dabrowski, Director of Information Technology, Kenneth J. Mika, Building Commissioner, Mark Knesek, Public Works Director and Scott Bilse, Attorney with Abrahamson, Reed & Bilse were present. John Reed, Attorney with Abrahamson, Reed & Bilse was absent.

*Guests:* Theresa Badovich (remotely) and Robin Carlascio (remotely) of the Idea Factory were also present.

**Minutes of the Previous Meetings:** The minutes of the September 23, 2024 Plenary meeting were approved by general consent.

**Special Orders:**

1. **Consideration of Proposed Additional Appropriations:** (controlled and non-controlled funds): Proposed Additional Appropriations in Excess of the 2024 Budget for the Park Bond & Interest Non-Exempt Fund in the amount of \$104,565.00.

(a) Clerk-Treasurer verification of Proofs of Publication: The TIMES 27 September 2024.



**AFFIDAVIT OF PUBLICATION**

**Northwest Indiana Times**  
601 W. 45th Ave.  
(219) 933-3333

State of Pennsylvania, County of Lancaster, ss:

I, Marco Coppola, of lawful age, being duly sworn upon oath depose and say that I am an agent of Column Software, PBC, duly appointed and authorized agent of the Publisher of Northwest Indiana Times, a publication that is a "legal newspaper" as that phrase is defined for the city of Munster, for the County of Lake, in the state of Indiana, that this affidavit is Page 1 of 2 with the full text of the sworn-to notice set forth on the pages that follow, and that the attachment hereto contains the correct copy of what was published in said legal newspaper in consecutive issues on the following dates:

**Publication Dates:**

- Sep 27, 2024

**Notice ID:** WmEwwPDyflLoGLelS2TdE  
**Publisher ID:** 125386  
**Notice Name:** Additional Appropriation October 14, 2024  
**Publication Fee:** \$37.31

*Marco Coppola*  
Agent

**VERIFICATION**

State of Pennsylvania  
County of Lancaster

Signed or attested before me on this: 09/27/2024

*Nicole Burkholder*  
Notary Public

Notarized remotely online using communication technology via Prodf.

See Proof on Next Page

**TOWN OF HIGHLAND  
NOTICE TO TAXPAYERS OF PROPOSED  
ADDITIONAL APPROPRIATIONS**

Notice is hereby given the taxpayers of the Town of Highland, Lake County, Indiana, that the Town Council of said Municipality in said Municipal Building, 3333 Ridge Road, at 6:30 p.m. on the 14th day of October 2024, will consider the following additional appropriations in excess of the budget for the current year in the following funds:

Park B&I Non-Exempt Fund

Acct. 4418-0000-39011 Payment of Principal \$3,585.00  
Acct. 4418-0000-39012 Bond Payment of Interest \$100,980.00

**TOTAL for the FUND: \$104,565.00**

Funds to support these additional appropriations in the Park B&I Non-Exempt Fund shall be supported by miscellaneous revenue, unreserved unobligated fund balance on deposit to the credit of the fund.

Taxpayers appearing at such meeting shall have a right to be heard thereon. The additional appropriations, as finally made, will be filed with the Department of Local Government Finance, for its review. The Department of Local Government Finance shall make a written determination of the sufficiency of funds within fifteen days of receipt of a certified copy of the action taken.

**TOWN COUNCIL of HIGHLAND**  
Philip Scheeringa, President

By: Mark Herak  
Clerk-Treasurer  
9/27 - 125386

HSPAXLP

(b) **Public Hearing:** There were no comments from the public or visitors.

c) Action on **Appropriation Enactment No. 2024-26:** An Enactment Appropriating Additional Moneys in Excess of the 2024 Annual Budget for the **Park Bond & Interest Non-Exempt Fund**, all pursuant to I.C. 6-1.1-18, and I.C. 36-5-3-5

Councilor Turich introduced and moved for the consideration of Appropriation Enactment No. 2024-26 at the same meeting of its introduction. Councilor Robertson seconded. Upon a roll call vote, a unanimous vote being necessary, there were five (5) affirmatives and no negatives. The motion passed. The enactment could be considered at the same meeting of its introduction.

Councilor Turich moved for the passage adoption of Appropriation Enactment No. 2024-26 at the same meeting of its introduction. Councilor Robertson seconded. Upon a roll call vote, a two-thirds vote being necessary, there were five (5) affirmatives and no (0) negatives. The motion passed. The enactment was passed and adopted upon the signature of the municipal executive at the same meeting of its introduction.

**Town of Highland  
Appropriation Enactment  
Enactment No. 2024-26**

**AN ENACTMENT APPROPRIATING ADDITIONAL MONIES IN EXCESS OF THE 2024 ANNUAL BUDGET for the PARK BOND & INTEREST NON-EXEMPT FUND ALL PURSUANT TO I.C. 6-1.1-18, and I.C. 36-5-3-5.**

WHEREAS, Following a public hearing advertised pursuant to I.C. 5-3-1, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for the **Park Bond & Interest Non-Exempt Fund**;

WHEREAS, It has been determined that such additional appropriations as may be approved by this enactment, will not increase the levies set under I.C. 6-1.1-17, all pursuant to I.C. 36-5-3-5;

NOW, THEREFORE BE IT ENACTED by the Town Council of the Town of Highland, Lake County, Indiana, as follows:

**Section 1.** That for the expenses of said municipality, the following additional sums of money are hereby appropriated and ordered set apart out of the **Park Bond & Interest Non-Exempt Fund** herein named and for the purposes herein specified, subject to the laws governing the same:

PARK BOND & INTEREST NON-EXEMPT FUND

Acct. No. 4418-0000-39011 Payment of Principal	\$3,585.00
Acct. No. 4418-0000-39012 Bond Payment of Interest	\$100,980.00

Total 300 Series: \$104,565.00

Fund Total: \$104,565.00

**Section 2.** That the Clerk-Treasurer is hereby authorized and instructed to inform the Department of Local Government Finance of this action and that these monies be made available for expenditure pursuant to I.C. 6-1.1-18.

**Section 3.** That in satisfaction and for the purposes of the provisions set out in I.C. 36-5-2-9.6, I.C. 36-5-3-5, I.C. 36-5-4-2, this enactment shall be deemed properly filed and introduced before the Town Council at a regular or special meeting, properly called and convened pursuant to I.C. 5-1.5-14 *et seq.*

Introduced and Filed on 14th day of October 2024. Consideration on same day or at same meeting of introduction sustained a vote of 5 in favor and 0 opposed, pursuant to IC 36-5-2-9.8.

DULY ORDAINED AND ADOPTED this 14<sup>th</sup> Day of October 2024, by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 5 in favor and 0 opposed.

TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA

\_\_\_\_\_  
Philip Scheeringa, President (IC 36-5-2-10)

ATTEST:

\_\_\_\_\_  
Mark Herak  
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

**2. Consideration of Proposed Additional Appropriations:** (controlled and non-controlled funds): Proposed Additional Appropriations in Excess of the 2024 Budget for the Redevelopment General Fund in the amount of \$75,000.00.

(a) Clerk-Treasurer verification of Proofs of Publication: The TIMES 27 September 2024.



See Proof on Next Page

**AFFIDAVIT OF PUBLICATION**

Northwest Indiana Times  
601 W. 45th Ave.  
(219) 933-3333

State of Texas, County of Bexar, ss:


I, Yuade Moore, of lawful age, being duly sworn upon oath depose and say that I am an agent of Column Software, PBC, duly appointed and authorized agent of the Publisher of Northwest Indiana Times, a publication that is a "legal newspaper" as that phrase is defined for the city of Munster, for the County of Lake, in the state of Indiana, that this affidavit is Page 1 of 2 with the full text of the sworn-to notice set forth on the pages that follow, and that the attachment hereto contains the correct copy of what was published in said legal newspaper in consecutive issues on the following dates:

**Publication Dates:**  
• Sep 27, 2024

**Notice ID:** MXDQa6vjs56m40Bbqht3  
**Publisher ID:** 125379  
**Notice Name:** Redevelopment General Additional App  
**Publication Fee:** \$36.27

*Yuade Moore*  
Agent

**VERIFICATION**  
State of Texas  
County of Bexar



Robert Hollie III  
ID NUMBER  
138828194  
COMMISSION EXPIRES  
February 10, 2026

Signed or attested before me on this: 09/30/2024

*RLH*  
Notary Public  
Electronically signed and notarized online using the Proof platform.

**TOWN OF HIGHLAND  
NOTICE TO TAXPAYERS OF PROPOSED  
ADDITIONAL APPROPRIATIONS**

Notice is hereby given the taxpayers of the Town of Highland, Lake County, Indiana, that the Town Council of said Municipality in said Municipal Building, 3333 Ridge Road, at 6:30 p.m., on the 14th day of October 2024, will consider the following additional appropriations in excess of the budget for the current year in the following funds:

**Redevelopment General Fund**

Acct. 2216-0000-35111 Decorative Lighting \$75,000.00  
**TOTAL for the FUND: \$75,000.00**

Funds to support these additional appropriations in the Redevelopment General Fund shall be supported by miscellaneous revenue, unreserved unobligated fund balance on deposit to the credit of the fund.

Taxpayers appearing at such meeting shall have a right to be heard thereon.

The additional appropriations, as finally made, will be filed with the Department of Local Government Finance, for its review. The Department of Local Government Finance shall make a written determination of the sufficiency of funds within fifteen days of receipt of a certified copy of the action taken.

**TOWN COUNCIL of HIGHLAND**  
Philip Scheeringa, President

By: Mark Herak  
Clerk-Treasurer  
9/27 - 125379

HSPAXLP

(b) **Public Hearing.**

Larry Kondrat, Highland, asked why the additional appropriation and what was at the \$75,000 going to be spent on?

He was advised the \$75,000 was to fund the downtown lighting project. The Redevelopment Commission contracted with Pure Illumination to provide decorative lighting on the trees located on Highway Avenue.

c) Action on **Appropriation Enactment No. 2024-27**: An Enactment Appropriating Additional Moneys in Excess of the Annual Budget for the **Redevelopment General Fund**, all pursuant to I.C. 6-1.1-18, and I.C. 36-5-3-5

*\*requires 2 readings if the Council desires to pass it on the first night.*

Councilor Robertson introduced and moved for the consideration of Appropriation Enactment No. 2024-27 at the same meeting of its introduction. Councilor Turich seconded. Upon a roll call vote, a unanimous vote being necessary, there were five (5) affirmatives and no negatives. The motion passed. The enactment could be considered at the same meeting of its introduction.

Councilor Robertson moved for the passage adoption of Appropriation Enactment No. 2024-27 at the same meeting of its introduction. Councilor Black seconded. Upon a roll call vote, a two-thirds vote being necessary, there were five (5) affirmatives and no (0) negatives. The motion passed. The enactment was passed and adopted upon the signature of the municipal executive at the same meeting of its introduction.

**Town of Highland  
Appropriation Enactment  
Enactment No. 2024-27**

**AN ENACTMENT APPROPRIATING ADDITIONAL MONIES IN EXCESS OF THE ANNUAL BUDGET for the REDEVELOPMENT GENERAL FUND ALL PURSUANT TO I.C. 6-1.1-18, and I.C. 36-5-3-5.**

**WHEREAS**, Following a public hearing advertised pursuant to I.C. 5-3-1, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for the **Redevelopment General Fund**;

**WHEREAS**, It has been determined that such additional appropriations as may be approved by this enactment, will not increase the levies set under I.C. 6-1.1-17, all pursuant to I.C. 36-5-3-5;

**NOW, THEREFORE BE IT ENACTED** by the Town Council of the Town of Highland, Lake County, Indiana, as follows:

**Section 1.** That for the expenses of said municipality, the following additional sums of money are hereby appropriated and ordered set apart out of the **Redevelopment General Fund** herein named and for the purposes herein specified, subject to the laws



governing the same:

REDEVELOPMENT GENERAL FUND	
Acct. No. 2216-0000-35111 Decorative Lighting	\$75,000.00
<i>Total 300 Series:</i>	\$75,000.00
<b>Fund Total:</b>	<b>\$75,000.00</b>

**Section 2.** That the Clerk-Treasurer is hereby authorized and instructed to inform the Department of Local Government Finance of this action and that these monies be made available for expenditure pursuant to I.C. 6-1.1-18.

**Section 3.** That in satisfaction and for the purposes of the provisions set out in I.C. 36-5-2-9.6, I.C. 36-5-3-5, I.C. 36-5-4-2, this enactment shall be deemed properly filed and introduced before the Town Council at a regular or special meeting, properly called and convened pursuant to I.C. 5-1.5-14 *et seq.*

Introduced and Filed on 14th day of October 2024. Consideration on same day or at same meeting of introduction sustained a vote of 5 in favor and 0 opposed, pursuant to IC 36-5-2-9.8.

DULY ORDAINED AND ADOPTED this 14<sup>th</sup> Day of October 2024, by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 5 in favor and 0 opposed.

TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA

\_\_\_\_\_  
Philip Scheeringa, President (IC 36-5-2-10)

ATTEST:

\_\_\_\_\_  
Mark Herak  
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

Comments from the Public or Visitors: None

**Staff Reports:** The following staff reports were received and filed.

Building Report September, 2024

PERMIT TYPE	#	Res.	Comm.	Est. Cost	Fee Collected
Commercial Buildings	0			\$ -	\$ -
Comm. Additions/Remodel	12		12	\$ 709,297.00	\$ 13,576.50
Signs	6		6	\$ 45,802.00	\$ 2,737.50
Single Family	5	5		\$ 985,000.00	\$ 17,700.00
Duplex/Condo	0			\$ -	\$ -
Residential Additions	0			\$ -	\$ -
Residential Remodeling	71	71		\$ 1,085,131.00	\$ 22,854.00
Concrete/Asphalt/Remodeling	9	9		\$ 56,170.00	\$ 1,743.00
Garages	2	2		\$ 27,000.00	\$ 970.50
Sheds	1	1		\$ 1,336.00	\$ 124.50
Decks & Porches	5	5		\$ 53,690.00	\$ 1,723.50
Fences	10	10		\$ 63,329.00	\$ 1,566.00
Above/In ground pools	0			\$ -	\$ -
Drain Tile/Waterproofing	1	1		\$ 6,192.00	\$ 207.00
Misc: Road Cuts (5)	5	5		\$ -	\$ 1,039.50
<b>Total Building Permits</b>	<b>127</b>	<b>109</b>	<b>18</b>	<b>\$ 3,032,947.00</b>	<b>\$ 64,242.00</b>

Electrical Permits	26	20	6	\$ -	\$ 4,154.00
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Mechanical Permits	22	20	2	\$ -	\$ 2,833.00
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Plumbing Permits	20	17	3	\$ -	\$ 6,799.40
Water Meters	6	6	0	\$ -	\$ 2,575.00
Water taps	6	6	0	\$ -	\$ 1,200.00
Sewer/Storm Taps	5	5	0	\$ -	\$ 1,500.00
<b>Total Plumbing Permits</b>	<b>37</b>	<b>34</b>	<b>3</b>	<b>\$ -</b>	<b>\$ 12,074.40</b>

September 2024 Code Enforcement: 37 Investigations, 18 Warnings & 1 Citation was issued.  
 Inspections done for the month of September 2024 were as follows: 21 Building Inspections,  
 21 Plumbing Inspections, 4 HVAC and 19 Electrical Inspections. There were no Electrical Exams given.

Submitted By:

  
 Kenneth J. Mika

**2024**  
 TOWN OF HIGHLAND INJURIES FOR THE MONTH  
**SEPTEMBER**

CASE	DATE OF INJURY	DEPARTMENT	DESCRIPTION	Record Only	OSHA	Not OSHA	Filed with
				No Med Treatment	Recordable	Recordable	WC Insurance
RO7	9/1/24	Police	EE unleashed a dog at the dog pound, while getting the dog back in the kennel, it playfully jumped up scratching EE's R forearm and R Hand	X		X	X
RO8	9/16/24	Clerk Treasurer's Office	EE was loading water bottle into water dispenser and pulled lower back muscle	X		X	X
RO9	9/25/24	Police	Motor Vehicle crash	X		X	X

RO = Record Only

DEPT	2024		2024				
	INJURIES	YEAR TO	2023	RESTRICTED	LOST DAYS	RESTRICTED	LOST DAYS
	THIS MONTH	DATE	Total Injuries Last Year	DAYS THIS YEAR	THIS YEAR	DAYS 2023	2023
PARK & REC		1		4	56	8	219
FIRE			1				
POLICE		4	6			80	66
STREET		1					
WATER SEWER		1	1				
CT		1					
REDV		1					
<b>TOTALS</b>	<b>0</b>	<b>9</b>	<b>8</b>	<b>4</b>	<b>56</b>	<b>88</b>	<b>285</b>

Effective January 1, 2002 OSHA changed the recordkeeping guidelines. We now count the number of days lost from the day after the injury until the employee returns to work. Weekends, holidays, vacation days or other days scheduled off are included in the lost days count to a maximum of 180 days

**Mark Herak**

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**From:** Denise Beck  
**Sent:** Monday, October 14, 2024 8:16 AM  
**To:** Mark Herak; Chad Kinley  
**Cc:** Chief Michael Pipta  
**Subject:** Sept Fire Department Stats

Good Morning,

Sept 2024 Stats

Types of Calls:	2024	YTD
General Alarms	10	119
Paid Still Alarms	31	326
Totals	40	445

*Denise Beck*  
Highland Fire Department  
2901 Highway Ave.  
Highland, IN 46322  
(219)-923-9876

**Communications:** Fall Clean Up – Tuesday, October 22<sup>nd</sup>

HCCE Trunk or Treat – October 19<sup>th</sup>, Main Square 10 o'clock am to noon  
Trick or Treat – October 31, from 5 o'clock pm to 7 o'clock pm  
Highland Neighbors for Sustainability Pumpkin Smash – November 2  
Garbage pick-up will still be on Tuesday, October 15, 2024  
Condolences were offered to the Kuna Family on the loss of they're  
daughter Kathrine.

**Appointments:**

• **Statutory Boards and Commissions**

*Executive Appointments (May be made in meeting or at another time)*

Regional Statutory Commissions or Boards

**Home Rule Boards and Commissions**

1. **Shared Ethics Advisory Commission.** (1) appointment to be made by Town Council President. *(Note: Fill vacancy made by resignation of Rev. Tim Huizenga.) (Made pursuant to Article 5, Subdivision (A) of the Interlocal Cooperation Agreement Establishing the Shared Ethics Entity. Qualifications are to be persons who live work or hold property in the county. Further persons appointed must be of good character and not hold any positions within the local government.)*

*Legislative Appointments*

Regional Statutory Commissions or Boards

**Home Rule Commissions**

1. **Main Street Bureau Board:** (17) appointments to be made by the Town Council. Term: Two years ending 1 Jan 2025. *There are currently 13 of the 17 in place and serving. Currently serving are Rhonda Bloch, Teri Yovkovich, Renee Reinhart, Alex Robertson, Diane Barr-Roumbus, James Roumbus Sandy McKnight, Al Simmons, Ben Reinhart, Sandy Ray, Kathy Smailis, Ben Tomera and Laura Pilewski.*
2. **Community Events Commission Multi-year positions:** (4) appointments to be made by the Town Council. Term: 4 years. *(Note: Currently vacant)*

*Single year positions:* (9) appointments to be made by the Town Council. Term: 1 year. *There are currently 6 of the 9 in place and serving. (Note: Currently serving, Jack Rowe, Linda Carter, Rachael Carter, Kathy Burke, Olga Briseno and Kelly Bridges )*

**General Orders and Unfinished Business:**

1. Introduced Ordinance No. 1804 amending Chapter 9.05 of the Highland Municipal Code entitled Fire Department. (Fire Chief Job Description) Councilor Black introduced at the September 23, 2024 Highland Town Council Plenary Meeting

Councilor Black moved for the passage adoption of Ordinance No. 1804. Councilor Georgeff seconded. Upon a roll call vote, there were four (4) affirmatives, no negatives and one (1) abstention., with Councilors Georgeff, Robertson, Black and Scheeringa voting in the affirmative and with Councilor Turich abstaining. The motion passed. Ordinance 1804 was passed and adopted upon the signature of the municipal executive

**ORDINANCE No. 1804**  
**of the**  
**TOWN of HIGHLAND, INDIANA**

**AN ORDINANCE AMENDING CHAPTER 9.05 OF THE HIGHLAND MUNICIPAL CODE ENTITLED FIRE DEPARTMENT**

**WHEREAS**, In consequence of the execution of its public safety powers, set forth in IC 36-1-4, and IC 36-8, the Town of Highland through its Fire Department, the Town Provides Fire prevention, suppression, life and limb and other emergency public safety services; and

**WHEREAS**, I.C. 36-1-3-4 et sequitur, provides that a unit of town government possesses all powers granted it by statute and all other powers necessary or desirable in the conduct of its affairs, even though not granted by statute; and

**WHEREAS**, It has been determined that several provisions of Chapter 9.05 need to be modified and enhanced to reflect the current job description for the Fire Chief; and

**WHEREAS**, The Town Council has determined the municipal code requires amendment in order to the current job description of the Fire Chief.

**NOW, THEREFORE, BE IT HEREBY ORDAINED BY** the Town Council of the Town of Highland, Lake County, Indiana, as follows:

**Section 1.** That Chapter 9.05; Section 9.05.03(B) of the Highland Code of Ordinances is hereby amended by repealing it in its entirety and replacing which shall read as follows:

(B) The fire chief shall be a full-time position subject to the following:

- (1) **The Fire Chief** shall be appointed by and serve at the pleasure of the Town Council upon receiving a recommendation from the Personnel Committee of the Highland Firemen's Association. The Town Council reserves the right to reject any recommendation from the Personnel Committee and direct that another recommendation, be made.
- (2) The Fire Chief shall have a minimum of ten (10) years' experience in the Fire Service, with an extensive background in; fire operations, fire cause and origin, fire inspection, firefighting training and emergency management operations. (An extensive background is defined as a combination of actual experience,

education and training that can be demonstrated by action and educational documents received and evaluated by the Personnel Committee).

- (3) The Fire Chief shall have a minimum of five (5) years as a Lieutenant, Captain, Operations Chief or Chief.
- (4) The Fire Chief shall enter into a contract with the town with regard to the services to be performed and the full-time Fire Chief position shall be a PERF covered position.
- (5) The Fire Chief's position shall also include all of the duties of the fire inspector, the Chief Fire Code Official as defined in section 103.1-103.4.1 of the Indiana Fire Code with the authority listed in section 104.1-104.11.3 of the 2006 International Fire Code, the Fire/Rescue/EMS training administrator, the Town Disaster and EMS Management Director and the EMS services and contracts administrator. The Fire Chief shall be paid in the amount and manner set forth in the most recently adopted wage and salary ordinance as may be amended from time to time for the performance of the duties associated with the position.

**Section 2.** That Chapter 9.05; Section 9.05.07(3) of the Highland Code of Ordinances is hereby amended by repealing it in its entirety and replacing which shall read as follows:

- (3) Machines, Tools, Equipment, Software.

Machines, Tools, Equipment, Software. The fire chief must have a knowledge of and ability to operate various firefighting apparatuses and equipment, computer terminal, telephone, two-way radio, computer hardware, computer software and various office supplies.

**Section 3.** That Chapter 9.05; Section 9.05.07(4) of the Highland Code of Ordinances is hereby amended by repealing it in its entirety and replacing which shall read as follows:

- (4) Licenses, Certificates, Age, Residency.

The fire chief should possess a minimum of National Fire Prevention Association (NFPA) Fire Officer 1 certificate, Instructor 1 certificate, Fire Officer Strategy/Tactics certificate, Fire Inspector 1 Certificate, (preferred) Associate Degree in Fire science, (preferred) Current EMT certification, NIMS 100, 200, 300, 400 & 700, a valid hazardous material technician certificate, a valid Indiana driver's license, live in the Town of Highland within 18 months of hire date and should be at least 21 years of age.

**Section 4.** All provisions of ordinances in conflict with the provisions hereof are hereby repealed and of no further force nor effect.



**Section 5.** This ordinance shall become and be in full force and effect from and after its adoption, passage and publication in the manner prescribed by law and until its subsequent amendment or repeal by proper ordinance.

Introduced and Filed on the 23rd day of September 2024. Consideration on same day or at same meeting of introduction was not considered, pursuant to IC 36-5-2-9.8.

**Duly Ordained and Adopted** this 14th Day of October 2024 by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 4 in favor 0 opposed and 1 abstention.

TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA

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Philip Scheeringa, President (IC 36-5-2-10)

ATTEST:

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Mark Herak, Clerk-Treasurer (IC 33-16-4-1; IC 36-5-6-5)

**New Business:**

1. Transfer Resolution No. 2024-28: An Exigent Resolution Providing For The Transfer Of Appropriation Balances From and Among Major Budget Classifications In the Information Technology Fund As Requested By The Proper Officer And Forwarded To The Town Council For Its Action Pursuant To IC 6-1.1-18-6.

Councilor Black moved the passage and adoption of Appropriation Transfer Resolution No. 2024-28. Councilor Georgeff seconded. Upon a roll call vote, there were five (5) affirmatives and no negatives. The motion passed. The order was adopted pending the signature of the Town Executive.

**TOWN OF HIGHLAND  
APPROPRIATION TRANSFER RESOLUTION  
RESOLUTION NO. 2024-28**

**AN EXIGENT RESOLUTION PROVIDING for the TRANSFER of APPROPRIATION from and AMONG MAJOR BUDGET CLASSIFICATIONS to the INFORMATION TECHNOLOGY FUND as REQUESTED BY THE PROPER OFFICER AND FORWARDED to the TOWN COUNCIL for its ACTION PURSUANT TO IC 6-1.1-18-6.**

**WHEREAS**, It has been determined that certain exigent conditions have developed since adoption of the original budget and it is now necessary to transfer certain appropriations into different categories than were initially appropriated for the various functions to the **Information Technology Fund**;

**NOW, THEREFORE BE IT RESOLVED** by the Town Council of the Town of Highland, Lake County, Indiana as follows:

**Section 1.** That for the expenses of said municipality, the following appropriations are hereby transferred and set apart out of the funds hereinafter named for the purposes specified, subject to the laws governing the same, such sums herein transferred unless otherwise stipulated by law;

**Section 2.** That is has been shown that certain existing unobligated appropriations of the **Information Technology Fund** which are not needed at this time for the purposes for which originally appropriated, and may be transferred to a category of appropriation in order to satisfy an existing need, as follows:

**INFORMATION TECHNOLOGY FUND**

Reduce Account:	#7701-0000-200.03 Misc. Supplies	\$3,000.00
	<i>Total 200 Series Reductions</i>	
\$3,000.00		
Increase Account:	#7701-0000-111.01 Director IT Salary	\$3,000.00
	<i>Total 100 Series Increase</i>	
	\$3,000.00	

**Total of All Fund Decreases:** \$ 3,000.00  
**Total of All Fund Increases:** \$ 3,000.00

**DULY RESOLVED and ADOPTED** this 14<sup>th</sup> Day of October 2024 by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 5 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA**

\_\_\_\_\_  
Philip Scheeringa, President (IC 36-5-2-10)

Attest:

---

Mark Herak  
Clerk-Treasurer (IC 33-16-4-1; IC 36-5-6-5)

2. **Works Board Order 2024-46** : Approving and Authorizing the Metropolitan Police Chief to Purchase from Community Ford of Bloomington, IN through the State of Indiana five (5) 2025 White Police Inceptor Utility AWD Base (K8A) V6 EcoBoost pursuant to IC 5-22-10 and Chapter 3.05.060 (H) of the Municipal Code.

Councilor Turich moved the passage and adoption of Works Board No. 2024-46. Councilor Black seconded. Upon a roll call vote, there were five (5) affirmatives and no negatives. The motion passed. The order was adopted pending the signature of the Town Executive.

**Town of Highland  
Board of Works  
Order of the Works Board 2024-46**

An Order Approving and Authorizing the Metropolitan Police Chief to Purchase from Community Ford of Bloomington, IN through the State of Indiana (5) five 2025 Police Interceptor Utility AWD Base (K8A) V6 EcoBoost pursuant to I.C. 5-22-8-3.

**Whereas**, The Town of Highland Metropolitan Police Department, as part of its public duties, has a responsibility for patrol, public safety and protection of life and property throughout the Town of Highland and, from time to time, it is necessary to purchase and or lease materials and supplies in order to carry out the functions of the department; and

**Whereas**, The Metropolitan Police Chief has determined a need to replace certain equipment and supplies and has further determined the purchase price will be over \$150,000.00.

**Whereas**, the Metropolitan Police Chief has identified Community Ford of Bloomington, IN through the State of Indiana to be a desirable source vendor for the purchase of five (5) 2025 White Police Interceptor Utility AWD Base (K8A) at price of for a final price of \$225,000.00 for all.

**Whereas**, the price for the purchase exceeds \$15,000.00 and, pursuant to Section 3.05.040 (E) as well as Section 3.05.050 (B) of the Highland Municipal Code, such purchase requires the express approval of the purchasing agency; and

**Whereas**, The Town Council as the Works Board of the Municipality, pursuant to Section 3.05.030 (A)(2) of the Highland Municipal Code serves as the purchasing agency for the Metropolitan Police Department; and

**Whereas**, The Metropolitan Police Chief, pursuant to Section 3.05.050 (D)(2) of the Highland Municipal Code, serves as the Purchasing Agent for the Metropolitan Police Department; and

**Whereas**, the purchase of the five (5) vehicles will be supported by a duly approved appropriation in the MCCD funds.

**Whereas**, The Town Council now desires to approve and authorize the Police Chief to complete the purchase pursuant to the terms and stated herein.

**Now, Therefore Be It Ordered** by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board of Municipality:

**Section 1:** That the Works Board hereby authorizes and approves the purchase from Community Ford of Bloomington, IN for the purchase of five (5) 2025 White Police Interceptor Utility AWD Base (K8A)V6 EcoBoost the price of \$225,000.00 pursuant to IC 5-22 and Section 3.05.065 (H) of the Highland Municipal Code;

**Section 2:** That the Metropolitan Police Chief is now authorized and approved to execute the purchase agreement and any additional documents in order to implement this purchase and then file these documents as financial materials with the Office of the Clerk-Treasurer, pursuant to IC 36-5-4-14.

**Be It So Ordered.**

**DULY, PASSED, ADOPTED AND ORDERED** by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board, this 14<sup>th</sup> day of October, 2024 having passed by a vote of 5 in favor and 0 opposed.

TOWN COUNCIL OF THE  
TOWN OF HIGHLAND, INDIANA

---

Philip Scheeringa, President (IC36-5-2-10)

Attest:

---

Mark A. Herak  
Clerk-Treasurer (IC 33-16-4-1; IC 36-5-6-5)

3. Adoption Hearing of the Proposed Fiscal Year 2025 Budget for the Town of Highland.

- (a) Memorandum regarding Taxpayer remonstrance petition. *No petition was filed. No action is necessary for the Town Council to respond.*
- (b) Public Hearing with the DLGF only if petition filed. No action required
- (c) Action on **Introduced Ordinance No. 1800**: An Ordinance of Appropriations and Budget Levies and Rates for the 2025 Budget of the Civil Town. *Councilor Black introduced the ordinance at the meeting of the Town Council of Monday, September 23, 2024. There was no further action pursuant to IC 6-1.1-17-3(a) and IC 6-1.1-17-5(a)(8).*

Councilor Black moved the passage and adoption of Ordinance No. 1800. Councilor Robertson seconded. Upon a roll call vote, there were four (4) affirmatives and no negatives and one (1) abstention, with Councilors Georgeff, Robertson, Black and Scheeringa voting in the affirmative and with Councilor Turich abstaining. The motion passed. Ordinance No. 1800 was adopted pending the signature of the five Councilors.

**ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES**

State Form 58865 (7-16)  
 Approved by the State Board of Accounts, 2015  
 Prescribed by the Department of Local Government Finance

Budget Form No. 4  
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Ordinance / Resolution Number: 1800

Be it ordained/resolved by the **Town Council of the Town of Highland** that for the expenses of **HIGHLAND CIVIL TOWN** for the year ending December 31, 2025 the sums herein specified are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided for by law. In addition, for the purposes of raising revenue to meet the necessary expenses of **HIGHLAND CIVIL TOWN**, the property tax levies and property tax rates as herein specified are included herein. Budget Form 4-B for all funds must be completed and submitted in the manner prescribed by the Department of Local Government Finance. This ordinance/resolution shall be in full force and effect from and after its passage and approval by the **Town Council of the Town of Highland**.

Name of Adopting Entity / Fiscal Body	Type of Adopting Entity / Fiscal Body	Date of Adoption
Town Council of the Town of Highland	Town Council	10/14/2024

Funds				
Fund Code	Fund Name	Adopted Budget	Adopted Tax Levy	Adopted Tax Rate
0101	GENERAL	\$10,750,684	\$6,992,846	0.4691
0180	DEBT SERVICE	\$727,500	\$877,300	0.0588
0254	LOCAL INCOME TAX	\$695,746	\$0	0.0000
0342	POLICE PENSION	\$869,687	\$1,578	0.0001
0706	LOCAL ROAD & STREET	\$434,797	\$0	0.0000
0708	MOTOR VEHICLE HIGHWAY	\$1,096,434	\$0	0.0000
1151	CONTINUING EDUCATION	\$71,500	\$0	0.0000
1301	PARK & RECREATION	\$2,999,063	\$1,460,512	0.0980
1380	PARK BOND	\$1,369,347	\$1,320,415	0.0886
2379	CUMULATIVE CAPITAL IMP (CIG TAX)	\$90,000	\$0	0.0000
2391	CUMULATIVE CAPITAL DEVELOPMENT	\$673,200	\$768,568	0.0464
2411	ECONOMIC DEV INCOME TAX CEDIT	\$680,000	\$0	0.0000
2430	REDEVELOPMENT - GENERAL	\$409,653	\$342,258	0.0230
2482	REDEVELOPMENT BOND	\$0	\$0	0.0000
6421	DISTRICT SOLID WASTE MANAGEMENT	\$192,725	\$0	0.0000
		<b>\$21,060,336</b>	<b>\$11,763,477</b>	<b>0.7840</b>

Home-Ruled Funds (Not Reviewed by DLGF)		
Fund Code	Fund Name	Adopted Budget
9500	Information & Communication Technology Fund	\$410,592
9501	VIPS/Park Public Safety Fund	\$6,000
9502	Special Events Non-Reverting	\$153,150
		<b>\$569,742</b>

**ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES**

State Form 58865 (7-15)  
 Approved by the State Board of Accounts, 2015  
 Prescribed by the Department of Local Government Finance

Budget Form No. 4  
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Name		Signature
George Georgeff	Aye <input checked="" type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Doug Turich	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input checked="" type="checkbox"/>	
Alex Robertson	Aye <input checked="" type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Thomas Black	Aye <input checked="" type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Philip Scheeringa	Aye <input checked="" type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	

ATTEST		
Name	Title	Signature
Mark Herak	Highland Clerk-Treasurer	

MAYOR ACTION (For City use only)			
Name		Signature	Date
	Approve <input type="checkbox"/> Veto <input type="checkbox"/>		

In accordance with IC 6-1.1-17-16(k), we state our intent to issue debt after December 1 and before January 1 Yes  No

In accordance with IC 6-1.1-17-16(k), we state our intent to file a shortfall appeal after December 1 and before December 31 Yes  No

4. **Adoption Hearing of the Proposed Fiscal Year 2025 Budget of the Sanitary District, pursuant to IC 6-1.1-17-20.** *Under amendments to IC 6-1.1-17-20, the proper officers shall submit the proposed budget and property tax levies to the municipal fiscal body. The fiscal body of the city, town, or county (whichever applies) shall review each budget and proposed tax levy and adopt a final budget and tax levy for the taxing unit. The fiscal body may reduce or modify but not increase the proposed budget or tax levy. The final adoption vests with the Town Council.*

- (a) Memorandum regarding Taxpayer remonstrance petition. *No petition was filed. No action is necessary for the Town Council to respond.*
- (b) Public Hearing with the DLGF only if petition filed. No action required
- (c) Action on **Introduced Ordinance No. 1801:** An Ordinance of Appropriations and Budget Levies and Rates for the 2025 Budget of the Sanitary District of the Town of Highland. *Councilor Turich introduced the ordinance at the meeting of the Town Council of Monday, September 23, 2024. There was no further action pursuant to IC 6-1.1-17-3(a) and IC 6-1.1-17-5(a)(8).*

Councilor Black moved the passage and adoption of Ordinance No. 1801. Councilor Georgeff seconded. Upon a roll call vote, there were five (5) affirmatives and no negatives. The motion passed. Ordinance 1801 was adopted pending the signature of the five Councilors.

**ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES**

State Form 55865 (7-15)  
 Approved by the State Board of Accounts, 2015  
 Prescribed by the Department of Local Government Finance

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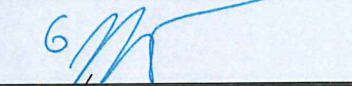
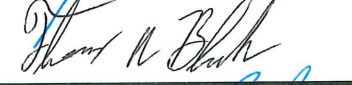
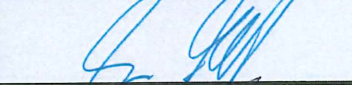

Ordinance / Resolution Number: 1801

Be it ordained/resolved by the Town Council of the Town of Highland that for the expenses of HIGHLAND SANITARY DISTRICT for the year ending December 31, 2025 the sums herein specified are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided for by law. In addition, for the purposes of raising revenue to meet the necessary expenses of HIGHLAND SANITARY DISTRICT, the property tax levies and property tax rates as herein specified are included herein. Budget Form 4-B for all funds must be completed and submitted in the manner prescribed by the Department of Local Government Finance.

This ordinance/resolution shall be in full force and effect from and after its passage and approval by the Town Council of the Town of Highland.

Name of Adopting Entity / Fiscal Body	Type of Adopting Entity / Fiscal Body	Date of Adoption
Town Council of the Town of Highland	Town Council	10/14/2024

Funds				
Fund Code	Fund Name	Adopted Budget	Adopted Tax Levy	Adopted Tax Rate
8201	SPECIAL SANITARY GENERAL	\$2,511,965	\$272,013	0.0182
8280	SPECIAL SANITARY DEBT SERVICE	\$2,046,945	\$1,737,718	0.1166
		<b>\$4,558,910</b>	<b>\$2,009,731</b>	<b>0.1348</b>

Name		Signature
Philip Scheeringa	Aye <input checked="" type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Doug Turich	Aye <input checked="" type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Tom Black	Aye <input checked="" type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
George Georgeff	Aye <input checked="" type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Alex Robertson	Aye <input checked="" type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	

ATTEST		
Name	Title	Signature
Mark Herak	Clerk-Treasurer	

In accordance with IC 6-1.1-17-16(k), we state our intent to issue debt after December 1 and before January 1

Yes  No

Yes  No



**ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES**

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Prescribed by the Department of Local Government Finance

Budget Form No. 4  
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In accordance with IC 6-1.1-17-16(k), we state our intent to file a shortfall appeal after December 1 and before December 31

No

5. **Adoption Hearing of the Proposed Fiscal Year 2025 Budget of the Waterworks District, pursuant to IC 6-1.1-17-20.** *Under amendments to IC 6-1.1-17-20, the proper officers of the special taxing district shall submit the proposed budget and property tax levies to the municipal fiscal body. The fiscal body of the city, town, or county (whichever applies) shall review each budget and proposed tax levy and adopt a final budget and tax levy for the taxing unit. The fiscal body may reduce or modify but not increase the proposed budget or tax levy. The final adoption vests with the Town Council. The final adoption vests with the Town Council.*
  - (a) Memorandum regarding Taxpayer remonstrance petition. *No petition was filed. No action is necessary for the Town Council to respond.*
  - (b) **Public Hearing with the DLGF only if petition filed. No action required**
  - (c) Action on **Introduced Ordinance No. 1802:** An Ordinance of Appropriations and Budget Levies and Rates for the 2025 Budget of the Waterworks District. *Councilor Black introduced the ordinance at the meeting of the Town Council of Monday, September 23, 2024. There was no further action pursuant to IC 6-1.1-17-3(a) and IC 6-1.1-17-5(a)(8).*

Councilor Robertson moved the passage and adoption of Ordinance No. 1802. Councilor Black seconded. Upon a roll call vote, there were five (5) affirmatives and no negatives. The motion passed. Ordinance 1802 was adopted pending the signature of the five Councilors.

**ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES**

State Form 55865 (7-15)  
 Approved by the State Board of Accounts, 2015  
 Prescribed by the Department of Local Government Finance

Budget Form No. 4  
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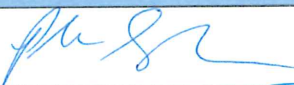
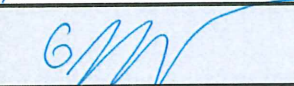

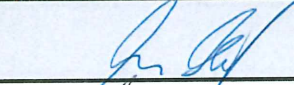

Ordinance / Resolution Number: 1802

Be it ordained/resolved by the Town Council of the Town of Highland that for the expenses of HIGHLAND WATER DISTRICT for the year ending December 31, 2025 the sums herein specified are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided for by law. In addition, for the purposes of raising revenue to meet the necessary expenses of HIGHLAND WATER DISTRICT, the property tax levies and property tax rates as herein specified are included herein. Budget Form 4-B for all funds must be completed and submitted in the manner prescribed by the Department of Local Government Finance.

This ordinance/resolution shall be in full force and effect from and after its passage and approval by the Town Council of the Town of Highland.

Name of Adopting Entity / Fiscal Body	Type of Adopting Entity / Fiscal Body	Date of Adoption
Town Council of the Town of Highland	Town Council	10/14/2024

Funds				
Fund Code	Fund Name	Adopted Budget	Adopted Tax Levy	Adopted Tax Rate
8383	WATER DISTRICT DEBT SERVICE	\$262,923	\$226,911	0.0152
		\$262,923	\$226,911	0.0152

Name		Signature
Philip Scheeringa	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Doug Turich	Aye <input checked="" type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Tom Black	Aye <input checked="" type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
George Georgeff	Aye <input checked="" type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Alex Robertson	Aye <input checked="" type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	

ATTEST		
Name	Title	Signature
Mark Herak	Clerk-Treasurer	

In accordance with IC 6-1.1-17-16(k), we state our intent to issue debt after December 1 and before January 1 Yes  No

In accordance with IC 6-1.1-17-16(k), we state our intent to file a shortfall appeal after December 1 and before December 31 Yes  No

6. **Ordinance Number 1792-F:** An Ordinance to Amend Ordinance No. 1792 to establish the wage and salary rates of the Elected Officers, the Non- Elected Officers, and the Employee of the Town of Highland, Indiana particularly regarding change to the Starting Pay and Establishing a Compensation Range in the Fire Department as it pertains to the Chief of the Department/Fire Inspector. (Introduce Only)

Councilor Black introduced and filed. There was no further action.

7. Meeting, Cancellation of the November 4, 2024 Study Session owing to plenary room unavailability, pursuant to HMC Section 2.05.130(D). *Pursuant to HMC Section 2.05.130(D), Town Council study sessions may be cancelled by a majority vote of the Town Council or by direction of the Town Council president.*

Council President Scheeringa cancelled the standing Study Session for Monday, November 4, 2024, owing to the plenary room unavailability, pursuant to HMC Section 2.05.130(D). The Clerk-Treasurer advised he would send out proper notice.

TOWN of HIGHLAND  
HIGHLAND MUNICIPAL BUILDING • 3333 RIDGE ROAD • HIGHLAND, INDIANA 46322  
PHONE: (219) 838-1080 FAX: (219) 972-5097

OFFICE of the TOWN COUNCIL

**PUBLIC NOTICE**

DATE: TUESDAY, OCTOBER 15, 2024  
TO: AREA MEDIA AND THE PUBLIC

RE: NOTICE CANCELLATION OF STUDY SESSION of the TOWN COUNCIL OF HIGHLAND

*MEETING CANCELLED.* PURSUANT TO THE AUTHORITY CONFERRED UNDER SECTION 2.05.130 (C) OF THE HIGHLAND MUNICIPAL CODE, THE TOWN COUNCIL PRESIDENT HAS CANCELLED THE STANDING STUDY SESSION OF **MONDAY, NOVEMBER 04, 2024**. THIS IS TO ACCOMMODATE THE SET AND USE OF THE PLENARY MEETING ROOM AS A POLLING PLACE FOR THE GENERAL ELECTION TO BE HELD THE NEXT DAY.

THE MONDAY, NOVEMBER 11, 2024 PLENARY BUSINESS MEETING AT 6:30 P.M. REMAINS ON THE SCHEDULE

AS ALWAYS, MEETINGS ARE OPEN TO THE PUBLIC TO OBSERVE AND RECORD. ALL MEETINGS ARE HELD AT THE HIGHLAND MUNICIPAL BUILDING, 3333 RIDGE ROAD, HIGHLAND.

TOWN COUNCIL of HIGHLAND  
Philip Scheeringa, President

BY: OFFICE of the HIGHLAND CLERK-TREASURER  
MARK HERAK, CLERK-TREASURER

(IC 5-14-1.5-5).

Page 1 of 1

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8. Authorizing the proper officer to publish legal notice of a public hearing: A Public Hearing to consider additional appropriations in the amount of \$30,000 in the **Municipal Cumulative Street Fund** to support the sidewalk replacement program as requested by the Public Works Director. If approved, the hearing would be held on October 28, 2024, at 6:30 P.M. O'clock in the Municipal Building, 3333 Ridge Road

Councilor Black moved to authorize the proper officer to publish legal notice for a public hearing to consider proposed additional appropriations as indicated. Councilor Turich seconded, Upon a roll call vote, there were five (5) affirmatives

and no negatives. The motion passed. The publication was authorized.

**TOWN OF HIGHLAND  
NOTICE TO TAXPAYERS OF PROPOSED  
ADDITIONAL APPROPRIATIONS**

Notice is hereby given the taxpayers of the Town of Highland, Lake County, Indiana, that the Town Council of said Municipality in said Municipal Building, 3535 Ridge Road, at 6:30 p.m. on the 28th day of October 2024, will consider the following additional appropriations in excess of the budget for the current year in the following funds:

Municipal Cumulative Street Fund

Acct. 4431-0000-44010 Sidewalk Replacement \$30,000.00

**TOTAL for the FUND: \$30,000.00**

Funds to support these additional appropriations in the Municipal Cumulative Street Fund shall be supported by miscellaneous revenue, unreserved unobligated fund balance or deposit to the credit of the fund.

Taxpayers appearing at such meeting shall have a right to be heard thereon. The additional appropriations, as finally made, will be filed with the Department of Local Government Finance, for its review. The Department of Local Government Finance shall make a written determination of the sufficiency of funds within fifteen days of receipt of a certified copy of the action taken.

**TOWN COUNCIL of HIGHLAND**  
Philip Scheeringa, President

By: Mark Herak  
Clerk-Treasurer  
10/14, 10/21 - #####

HSPAXLP

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Additional Appropriation October 28, 2024 - Page 2 of 2

9. **Works Board Order No. 2024-47:** An Order Authorizing and Approving the Payment of Elective Honoraria to Select Event Participants in Recognition of and in their Goodwill for their Assistance and Support of the Events under the Community Events Commission and Authorizing the Payment of Elective Honoraria for Their Participation in the Annual Highland Independence Day Festival.

Councilor Robertson moved the passage and adoption of Works Board No. 2024-47.  
Councilor Georgeff seconded.

Discussion: Councilor Turich asked if the honorariums were being paid for the 4<sup>th</sup> of July or the BBQ and why weren't the paid when the rest were paid? He also wanted to know if they were being compensated differently?

Councilor Robertson said the HCCE was kind of begging for volunteers and this was another group that helped out and the HCCE wants to give them an honorarium. He believed these were for the work they did for the BBQ Fest.

Councilor Turich said the Works Board Order states the 4<sup>th</sup> of July. He said he would prefer waiting on passage until Councilor Robertson can verify if the honorariums are for the 4<sup>th</sup> of July or BBQ Fest.

Councilor Scheeringa asked that the item be removed from the agenda and placed on the plenary meeting agenda for October 28, 2024 after Councilor Robertson gets clarification whether the honorariums were for the 4<sup>th</sup> of July or BBQ Fest.

## HCCE AGENDA

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Meeting date/time: Wednesday, 10/2/2024

Meeting location: Upper Town Hall

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Type of Meeting	Regularly Scheduled	Members Present:
President	Linda Carter	Liaisons Present:
Vice President	Sandy McKnight	Additional Attendees:
Financial Secretary	Jack Rowe	
Secretary	Carol Parker	

**Minutes Review – Approve minutes from 9/4/2024**

**Financial Report –**

**Liaison Reports –**

**Additional Topics Presented –**

**Committee Reports**

**BBQ Fall Festival** – Non Food \$1,784; Food \$7,275 = \$9,059 which includes deductible \$450 from Funnel Cake vendor due to illness; Beer Garden -\$30,956; Special Abilities had another great turn out. Alpine = \$13,329.06 (HCCE). Total for 2 ½ days = \$50,616.25. **AWESOME JOB TEAM – WE ROCK!!**

**Trunk or Treat** – Chairperson – Carol Parker

1. Food vendors - Hot Diggity Dog (Free)
2. Sip Coffee (Rhonda Bloch) interested in selling hot dogs/hot chocolate- discuss/vote
3. Danny \$200 from 10:00am – Noon
4. Key Club members needed is 10-12 to assist with games, backdrop for photo ops, hot chocolate (HCCE Purchase at Gordons & make); or have Sip Coffee provide hot chocolate/desserts?
5. Need 8 picnic tables, 2 metal railings to attach backdrop too,
6. All HCCE members to put in a Trunk, if available.
7. Email sent to all town departments asking for trunks.
8. Goal is to fill Main Square with 44 trunks and start adding trunks/cars down Highway Avenue.
9. Carol contacting sponsors and businesses on Highway to see if they will participate.

**Santa Parade** Chairperson – Sandy McKnight–

1. Santa Doug & Mrs. Claus participating. Contact Konnie Kuiper to pull Santa again.
2. Applications available, if needed.
3. High School Choir to sing Holiday Carols-left vm for choir director on 9/20/2024

**Old Business** – – Honorariums – July 4<sup>th</sup> Festival: St. Joseph College, Rick Trater, Seth Leon\$100? Were these processed yet? All W-9's were sent to Mark Herak. Alex can you check on this for HCCE?

THE TOWN of HIGHLAND  
WORKS BOARD ORDER NO. 2024-47

An Order Authorizing, and Approving the Payment of Elective Honoraria to the Select Event Participants in Recognition of and in Goodwill for their Assistance and Support of the Events under the Aegis of the Community Events Commission and Authorizing the Payment of Elective Honoraria for Their Participation in the Annual Highland Independence Day Festival.

**Whereas,** The Town Council for the Town of Highland is the Legislative and Fiscal Body of the Municipality as well as the works board pursuant to IC 36-1-2 et seq.,

**Whereas,** The Highland Community Events Commission and the Town Council of Highland did rely on the support and special services of the many volunteers from community groups in carrying out its programming for the year;

**Whereas,** The Town Council has been reliably advised that it has been customary and is highly desirable for the payment of an honorarium or stipend to some of the participating community groups in recognition of their laudable support and contribution to the special event programming during the recent festival;

**Whereas,** The Town Council has been further reliably advised that many volunteers from community groups did expend time, labor and creative process to support the Town of Highland's community programming during the Independence Day Festival;

**Whereas,** Under its authority of IC 36-1-3, the Town Council passed and adopted Section §2.35.030 of the Highland Municipal Code which provides in pertinent part that the Town Council is authorized to budget and appropriate funds from the general fund of the town to pay the expenses incurred in promoting the best interests of the town and that such expenses may include, but not necessarily be limited to those incurred in developing relations with other units of government or any other expenses of civic or governmental nature deemed by the Town Council to be in the interests of the Town; and,

**Whereas,** The Town Council has reviewed the matter, and now desires to make findings and determinations related to the support and authorization of the awarding of honoraria to certain groups,

**Now Therefore Be it hereby Ordered** by the Town Council of the Town of Highland, Lake County, Indiana:

**Section 1.** That the following named groups, bands or individuals, which participated in the most recent **Independence Day**, as identified be paid an elective honorarium in the amount specified, in appreciation and recognition of this participation as follows:



(A)	St. Joseph College	\$ 100.00
(B)	Rick Trater	\$ 100.00
(C)	Seth Leon	\$ 100.00

**Section 2.** That the Town Council further finds and determines that the activities and expenses as described herein, if not paid from the Corporation General Fund, are uses and expenditures consistent with the purposes of the Special Events Non Reverting Fund, when proper appropriations are accordingly approved;

**Section 3.** That the Clerk-Treasurer is hereby authorized and instructed to prepare sufficient accounts payable vouchers against the appropriate fund and accounts for the benefit of each of the several identified groups, depicting the expense as an Honorarium, in the amount herein fixed, to pay all groups as indicated and to take such other measures to carry-out the purposes and objects of this order;

**Section 4.** That the Clerk-Treasurer is hereby authorized and instructed to prepare sufficient accounts payable vouchers against the appropriate fund or funds and accounts for the benefit of each of the several named parties herein identified, depicting the expense as an Honorarium or Stipend, in the amount herein fixed, to be paid according to law;

**Section 5.** That any actions taken by public officers in advance and in anticipation of the passage and adoption of this order, are hereby ratified, all pursuant to IC 36-1-4-16.

**Be it so ordered.**

DULY, PASSED and ORDERED by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board, this 14th day of October 2024, having passed by a vote of 5 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA**

---

Philip Scheeringa, President (IC 36-5-2-10)

Attest:

---

Mark Herak  
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

10. **Works Board Order 2024-48:** An Order Approving and Authorizing the Public Works Director to Purchase from Garber Chevrolet Highland, 9700 Indianapolis Blvd, Highland, IN 46322 PURCHASE OF ONE (1) 2025 CHEVROLET SILVERADO 1500 REGULAR CAB 8 FT. BED 4WD WORK TRUCK with snow plow prep package, pursuant to I.C. 5-22-10 and Section 3.05.060(G)(2) and Section 3.05.060(D)(1) of the Highland Municipal Code.

Councilor Black moved the passage and adoption of Works Board No. 2024-48. Councilor Turich seconded. Upon a roll call vote, there were five (5) affirmatives and no negatives. The motion passed. The order was adopted pending the signature of the Town Executive.

**TOWN OF HIGHLAND  
BOARD OF WORKS  
ORDER OF THE WORKS BOARD NO. 2024-48**

**An Order Approving and Authorizing the Public Works Director to Purchase from Garber Chevrolet Highland, 9700 Indianapolis Blvd., Highland, IN 46322 PURCHASE OF ONE (1) 2025 CHEVROLET SILVERADO 1500 REGULAR CAB 8 FT. BED 4WD WORK TRUCK, partially financed by the Trading-in of Existing Vehicles all pursuant to I.C. 5-22-10 and Section 3.05.060(D)(1) and Section 3.05.060(G)(2) of the Highland Municipal Code.**

**Whereas,** The Town of Highland, Department of Public Works (Agency), as a part of its public duties, has responsibility for the maintenance of the public ways; for the removal of snow from alleys and cul de sacs; and for other purposes that require a heavy duty work truck; and

**Whereas,** The Public Works Director has determined a need to replace the existing work truck with snow plow capabilities and to acquire a truck with snow plow capabilities as means to effectively carry out its missions as stated herein, which will result in cost and time savings for the department in order to carry out the functions of the department; and

**Whereas,** The Public Works Director has further determined the purchase price to be at less than Fifty Thousand Dollars (\$50,000.00) and an opportunity has arisen which enables the department to purchase one (1) 2025 Chevrolet Silverado 1500 Regular Cab 8Ft Bed 4WD Work Truck, with a snow plow prep package, pursuant to HMC Section 3.05.60(G)(2); and

**Whereas,** The Public Works Director has solicited a quote from Garber Chevrolet Highland, 9700 Indianapolis Blvd., Highland, Indiana, a vendor that specializes in the sales and service of 4WD Work Trucks, for one (1) 2025 Chevrolet Silverado 1500 Regular Cab 8 FT Bed 4WD Work Truck with snow plow prep package in the Amount of Forty-Four

Thousand and One Hundred Eighty-Four Dollars and 76 Cents (\$44,184.76) minus the two (2) trade-ins ( one (1) 2012 Chevrolet Equinox and one (1) 2008 Chevrolet HHR) totaling Six Hundred Dollars and no cents (\$600) for a total of Forty-Three Thousand and Five Hundred Eighty-Four Dollars and 76 Cents (\$43,584.76); and

**Whereas,** The Public Works Director has identified Garber Chevrolet Highland of Highland, IN to be a desirable source vendor for the purchase of for one (1) 2025 Chevrolet Silverado 1500 Regular Cab 8 FT. Bed 4WD Work Truck equipped with a snow plow prep package in the Amount of Forty-Four Thousand and One Hundred and Eighty-Four Dollars and 76 cents (\$44,184.76 ) minus the two (2) trade-ins (one (1) 2012 Chevrolet Equinox and one (1) 2008 Chevrolet HHR) totaling Six Hundred Dollars and no cents (\$600) for a total of Forty-Three Thousand and Five Hundred Eighty-Four Dollars and 76 Cents (\$43,584.76); and

**Whereas,** the purchase price exceeds \$15,000.00, and, pursuant to HMC 3.05.050(B)(2) requires the express approval of the purchasing agency; and

**Whereas,** the Town Council, as the Works Board of the Municipality, pursuant to HMC 3.05.030(A)(1) serves as purchasing agency for the Public Works Department; and

**Whereas,** The Public Works Director, pursuant to HMC 3.05.050(D)(1), serves as the Purchasing Agent for the Public Works Department; and

**Whereas,** the purchase will be supported, in part, by the Corporation General Fund and there is sufficient appropriation in order to support the purchase; and

**Whereas,** the Town Council, acting as the Works Board of the Municipality now desires to approve and authorize the Public Works Director to complete the purchase pursuant to the terms stated herein.

**Now Therefore Be it Resolved** by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board of the Municipality;

**Section 1.** That the Works Board hereby finds and determines that the offer from Garber Chevrolet Highland, 9700 Indianapolis Blvd, Highland, IN, to be the lowest responsive and responsible offer having offered a total cost of Forty-Four Thousand and One Hundred Eighty-Four Dollars and 76 Cents (\$44,184.76) for one (1) 2025 Chevrolet Silverado 1500 Regular Cab 8 Ft Bed 4WD Work Truck, with a snow plow prep package minus the two (2) trade-ins (one (1) 2012 Chevrolet Equinox and one (1) 2008 Chevrolet HHR) totaling Six Hundred Dollars and no cents (\$600) for a total of Forty-Three Thousand and Five Hundred Eighty-Four Dollars and 76 Cents (\$43,584.76); all pursuant to IC 5-22-8-3 and Section 3.05.060(G)(2) of the Highland Municipal Code;

**Section 2:** That the Works Board hereby authorizes and approves the purchase from Garber Chevrolet Highland, 9700 Indianapolis Blvd., Highland, IN, for the purchase of **ONE (1) 2025 CHEVROLET SILVERADO 1500 REGULAR CAB 8 FT. BED EQUIPPED WITH SNOW-PLOW PREP PACKAGE**, as set forth in the quote worksheet, which is attached as

an exhibit to and made a part of this order in the amount of Forty-Four Thousand and One Hundred Eighty-Four Dollars and 76 Cents (\$44,184.76) package minus the two (2) trade-ins (one (1) 2012 Chevrolet Equinox and one (1) 2008 Chevrolet HHR) totaling Six Hundred Dollars and no cents (\$600) for a total of Forty-Three Thousand and Five Hundred Eighty-Four Dollars and 76 Cents (\$43,584.76);

**Section 3.** That the Public Works Director is hereby authorized to issue a purchase order to Garber Chevrolet Highland and to execute all documents necessary to implement the purchase thereof;

**Section 4.** That the Municipal Fiscal Officer is hereby authorized to expend Motor Vehicle Highway funds in order to support and implement the purchase.

**DULY, PASSED AND ADOPTED** by the Town Council of the Town of Highland, Lake County, Indiana this 14th day of October, 2024 having passed by a vote of 5 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA**

---

Philip Scheeringa, President

*Attest:*

---

Mark Herak, Clerk-Treasurer

Exhibit 1



**Garber Chevrolet Highland**

Robert Parkhurst | (219) 712-0839 | [rparkhurst@garberhighland.com](mailto:rparkhurst@garberhighland.com)

## Town of Highland

Prepared For: John Mouratides

(219) 730-7841

[jmouratides@highland.in.gov](mailto:jmouratides@highland.in.gov)



2025 Chevrolet Silverado 1500 Regular Cab 8 Ft. Bed 4WD Work Truck

### Table of Contents

- Quote Worksheet
- Selected Model and Options
- Price Summary



**Garber Chevrolet Highland**  
 Robert Parkhurst | (219) 712-0839 | rparkhurst@garberhighland.com

Vehicle: [Retail] 2025 Chevrolet Silverado 1500 (CK10903) 4WD Reg Cab 140" Work Truck (✔ Complete)

**Quote Worksheet**

	MSRP
Base Price	\$41,800.00
Dest Charge	\$1,995.00
Total Options	\$3,605.00
<b>Subtotal</b>	<b>\$47,400.00</b>
<b>Subtotal Pre-Tax Adjustments</b>	<b>\$0.00</b>
Less Customer Discount	(\$3,454.00)
<b>Subtotal Discount</b>	<b>(\$3,454.00)</b>
Trade-In	\$0.00
2008 Chevrolet HHR	(\$300.00)
2012 Chevrolet Equinox	(\$300.00)
<b>Subtotal Trade-In</b>	<b>(\$600.00)</b>
<b>Taxable Price</b>	<b>\$43,346.00</b>
Sales Tax	\$0.00
Indiana Tire Tax	\$1.25
<b>Subtotal Taxes</b>	<b>\$1.25</b>
Documentation Fee	\$237.51
<b>Subtotal Post-Tax Adjustments</b>	<b>\$237.51</b>
<b>Total Sales Price</b>	<b>\$43,584.76</b>

\_\_\_\_\_  
 Dealer Signature / Date

\_\_\_\_\_  
 Customer Signature / Date

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 Data Version: 23682. Data Updated: Oct 13, 2024 6:43:00 PM PDT.



**Garber Chevrolet Highland**

Robert Parkhurst | (219) 712-0839 | rparkhurst@garberhighland.com

Vehicle: [Retail] 2025 Chevrolet Silverado 1500 (CK10903) 4WD Reg Cab 140" Work Truck (✔ Complete)

**Selected Model and Options**

MODEL		MSRP
CODE	MODEL	
CK10903	2025 Chevrolet Silverado 1500 4WD Reg Cab 140" Work Truck	\$41,800.00

**COLORS**

CODE	DESCRIPTION
GAZ	Summit White

**BODY CODE**

CODE	DESCRIPTION	MSRP
E63	Durabed, pickup bed (STD)	\$0.00

**EMISSIONS**

CODE	DESCRIPTION	MSRP
FE9	Emissions, Federal requirements	\$0.00

**ENGINE**

CODE	DESCRIPTION	MSRP
L84	Engine, 5.3L EcoTec3 V8 (355 hp [265 kW] @ 5600 rpm, 383 lb-ft of torque [518 Nm] @ 4100 rpm); featuring available Dynamic Fuel Management that enables the engine to operate in 17 different patterns between 2 and 8 cylinders, depending on demand, to optimize power delivery and efficiency (Not available with C*10703 Regular Cab model. Retail orders require (G80) auto-locking differential. Fleet or Government order types require (G80) auto-locking differential on CC10543 Crew Cab models.)	\$1,595.00

**TRANSMISSION**

CODE	DESCRIPTION	MSRP
MHT	Transmission, 10-speed automatic, electronically controlled with overdrive and tow/haul mode. Includes Cruise Grade Braking and Powertrain Grade Braking (Included and only available with (L84) 5.3L EcoTec3 V8 engine.)	Inc.

**AXLE**

CODE	DESCRIPTION	MSRP
GU5	Rear axle, 3.23 ratio (Included and only available with (L84) 5.3L EcoTec3 V8 engine.)	Inc.

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**Garber Chevrolet Highland**

Robert Parkhurst | (219) 712-0839 | rparkhurst@garberhighland.com

Vehicle: [Retail] 2025 Chevrolet Silverado 1500 (CK10903) 4WD Reg Cab 140" Work Truck (✔ Complete)

**PREFERRED EQUIPMENT GROUP**

CODE	DESCRIPTION	MSRP
1WT	Work Truck Preferred Equipment Group includes standard equipment	\$0.00

**WHEELS**

CODE	DESCRIPTION	MSRP
RD6	Wheels, 17" x 8" (43.2 cm x 20.3 cm) Ultra Silver painted steel (STD)	\$0.00

**TIRES**

CODE	DESCRIPTION	MSRP
RC5	Tires, LT265/70R17C all-terrain, blackwall	\$395.00

**SPARE TIRE**

CODE	DESCRIPTION	MSRP
RHM	Tire, spare, LT265/70R17, all-terrain, blackwall (When equipped with (E63) Durabed, pickup bed, included and only available with (RC5) LT265/70R17C all-terrain, blackwall tires. Available with (ZW9) pickup bed delete and requires (RC5) LT265/70R17C all-terrain, blackwall tires.)	\$0.00

**PAINT**

CODE	DESCRIPTION	MSRP
GAZ	Summit White	\$0.00

**SEAT TYPE**

CODE	DESCRIPTION	MSRP
AZ3	Seats, front 40/20/40 split-bench with covered armrest storage and under-seat storage (lockable) (STD)	\$0.00

**SEAT TRIM**

CODE	DESCRIPTION	MSRP
H1T	Jet Black, Cloth seat trim	\$0.00

**RADIO**

CODE	DESCRIPTION	MSRP
IOR	Audio system, Chevrolet Infotainment 3 system 7" diagonal HD color touchscreen, AM/FM stereo, Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Wireless Apple CarPlay and Wireless Android Auto compatibility (STD)	\$0.00

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**Garber Chevrolet Highland**  
 Robert Parkhurst | (219) 712-0839 | rparkhurst@garberhighland.com

Vehicle: [Retail] 2025 Chevrolet Silverado 1500 (CK10903) 4WD Reg Cab 140" Work Truck (✔ Complete)

OPTION DISCOUNT		MSRP
CODE	DESCRIPTION	
—	Option/package discount (Requires (L3B) TurboMax engine or (PEB) WT Value Package.) *DISCOUNT*	(\$500.00)

ADDITIONAL EQUIPMENT - PACKAGE		MSRP
CODE	DESCRIPTION	
PEB	WT Value Package includes (PCV) WT Convenience Package and (Z82) Trailing Package (Not available with (ZW9) pickup bed delete.) *GROSS*	\$820.00
PCV	WT Convenience Package includes (AKO) tinted windows and (C49) rear-window defogger (Upgradeable to (DPO) trailer mirrors and includes (DD8) auto dimming rearview mirror.)	Inc.
VYU	Snow Plow Prep Package includes roof emergency light provisions, (KW5) 220-amp alternator, (K47) heavy-duty air filter, (NZZ) skid plates and heavy-duty front springs. Contact GM Upfitter Integration at www.gmupfitter.com for plow installation details and assistance. (Requires 4WD model, (L84) 5.3L EcoTec3 V8 engine and (RD6) 17" painted steel wheels. Not available with CK10703 Regular Cab Standard Bed model.)	\$425.00
Z82	Trailing Package includes trailer hitch, 7-pin and 4-pin connectors and (CTT) Hitch Guidance (With (L84) 5.3L EcoTec3 V8 engine requires (G80) locking differential. Included with (PEB) WT Value Package.)	Inc.

ADDITIONAL EQUIPMENT - MECHANICAL		MSRP
CODE	DESCRIPTION	
G80	Auto-locking rear differential (Required with (L84) 5.3L EcoTec3 V8 engine when (Z82) Trailing Package is ordered. Included with (Z71) Z71 Off-Road Package or (9C1) Police Pursuit Package.)	\$395.00
KC4	Cooling, external engine oil cooler (Included and only available with V8 engines.)	Inc.
KNP	Cooling, auxiliary external transmission oil cooler (Included and only available with V8 engines.)	Inc.
K47	Air filter, heavy-duty (Included and only available with (BAQ) Work Truck Package, (Z71) Z71 Off-Road Package, (VYU) Snow Plow Prep Package, (5W4) Special Service Package or (9C1) Police Pursuit Package. Available free flow as a SEO.)	Inc.
JL1	Trailer brake controller, integrated (Requires (Z82) Trailing Package.)	\$275.00
NZZ	Skid Plates (Included and only available with (BAQ) Work Truck Package, (Z71) Z71 Off-Road Package, (VYU) Snow Plow Prep Package or (9C1) Police Pursuit Package. Available free flow with Fleet or Government order type.)	Inc.

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**Garber Chevrolet Highland**  
 Robert Parkhurst | (219) 712-0839 | rparkhurst@garberhighland.com

Vehicle: [Retail] 2025 Chevrolet Silverado 1500 (CK10903) 4WD Reg Cab 140" Work Truck (✔ Complete)

**ADDITIONAL EQUIPMENT - EXTERIOR**

CODE	DESCRIPTION	MSRP
V46	Bumper, front chrome (Requires (VJH) Chrome rear bumper and (E63) Durabed, pickup bed. Included with (PQA) WT Safety Package.)	\$200.00
VJH	Bumper, rear chrome (Requires (V46) Chrome front bumper. Included with (PQA) WT Safety Package.)	\$0.00
AKO	Glass, deep-tinted (Included with (PCV) WT Convenience Package.)	Inc.

**ADDITIONAL EQUIPMENT - INTERIOR**

CODE	DESCRIPTION	MSRP
C49	Defogger, rear-window electric (Included with (PCV) WT Convenience Package.)	Inc.

**ADDITIONAL EQUIPMENT - SAFETY-INTERIOR**

CODE	DESCRIPTION	MSRP
CTT	Hitch Guidance dynamic single line to aid in trailer alignment for hitching (Included and only available with (Z82) Trailing Package.)	Inc.

**CUSTOM EQUIPMENT**

CODE	DESCRIPTION	MSRP
FLEET	Municipal Pricing	\$0.00
<b>Options Total</b>		<b>\$3,605.00</b>

**Price Summary**

	MSRP
Base Price	\$41,800.00
Total Options	\$3,605.00
Vehicle Subtotal	\$45,405.00
Destination Charge	\$1,995.00
<b>Grand Total</b>	<b>\$47,400.00</b>

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11. Controlled Event Permit. Action regarding permission to conduct a festival of the Main Street Bureau on a public way submitted by it, October 10, 2024. *This is a controlled event under Chapter 5.25. Section §5.25.020(B) requires action by the Town Council in an open regular or special session. The Council will also need to fix the amount of liability insurance, pursuant to §5.25.020 (D). Pursuant to that section, the Town Council has previously directed that the applicant procure liability insurance for the event which names the Town of Highland as an additional insured in the amount of One million dollars (\$1,000,000) and provide a certificate or proof of this insurance before the event and those businesses serving alcohol Insurance policy.*

(b) Request from Main Street Bureau seeking permission for its event of October 29, 2024, as a controlled event. They are having no outside vendors so there will be no need for picnic tables or garbage receptacles. Traffic cones will be required at

Fourth

& Highway and Kennedy and Highway.

When the applicant is the municipality, through its executive departments, its administrative bodies, or agencies, no formal application is required provided that a request shall be filed in sufficient time to permit the town council to act in a regular or special meeting in advance of the event.

The town council must act in a regular or special meeting upon the application or request, where it may, in its discretion, issue such permit and likewise, in its discretion, may refuse the issuance of a permit.

Councilor Robertson moved to approve the request from the Main Street Bureau to conduct a controlled event, where alcohol would be dispensed on Highway Avenue, a public way, from 4<sup>th</sup> Street west to Kennedy Avenue on October 29, 2024, from 4 o'clock p.m. to 9 o'clock p.m. as part of the Restaurant Crawl. Councilor Black seconded.

Discussion:

Councilor Black wanted to know if this restaurant crawl replaces the restaurant crawl that was canceled because of the weather. He was advised yes.

Councilor Turich wanted to know with the last crawl being canceled, did the Town get the insurance payment back and could it be applied to this restaurant crawl?

Councilor Robertson said it wasn't the Town that had to pay for the additional insurance but the restaurants who wanted to participate in the crawl. He further explained, that the restaurants participating didn't have to pay for additional insurance to have the Town of Highland named as a additional insured.

Councilor Turich asked if there aren't activities planned on the street, then why close the street?

Redevelopment Director Becerra said that it is the hope of the Main Street Bureau, that parents will bring their children in costume and trick or treat to the various businesses on Highway Avenue.

Councilor Black didn't think it was wise to have kids in costumes walking Highway Avenue, even with their parents, while people are carrying alcohol outside of the establishments and walking Highway Avenue. He didn't think the two make for a good mix.

Councilor Scheeringa commented on the event in Whiting which is similar to the upcoming restaurant crawl. He said it is a huge success in Whiting.

Upon a roll call vote, there were four (4) affirmatives and 1 negative, with Councilors Georgeff, Turich, Robertson and Scheeringa voting in the affirmative and Councilor Black voting in the negative. The motion passed. The controlled event permit was granted.

**Comments from the Town Council:**

*(Good of the order)*

- **Councilor George Georgeff:** *Chamber of Commerce; • Liaison to the Board of Water Works • Co-Chair Town Board of Metropolitan Police Commission • Redevelopment Commission Member*

Councilor Georgeff acknowledged Metropolitan Police Chief Ralph Potesta who went over the last three (3) weeks crime statistics:

Council Meeting Notes for 10/14/2024 – Police Department – Incidents from 09/23/2024 thru 10/14/2024:

School shooting threat October 4th. Indiana Intelligence Fusion Center received a report from the New York State Police- Office of Counter Terrorism regarding a school shooting threat someone saw on Tik Tok. The involved post stated "I'm lighting up the school on the 14". Post was traced back to a 16 year old Highland Juvenile who was subsequently arrested and charged with Level 5 Felony Intimidation. Transported to Lake County Juvenile Detention Center.

7 Assaults – No arrests

1 Death Investigation which is a suspected drug overdose.

2 Burglary – Solemates on Indianapolis Boulevard – Thursday night into Friday. Small window broken out. Merchandise within reach was stolen.  
Garage Burglary in Brantwood. Over \$5,000.00 in tools and lawn care equipment stolen. No suspects.

10 cars broken into Wednesday October 2<sup>nd</sup> into the 3<sup>rd</sup>.  
All were vehicles located in the apartment complexes along 45<sup>th</sup> St from the Hampton-In-Highland complex to the Munster line.  
4 Mischief – Vehicle windows broken out – No theft  
6 Vehicle windows broken out - Thefts occurred  
Credit cards (used at a gas station in Illinois) – Laptop – Drivers licenses – purse - groceries  
No suspects.  
A work vehicle was broken into on Hess Drive on the 10<sup>th</sup>. Couple thousand dollars in power tools stolen.

2 Auto Theft –

1 vehicle stolen from one of the apartment complexes during this vehicle break-in spree.  
1 vehicle was given to a customer of one of our car dealerships as a courtesy vehicle while her vehicle was getting repaired. Customer failed to return it and it was entered as stolen. Lake County Sheriff's officers recovered the vehicle and arrested the customer.

17 Domestic Disturbance calls – 3 arrests

5 DUI Arrests

73 Accidents covered – 7 of these involved personal injury.

Vandalism – A lot of graffiti being spray painted under the south US 41 Bridge by Meijer. Mostly juvenile writings / pictures and tagger names.

Scam:

Victim stated that they changed TV services to You Tube. They were having issues with one of their TV's reception. In calling the number they thought was customer service, the person whom they spoke with said that there was a virus detected on their network. The victim was subsequently transferred to other parties. There was contact made with, who victim was led to believe was personnel from their bank. Eventually victim was talked into withdrawing \$34,000.00 from their bank account and was directed to open up a crypto account to deposit it into. As of this time our victim is out the \$34,000.00

Another business check stolen out of the mail and cashed by an unknown individual.

17 Retail Thefts - 5 Arrests – All thefts were under \$1,000.00  
Offenders were from the following cities / towns – 1 adult Highland resident - Michigan – Chicago - Chicago Hts. – Lansing - Merrillville – Gary – Hammond – Whiting - Homeless (Out of IL) -  
2 of those charged were Venezuelan Migrants from Chicago – Stole \$130.00 in merchandise from Kohl's. Had attempted to steal from the Merrillville Kohl's just prior to hitting ours.

Robbery - started out as a retail theft - 3 Hispanic males stole over \$1,000.00 in sunglasses from one of our eyeglass businesses in the Highland Grove area. Female employee tried to block the door as the males ran out. One of the males pushed / struck the employee as they exited. Due to this assault, this case falls under the parameters of a Robbery. Detectives investigating.

We are ¾ of the way through 2024. Patrol stats year to date (through September) are as follows:

442 Arrests  
3,721 Traffic Tickets issues  
4,120 Traffic Warnings issued  
7,780 Calls for service responded to  
785 Accidents Handled  
105 DUI's

Orth report - Still working with the Highland School's Transportation Director regarding school bus stop arm violators. Brian is following school buses where there are issues with vehicles driving through the extended STOP arm while children are loading. Several parents, as well as bus drivers have thanked him for his efforts.

Brian is also continuing to visit our elementary schools during recess times and is interacting with the students.

Ground breaking for the new Northern Indiana Police Academy <sup>this</sup> ~~next~~ week.  
Located in Porter County at the First Responder Training Campus (MAAC Foundation) near the Porter County Airport.

Ofc. Orth Cone Enforcement Activity

10-1-24 To 10-14-24 / 9 working  
DAYS

Follow ups on 55 Junk vehicles

46 Junk vehicles tagged  
( 12 @ Hoosier Muffler on Ridge Rd -  
20 @ Lube Works on 45th st )

1 Junk vehicle towed

60 vehicles tagged for reciprocity

63 self initiated

35 compls -

96 Total cases -

Councilor Georgeff then acknowledged Redevelopment Director Maria Becerra who gave the following report:

TC MTG 10-14-24 MARIA BECERRA

2 COMMERCIAL GRANTS HAVE BEEN CLOSED OUT FOR ISSUANCE OF GRANT CHECK ISSUANCE 10-21  
REDEV COMM MTG.  
GRINDHOUSE CAFÉ  
THE COUNTER

SAFE STREETS FOR ALL WE HELD THE FIRST STEERING COMMITTEE MEETING.  
SURVEY IS ON THE TOWN MAIN PAGE HAVE RECEIVED OVER 148 RESPONSES  
2 PUBLIC ONSITE OUTREACHES HAVE BEEN DONE, AT THE FIRE DEPT OPEN HOUSE AND THE LINCOLN  
CENTER CRAFT EVENT.  
AT THE LINCOLN CENTER, DECEMBER 13<sup>TH</sup> FROM 6:00 TO 7:30 THE PUBLIC IS ENCOURAGE TO COME OUT  
AND SPEAK ABOUT SAFETY CONCERNS ON OUR STREETS.  
FEDERAL QUARTERLY REPORTS HAVE BEEN SUBMITTED  
THE CONSULTANT WILL MAKE A PRESENTATION TO THE TRAFFIC SAFETY COMMISSION AT THE NOV  
MTG.  
THE TOWN COUNCIL WILL BE ASK TO PASS A RESOLUTION % GOAL TO REDUCE CAR  
ACCIDENTS/FATALITIES.

REDEVELOPMENT COMMISSION SPENDING PLAN WILL BE PRESENTED TO THE COMMISSION AT THE  
10/21 MTG FOR APPROVAL. STATE REQUIRED SUBMISSION BY 12-1.

TOWN FREE VIDEO SHOOT WILL BE 10-29 & 10-30

THE TOWN SIGN ON HIGHWAY AND RIDGE THE ELECTRIC FEED WORK FOR IS COMPLETE PENDING  
NIPSCO TO INSTALL A NEW METER.

DETERIOTED MURAL ON JEWETT. - THE WORK ON THE SCRAPING AND PAINTING OVER THE MURAL ON  
JEWETT BY MILES BOOKSTORE HAS BEGUN.  
3 ONGOING NEGOTIATIONS WITH DEVELOPERS AND LEGAL

NORHT KENNEDY PARCEL ACQUISITIONS K&S ENGINEERING DID THE FIELD WORK *PENDING Report*

THE DECORATIVE LIGHTING FOR DOWNTOWN WILL BEGIN WITH INITIAL PAYMENT IS ISSUED, AND THE  
FUNDS APPROPRIATED AT TONGHTS MEETING.

MAIN STREET VOTED TO HAVE THE OCTOBER RESTARUANT CRAWL BE A ~~BIG~~ CRAWL WITH PARTIAL  
CLOSURE OF HIGHWAY FROM KENNEDY TO 4<sup>TH</sup>, ON OCTOBER 24<sup>TH</sup> WITH THE THEME BEING  
THE HAUNTING IN HIGHLAND, HALLOWEEN THEME FOR ALL DOWNTOWN. BUSINESS WHO WOULD LIKE  
TO PARTICIPATE.



• **Councilor Doug Turich:** *Park and Recreation Board Liaison • Liaison and Plan Commission Member • Advisory Board of Zoning Appeals Liaison • Redevelopment Commission Member*

Councilor Turich acknowledged Building Commissioner Ken Mika who said the Plan Commission will be meeting this Wednesday, if Attorney Reed is finished with the findings of fact from the petition they had last month. He said the BZA will be meeting next Wednesday. The only item on the agenda is a use variance request for a person who wants to perform tattoos. He said from the Building Department, Cardinal Campus is moving along as they finished the underground utility installation and should be pouring the floors next week. They hope to have the steel delivered within the next two (2) weeks. He said if anyone has driven by the soon to be Dunkin Donuts on Kennedy Avenue, the former Brewfest, the owner of the property has made great strides in remodeling the property. He said a hydrostatic test was performed on the sprinkler system for the Osborne Storage unit project. The main building is pretty much complete. He said the street improvements on Osborne should begin within the next two (2) weeks. He then extended his appreciation to Officer Orth for his efforts in assisting code enforcement. He said a conscientious effort to team up and deal with three (3) car repair businesses in Town that have literally turned into junkyards.

Councilor Turich asked about the status of the backyard on the house of Jewett? Mr. Mika said if Attorney Reed had been there tonight he would have asked him. Unfortunately, once it is turned over to the Attorney, it is really out of their hands.

Councilor Turich then acknowledged Park Superintendent Alex Brown, who said the pickleball courts at meadows are complete and people were using them on Sunday. He said the surfacing is done on the tennis courts in Brantwood. All that is left is to line the courts and install the nets. He said the contractor is breaking ground for the Pop Warner storage facility behind Lincoln Center. The storage facility will save them a lot of money because in the winter they had to rent storage space to house the equipment. He said the Park Department will use ½ of the building for storage. Next Monday, soccer, baseball and softball will be done and the contractor will then begin making modifications to the concession stands to make them ADA compliant. The contractor hopes to be done by Thanksgiving. He said this Thursday is the Community Band Concert in Monbeck Auditorium. The concert is free and the band members really work hard. This weekend is the garage sale in the field house. He said the event is sold out. He said there is a bus trip going to Boston. It consists primarily of seniors. He said the bus trip is also completely sold out. Last Friday was the 2<sup>nd</sup> annual night bike ride. It was very well attended and the weather cooperated. He wanted to pass along to the VIPS and Police Department a thank you for all they do for that event.

Councilor Turich asked about a winter festival. He said Alyce from the recreation staff is working on that. Alex said he didn't know the exact date but it is around the second weekend in December.

Councilor Scheeringa asked Alex about basketball sign-ups. Alex said the sign-ups continue through November 1. He said the numbers are high for the boys and low for the girls.

- **Councilor Alex Robertson:** *Sanitary Board Liaison • Redevelopment Commission Member • Council of Community Events Commission Liaison • Public Works Liaison • Liaison to Main Street Bureau • Liaison to the Tree Board • Liaison to the Highland Neighbor for Sustainability.*

Council Robertson acknowledged Public Works Director Mark Knesek who said the contractor for Community Crossings has completed all of the streets and they are going back and fixing the punch list items. He said this year on the corners, the contractor used sod instead of seed and it turned out much better. He said the contractor has to finish stripping Main Street. He said leaf pick-up has started which means if you have branches to be picked-up, you need to call the public works garage and get put on the list. He said there is no set schedule but when time is available. He said the sewer remediation project is fast approaching the conclusion of phase one. The contractor is heading up Duluth. He said all of the pipe is to be installed by the end of the month. The contractor is working on re-installing the water lines on Parrish Avenue. He said the contractor hopes to get the streets paved before the asphalt plants close around Thanksgiving. He told Alex Brown that the baseball fields would be playable by next year but there would no place to park because of the staging of equipment and material.

Councilor Robertson commented that the decorative lighting in downtown Highland should begin very shortly. He asked Ken Mika if the contractor had come in and apply for a permit. Ken said to the best of his knowledge no but since it was low voltage, he didn't think he needed a permit. Alex said a total of four (4) trees along Highway will have to be cut down, as well as, the Ash Trees in front of the Fire Department. He said Dr. Foreit gave them permission to install lights in front of the Counter. He said the HCCE Trunk or Treat is this Saturday from 10:00 o'clock am to noon. He said there are still spots available.

- **Councilor Tom Black:** *Redevelopment Commission Liaison and Member • Member of the Lake County Solid Waste Management District Board • Member of the Northwestern Indiana Regional Planning Commission (NIPRC) • Shared Ethics Representative • Liaison Traffic Safety*

Councilor Black said he had no report at this time.

- **Town Council President Philip Scheeringa:** *Town Executive (I.C. 36-1-2-5-(4); I.C. 36-5-2-2; I.C. 36-5-2-7); • Board of Trustees of the Police Pension Fund, Chair (By Law) • Budget Committee Chairman • Redevelopment Commission Member • Co-Chair Town Board of Metropolitan Police Commission • Fire Department Liaison • Information Communications and Technology Department Liaison • Building and Inspection Department Liaison.*

Councilor Scheeringa acknowledged Fire Chief Mike Pipta. Chief Pipta there were 41 fire calls in the month of September. The one that stands out the most was that of October 7<sup>th</sup>, as they went to the City of Whiting and stood by in their station to answer any calls that might come in as the Whiting's Fire Department was battling a major fire. He said of his

forty-three years on the fire department, this is the first time he recalls being asked to assist Whiting. Hammond, East Chicago and Munster also provided assistance. He said it just goes to show you how the Mavis cards really work. He said he is working on updating the Mavis cards. He said the Fire Department has been invited to many Trunk or Treats. He said they have the HCCE's on Saturday and another coming up this Thursday. He thanked all who came to the Fire Department Open House as it was a great success. He particularly thanked the wives and girlfriends and everyone who helped to make it such a successful event. The fire fighters have been doing a lot of fire prevention work this month in the schools and some pre-schools. He said they have one tomorrow at OLG.

Councilor Turich asked about the status of the grant for the new radios. Chief Pipta said he hasn't heard anything and in talking with another Fire Chief, that Fire Chief is starting to get nervous.

Councilor Scheeringa then acknowledged IT Director Ed Dabrowski who thanked the Council for approving the fund transfer. He said he is working on establishing Wi-Fi for the downtown lighting project. He emphasized the Wi-Fi won't be for public use. It will only be operational at night when the lights are on. He is working with Tom Brown on reviewing our cyber insurance policy. He is hoping that there isn't a large increase. He said we might want to look at other companies. He said he reached out to several sources who had no problem with the audio from tonight's meeting. Councilor Scheeringa said he brought it up on his phone and had no problem. He reminded everyone that Facebook is a free service. People might complain but it is free.

That concluded comments from the Council and President Scheeringa then turned it over to comments from visitor's or residents, reminding them to limit it to 2 minutes.

#### **Comments from Visitors or Residents:**

Mike Stone, Highland, who said he lives on Prairie and is concerned with the speeding on 45<sup>th</sup> and Prairie. He said he sees hundreds of cars going down those streets daily, speeding. It is a posted 20 mph and he's fine with 30 mph but these cars are going closer to 40 or 60 mph. He was wondering if anything could be done about it, like the installation of speed bumps? He was told that the Town doesn't like to install speed bumps but he's read where other communities are installing them to slow down speeding and they appear to be working. He also asked whose responsible for raised sidewalks. He said as he is walking, he see many a raised sidewalk. Some higher than others and the higher ones causes problems for senior citizens walking with a cane or walker.

Public Works Director Knesek gave Mr. Stone his card and asked Mr. Stone to give him a call and he's take a look at them. He reminded Mr. Stone that it is the responsibility of the property owner to correct.

Mike Kokot, Highland also commented about speeding. He pass out a flyer from Munster and asked the Council to review. He said Highland is a retirement town. Maybe the Council could propose a referendum to citizens on how they feel about speed bumps or hiring more police officers and would they be willing to fund such projects. He feels the

police are not doing enough to slow down speeders. He says the police have to do something outside the box. He then asked about the overgrown trees and grass and the overall run down appearance of Schuyler Square. He says he called the Town, he called the Building and Inspection Department and nothing seems to get done.

Mr. Mika responded that they have been working with the owner, who is a retired doctor living in California. The Town is pursuing the problem through property maintenance.

Mr. Kokot then brought up the separation in the asphalt between lanes on Indianapolis Boulevard by Meiers and Discount Tire. He said if a motorcycle got their tire in there, they would most likely crash.

Public Works Knesek said that situation has been brought to the attention of INDOT who are sending out a maintenance engineer to review the problem.

**NEWS YOU CAN USE**  
Town of Munster, 1005 Ridge Road  
October 2024  
Edited by D.Z.

*A message from Town Council President*

**"I feel the need...the need for speed"**

Lately in Munster, it seems like everyone wants to be like Tom Cruise. From speeding down side streets, to trying to beat the red light, it feels like our local streets have become more like the Indy 500.

Your council has been working together to try many different ways to bring drivers back in line by installing speed bumps, closing roads, emphasizing school and pedestrian crossings and using portable radar signs.



Part of the reason for hiring more police officers was to help patrol areas where speeding seems to be a major issue.

Nationwide, speeding fatalities reached a 14 year high in 2021 and made up almost 1/3 of all traffic fatalities. Whether you're 16 or 60, distracted driving is the main reason people are unaware that they may be speeding. The biggest distraction is the cell phone, followed closely by reaching for food or a dropped item. We all need to recognize speed triggers, including tailgating or trying to catch up with the car in front of you. Prevention starts with YOU!

The Town of Munster is looking into many alternate ways to slow down cars, but your help is the best prevention. You can avoid driving too fast by checking your speedometer often, being aware of STOP signs and other traffic signs, concentrating on the task at hand and avoiding distractions.

An older friend of mine was known for her "lead foot". She was out doing errands and was stopped by an officer, receiving a ticket. A few blocks later, in a different neighborhood, she was caught speeding again. She tried to get out of another ticket by explaining to the officer that "she had just gotten a ticket from the other officer just 10 minutes ago!" Don't be this citizen.

When you reduce your speed, you are not only a safer driver but you can save on your insurance by not having any tickets. To help with this, allow extra driving time by leaving a bit earlier. Speeding costs you more than just the price of a ticket, which can run from \$200 for 1-10 miles over the limit, up to \$300 for 21 miles over the limit. In addition to this, there are court costs and lost work time.

Speeding costs, you extra gas and replacing tires and brakes sooner. Check online for Apps that monitor your speed and help you find the easiest way to get to your destination.

The council along with MPD and the Public Works Department will continue to find the best ways to reduce speeding in Munster, but we need you to do your part! In the words of my granddaughter (when she was only 4 years old)...

**SLOW DOWN BUDDY!!!**

If you would like to discuss speeding in your area of town, please feel free to reach out to me at (219) 680-6364 or [dnellans@munster.org](mailto:dnellans@munster.org)

*David B. Nellans, Town Council President*



*A message from the Clerk Treasurer*

**Resident Questions & Updates**

I always enjoy hearing from our residents, and I appreciate the thoughtful questions you bring my way. As I periodically do, I'd like to share a few of the topics that have come up recently. If one of you is asking, chances are others may find the information helpful too.

**Garbage Totes**

Several years ago, the Town partnered with Homewood Disposal for weekly garbage collection and bi-weekly recycling. Homewood Disposal purchased the existing totes from our previous provider and continues to maintain or replace them as needed. If your tote is missing a lid, a wheel, or has damage caused by animals, reach out to Homewood Disposal directly at (708) 798-1004. They will assess your tote and determine if it needs repair or replacement.

**2025 Budget Planning**

Our office is already hard at work preparing for the 2025 budget. The seven department heads have submitted their anticipated needs for the upcoming year, and we are now reviewing state estimates and past performance to shape the budget. Once finalized, any necessary adjustments will be made at year's end to ensure we're ready to fund our services and projects in 2025.

**Collection Boxes at Town Hall**

With early voting beginning at Munster Town Hall on Tuesday, October 8th, it's also a great time to bring in any items you'd like to donate. Drop off old eyeglasses, bread tags, and pop tabs in the designated collection boxes. Please note that we can no longer accept batteries at Town Hall.

Thank you for staying engaged and informed. If you have more questions, feel free to reach out—I'm always happy to help! (219) 836-6945 and [wms@munster.in.gov](mailto:wms@munster.in.gov)

*Wendy Mia, Clerk-Treasurer, Town of Munster*



Connie Wachala, Highland, also commented on the speeding throughout town. She said she lives on Kennedy Avenue and she really appreciates the police presence during school hours. But at other times, there is a speeding mentality happening. She said he agreed with the other two (2) gentlemen about the Nascar mentality happening.

Lydia Shotts, Highland complimented the work of the contractor on Main Street. The contractor worked at night to complete the roadwork. She said it looks beautiful. They did a great job. She also said the tracks were repaired at the CN crossing. She said she saw a flyer on the upcoming restaurant crawl but there was no menu. She said she talked with Dan Botich after the last Redevelopment meeting regarding the south Kennedy Avenue project and he advised that the property in question is not in a wetland. She wanted to know if there is a wetland delineation report?

Councilor Georgeff said that before any building takes place the Army Corp of Engineers can request such a report but he wasn't sure the Town would see such a report.

Ken Mika said the whole process would start with the Plan Commission and because of talk of wetlands the Plan Commission could request such a report. At this point in time, nothing has come before the Plan Commission.

Councilor Turich said there is no project before the Town, it is all talk.

Public Works Knesek said with the way laws have been changed regarding wetlands, he said he would be surprised if anything is considered wetlands anymore.

Jeff Rosignol, Highland said he came before the Council sometime in January and raised questions about the Town's SBOA audit. I met with the Clerk-Treasurer about two (2) weeks ago as a follow-up and I was extremely pleased to know that all of the findings were corrected and submitted to the SBOA and approved by the SBOA.

Carol Parker, Highland, a member of the HCCE wanted to thank Fire Chief Pipta for saving the day for the Backyard BBQ when the festival experienced an electrical issue with a Nipsco transformer and Chief Pipta reached out to NIPSCO who came out and fixed the problem. She also reminded people of the upcoming Trunk & Treat, this Saturday at Main Square. It is from 10:00 o'clock a.m. to noon. She said there will be a DJ, some food, picnic tables and plenty of games for the kids. She said the HCCE has started putting out signs around Town for the Trunk or Treat. She also handed out the invitation to the Council that was handed out to the Highland businesses asking them to participate in a Christmas Tree decorating contest. The businesses will design their own tree and awards will be given through the QR codes. The idea is to decorate the Town while at the same time getting people to stop in a shop in those businesses. She then asked about any idea of storage space where the HCCE could store their materials. She asked Park Director Brown if the Parks had any storage space. She said they would pay for it through their profits. She wanted everyone to know that all of these things we're purchasing are from their profits and not from the Town. Alex Brown said they are sharing the cost with Pop Warner and he was sure space could be found in the new building which is 40' x 80'.



**Highland's 6<sup>th</sup> Annual Trunk-or-Treat**  
**October 19, 2024**  
**Rain date: October 20, 2024**  
**10:00 AM - 12:00 PM**

The Highland Council of Community Events is pre-registering businesses/individuals/groups to participate in this year's **FREE** Trunk-Or-Treat event. Help us fill the Main Square parking lot with decorated trunks & goodies for the little goblins and ghouls to enjoy. There will be food trucks, games and photo opportunities.

If you are interested in participating,

- Email this registration form to: [Highlandcce@highland.in.gov](mailto:Highlandcce@highland.in.gov) or call Carol Parker: 515-333-9151
- All participants **MUST** be lined up at Main Square Park by 9:00 AM to give yourselves plenty of time to decorate your trunk.

Name/Organization/Business: \_\_\_\_\_ / \_\_\_\_\_

Cell Number: \_\_\_\_\_ City/Town: \_\_\_\_\_

Email: \_\_\_\_\_

**TOWN OF HIGHLAND BUSINESSES  
2024 CHRISTMAS TREE DECORATING CONTEST**  
SPONSORED BY: THE HIGHLAND COUNCIL OF COMMUNITY EVENTS

Highland businesses are eligible to enter the Christmas tree decorating contest.

The entry form below must be submitted no later than November 20, 2024 to:

Highland Town Hall, 3333 Ridge Rd. Highland, IN 46322 or email: [highlandcce@highland.in.gov](mailto:highlandcce@highland.in.gov) / Questions call: 515-333-9151

Participating businesses will be provided a sign inviting the public to use the QR code in order to vote for the best decorated tree. One vote/person/business. A plaque will be awarded to the first and second place winners, based on the number of votes received.

Rules:

- Trees are to be decorated by Saturday, Nov. 27, 2024
- Votes will be tallied Dec. 30, 2024
- Trees are to be placed in the vicinity of the business
- Lights may or may not be used
- No size limitations
- HCCE will provide a sign for each tree with the business entrant's name and QR code for voting. Place the sign by the tree.

The following guidelines have been established for the health and safety of visitors and wildlife:

Materials not recommended on outdoor trees: Food Items (popcorn, cereal, cranberries, peanuts, pasta, marshmallows, candy etc.), birdseed, ornaments made from dough, objects with jagged/sharp edges, tinsel, glass...

The ornaments need to withstand the elements of winter.

The Town is not responsible for ornaments that are missing or stolen. Please secure decorations.

\*The first 2 entrants will receive a \$25 gift certificate toward their tree/decorations.



DETACH ----- DETACH

**ENTRY FORM - CHRISTMAS TREE DECORATING CONTEST**

Name of business/sponsor: \_\_\_\_\_  
 Name of contact individual: \_\_\_\_\_  
 Mailing address: \_\_\_\_\_  
 City / State / Zip: \_\_\_\_\_  
 Phone number: (\_\_\_\_) \_\_\_\_\_. Indoor or Outdoor tree: \_\_\_\_\_  
 E-mail: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Larry Kondrat, Highland was concerned that if the Town did pass the DORA, downtown Highland would be turned into a giant frat party. He was confused how the Council wanted people walking around downtown drinking beer. He said he didn't hear any

complaints, so why the need for a DORA. He then said to Councilor Robertson, no offense Alex but you are heading up this project and you being an owner of an establishment would directly benefit by it. To him, it seemed seven (7) kinds of wrong.

Councilor Robertson asked Mr. Kondrat if he had specific questions he could answer.

Mr. Kondrat said he was wondering how an elected official is allowed to put together a plan that directly benefits his business. He said Councilor Robertson should reclude himself and not participate any longer.

Councilor Robertson said he didn't think it would specifically benefit his business since he has already stated about redrawing the map and removing his business. He said the common misnomer about DORA's is that the rules are less lenient but DORA's actually add more rules to our downtown area as it pertains to alcoholic refreshments.

Mr. Kondrat said he read the Ordinance as prepared by Councilor Robertson and there is no mention of the requirements that a DORA cannot be closer than 250' from the front door of a church or school. If it is, then you have to receive permission from that school or church. You have 4 churches and 2 schools that fall within that rule as you have drawn the DORA map.

Councilor Robertson said it is not specifically spelled out because it is part of the application process. In order to be granted, you have to have your application approved and if your establishment is within the 250' boundary, you will have to get permission from the church or school.

Councilor Black said in fairness to Councilor Robertson, he is acting in his capacity as the liaison to the Downtown Association.

Mr. Kondrat said he understands that but has there been a cry from the people of Highland to be able to walk around downtown or in the parks and drink.

Councilor Robertson said to Mr. Kondrat that as he drafts the final version, your comments won't fall of deaf ears. You raised some good points, many of these points he raised himself. Keep in mind, the Ordinance was conceptual and we'll have more discussions. Nothing is permanent.

Councilor Turich told the Council that he would be happy to take the lead on it.

Councilor Scheeringa asked if there were any other comments. Hearing none, he closed comments from the public and brought it back to the Council. He then asked for a motion to pay claims.

Payment of Accounts Payable Vouchers. There being no further comments from visitors or residents, Councilor Robertson moved to allow the vendors accounts payable vouchers as filed on the pending accounts payable docket, covering the period September 25, 2024



through October 15, 2024. Councilor Black seconded. Upon a roll call vote, there were five (5) affirmatives and no negatives. The motion passed. The accounts payable vouchers for the vendor docket were allowed, payments allowed in advance were ratified, the payroll dockets listed were ratified and for all remaining invoices, the Clerk-Treasurer was authorized to make payment.

Accounts payable vouchers September 25,2024- October 15, 2024 in the amount of **\$842,253.04**.

General Fund, \$413,018.87; MVH Fund, \$20,519.50; LR&S, \$45,893.78; LAW Enforcement Continuing Education Training and Supply Fund, \$4,213.60; Public Safety Income Tax, \$89,034.98; Special Events, \$20,629.72; M CCD, \$5,014.00; Solid Waste, \$ 689.18; Information and Communications Technology Fund, \$14,390.55; Insurance Premium, \$228,848.86;

Payroll Docket for payday of October 4, 2024 by fund:

General, \$304,200.94

Payroll Docket for payday of October 4, 2024;

Office of Clerk-Treasurer, \$15,286.37; Building and Inspection Department, \$8,522.12; Metropolitan Police Department, \$147,305.15; Public Works Department (Agency), \$76,229.92; Fire Department, \$1,911.68 and Information and Technology Department, \$4,205.45;  
Total Payroll: \$253,490.69.

Adjournment of Plenary Meeting. There being no further business on the agenda, the Town Council President declared the regular plenary meeting of the Town Council of Monday, October 14, 2024, adjourned at 8:00 o'clock p.m.

Mark Herak  
Clerk-Treasurer

Approved by the Town Council at its meeting of October 28, 2024.