

**ENROLLED MINUTES OF THE  
HIGHLAND WATER WORKS BOARD OF DIRECTORS  
THURSDAY, AUGUST 22, 2024**

**Regular Meeting:** The Highland Water Works Board of Directors met in a Regular Plenary Session on Thursday, August 22, 2024 in the lower meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana. President Smith opened the meeting at 6:31 p.m. with no study session. The meeting was opened with the Pledge of Allegiance. The minutes were recorded by Kim Webb, Recording Secretary.

**ROLL CALL:** Present on roll call were Directors George A. Smith, Larry Kondrat, Rick Volbrecht and Bernie Zemen. A quorum was present. Also present were Derek Snyder, NIES Engineering; George Georgeff, Town Council; Peggy Phillips, Resident; Mark Knesek, Public Works Director; and Kim Webb, Recording Secretary.

**MINUTES:** President Smith asked if there were any corrections to the Minutes of the Regular Plenary Meeting of July 25, 2024 as prepared and posted. Director Volbrecht moved to approve the Minutes of the July 25, 2024 meeting. Director Kondrat seconded. Upon a voice vote, there were (4) affirmations and no negatives. The motion passed.

**Special Orders:** None.

**Communications:** None.

**Comments from the Public or Visitors (Limited to Matters on the Agenda):** Peggy Phillips, resident, attended the meeting and is interested in filling the open Directors position.

**Reports:**

1. Water Works Superintendent – Mark Knesek, discussed with the Board water main breaks on and near North Dr. As part of the SSO Remedial Project in the area, several water mains were shut down and moved, possibly causing the breaks.

A VFD drive is needed at the Bradley Water Station. Quotes have been received, but there is the question of whether a DV/DT filter is needed. A Resolution will be prepared for the next meeting.

2. Water Works Attorney – Report was sent to the Directors via email.
3. Water Works Engineer – Derek Snyder informed the Board that Grimmer Construction, Inc. is planning on starting the Johnston Street Backyard Water Main Replacement Project the week of September 9, 2024.
4. Fire Department – None.

**Unfinished Business and General Orders:** None.

**New Business:** An email from a representative of the First Presbyterian Church of Highland was shared with the Directors regarding high water usage. Mr. Fozkos stated that it would be nice to have real-time data of water usage to avoid costly spikes of usage that are not determined until meters are read. Director Smith asked Mark Knesek to follow up on the email.

**Business from the Floor:** None.

**Comments from the Directors on any Item of Interest to the Directors:** Director Volbrecht appreciates the email sent by Mr. Fozkos and President Smith’s request to respond to the email. Director Volbrecht indicated that utility users are responsible for any leaks within their own system.

Director Zemen hopes to welcome Peggy Phillips to the Board at next month’s meeting.

President Smith thanked the entire Board and everyone else for their condolences during his time of loss.

**Claims:**

Per the docket in the amount of:

6101	Water Operating	\$413,564.50
6102	Water Works District	\$166,021.13
6104	Consumer Deposits	\$23.20
6105	Water Improvement	\$10,915.56
6108	Water Capital	\$0.00
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Total		\$590,524.39

Director Volbrecht moved to approve the claims per the August 22, 2024 docket in the amount of \$590,524.39. Director Zemen seconded. Upon a roll call vote, there were (4) affirmations and no negatives. The motion passed.

**Next Meeting:**

The next Plenary Meeting will be held in-person at Town Hall on Thursday, September 26, 2024 at 6:30 p.m.

**ADJOURNMENT:** With no other business to come before the Board of Water Works Directors, the meeting was adjourned.

Meeting Adjourned at 7:00 p.m.

Respectfully Submitted,

Kim Webb, Recording Secretary