

**ENROLLED MINUTES OF THE
HIGHLAND WATER WORKS BOARD OF DIRECTORS
THURSDAY, JULY 25, 2024**

Study Session: The Highland Water Works Board of Directors convened in study session immediately before the Regular Plenary Meeting at 6:30 p.m. on Thursday, July 25, 2024 in the lower meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland Indiana, in order to discuss the final agenda of the regular meeting. The session was opened with the Pledge of Allegiance.

ROLL CALL: Present on roll call were Directors George A. Smith, Larry Kondrat, and Rick Volbrecht. Director Zemen was absent. A quorum was present. Also present were Derek Snyder, NIES Engineering; Mike Pipta, Fire Chief; Mark Knesek, Public Works Director; and Kim Webb, Recording Secretary.

1. The Board discussed the previous presentation given by a representative from Standard Equipment on the purchase/lease option of a Vactor truck.
2. Director Smith presented a spreadsheet forecasting the expenditures in the Water Improvement Fund for the Johnston Street Backyard Water Main Replacement Project.

Regular Meeting: The Highland Water Works Board of Directors met in a Regular Plenary Session on Thursday, July 25, 2024 in the lower meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana, directly following the study session. President Smith opened the meeting at 6:47 p.m. The minutes were recorded by Kim Webb, Recording Secretary.

MINUTES: President Smith asked if there were any corrections to the Minutes of the Special Plenary Meeting of July 11, 2024 as prepared and posted. Director Volbrecht moved to approve the Minutes of the July 11, 2024 meeting. Director Kondrat seconded. Upon a voice vote, there were (3) affirmations and no negatives. The motion passed.

Special Orders: None.

Communications: None.

Comments from the Public or Visitors (Limited to Matters on the Agenda): None.

Reports:

1. Water Works Superintendent – Mark Knesek, discussed with the Board a draft License Agreement with the Town of Munster for equipment installation on the elevated water tank on Indianapolis Boulevard.

A water main break occurred on Kleinman overnight on Monday.

2. Water Works Attorney – None.
3. Water Works Engineer – Derek Snyder informed the Board that the Notice to Proceed was given to Grimmer Construction, Inc. today for the Johnston Street Backyard Water Main Replacement Project. The completion date for the project is scheduled for November 12, 2024.
4. Fire Department – Chief Pipta informed the Board that the fire hydrants have been working well for putting out house fires.

Unfinished Business and General Orders:

1. An action to approve Pay Request No. 5 (Final) for the Parkway Drive Improvement Project – Contract 1 (Water Main Replacement) in the amount of \$28,951.37 (release of retainage) to Grimmer Construction, Inc. The project is complete. Director Volbrecht moved to approve the action. Director Kondrat seconded. Upon a roll call vote there were (3) affirmations and no negatives. The motion passed.

New Business: None.

Business from the Floor: None.

Comments from the Directors on any Item of Interest to the Directors: Director Volbrecht thanked President Smith for his projections on the Water Improvement Fund.

Claims:

Per the docket in the amount of:

6101	Water Operating	\$373,924.55
6102	Water Works District	\$0.00
6104	Consumer Deposits	\$0.00
6105	Water Improvement	\$46,597.95
6108	Water Capital	\$0.00
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Total		\$420,522.50

Director Volbrecht moved to approve the claims per the July 25, 2024 docket in the amount of \$420,522.50. Director Kondrat seconded. Upon a roll call vote, there were (3) affirmations and no negatives. The motion passed.

Next Meeting:

The next Plenary Meeting will be held in-person at Town Hall on Thursday, August 22, 2024 at 6:30 p.m.

ADJOURNMENT: With no other business to come before the Board of Water Works Directors, the meeting was adjourned.

Meeting Adjourned at 7:01 p.m.

Respectfully Submitted,

Kim Webb, Recording Secretary