

**ENROLLED MINUTES OF THE  
HIGHLAND WATER WORKS BOARD OF DIRECTORS  
THURSDAY, JUNE 27, 2024**

**Regular Meeting:** The Highland Water Works Board of Directors met in a Regular Plenary Session on Thursday, June 27, 2024 in the lower meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana. Vice President Kondrat opened the Regular Plenary meeting at 6:30 p.m. with no study session. The meeting was opened with the Pledge of Allegiance. The minutes were recorded by Kim Webb, Recording Secretary.

**ROLL CALL:** Present on roll call were Directors Bernie Zemen, Larry Kondrat, and Rick Volbrecht. Director George A. Smith was absent with prior notice given. A quorum was present. Also present were Derek Snyder, NIES Engineering; Robert F. Tweedle, Board Attorney; Mike Pipta, Fire Chief; George Georgeff, Town Council; Mark Knesek, Public Works Director; and Kim Webb, Recording Secretary.

**MINUTES:** Vice President Kondrat asked if there were any corrections to the Minutes of the Special Plenary Meeting of May 30, 2024 as prepared and posted. Director Volbrecht moved to approve the Minutes of the May 30, 2024 meeting. Director Zemen seconded. Upon a voice vote, there were (3) affirmations and no negatives. The motion passed.

**Special Orders:** None.

**Communications:** None.

**Comments from the Public or Visitors (Limited to Matters on the Agenda):** None.

**Reports:**

1. Water Works Superintendent – Mark Knesek, informed the Board of a water main break on 100<sup>th</sup> Pl. AT&T lines were missed marked and damaged during excavation.

A representative from Standard Equipment will be attending the Sanitary Board meeting in July to present a Vactor Lease Maintenance program. Mark Knesek encouraged the Water Board Directors to attend the meeting since the program would be a 50/50 split with the Sanitary Board.

2. Water Works Attorney – None.
3. Water Works Engineer – None.
4. Fire Department – None.

**Unfinished Business and General Orders:**

1. Highland Water Works  
Board of Directors  
Resolution No. 2024-08

A Resolution awarding a bid to Grimmer Construction, Inc. for the Johnston Street Backyard Water Main Replacement Project in the amount of \$1,309,049.00 as the lowest responsive and responsible bid. Director Volbrecht moved to approve Resolution No. 2024-08. Director Zemen seconded. Discussion ensued. Director Volbrecht and Director Zemen moved to withdrawal their motions. Upon a roll call vote, there were (3) affirmations and no negatives. The motion is tabled.

2. Highland Water Works  
Board of Directors  
Resolution No. 2024-09

A Resolution authorizing and approving an agreement between NIES Engineering, Inc. and the Water Works District of Highland for Professional Engineering services during construction associated with the Johnston Street Backyard Water Main Replacement Project in the amount not-to-exceed \$69,000.00. Director Zemen moved to introduce Resolution No. 2024-09.

3. Highland Water Works  
Board of Directors  
Resolution No. 2024-10

A Resolution Amending the 2024 Capital Project Budget of the Water Works to be paid from its Water Improvement Fund. Director Zemen moved to introduce Resolution No. 2024-10.

**New Business:** None.

**Business from the Floor:** None.

**Comments from the Directors on any Item of Interest to the Directors:** None.

**Claims:**

Per the docket in the amount of:

6101	Water Operating	\$353,201.25
6102	Water Works District	\$0.00
6104	Consumer Deposits	\$66.71
6105	Water Improvement	\$6,638.74
6108	Water Capital	\$0.00
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Total		\$359,906.70

Director Zemen moved to approve the claims per the June 27, 2024 docket in the amount of \$359,906.70. Director Volbrecht seconded. Upon a roll call vote, there were (3) affirmations and no negatives. The motion passed.

**Next Meeting:**

The next Special Plenary Meeting will be held in-person at Town Hall on Thursday, July 11, 2024 at 6:30 p.m.

**ADJOURNMENT:** With no other business to come before the Board of Water Works Directors, the meeting was adjourned.

Meeting Adjourned at 7:42 p.m.

Respectfully Submitted,

Kim Webb, Recording Secretary