

**Topics Tentatively Scheduled for Study Session Discussion  
and  
Topics Requested for Action at Future Business Meetings of the  
Thirtieth Town Council of Highland**

**This meeting will be convened as an in person meeting.**

Topic: Town of Highland, IN - Town Council Study Session

Time: October 7, 2024 06:30 PM Central Time (US and Canada)

*This meeting contributes to Agenda building for the plenary meeting. Please, also be aware of the running enrolled list of matters that are likely for the plenary meeting, subject to review by the municipal executive. By practice and local ordinance, study sessions are distinguished from plenary (regular business) meetings of the Town Council "as they shall be conducted with less formality and with no votes or final actions of a dispositive nature unless provided otherwise by proper notice, pursuant to IC [5-14-1.5](#) et seq." (Confer HMC Section 2.05.130(3))*

**x. Discussion: Appointments.**

**• Statutory Boards and Commissions**

*Executive Appointments (May be made in meeting or at another time)*

Home Rule Commissions or Boards

1. **Shared Ethics Advisory Commission.** (1) appointment to be made by Town Council President. *(Note: Fill vacancy made by resignation of Rev. Tim Huizenga.) (Made pursuant to Article 5, Subdivision (A) of the Interlocal Cooperation Agreement Establishing the Shared Ethics Entity. Qualifications are to be persons who live work or hold property in the county. Further persons appointed must be of good character and not hold any positions within the local government.)*

**Legislative Appointments**

Home Rule Commissions

1. **Main Street Bureau Board:** (5) appointments to be made by the Town Council. Term: Two

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years ending 1 Jan 2025. *There are currently 10 of the 17 in place and serving. Currently serving are Ben Reinhart, Renee Reinhart, Allan Simmons, Diane Barr-Roumbus, James Roumbus, Sandra McKnight, Sandy Ray, Kathy Smailis, Ben Tomera and Laura Pilewski.*

2. **Community Events Commission** *Multi-year positions: (1) appointment to be made by the Town Council. Term: 4 years. (Note: Currently 1 vacancy)*

*Single year positions: (9) appointments to be made by the Town Council. Term: 1 year. There are currently 6 of the 9 in place and serving. (Note: Currently serving, Rachael Carter, Olga Briseno, Kathy Camp-Burke, Linda Carter, Jack Rowe and Kelly Bridges)*

- x. **Discussion:** Ordinance No. 1804 amending Chapter 9.05 of the Highland Municipal Code entitled Fire Department. (Fire Chief Job Description) Councilor Black introduced. (This has already been discussed and the format approved but I wanted to make sure there weren't any last minute changes.)
- x. **Discussion: Ordinance No. 1792-F:** An Ordinance to amend Ordinance No. 1792 to Establish the Wage and Salary Rates of the Elected Officers, the Non-Elected Officers, and the Employees of the Town of Highland, Indiana particularly regarding a change to the STARTING PAY and ESTABLISHING a Compensation Range in the Fire Department as it pertains to the Chief of the Department/Fire Inspector. (Awaiting confirmation from the Council on the compensation range to add to the Ordinance.)
- x. **Discussion:** An Ordinance establishing the Town of Highland Downtown District a Designated Outdoor Refreshment Area. Review the guide lines as established by the Alcohol and Tabaco Commission, as well as the Griffith Ordinance, the City of Batesville Ordinance which is the recommended model by the Alcohol and Tabaco Commission and at the last study session, the Council deferred further discussion till he could be present.)
- a) Per excise, if Main Square is included in the DORA and the Town decides to have a beer garden at Main Square, the Town still needs apply to excise to get the plan approved.
- b) the Control Event Permit is unique to Highland (a local Ordinance) and excise has no control over it. Unless repealed, the Town still needs to abide by the Ordinance.
- c) Per excise, All establishments participating (including the beer garden at Main Square) must have cups printed with the words DORA.
- d) Per excise, signs must be visibly posted designating entering and leaving the DORA
- e) Per excise, the fencing around Main Square can be eliminated, as people can leave Main Square and walk within the DORA with their refreshments
- f) People can buy refreshments at those establishments within the DORA and then walk down

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to Main Square with their refreshments to listen to the bands or buy food.

- g) It is important (only applies to when a Town event is taking place) that the Town and those vendors within the DORA, agree on a price schedule for refreshments. What you don't want to have happen is say the beer garden is selling refreshments at \$6 and one of the vendors in the DORA decides to have a 4<sup>th</sup> of July blow out sale and sell refreshments at \$4 or \$5.

The above is not meant to be an all- inclusive list.

- x. **Discussion:** House Bill 1016. New law (HEA 1016-2023) mandates that a merit system be put in place for police/fire departments and fire territories/districts for municipalities with populations over 20,000 and at least 12 full time active members (unless there is a vote by the active members to reject the merit system prior to December 31, 2024).

Allows a fire protection district or fire protection territory to establish a merit system. Provides that unless a resolution or ordinance to establish a merit system is rejected not later than December 31, 2024, a merit system is established on January 1, 2025, for eligible: (1) city and town police and fire departments and township fire departments; and (2) fire protection districts and fire protection territories. Provides that the merit system may be dissolved after January 1, 2025. Requires a unit, district, or territory to vote to either retain or dissolve the merit system after January 1, 2029, and before January 31, 2029.

- x. **Discussion:** Meeting Schedule. Action to cancel, reschedule or leave as is, the standing Study Session for Monday, November 4, 2024 owing to unavailability of the plenary meeting room due to it being used as a polling place on November 5, 2024. *Pursuant to HMC Section 2.05.130(D), Town Council study sessions may be cancelled by a majority vote of the Town Council or by direction of the Town Council president.*

- x. **Discussion:** Authorize the proper officer to publish legal notice of a public hearing. Public hearing to considering additional appropriations in the amount of \$xx,xxx in the Municipal Cumulative Street Fund to be held on October 28, 2024, at 6:30 P.M. O'clock in the Municipal Building, 3333 Road Highland. Public Works Director Knesek has requested the additional as the sidewalk replacement program has been very successful this year and they need an additional.

- x. **Discussion:** In all cases above, ten (10) or more taxpayers may object to a budget, a tax rate or tax levy by filing a petition with the Office of the Clerk-Treasurer not more than seven (7) days following these hearings. (Monday, October 7, 2024) The objection petition must identify the provisions of the budget, tax rate or tax levy to which taxpayers object. If a petition is filed, the Town Council shall adopt with the budget a finding concerning the objections in the petition and the

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testimony presented. Nothing was filed. No action required on the part of the Council.

- x. **Discussion:** An Order Authorizing and Approving the Payment of Elective Honoraria to St. Joseph College, Rick Trater and Seth Leon in Recognition of and in their Goodwill for their Assistance and Support of the Events under the Community Events Commission and Authorizing the Payment of Elective Honoraria ( \$100 each) for Their Participation in the Annual Highland Independence Day Festival.

- Plenary Business Meeting of Monday October 14, 2024

- Minutes of the Meeting of Monday, September 23, 2024
- Accounts Payable Voucher
- Enactment 2024-26
- Enactment 2024-27
- Ordinance 1804
- Introduce Ordinance No. 1792-F
- Adoption Hearing of the Proposed Fiscal Year 2025 Budget for the Town of Highland, pursuant to IC 6-1.1-17-20.
- Adoption Hearing of the Proposed Fiscal Year 2025 Budget of the Sanitary District, pursuant to IC 6-1.1-17-20.
- Adoption Hearing of the Proposed Fiscal Year 2025 Budget of the Waterworks District, pursuant to IC 6-1.1-17-20.
- Works Board Order No. 2024-46
- Appropriation Transfer Resolution No. 2024-28

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