Agenda

Sixteenth Regular or Special Meeting of the Thirtieth Town Council of Highland

Regular Plenary Meeting of Monday, August 26, 2024 at 6:30 p.m. Agenda organized pursuant to Section 2.05.090 of the Highland Municipal Code

Topic: Town of Highland, IN - Town Council Plenary Meeting Time: August 26, 2024 06:30 PM Central Time (US and Canada)

*This meeting is convened as an in person meeting and lived streamed to the Town of Highland Facebook. Facebook permits the public to observe and record the proceedings but allows no interaction between and among the Town Council and members of the public. The public is able to participate in person.

Prayer:	George Georgeff
Pledge of Allegiance:	George Georgeff
Roll Call:	George Georgeff
HIGHIAND	Doug Turich
A GREAT PLACE TO CALL HOME	Alex Robertson
	Thomas (Tom) Black
	Philip Scheeringa
Minutes of	
Previous Session:	Minutes of the Regular Meeting of 12 August 2024.
Special Orders:	 Consideration of Proposed Additional Appropriations: (controlled and non-controlled funds): Proposed Additional Appropriations in Excess of the 2024 Budget for the Police Pension Fund in the amount of \$22,741, for the Local & Road Street Fund in the amount of \$88,500 and Redevelopment General Fund in the amount of \$105,000. (a) Attorney verification of Proofs of Publication: The TIMES 12 August 2024.

- (b) Public Hearing.
- c) Action on **Appropriation Enactment No. 2024-19**: An Enactment Appropriating Additional Moneys in Excess of the Annual Budget for the **Municipal Cumulative Street Fund**, all pursuant to I.C. 6-1.1-18, and I.C. 36-5-3-5

*requires 2 readings if the Council desires to pass it on the first night.

COMMENTS FROM This portion of the Town Council Meeting is reserved for persons who desire to address the Town Council regarding matters on the agenda. Persons addressing THE PUBLIC or the Town Council are requested to limit their presentations to two (2) minutes **VISITORS** and encouraged to avoid repetitious comments. • Building & Inspection Report **Staff Reports:** • Fire Department Report • Workplace Safety Report **Communications:** Backyard BBQ Fest at Main Square – September 13th – 15th Main Street Bureau Restaurant Crawl – August 27th from 4:00 to 9:00 Main Street Bureau Restaurant Crawl – September 24th from 4:00 to 9:00 Main Street Bureau Maker's Market - October 5th

Appointments:

Statutory Boards and Commissions

Executive Appointments (May be made in meeting or at another time)

Regional Statutory Commissions or Boards

1. Waterworks Board of Directors: (1) appointment to be made by Town Council President. (Note: Formerly held by Curt Schroeder (D), term ending 1st Monday January 2025). Current composition of the board is two Republicans and two Democrats. No more than three of any one party under state law.

Home Rule Boards and Commissions

2. Shared Ethics Advisory Commission. (1) appointment to be made by Town Council President. (Note: Fill vacancy made by resignation of Rev. Tim Huizenga.) (Made pursuant to Article 5, Subdivision (A) of the Interlocal Cooperation Agreement Establishing the Shared Ethics Entity. Qualifications are to be persons who live work or hold property in the county. Further persons appointed must be of good character and not hold any positions within the local government.)

Legislative Appointments

Regional Statutory Commissions or Boards

Home Rule Commissions

- 1. Main Street Bureau Board: (17) appointments to be made by the Town Council. Term: Two years ending 1 Jan 2025. There are currently 12 of the 17 in place and serving. Currently serving are Rhonda Bloch, Teri Yovkovich, Renee Reinhart, Alex Robertson, Diane Barr-Roumbus, James Roumbus Sandy McKnight, Al Simmons, Ben Reinhart, Sandy Ray, Kathy Smailis, Ben Tomera and Laura Pilewski.
- **2. Community Events Commission** *Multi-year positions***: (4)** appointments to be made by the Town Council. **Term: 4 years.** (*Note: Currently vacant*)

Single year positions: (9) appointments to be made by the Town Council. **Term: 1 year.** There are currently 5 of the 9 in place and serving. (Note: Currently serving, Jack Rowe, Linda Carter, Rachael Carter, Kathy Burke and Olga Briseno)

Unfinished Business & General Orders:

NEW BUSINESS:

- 1. **Meeting Schedule.** Action to cancel, reschedule or leave as is, the standing Study Session for Monday, September 2,2024 owing to the Labor Day Holiday. Pursuant to HMC Section 2.05.130(D), Town Council study sessions may be cancelled by a majority vote of the Town Council or by direction of the Town Council president.
- 2. Commendation Letter for Day Off and Signature Authorization. Action to approve Letters of Commendation for exemplary public service leading to the award of a single paid day off for Officer Christopher Wanat in the Metropolitan Police Department. Pursuant to Section 4.13 of the Compensation and Benefits Ordinance, for the day off to be effective requires the approval of the board of jurisdiction and the Town Council. The Town Board of Metropolitan Police Commissioners has granted preliminary approval for a letter of commendation for administering first aid to a male patron of Theos who was in shock and was sitting on the ground in a pool of blood after accidentally shooting himself.
- Action should include approval of the letter and the members of the Town Council to sign the letter of commendation.

The Police Chief and the Town Board of Metropolitan Police Commissioners are asking for approval of a letter of commendation to Officer Christopher Wanat for

the expedient manner in applying a tourniquet to a patron who accidentally shot himself at Theos, thus getting the bleeding under control and saving his life.

Officer Christopher Wanat

- 3. Commendation Letter for Day Off and Signature Authorization. Action to approve Letters of Commendation for exemplary public service leading to the award of a single paid day off for Officer Joshua Brzezinski in the Metropolitan Police Department. Pursuant to Section 4.13 of the Compensation and Benefits Ordinance, for the day off to be effective requires the approval of the board of jurisdiction and the Town Council. The Town Board of Metropolitan Police Commissioners has granted preliminary approval for a letter of commendation for administering first aid to a semi-tractor trailer operator who had a deep laceration on his arm and was spurting blood.
- Action should include approval of the letter and the members of the Town Council to sign the letters of commendation.

The Police Chief and the Town Board of Metropolitan Police Commissioners are asking for approval of a letter of commendation to Officer Joshua Brzezinski for his quick thinking and applied the tourniquet to the operator of the semi-tractor trailer operator and saved the driver's life.

Officer Joshua Brzezinski

- 4. Authorizing the proper officer to publish legal notice of a public hearing: Authorize a public hearing to consider proposed additional appropriations for Monday, September 9, 2024. Community Crossing Grant Fund in the amount of \$854,503.40 and in the Downtown Redevelopment District Allocation Fund in the amount of \$410,000.
 - 5. Works Board Order No. 2024-44: An Order of the Works Board Accepting the Performance Agreements with: American Warriors Art; I Dig Dinos for Professional Entertainment and Stage Services for the Town of Highland Associated with the 3rd Annual BBQ Fest and to comply with IC 22- 5-1.7 et seq.
 - 6. **Resolution No. 2024-22:** Resolution No. 2024-22 A Resolution of the Town Council approving the January 1, 2023 Form CF-1/Real Property of Indiana Land Trust Company TR #120086 (DBA: Webb Hyundai LLC) for application of an assessed valuation deduction (tax abatement) for tangible real property.

Comments or Remarks from the Town Council: (Good of the Order) Councilor George Georgeff

Councilor Doug Turich

Councilor Alex Robertson

Councilor Tom Black

Councilor Philip Scheeringa

COMMENTS FROM THE PUBLIC or VISITORS

This portion of the Town Council Meeting is reserved for persons who desire to address the Town Council. Depending on the nature of the comments, the Town Council may direct the staff to address the topic or follow-up on matters that may arise from public comments. If necessary, the matter may be set for action at a future meeting. Persons addressing the Town Council are requested to limit their presentations to **two (2) minutes** and encouraged to avoid repetitious comments.

ACTION TO PAY Accounts Payable Vouchers

Accounts payable vouchers August 14,2024-August 27, 2024 in the amount of \$397,127.46

General Fund, \$237,391.26; MVH Fund, \$7,055.84; LR&S, \$13,763.15; LAW Enforcement Continuing Education Training and Supply Fund, \$1,149.24; Public Safety Income Tax, \$40,666.95; Special Events, \$ 14,799.00; MCCD, \$1,771.36; Information and Communications Technology Fund, \$10,592.00; Police Pension, \$69,938.66

Payroll Docket for payday of August 23, 2024 by fund:

General, \$317,072.11

Payroll Docket for payday of August 23, 2024;

Office of Clerk-Treasurer, \$15,379.47; Building and Inspection Department, \$11,141.00; Metropolitan Police Department, \$153,167.65; Public Works Department (Agency), \$78,978.87; Fire Department, \$2,338.64 and Information and Technology Department, \$4,205.45; Total Payroll: \$265,211.08.

Payroll Docket for payday of August 30, 2024 by fund:

Total Payroll by fund: \$81,365.61.

Payroll Docket for payday of August 30, 2024:

Boards & Commissions. \$10,993.62; Police Pension, \$69,531.01;

Total Payroll: \$80,524.63.

ADJOURNMENT

The Town Council may meet in study session immediately following the Regular Meeting.

*Posted pursuant to IC 5-14-1.5-4(a)

GL Number

Invoice Line Desc

Ref #

Vendor

Invoice Description

Amount

Check #

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INVOICE GL DISTRIBUTION REPORT FOR TOWN OF HIGHLAND EXP CHECK RUN DATES 08/14/2024 - 08/27/2024

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Dept 0009 POLICE DEPAF 1101-0009-11302 1101-0009-11302 1101-0009-21001 1101-0009-21001 1101-0009-21002 1101-0009-21004 1101-0009-22004 1101-0009-22004 1101-0009-22004 1101-0009-22004 1101-0009-23005		1101-0007-36003	1101-0007-36001	1101-0007-35007	1101-0007-35005	1101-0007-35003	1101-0007-35003	1101-0007-35001	1101-0007-35001	1101-0007-23004	1101-0007-23004	1101-0007-23004	1101-0007-23004	1101-0007-11304	1101-0007-11304	1101-0007-11304	Dept 0007 FIRE DEPARTMENT 1101-0007-11114		1101-0006-43003	1101-0006-43003	1101-0006-39001	DING &		Dept 0003 VIPS 1101-0003-39007		Dept 0001 TOWN COUNCIL 1101-0001-33002		1101-0000-45200	Fund 1101 GENERAL
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INVOICE GL DISTRIBUTION REPORT FOR TOWN OF HIGHLAND
EXP CHECK RUN DATES 08/14/2024 - 08/27/2024
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

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Fund 8802 POLICE PENSION Dept 0000 8802-0000-32001 8802-0000-45200	Fund 7701 ICT FUND Dept 0000 7701-0000-32003 7701-0000-32003 7701-0000-32003 7701-0000-32003 7701-0000-32003 7701-0000-32003 7701-0000-32003 7701-0000-32003	Fund 4402 MCCD Dept 0000 4402-0000-30016 4402-0000-43009	Fund 2505 SPECIAL EVENTS Dept 0000 2505-0000-38005 2505-0000-38609 2505-0000-38609 2505-0000-38609 2505-0000-38609 2505-0000-38609 2505-0000-38609 2505-0000-38609 2505-0000-38609	Fund 2240 PUBLIC SAFETY Dept 0000 2240-0000-41014 2240-0000-43008 2240-0000-43091 2240-0000-43091 2240-0000-43091
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INVOICE GL DISTRIBUTION REPORT FOR TOWN OF HIGHLAND
EXP CHECK RUN DATES 08/14/2024 - 08/27/2024

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BOTH OPEN AND PAID

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Vendor

Invoice Description

69,938.66

Amount

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Fund 8802 POLICE PENSION

Invoice Line Desc

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Total For Fund 8802 POLICE PENSION

GL Number

Invoice Line Desc

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INVOICE GL DISTRIBUTION REPORT FOR TOWN OF HIGHLAND EXP CHECK RUN DATES 08/14/2024 - 08/27/2024

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Invoice Description

									Fund Totals:
Fund	Fund	Fund	Fund	Fund	Fund	Fund	Fund	Fund	
8802	7701	4402	2505	2240	2228	2202	2201	1101	
Fund 8802 POLICE PENSION	ICT FUND	MCCD	SPECIAL EVENTS	PUBLIC SAFETY INCOME TA	2228 LAW ENFORCE CON'T ED	LR&S	MVH	GENERAL	
69,938.66	10,592.00	1,771.36	14,799.00	40,666.95	1,149.24	13,763.15	7,055.84	237,391.26	

397,127.46