

**Enrolled Memorandum of the Meeting  
Study Session/Meeting (Convened Electronically/Hybrid)  
Thirtieth Town Council of Highland  
Monday, July 1, 2024**

The Thirtieth Town Council of the Town of Highland, Lake County, Indiana met in a study session on **Monday, July 1, 2024**, at 6:30 O'clock P.M., in the regular place, the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

\*This meeting was convened as an in person meeting and lived streamed to the Town of Highland Facebook. Facebook permits the public to observe and record the proceedings but allows no interaction between and among the Town Council and members of the public. The public is able to participate in person. All councilors were simultaneously seen and heard. Councilor Georgeff, Councilor Turich, Councilor Alex Robertson, Councilor Philip Scheeringa all participated in person. Councilor Black was absent.

**Silent Roll Call:** Councilors George Georgeff, Doug Turich, Alex Robertson, Philip Scheeringa, were present in person as indicated. Councilor Black was absent. The Clerk-Treasurer, Mark Herak was present to memorialize the proceedings. *A quorum was attained.*

*Officials Present:* Metropolitan Police Chief Ralph Potesta, IT Director Ed Dabrowski, Redevelopment Director Maria Becerra were in person.

**General Substance of Matters Discussed.**

Appointments:

• **Statutory Boards and Commissions**

*Executive Appointments (May be made in meeting or at another time)*

1. **Waterworks Board of Directors:** (1) appointment to be made by Town Council President. *(Note: Formerly held by Curt Schroeder (D), term ending 1<sup>st</sup> Monday January 2025). Current composition of the board is two Republicans and two Democrats. No more than three of any one party under state law.*

Home Rule Commissions or Boards

2. **Shared Ethics Advisory Commission.** (1) appointment to be made by Town Council President. *(Note: Fill vacancy made by resignation of Rev. Tim Huizenga.) (Made pursuant to Article 5, Subdivision (A) of the Interlocal Cooperation Agreement Establishing the Shared Ethics Entity. Qualifications are to be persons who live work or hold property in the county. Further persons appointed must be of good character and not hold any positions within the local government.)*

**Legislative Appointments**

Home Rule Commissions

1. **Main Street Bureau Board:** (6) appointments to be made by the Town Council. Term: Two years ending 1 Jan 2025. *There are currently 11 of the 17 in place and serving. Currently serving are Rhonda*

*Bloch, Ben Reinhart, Renee Reinhart, Allan Simmons, Diane Barr-Roumbus, James Roumbus, Sandra McKnight, Teri Yookovich, Sandy Ray, Kathy Smailis, Ben Tomera and Laura Pilewski.*

2. **Community Events Commission** *Multi-year positions: (1) appointment to be made by the Town Council. Term: 4 years. (Note: Currently vacant)*

*Single year positions: (9) appointments to be made by the Town Council. Term: 1 year. There are currently 5 of the 9 in place and serving. (Note: Currently serving, Rachael Carter, Olga Briseno, Kathy Camp-Burke, Linda Carter and Jack Rowe)*

- x. **Discussion:** Resolution No. 2024-14. A resolution authorizing the Town of Highland, Indiana to Enter into an Agreement with the County of Lake, Indiana in Undertaking Community Development Activities for the Fiscal Year 2025, 2026 and 2027

After a brief explanation by the Clerk-Treasurer about the program and some of previous projects the Town used with the money, the Council President advised to place the item on the agenda for the July 8, 2024 plenary meeting.



**LAKE COUNTY  
COMMUNITY ECONOMIC DEVELOPMENT DEPARTMENT**

2293 N. Main Street • Crown Point, In 46307  
Tel. (219) 755-3225 • Fax (219) 736-5925  
www.lakecountyin.org

Executive Director  
Timothy A. Brown

June 26th, 2024

**To:** Mayors, Clerk-Treasurers, Town Council Presidents and City and Town Council Members

**Re:** Renewal of Three-Year Agreements with the Lake County Community Economic Development Department for all 16 City and Town Partners and Notification of Opportunity to Terminate Agreement

**Fr:** Tim Brown

A handwritten signature in blue ink, appearing to be "TB", written over the printed name "Tim Brown".

The time has arrived again to renew our relationship in using Community Development Block Grant Funds for the next three years starting in September of 2025 to end of August 2028. The purpose of this memo is to provide each of our community partners with the Renewal Agreement, Resolution and Opt-Out Letter.

The three year agreements are the same as has been used before. The CDBG funding formula is dependent upon the Federal Budget processes and timeline. For FY2024 there was a slight increase to CDBG funds that only eliminated the last four years of lower CDBG funding levels. Annually LCCEDD allots \$715,000.00 to CDBG Community and County Projects and this level of funding has remained intact for over 6 years regardless of lower federal CDBG allotments. Allotments are determined by population size and a minimum base rate for all participants.

The LCCEDD staff are here to help each of our partners succeed in helping their residents using the available grants and funds. Your Clerk/Treasurer has been given the necessary resolution and agreement to extend our partnerships thru August of 2028. We hope to see you at an upcoming meeting in July.

Lake County is considered an Urban County, one of two in the state of Indiana. The enclosed agreement is required to be sent into HUD by all participating communities in the County. If your community wishes to Terminate our relationship send in a signed Termination Letter. Partner communities wishing to terminate participation will not receive CDBG funding for the three-year renewal period.

Thank you.

**FY 2025 – 2027  
COOPERATION AGREEMENT**

This Agreement, entered into this 8th day of July, 2024, by and between the County of Lake, Indiana, hereinafter referred to as the “County”, and the Town of Highland hereinafter called “Municipality”.

**WITNESSETH:**

**WHEREAS**, the Congress of the United States has enacted the Housing and Community Development Act of 1974, as amended to date (hereinafter referred to as the “Act”). This Act creates the Community Development Block Grant (CDBG) Program which has as its primary goals the funding of activities which benefit low and moderate income households or, prevent or eliminate slums or blight or, meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health and welfare of the community where other financial resources are not available to meet such needs; and

**WHEREAS**, both the Municipality and the County are desirous of entering into community development activities within the County of Lake which are directed toward said goals and are desirous of seeking such Federal funding as may be available to them, pursuant to the Act, and

**WHEREAS**, municipalities and counties in Indiana have authority to enter into agreements whereby a County may undertake, and is authorized by a Municipality, to exercise any power, perform any function, or render any service on behalf of a Municipality, which such Municipality may exercise, perform or render; and

**WHEREAS**, the Municipality and the County each have authority to carry out the kinds of activities which are the objectives of the Act pursuant to statutes of the Indiana Revised Code; and

**WHEREAS**, the Municipality and the County have agreed that it is in the best interest of their constituents that the objectives and goals of the Act be carried out within the County of Lake and that the Municipality and the County should join together in community development activities;

**NOW THEREFORE IN CONSIDERATION** of the provisions hereinbefore and herein after contained, it is mutually agreed as follows:

1. The term of this agreement shall commence September 1, 2025 (the County’s FY 2025 CDBG funding year), terminating on August 31, 2028 (completion of the County’s FY 2027 funding year). This Agreement shall include such additional time as may be required for the expenditure of CDBG and Home Investment Partnership Program (HOME) funds and program income, if any, granted to the participating unit of local government during the three year qualification period under this agreement are expended and the funded activities completed, subject to the limitations of ITEM 16 of this Agreement.

Neither the County nor the participating unit of general local government may terminate or withdraw from the agreement while the agreement remains in effect. This Agreement may only be terminated by either party to the Agreement if the U.S. Department of Housing and Urban Development fails to provide Community Development funds to Lake County, Indiana under the Urban County provisions of the Housing and Community Development Act of 1974, as amended, for Federal fiscal years FY25, FY26 and FY27.

2. The Municipality and the County shall cooperate in undertaking, or assisting in undertaking, essential community development and housing assistance activities, specifically, those activities authorized by the Indiana Revised Code 36-7.

3. The Municipality hereby authorizes the County to undertake and assist the Municipality in carrying out all of the essential activities and objectives of the Act as set forth in the Federal Register, Volume 30, Number

220, Part III, dated November 13, 1974, and its subsequent revisions, incorporated herein by reference, and all applicable State and Local laws. All activities carried out under this agreement are under the jurisdiction of the Lake County Community Economic Development Department as administrated by the Lake County Redevelopment Commission.

4. The County shall prepare and submit applications to the Secretary of Housing and Urban Development for grants under the terms of the Housing and Community Development Act of 1974, and the National Affordable Housing Act of 1990, as amended to date. These applications shall set forth a Statement of Community Development Objectives, Projected use of Funds and the Consolidated Plan shall hereinafter together be called the "Plan".

5. The Municipality may prepare recommended community development projects and activities within its boundaries. These projects and activities must be in accordance with the goals and objectives of the Act, and must be eligible for funding under the Act. It is understood between the parties that the County is required to administer the program, and it is further understood that the County shall have the responsibility for making the final decisions regarding the distribution of funds and the selection of activities. It is the stated intent of the County that any CDBG Entitlement funds provided under the Urban County Program are to be distributed fairly and on an equitable basis amongst all of the non-entitlement cities and towns, which are participating in the Urban County Program. It is the further intent of Lake County that each Municipality participating in Urban County Community Development Program shall receive funding for some project, or activity, which is eligible under the Act, and meets the goals of the Act. It is also further understood that the Act places emphasis on urban areas in providing for the distribution of Urban County formula projects.

6. If projects or activities within the Municipality are approved and funded, pursuant to the application, the County may permit the Municipality to implement those portions of the plans which are to take place within its boundaries, or the County may implement all portions of the Plan. The parties acknowledge that, the County will have the responsibility and authority for the overall implementation of the program, and for the proper use of the Urban County formula in accordance with the requirements of the Act.

7. The County shall develop a uniform administration procedure for the development of the application and the distribution of Community Development funds. These procedures will of necessity reflect the requirements of the Secretary of Housing and Urban Development and the regulations which the Secretary may develop for the distribution and expenditure of Urban County formula funds.

8. The Municipality authorizes the County to do on behalf of the Municipality in accordance with the conditions of this agreement, all things which the Municipality could do for itself in the making of the application for, and the expenditure of, Urban County funds.

9. The Municipality and the County have adopted, and are enforcing, a policy prohibiting the use of excessive force by law enforcement agencies within their jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and a policy of enforcing applicable State and local laws against physically barring entrance to, or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within jurisdictions.

10. The County and the Municipality agree to cooperate to undertake, or assist in undertaking, community renewal and lower-income housing assistance activities pursuant to this Agreement. The Parties further agree that they will take all necessary actions to assure compliance with the urban county's certification under Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended to date, including Title VI of the Civil Rights Act of 1964, the Fair Housing Act to affirmatively further fair housing, Title VIII of the Civil Rights Act of 1968, Section 109 of Title I of the Housing and Community Development Act of 1974, as amended to date which incorporates Section 504 of the Rehabilitation Development Act of 1973 and the Age Discrimination Act of 1975, and other applicable laws which may apply. The parties further agree that the county shall not fund any activity which is in, or in support of, any cooperating unit of general local government that does not affirmatively further fair housing with the jurisdiction of its local government, or that impedes the County's actions to comply with its fair housing certification.

11. The Municipality agrees to comply with all applicable regulations, laws, notices and other requirements of HUD now, or hereafter in effect, pertaining to the CDBG Entitlement Program and the HOME Program. The Municipality further understands that noncompliance by the municipality can provide cause for funding sanctions or other remedial actions by the County, and or, the U.S. Department of Housing and Urban Development.

12. Pursuant to the Consolidated and Further Continuing Appropriations Act, 2015, Pub. L. 113-235, a unit of general local government may not sell, trade, or otherwise transfer all or any portion of such funds to a metropolitan city, urban county, unit of general local government, or Indiana tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits, or non-Federal considerations, but must use such funds for activities eligible under Title I of the Housing and Community Development Act of 1974, as amended.

13. The County and Municipality agree that any municipality who has control over CDBG funds, including program income, shall adhere to all regulations applicable to subrecipient under 570.501(b) including the requirements of a written agreement set forth in 570.503 regarding;

1. Statement of Work
2. Records and Reports
3. Program Income
4. Uniform Administrative Requirements
5. Other Program Requirements
6. Conditions for Religious Organizations
7. Suspension and Termination
8. Reversion of Assets
9. Use of Real Property

It is further understood that the Municipality is not a Subrecipient under the existing Cooperation Agreement.

14. The Municipality understands that it may not apply for grants under the Small Cities or State CDBG Programs from appropriations for fiscal years during the period in which it is participating in the Urban County's CDBG Program; and may not participate in a HOME consortium except through the Urban County, regardless of whether the Urban County receives a HOME formula allocation.

15. The terms of this Agreement covers both the CDBG Entitlement Program and the Home Investment Partnership Program.

16. FY2025 Program Funds shall be expended by June 15, 2026

FY2026 Program Funds shall be expended by June 15, 2027

FY2027 Program Funds shall be expended by June 15, 2028

If CDBG funds are not expended by the above dates those funds shall be re-captured by the county.

**IN WITNESS WHERE OF** the parties have hereunto set their hand this 8<sup>th</sup> day of July, 2024.

**EXECUTION OF AGREEMENT**

**DULY, PASSED and ORDERED** by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board, this 8th day of July 2024 having passed by a vote of in favor and opposed.

**TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA**

\_\_\_\_\_  
Philip Scheeringa, President (IC 36-5-2-10)

**Attest:**

\_\_\_\_\_  
Mark Herak  
Clerk-Treasurer (IC 33-42-4-1;IC 36-5-6-5)

**LAKE COUNTY BOARD OF  
COMMISSIONERS**

\_\_\_\_\_  
Michael C. Repay

\_\_\_\_\_  
Jerry Tippy

\_\_\_\_\_  
Kyle W. Allen, Sr.

**ATTEST:**

\_\_\_\_\_  
Lake County Auditor

**Town of Highland**  
**TOWN COUNCIL RESOLUTION NO. 2024-14**

**A RESOLUTION AUTHORIZING the TOWN of HIGHLAND, INDIANA to ENTER INTO an AGREEMENT with the COUNTY of LAKE, INDIANA in UNDERTAKING COMMUNITY DEVELOPMENT ACTIVITIES**

**Whereas,** The Town of Highland, Indiana is interested in a program of Community Development; and

**Whereas,** It is necessary for the Town of Highland, to obtain funds to achieve such goals and objectives as provided by the Housing and Community Development Act of 1974 as amended; and

**Whereas,** Said Act encourages municipalities to enter into Cooperation Agreements with the County regarding said Act; and

**Whereas,** The County of Lake has expressed its desire to qualify as an Urban County under the provisions of the aforesaid Act,

**NOW, THEREFORE IT IS HEREBY RESOLVED** by the Town Council of the Town of Highland, County of Lake , Indiana as follows:

**Section 1.** That the cooperation agreement for the purpose of undertaking essential community development activities as a participating unit of general local government for a term of three (3) years covering the **Federal fiscal years 2025, 2026 and 2027**, by and between the County of Lake, State of Indiana through its Board of Commissioners and the Town of Highland, by its Town Council is hereby approved in each and every respect;

**Section 2.** That the President of the Town Council is hereby authorized and directed to evidence this approval by entering into the agreement with the County of Lake, State of Indiana, for the purpose of undertaking essential community development activities as a participating unit of general local government, a copy of which Agreement is attached hereto, incorporated herein by reference and identified as "*FY 2025-2027 Cooperation Agreement.*"

**Passed and Duly Adopted** by the Town Council, Lake County, Indiana this 8<sup>th</sup> day of July 2024. Having been approved by a vote of in favor and opposed.

**TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA**

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Philip Scheeringa, President (IC 36-5-2-10)



Attest:

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Mark Herak  
Clerk-Treasurer (IC 33-42-4-1;IC 36-5-6-5)

- x. **Discussion:** Changing the funding mechanism of paying for security for the various festivals in Highland, shifting the burden from Police & Fire and have the security costs be paid out of the proceeds from the festivals themselves. Estimated cost (2024) for both events is \$39,059. Net profit from last year's 4<sup>th</sup> of July Celebration was \$36,696.13

Councilor Georgeff began by asking Chief Potesta why the increase in costs for security from 2023 to 2024. He thought that the officers were scheduled as part of their normal work schedule to work the festival.

Chief Potesta said they have a lot of officers working traffic control for the parade and drone show and the increased police presence in the park increases the costs. He said, if we find out that we don't need as many officers, they will cut back but they want to make sure everyone is safe.

Councilor Georgeff then asked the Chief about the restaurant crawls when the streets are closed down.

Chief Potesta said the \$29,959 figure does not include the restaurant crawls. They will begin working up those costs shortly.

Councilor Scheeringa asked the Clerk-Treasurer if there was money in the HCCE budget to pay for security. The Clerk-Treasurer said that money was not budgeted in the HCCE's 2024 budget for security but \$22,000 was budgeted in the 2024 Police Department Budget. He added that he would prefer not to commit to paying for security and other department's overtime at this time but wait till after the festival and the proceeds are counted.

Councilor Turich said that as preparations begin for the 2025 budget cycle, the HCCE should budget for security and overtime costs from the other departments.

Attorney Reed said that since the legislature changed the law that allows TIFF money to be used for Public Safety, that might be a place the Council considers to help defray security costs.

Councilor Robertson asked the Clerk-Treasurer if the proceeds went into a non-verting fund. The Clerk-Treasurer said that is true and the proceeds will always remain in that fund till spent and not returned to the general fund at the end of the year. The Clerk-Treasurer added that the 2023 HCCE budget was \$98,000 and he created the 2024 budget at \$132,000. He said the 2024 proceeds will go into cash and the cash could be used for additional appropriations, including paying for security and overtime for the other various departments.

Whereas, no vote was taken, the general consent of the Council was to include security costs for the festival in the 2025 HCCE's budget and wait till after the balance sheet is prepared before considering 2024 security and overtime costs.

- x. **Discussion:** In preparation of the 2025 budget, have each department head, at a public meeting, give a presentation of their department's successes through mid-year 2024 and what they plan on focusing on for the last half of the year. Also, provide to the Council a list of potential areas that they may require additional funding from the Council for the last half of the year.

Councilor Turich began by telling the Council that he asked that this item to be placed on the agenda. He said he wanted it placed on the agenda because we don't do a very good job of celebrating our successes within the community and within our own departments. He thought this opportunity would allow the department heads to talk about things that they did this year and should be shared with the community. It's the things that they've accomplished and then they're goals or objectives for the last half of the year. He said a lot of our communication is through the minutes and written documents that people don't review or have to go on line to find. By having our department heads give a presentation during a public meeting, their presentation is recorded and the residents simply have to click on the meeting and watch the video of the meeting.

Councilor Scheeringa said he thought it is too early in the year to discuss accomplishments. He liked the concept but maybe at the end of the year. I think we talk about their successes at each meeting when the Department Heads give they're committee reports. It lets the residents know what is happening in their department.

Councilor Turich said maybe I'm disconnected with the Council but he didn't he could sit here and list 4 or 5 or even 2 or 3 for that matter of the Town's successes as a whole. He said I think our department heads are focused on doing the day to day activities and are very good at it. We are making strides and moving in the right direction but he felt there is a lot of opportunity out there.

Councilor Scheeringa said I hate to say this but government moves slow at times but we still we have half the year to go. I wish it would move faster.

Councilor Georgeff said as we are approaching the 2025 budget meetings, when we

are meeting with the department heads, maybe we can have them discuss they're accomplishments (what they've done) and they're goals for the future. Maybe prepare that information in a short report and give it at a public meeting.

Councilor Turich said he feels like we get so far and then it kind of stalls out. We talk and discuss but don't bring closure. For example, the lights across Highway Avenue. We talked about it and then we struggle to cross the finish line. I feel, we were elected by the residents because they wanted to see some change and progress. They wanted to see some growth because they may have not seen that in the last couple of years. And I think it's our responsibility to be able to share updates throughout the year even if we haven't done anything yet. We can be transparent and say what we are looking to accomplish.

Councilor Scheeringa said we've talked about the lights across Highway Avenue at least three (3) or four (4) meetings. Councilor Robertson advised the Council on the various proposals and how one was super costly and the other vendor wasn't responsive. Councilor Robertson said the cost is outrageous and the vendor was concerned if the current poles could support the additional lights.

Councilor Turich said but we haven't done it, right. It still isn't done. To the public, we haven't crossed the finish line. How do we continue to keep driving so it doesn't fall off the radar screen?

Councilor Robertson said the cost is outrageous and that's not including the engineering. He said this is actually a Main Street project and if anyone wants to see what's going on, they can come to a Main Street meeting. Right now, we are waiting for a couple of contractors to come back with a re-quote. Keep in the mind, the current poles cannot support the lighting project as proposed. The contractors are coming up with an alternative.

Councilor Turich then brought up the fence around Main Square. We talked about it, how many months ago and as I drive by Main Square, I see the same orange snow fence up. As liaison, I could update the Council but I think it is better to come from the department head who is more well versed on the subject and could talk more intelligently.

Councilor Georgeff said he did talk with the Park Director and Alex feels the price is outrageous. Alex told him that the price was over \$500,000.

Councilor Turich said that this Council said putting a fence around Main Square was a priority. It is something we want. If the money is in the budget, it is something we do.

Councilor Scheeringa said he agreed that a permanent fence would look a lot better than the orange snow fencing but we have to be smart about it.

Councilor Turich said the Council talked about changing the format of the Gazebo and emphasize more online. We've talked about the use of the gazebo and making it more online. He said we have these various boards and commission and departments and are pretty much doing their own thing. Let the Council give them direction and then let them plan and execute. They need to do what we ask them to do but they don't know what they want us to do. They don't know the Council's top 10 priorities.

Discussion continued and with no formal vote, but the consensus was the liaisons to the various board and commissions were to have a discussion with their boards and commission and come back with a list of priorities. The Council, as its next study session or following study session to take those priorities and develop the priorities of the Town, with the Council's own priorities. Once the list is compiled, then the liaisons will go back the various boards and commissions and department and go over the Council's priority list.

Councilor Georgeff said he would like to see more departments prepare year end reports and share those reports at a public meeting.

Councilor Scheeringa reemphasized that he understood Councilor Turich's frustration but sometimes, government moves very slow.

- x. **Discussion: Consideration of Proposed Additional Appropriations:** (controlled and non- controlled funds): Proposed Additional Appropriations in Excess of the 2024 Budget for the Corporation General Fund in the amount of \$19,000. Hearing to be held July 8, 2024 at 6:30 o'clock p.m. at the Highland Municipal Building.

Action on **Appropriation Enactment No. 2024-13:** An Enactment Appropriating Additional Moneys in Excess of the Annual Budget for the Corporation General Fund, all pursuant to I.C. 6-1.1-18, and I.C. 36-5-3-5

*\*requires 2 readings if the Council desires to pass it on the first night.*

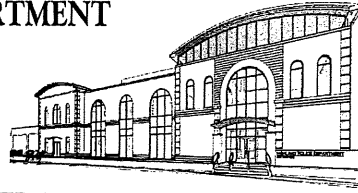
After a brief explanation by the Clerk-Treasurer for the reason for the additional appropriation, the Council President advised to place the item on the agenda for the July 8, 2024 plenary meeting.



**HIGHLAND POLICE DEPARTMENT**

3315 RIDGE ROAD  
HIGHLAND, IN 46322-2097  
(219) 838-3184

RALPH J. POTESTA, CHIEF OF POLICE



June 12, 2024

Mark Herak, Clerk-Treasurer  
Town of Highland

Dear Mark,

The Highland Police Department is requesting an additional appropriation in the amount of \$19,000.00 for the General Fund Account (1101-009-11.32) titled as the OPO/Seat Belt/Citli line. This should cover thru the years end for this Grant. Monies have been deposited and receipted.

We appreciate your consideration in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "R. Potesta".

Ralph J Potesta, Chief  
Highland Police Department



Memorandum of Meeting  
Monday, July 1, 2024

Authorizing the proper officer to publish legal notice of a public hearing: Public Hearing to consider additional appropriations in the amount of \$19,000.00 in the in the General Fund.

**TOWN OF HIGHLAND  
NOTICE TO TAXPAYERS OF PROPOSED ADDITIONAL  
APPROPRIATIONS**

Notice is hereby given the taxpayers of the Town of Highland, Lake County, Indiana, that the Town Council of said Municipality in said Municipal Building, 3333 Ridge Road, at 6:30 p.m. on the 8th day of July 2024, will consider the following additional appropriations in excess of the budget for the current year in the following funds:

General Fund	
Acct. 1101-0009-111.32 General Fund – OPO Seat Belt/OWI	\$19,000.00
<b>Total 100 Series:</b>	<b>\$19,000.00</b>
<b>TOTAL for the FUND:</b>	<b><u>\$19,000.00</u></b>

Funds to support these additional appropriations in the General Fund shall be supported by miscellaneous revenue, unreserved unobligated fund balance on deposit to the credit of the fund.

Taxpayers appearing at such meeting shall have a right to be heard thereon. The additional appropriations, as finally made, will be filed with the Department of Local Government Finance, for its review. The Department of Local Government Finance shall make a written determination of the sufficiency of funds within fifteen days of receipt of a certified copy of the action taken.

**TOWN COUNCIL of HIGHLAND  
Phillip Scheeringa, President**

By: Mark Herak  
Clerk-Treasurer

**Town of Highland  
Appropriation Enactment  
Enactment No. 2024-13**

**AN ENACTMENT APPROPRIATING ADDITIONAL MONIES IN EXCESS OF THE ANNUAL BUDGET for the GENERAL FUND ALL PURSUANT TO I.C. 6-1.1-18, and I.C. 36-5-3-5.**

**WHEREAS**, Following a public hearing advertised pursuant to I.C. 5-3-1, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for the **General Fund**;

**WHEREAS**, It has been determined that such additional appropriations as may be approved by this enactment, will not increase the levies set under I.C. 6-1.1-17, all pursuant to I.C. 36-5-3-5;

**NOW, THEREFORE BE IT ENACTED** by the Town Council of the Town of Highland, Lake County, Indiana, as follows:

**Section 1.** That for the expenses of said municipality, the following additional sums of money are hereby appropriated and ordered set apart out of the **General Fund** herein named and for the purposes herein specified, subject to the laws governing the same:

GENERAL FUND

Acct. No. 1101-0009-111.32 General Fund- OPO/Seat Belt/OWI	\$19,000.00
<i>Total 100 Series:</i>	\$19,000.00
<b>Fund Total:</b>	<b>\$19,000.00</b>

**Section 3.** That the Clerk-Treasurer is hereby authorized and instructed to inform the Department of Local Government Finance of this action and that these monies be made available for expenditure pursuant to I.C. 6-1.1-18.

**Section 4.** That in satisfaction and for the purposes of the provisions set out in I.C. 36-5-2-9.6, I.C. 36-5-3-5, I.C. 36-5-4-2, this enactment shall be deemed properly filed and introduced before the Town Council at a regular or special meeting, properly called and convened pursuant to I.C. 5-1.5-14 *et seq.*

Introduced and Filed on 8<sup>th</sup> day of July 2024. Consideration on same day or at same



Memorandum of Meeting  
Monday, July 1, 2024

meeting of introduction sustained a vote of    in favor and    opposed, pursuant to IC 36-5-2-9.8.

**DULY ORDAINED AND ADOPTED** this 8<sup>th</sup> Day of July 2024, by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of    in favor and opposed.

TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA

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Philip Scheeringa, President (IC 36-5-2-10)

ATTEST:

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Mark Herak  
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)



See Proof on Next Page

**AFFIDAVIT OF PUBLICATION**

Northwest Indiana Times  
601 W. 45th Ave.  
(219) 933-3333

State of Texas, County of Bexar, ss:

I, Yuade Moore, of lawful age, being duly sworn upon oath depose and say that I am an agent of Column Software, PBC, duly appointed and authorized agent of the Publisher of Northwest Indiana Times, a publication that is a "legal newspaper" as that phrase is defined for the city of Munster, for the County of Lake, in the state of Indiana, that this affidavit is Page 1 of 2 with the full text of the sworn-to notice set forth on the pages that follow, and that the attachment hereto contains the correct copy of what was published in said legal newspaper in consecutive issues on the following dates:

**Publication Dates:**

- Jun 26, 2024

Notice ID: BWneTiyvBCFHmRQIRL9

Publisher ID: 108004

Notice Name: NOTICE TO TAXPAYERS OF PROPOSED ADDITIONAL

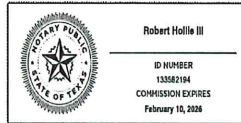
Publication Fee: \$31.09

*Yuade Moore*

Agent

**VERIFICATION**

State of Texas  
County of Bexar



Signed or attested before me on this: 06/28/2024

*RBH*

Notary Public

Electronically signed and notarized online using the Proof platform.

TOWN OF HIGHLAND  
NOTICE TO TAXPAYERS OF PROPOSED ADDITIONAL  
APPROPRIATIONS

Notice is hereby given the taxpayers of the Town of Highland, Lake County, Indiana, that the Town Council of said Municipality in said Municipal Building, 3333 Ridge Road, at 6:30 p.m. on the 8th day of July 2024, will consider the following additional appropriations in excess of the budget for the current year in the following funds:

General Fund	
Acct. 1101-0009-111.32 General Fund - OPO Seat Belt/OWI	\$19,000.00
<b>Total 100 Series:</b>	<b>\$19,000.00</b>
<b>TOTAL for the FUND:</b>	<b>\$19,000.00</b>

Funds to support these additional appropriations in the General Fund shall be supported by miscellaneous revenue, unreserved unobligated fund balance on deposit to the credit of the fund.

Taxpayers appearing at such meeting shall have a right to be heard thereon. The additional appropriations, as finally made, will be filed with the Department of Local Government Finance, for its review. The Department of Local Government Finance shall make a written determination of the sufficiency of funds within fifteen days of receipt of a certified copy of the action taken.

TOWN COUNCIL of HIGHLAND  
Phillip Scheeringa, President

By: Mark Herak  
Clerk-Treasurer  
6/26 - 108004

HSPAXLP

x. **Discussion:** Disposing of Engine #8 & Trailer

Attorney Reed passed out Works Board Order No. 2024-37. After a brief discussion and explanation by the Town Attorney, the Council President advised to place the item on the agenda for the July 8, 2024 plenary meeting.

**The Town of Highland  
Board of Works Order No. 2024-37**

An Order Donating Certain Personal Property to another Governmental Entity and Finding and Determining Certain Personal Property of the Municipality is No Longer Needed for the Purposes for which Originally Acquired and Having Been Deemed Worthless and of No Market Value because the Value of the Property is Less than the Estimated Cost of the Sale and Transportation of the Property.

**Whereas,** The Town Council for the Town of Highland is the Works Board of the Municipality pursuant to IC 36-1-2-24(3) and

**Whereas,** The Town Council has been advised by Fire Department of the Town of Highland that an item of personal property, which is owned by the municipality is no longer needed for the purposes for which it was originally acquired, pursuant to IC 5-22-22-8; and

**Whereas,** The Fire Department has recommended and requested that disposal of certain personal property be authorized, all pursuant to the provisions of IC 5-22-22-1 (22)(A) et seq.; and,

**Whereas,** The Town Council now desires to favor the recommendation and take those steps necessary to authorize and approve the disposal of personal property of the municipality pursuant to the applicable law by donating same to another governmental body.

**Now, Therefore, Be it ordered** by the Town Council of the Town of Highland, Lake County, Indiana:

**Section 1.** That the Town Council of the Town of Highland acting as the works board, hereby finds and determines the following:

- (A) That there is a certain article of personal property possessed or owned by the municipality that is no longer needed, unfit for the purposes for which it was acquired, pursuant to IC 5-22-22-8.
- (B) That this same article of personal property possessed or owned by the municipality that may be deemed worthless or no market value as the estimated costs the sale and transaction of the property exceeds the property value, pursuant to IC 5-22-22-8.

- (C) That this item of personal property is more particularly described in Exhibit A, attached to and incorporated in this Works Board Order.
- (D) That the item of personal property has no worth and disposing of same will be more costly than simple private transfer to another governmental body for educational purposes.
- (E) That the item of personal property is exempt from the confines of IC 5-22-22 et seq. because it is being deemed worthless and donated to another governmental organization for educational purposes.

**Section 2.** That the Town of Highland Fire Department is hereby authorized and instructed to cause a lawful disposal or transfer of the personal property identified in this Works Board Order by private transfer without advertising to, and at the request of, Merrillville High School for use in said institutions Career and Technical Education Program.

**Section 3.** That this transfer is a donation to another governmental body for educational purposes and the no (\$0.00) proceeds are expected from the lawful disposal and transfer authorized by this Order but should proceeds arise, any and all proceeds yielded from the lawful disposal or transfer authorized by this order shall be deposited with the Office of the Clerk-Treasurer, where such proceeds shall be deposited to the credit of the Corporation General Fund.

**Be it so ordered.**

**DULY, PASSED and ORDERED** by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board, this 8th day of July 2024 having passed by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed.

**TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA**

\_\_\_\_\_  
Philip Scheeringa, President (IC 36-5-2-10)

**Attest:**

\_\_\_\_\_  
Mark Herak  
Clerk-Treasurer (IC 33-42-4-1;IC 36-5-6-5)

- x. **Discussion:** General Discussion brought up during the meeting but were not on the original agenda

Councilor Turich advised he had talked to the property owner affected by the light bleed from Marcus Auto Leasing. He said the most recent changes (turning the lights on the south side of the building to 90 degrees appears to working and the resident is pleased.

Councilor Scheeringa asked if there were any additional agenda items. Hearing none, he adjourned the meeting at 7:30 p.m.