

**ENROLLED MINUTES OF THE  
HIGHLAND WATER WORKS BOARD OF DIRECTORS  
THURSDAY, APRIL 25, 2024**

**Regular Meeting:** The Highland Water Works Board of Directors met in a Regular Plenary Session on Thursday, April 25, 2024 in the lower meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana. President Smith opened the Regular Plenary meeting at 6:30 p.m. with no study session. The meeting was opened with the Pledge of Allegiance. The minutes were recorded by Kim Webb, Recording Secretary.

**ROLL CALL:** Present on roll call were Directors George A. Smith, Bernie Zemen, Larry Kondrat, and Rick Volbrecht. A quorum was present. Also present were Derek Snyder, NIES Engineering; Robert F. Tweedle, Board Attorney; Mike Pipta, Interim Fire Chief; Bryan Rhoten, Fire Department Captain; and Kim Webb, Recording Secretary.

**MINUTES:** President Smith asked if there were any corrections to the Minutes of the Regular Plenary Meeting of March 28, 2024 as prepared and posted. Director Volbrecht moved to approve the Minutes of the March 28, 2024 meeting. Director Zemen seconded. Upon a voice vote, there were (4) affirmations and no negatives. The motion passed.

**Special Orders:** None.

**Communications:** Discussion on the letter drafted by Robert Tweedle to Grimmer Construction, Inc. regarding the Parkway Drive Improvement Project. One correction was requested by Director Volbrecht and so done. The letter will be delivered tomorrow.

**Comments from the Public or Visitors (Limited to Matters on the Agenda):** None.

**Reports:**

1. Water Works Superintendent – Kim Webb, Asst. Public Works Director, informed the Board that the water utility crews have been busy with water shut-offs, b-box repairs, and restorations from water breaks that occurred over the winter.
2. Water Works Attorney – None.
3. Water Works Engineer – Derek Snyder, NIES Engineering, informed the Board that the Johnston Street Backyard Water Main project design is still underway and is being coordinated with the Town's SSO Remedial Project.
4. Fire Department – Mike Pipta, Interim Fire Chief informed the Board that a new Fire Ladder Truck was purchased and will be in service soon. Chief Pipta also informed the Board that the Police/Fire Pancake Breakfast will be Saturday, May 4, 2024, at the Central Fire Station.

**Unfinished Business and General Orders:**

**New Business:** None.

**Business from the Floor:** None.

**Comments from the Directors on any Item of Interest to the Directors:** Director Volbrecht would like to encourage any Board members that attend conferences, later share what they learn at the conference with the Board.

**Claims:**

Per the docket in the amount of:

6101	Water Operating	\$297,583.00
6102	Water Works District	\$0.00
6104	Consumer Deposits	\$143.82
6105	Water Improvement	\$67,540.34
6108	Water Capital	\$0.00
<hr/>		
Total		\$365,267.16

Director Zemen moved to approve the claims per the April 25, 2024 docket in the amount of \$365,267.16. Discussion ensued. Director Volbrecht seconded. Upon a roll call vote, there were (4) affirmations and no negatives. The motion passed.

**Next Meeting:**

The next Plenary Meeting will be held in-person at Town Hall on Thursday, May 23, 2024 at 6:30 p.m.

**ADJOURNMENT:** With no other business to come before the Board of Water Works Directors, the meeting was adjourned.

Meeting Adjourned at 7:09 p.m.

Respectfully Submitted,

Kim Webb, Recording Secretary