

**ENROLLED MINUTES OF THE
HIGHLAND WATER WORKS BOARD OF DIRECTORS
THURSDAY, FEBRUARY 22, 2024**

Regular Meeting: The Highland Water Works Board of Directors met in a Regular Plenary Session on Thursday, February 22, 2024 in the lower meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana. President Smith opened the Regular Plenary meeting at 6:30 p.m. with no study session. The meeting was opened with the Pledge of Allegiance. The minutes were recorded by Kim Webb, Recording Secretary.

ROLL CALL: Present on roll call were Directors George A. Smith, Bernie Zemen, Larry Kondrat, and Rick Volbrecht. A quorum was present. Also present were Derek Snyder, NIES Engineering; Robert F. Tweedle, Board Attorney; Mark Knesek, Public Works Director; George Georgeff, Town Council; and Kim Webb, Recording Secretary.

MINUTES: President Smith asked if there were any corrections to the Minutes of the Regular Plenary Meeting of January 25, 2024 as prepared and posted. Director Volbrecht moved to approve the Minutes of the January 25, 2024 meeting. Director Zemen seconded. Upon a voice vote, there were (4) affirmations and no negatives. The motion passed.

Special Orders: None.

Communications: None.

Comments from the Public or Visitors (Limited to Matters on the Agenda): None.

Reports:

1. Water Works Superintendent – Mark Knesek informed the Board that a vacant property at 3218 Duluth had a frozen water line that broke in the home due to the furnace failing. A large amount of water went through the meter due to the break.
2. Water Works Attorney – None.
3. Water Works Engineer – None.
4. Fire Department – None.

Unfinished Business and General Orders:

1. Highland Water Works
Board of Directors
Resolution No. 2024-05

A Resolution accepting and approving a proposal from NIES Engineering, Incorporated for Professional Engineering Design Services for the Johnston Street Backyard Water Main

Project in the amount not-to-exceed \$52,000.00. Director Kondrat moved to approve Resolution No. 2024-05. Director Zemen seconded. Upon a roll call vote there were (4) affirmations and no negatives. The motion passed.

2. Highland Water Works
Board of Directors
Resolution No. 2024-06

A Resolution amending the 2024 Capital Project Budget of the Water Works to be paid from its Water Improvement Fund. Director Zemen moved to approve Resolution No. 2024-06. Discussion ensued. Director Volbrecht seconded. Upon a roll call vote there were (4) affirmations and no negatives. The motion passed.

New Business: None.

Business from the Floor: None.

Comments from the Directors on any Item of Interest to the Directors: Director Kondrat questioned the purchase of a snow blower for the clearing of the sidewalks at the Town Hall.

Director Volbrecht made a comment on the storm water notification that was sent in the utility bills.

Claims:

Per the docket in the amount of:

| | | |
|-------|----------------------|--------------|
| 6101 | Water Operating | \$293,563.62 |
| 6102 | Water Works District | \$167,358.90 |
| 6104 | Consumer Deposits | \$54.78 |
| 6105 | Water Improvement | \$98,892.00 |
| 6108 | Water Capital | \$0.00 |
| <hr/> | | |
| Total | | \$559,869.30 |

Director Kondrat moved to approve the claims per the February 22, 2024 docket in the amount of \$559,869.30. Director Zemen seconded. Upon a roll call vote, there were (4) affirmations and no negatives. The motion passed.

Next Meeting:

The next Plenary Meeting will be held in-person at Town Hall on Thursday, March 28, 2024 at 6:30 p.m.

ADJOURNMENT: With no other business to come before the Board of Water Works Directors, the meeting was adjourned.

Meeting Adjourned at 7:11 p.m.

Respectfully Submitted,

Kim Webb, Recording Secretary