Agenda

Twelfth Regular or Special Meeting of the Thirtieth Town Council of Highland

Regular Plenary Meeting of Monday, June 24, 2024 at 6:30 p.m. Agenda organized pursuant to Section 2.05.090 of the Highland Municipal Code

Topic: Town of Highland, IN - Town Council Plenary Meeting Time: June 24, 2024 06:30 PM Central Time (US and Canada)

*This meeting is convened as an in person meeting and lived streamed to the Town of Highland Facebook. Facebook permits the public to observe and record the proceedings but allows no interaction between and among the Town Council and members of the public. The public is able to participate in person.

Prayer:		George Georgeff
Pledge of Allegiance:		George Georgeff
Roll Call:		George Georgeff
JIGHLAND		Doug Turich
A GREAT PLACE TO CALL HOME		Alex Robertson
		Thomas (Tom) Black
		Philip Scheeringa
Minutes of		
Previous Session:		Minutes of the Regular Meeting of 10 June 2024.
Special Orders:	1.	Administration of Oath of Office for Police Officer Candidates Alexis Gerolimos, Vernon Jimerson-Bell and Andrew Kinley. Police Officer Candidates Freyek and Glidewell were appointed by the Town Board of Metropolitan Police Commissioners at its meeting of 9 December 2021, with the appointment to be effective December 26, 2021, but not earlier than approval by Indiana Public Retirement System (INPRS).

The Town of Highland acknowledges its responsibility to comply with the American with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, etc.) for participation in or access to Municipal sponsored public programs, services and or meetings, the Town of Highland requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and or meeting. To make arrangements, contact the ADA Coordinator for the Town of Highland at (219) 972-7595.

(a) Instruction and Administration of Oath.

(b) Presentation of Badges by Metropolitan Police Commission Chair and/or Town Council President or the Metropolitan Police Chief.

*The motion – The Town Council of Highland hereby determines that the herein named candidate meets the qualifications for such position, as determined by the Town Board of Metropolitan Police Commissioners and as now approved the Highland Town Council which is the Town Legislative Body on this the 24th day of June 2024.

- **2.** Consideration of Proposed Additional Appropriations: (controlled and non-controlled funds): Proposed Additional Appropriations in Excess of the 2024 Budget for the Municipal Cumulative Street Fund in the amount of \$40,000.
- (a) Attorney verification of Proofs of Publication: The TIMES 10 June 2024.
- (b) Public Hearing.
- c) Action on **Appropriation Enactment No. 2024-11**: An Enactment Appropriating Additional Moneys in Excess of the Annual Budget for the **Municipal Cumulative Street Fund**, all pursuant to I.C. 6-1.1-18, and I.C. 36-5-3-5

*requires 2 readings if the Council desires to pass it on the first night.

COMMENTS FROM THE PUBLIC or VISITORS

This portion of the Town Council Meeting is reserved for persons who desire to address the Town Council regarding matters on the agenda Persons addressing the Town Council are requested to limit their presentations to **two (2) minutes** and encouraged to avoid repetitious comments.

Staff Reports:

- Building & Inspection Report.
- Fire Department Report.
- Workplace Safety Report.

Communications:

Baby Box Dedication at Central Fire Station on June 28,2024 at 1:00 o'clock p.m. The Lake County Solid Waste Management District is no longer accepting batteries at individual sites due to a fire at the Lowell Town Hall. Batteries should be disposed on during the Town's Hazard Waste Day at the Public Works Facility on July 27 or drop off the batteries at one of the Hazard Collection Sites

Appointments:

Statutory Boards and Commissions

Executive Appointments (May be made in meeting or at another time)

Regional Statutory Commissions or Boards

1. Waterworks Board of Directors: (1) appointment to be made by Town Council President. (Note: Formerly held by Curt Schroeder (D), term ending 1st Monday January 2025). Current composition of the board is two Republicans and two Democrats. No more than three of any one party under state law.

Home Rule Boards and Commissions

Shared Ethics Advisory Commission. (1) appointment to be made by Town Council President. (Note: Fill vacancy made by resignation of Rev. Tim Huizenga.) (Made pursuant to Article 5, Subdivision (A) of the Interlocal Cooperation Agreement Establishing the Shared Ethics Entity. Qualifications are to be persons who live work or hold property in the county. Further persons appointed must be of good character and not hold any positions within the local government.)

Legislative Appointments

Regional Statutory Commissions or Boards

Home Rule Commissions

- 1. Main Street Bureau Board: (17) appointments to be made by the Town Council. Term: Two years ending 1 Jan 2025. There are currently 13 of the 17 in place and serving. Currently serving are Rhonda Bloch, Teri Yovkovich, Renee Reinhart, Alex Robertson, Diane Barr-Roumbus, James Roumbus Sandy McKnight, Al Simmons, Ben Reinhart, Sandy Ray, Kathy Smailis, Ben Tomera and Laura Pilewski.
- Community Events Commission Multi-year positions: (4) appointments to be made by the Town Council. Term: 4 years. (Note: Currently vacant)

Single year positions: (9) appointments to be made by the Town Council. **Term: 1 year.** There are currently 5 of the 9 in place and serving. (Note: Currently serving, Jack Rowe, Linda Carter, Rachael Carter, Kathy Burke and Olga Briseno)

Unfinished **Business & General Orders:**

None

NEW BUSINESS:

1. Resolution No. 2024-12: A Resolution Approving an Interlocal Cooperation Agreement between the Incorporated Town of Highland and the School Town of Highland for the Utilization of School Resource Officer Program Services for 2024-2025.

- 2. **Proposed Ordinance No. 1792-D**: An Ordinance to Amend Ordinance No. 1792, an Ordinance to Establish the Wage and Salary Rates of the Elected Officers, the Non-Elected Officers, and the Employees of the Town of Highland, Indiana, particularly regarding the elimination of the Dispatch Clerk and Master Gardner Positions and the Establishment of Compensation Ranges in the Public Works Department (Agency).
- 3. Authorizing the proper officer to publish legal notice of a public hearing: Authorize a public hearing to consider proposed additional appropriations for Monday, July 8, 2024. Corporation General Fund, \$19,000.
 - 4. Works Board Order No. 2024-26: An Order of the Works Board Accepting and Ratifying the proposal from Alpine Amusement Company, Incorporated to Furnish, Present and Operate Rides, Concessions and Attraction Services for the Town of Highland, associated with Independence Day and BBQ Festivities.
 - 5. Works Board Order No. 2024-33: An Order of the Works Board Authorizing and Approving the Agreement between Illiana A.T.M. and the Town of Highland for providing ATM machines and Operational Support and Related Services with the Town of Highland's, Independence Day Festivities.
 - 6. Works Board Order Number 2024-34: An Order of the Works Board Accepting the Performance Agreements with: Finnegan's Rainbow of Fun.; Dance Party; Griffith Super Squad; Scoopie Culver Mascot; Andy Armadillo Texas Roadhouse Mascot; American Warrior Arts LLC; Silly Safaris; for Professional Entertainment and Stage Services for the Town of Highland Associated with the Independence Day Festivities and to comply with IC 22-5-1.7 et seq.
 - 7. Action to approve appointment or employment of full-time employee, pursuant to Section §3.03 of the Compensation and Benefits Ordinance. *Public Works Director recommends the following:*

The hiring of **Tim Takacs**, to the full-time position of Utility Worker Driver C in Public Works Department (Agency) at a rate of pay of \$20.15 per hour. This will not increase the full-time workforce greater than the authorized work force strength.

8. Resolution No. 2024-13: A Resolution Approving an Interlocal Governmental Agreement between the Incorporated Town of Highland and the Town of Schererville, Indiana, setting forth the

parties' contribution toward the asphalt resurfacing of Main Street including miscellaneous full depth patching where needed, a one and one half (1.5) inch milling of the roadway, utility casting adjustments as needed and pavement markings as agreed upon.

Comments or Remarks from the Town Council: (Good of the Order) Councilor George Georgeff

Councilor Doug Turich

Councilor Alex Robertson

Councilor Tom Black

Councilor Philip Scheeringa

COMMENTS FROM THE PUBLIC or VISITORS

This portion of the Town Council Meeting is reserved for persons who desire to address the Town Council. Depending on the nature of the comments, the Town Council may direct the staff to address the topic or follow-up on matters that may arise from public comments. If necessary, the matter may be set for action at a future meeting. Persons addressing the Town Council are requested to limit their presentations to **two (2) minutes** and encouraged to avoid repetitious comments.

ACTION TO PAY Accounts Payable Vouchers

Accounts payable vouchers June 12,2024- June 25, 2024 in the amount of \$347,658.45.

General Fund, \$240,669.93; MVH Fund, \$20,064.97;

Law Enforcement Continuing Education Training and Supply Fund, \$1,640.19; Public Safety Income Tax, \$6,630.00; Donation, \$1,045.34; Vips/Parks Public Safety, \$26,822.00; Special Events, \$34,551.13; MCCD, \$230.63; Information and Communications Technology Fund, \$16,004.26

Payroll Docket for payday of June 14, 2024 by fund:

General, \$318,264.21

Payroll Docket for payday of June 14, 2024;

Office of Clerk-Treasurer, \$15,375.57; Building and Inspection Department, \$10,816.15; Metropolitan Police Department, \$157,018.74; Public Works Department (Agency), \$79,150.94; Fire Department, \$1,933.52 and Information and Technology Department, \$4,205.45; Total Payroll: \$268,500.37.

ADJOURNMENT	The Town Council may meet in study session immediately following the Regular Meeting.
	Posted pursuant to IC 5-14-1.5-4(a)

GL Number

Invoice Line Desc

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Amount

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INVOICE GL DISTRIBUTION REPORT FOR TOWN OF HIGHLAND EXP CHECK RUN DATES 06/12/2024 - 06/25/2024 BOTH JOURNALIZED AND UNJOURNALIZED BOTH OPEN AND PAID Ref # Vendor Invoice Descrip

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INVOICE GL DISTRIBUTION REPORT FOR TOWN OF HIGHLAND EXP CHECK RUN DATES 06/12/2024 - 06/25/2024 BOTH JOURNALIZED AND UNJOURNALIZED

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INVOICE GL DISTRIBUTION REPORT FOR TOWN OF HIGHLAND
EXP CHECK RUN DATES 06/12/2024 - 06/25/2024

BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID
Ref # Vendor Invoice Descrip

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Check #

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Amount Check #
Fund 4402 MCCD			Total For Fund 4402 MCCD		230.63	
Fund 7701 ICT FUND						
Dept 0000 7701-0000-20003	D/S POSTERGUARD FOR FED REQ	109526	HR DIRECT		5.89	
7701-0000-32001	7	109572	PITNEY BOWES BANK, INC RESE		3,000.00	50 60 1
7701-0000-32003	ELEVATOR PHONE	109540	AT&T	CLYYCU COO L BUDNE BILL	1.174.59	50602
7701-0000-32003	POLICE DEPT SIP PHONE BILL	109541	TELETECH COMMONICATIONS INC		217.90	999891
7701-0000-32003	FD SOUTH 2647 45TH ST	109533	COMCAST CABLE	S STATION INTERNET SVC 17 8771400	130.83	999892
7701-0000-32003	MEADOWS INTERNET ACT 87714002	109535		MEADOWS PK MO INTERNET	150.90	999894
7701-0000-32003	CENTRAL FIRE INTERNET	109534	COMCAST CABLE	TDACS TUTERNET	126.85	999895
7701-0000-32003	LUACO INTERNET	100537		PW 8001 KENNEDY AVE	314.04	99896
7701-0000-32003	MONTHLY CELL PHONE 642004646-	109538		PD CELL PHONE USE PD- 642004646-0	1,550.21	999897
7701-0000-32003	PW/B&I/PARK/FD WIRELESS 78032	109539	VERIZON	PW/B&I/PARK/FD WIRELESS 7803244/5	7,200.19	999090
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7701-0000-38006	ZOOM/N ABLE/	109528	EDWARD DABROWSKI (R)	CONF. RETMECKAMENT - HABGE	399.34	
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DB: Highland

GL Number

Invoice Line Desc

Ref #

INVOICE GL DISTRIBUTION REPORT FOR TOWN OF HIGHLAND EXP CHECK RUN DATES 06/12/2024 - 06/25/2024

BOTH JOURNALIZED AND UNJOURNALIZED

Page:

5/5

Amount

Check #

Vendor BOTH OPEN AND PAID

Fund Totals: Fund 1101 GENERAL
Fund 2201 MVH
Fund 2201 MVH
Fund 2218 LAW ENFORCE CON'T ED
Fund 2240 PUBLIC SAFETY INCOME TA
Fund 2302 DONATION
Fund 2501 VIPS/PARKS PUBLIC SAFET
Fund 2505 SPECIAL EVENTS
Fund 4402 MCCD
Fund 7701 ICT FUND Invoice Description 240,669.93 20,064.97 1,640.19 6,630.30 1,045.30 26,822.00 34,551.13 230.63 16,004.26

347,658.45