

**Topics Tentatively Scheduled for Study Session Discussion
and
Topics Requested for Action at Future Business Meetings of the
Thirtieth Town Council of Highland**

This meeting will be convened as an in person meeting.

Topic: Town of Highland, IN - Town Council Study Session

Time: June 17, 2024 06:30 PM Central Time (US and Canada)

This meeting contributes to Agenda building for the plenary meeting. Please, also be aware of the running enrolled list of matters that are likely for the plenary meeting, subject to review by the municipal executive. By practice and local ordinance, study sessions are distinguished from plenary (regular business) meetings of the Town Council "as they shall be conducted with less formality and with no votes or final actions of a dispositive nature unless provided otherwise by proper notice, pursuant to IC [5-14-1.5](#) et seq." (Confer HMC Section 2.05.130(3))

x. Discussion: Appointments.

• Statutory Boards and Commissions

Executive Appointments (May be made in meeting or at another time)

- 1. Waterworks Board of Directors:** (1) appointment to be made by Town Council President. (Note: Formerly held by Curt Schroeder (D), term ending 1st Monday January 2025). Current composition of the board is two Republicans and two Democrats. No more than three of any one party under state law.

Home Rule Commissions or Boards

- 2. Shared Ethics Advisory Commission.** (1) appointment to be made by Town Council President. (Note: Fill vacancy made by resignation of Rev. Tim Huizenga.) (Made pursuant to Article 5, Subdivision (A) of the Interlocal Cooperation Agreement Establishing the Shared Ethics Entity. Qualifications are to be persons who live work or hold property in the county. Further persons appointed must be of good character and not hold any positions within the local government.)

Legislative Appointments

- 1 -

The Town of Highland acknowledges its responsibility to comply with the American with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, etc.) for participation in or access to Municipal sponsored public programs, services and or meetings, the Town of Highland requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and or meeting. To make arrangements, contact the ADA Coordinator for the Town of Highland at (219) 972-7595.

Home Rule Commissions

1. **Main Street Bureau Board:** (5) appointments to be made by the Town Council. Term: Two years ending 1 Jan 2025. *There are currently 12 of the 17 in place and serving. Currently serving are Rhonda Bloch, Ben Reinhart, Renee Reinhart, Allan Simmons, Diane Barr-Roumbus, James Roumbus, Sandra McKnight, Teri Yovkovich, Sandy Ray, Kathy Smailis, Ben Tomera and Laura Pilewski.*
2. **Community Events Commission** *Multi-year positions:* (1) appointment to be made by the Town Council. **Term: 4 years.** *(Note: Currently vacant)*

Single year positions: (9) appointments to be made by the Town Council. **Term: 1 year.** There are currently 5 of the 9 in place and serving. *(Note: Currently serving, Rachael Carter, Olga Briseno, Kathy Camp-Burke, Linda Carter and Jack Rowe)*

- x. **Discussion:** Swearing in of three (3) new officers (these hires will put the HPD at full force)

Alexis Gerolimos

Vernon Jimerson-Bell

Andrew Kinley

- x. **Discussion:** Review proposal D from the Idea Factory. Currently, the contract with the Idea Factor is month to month. Proposals A, B, C are attached. This is to perform Professional Communications and Media Design and Development services for the Municipality for the year 2024.
- x. **Discussion:** A Resolution Approving an Interlocal Cooperation Agreement between the Incorporated Town of Highland and the School Town of Highland for the Utilization of School Resource Officer Program Services for 2024-2025. Adoption would be at the July 8th meeting
- x. **Discussion:** Accepting and ratifying the proposal of Alpine Amusement. Alpine Amusement Company, Incorporated to furnish, present, operate rides, concessions and attraction services for the Town of Highland, associated with the various festivities, a three (3) year contract at a 27% of gross receipts. (still waiting to hear back from the vendor)

- x. **Discussion:** Works Board Order No. 2024-33: An Order of the Works Board Authorizing and Approving an Agreement between Illiana A.T.M. and the Town of Highland for providing ATM machines and Operational Support and Related Services with the Town of Highland's, Independence Day Festivities.
(contract provided to Attorney Reed)
- x. **Discussion: Consideration of Proposed Additional Appropriations:** (controlled and non-controlled funds): Proposed Additional Appropriations in Excess of the 2024 Budget for the Municipal Cumulative Street Fund in the amount of \$40,000.

Action on **Appropriation Enactment No. 2024-11:** An Enactment Appropriating Additional Moneys in Excess of the Annual Budget for the Municipal Cumulative Street Fund, all pursuant to I.C. 6-1.1-18, and I.C. 36-5-3-5

**requires 2 readings if the Council desires to pass it on the first night.*

- x. **Discussion:** Authorize the proper officer to publish legal notice of a public hearing. Public hearing to considering additional appropriations in the amount of \$19,000 in the Corporation General Fund to be held on July 8, 2024, at 6:30 P.M. O'clock in the Municipal Building, 3333 Road Highland. (Account 1101-009-1132 – OPO/Seat Belt)
- x. **Discussion:** The U.S. Department of Labor's (DOL's) Fair Labor Standards Act's two-part increase
effective July 1, 2024 going from \$35,568 to \$43,888
effective January 1, 2025 going to \$58,656
Park & Recreation Supervisors currently at \$45,254.30
- x. **Discussion:** Proposed pay restructuring by the Public Works Director for certain positions within the Public Works Department (Agency)
- x. **Discussion:** Disposing of Engine #8 & Trailer
(this is a place holder, awaiting the documentation from the Town Attorney)

- **Plenary Business Meeting of Monday June 24, 2024**

- 3 -

The Town of Highland acknowledges its responsibility to comply with the American with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, etc.) for participation in or access to Municipal sponsored public programs, services and or meetings, the Town of Highland requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and or meeting. To make arrangements, contact the ADA Coordinator for the Town of Highland at (219) 972-7595.

- Minutes of the Meeting of Monday, June 10, 2024.
- Swearing in of three (3) new officers
- Additional Appropriation hearing – Municipal Cumulative Street Fund
- Authorize the proper officer to advertise for an additional appropriation
- Accounts Payable Voucher
-
-

The Town of Highland acknowledges its responsibility to comply with the American with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, etc.) for participation in or access to Municipal sponsored public programs, services and or meetings, the Town of Highland requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and or meeting. To make arrangements, contact the ADA Coordinator for the Town of Highland at (219) 972-7595.