Agenda

Eleventh Regular or Special Meeting of the Thirtieth Town Council of Highland

Regular Plenary Meeting of Monday, June 10, 2024 at 6:30 p.m. Agenda organized pursuant to Section 2.05.090 of the Highland Municipal Code

Topic: Town of Highland, IN - Town Council Plenary Meeting Time: June 10, 2024 06:30 PM Central Time (US and Canada)

*This meeting is convened as an in person meeting and lived streamed to the Town of Highland Facebook. Facebook permits the public to observe and record the proceedings but allows no interaction between and among the Town Council and members of the public. The public is able to participate in person.

Prayer:	Philip Scheeringa
Pledge of	Philip Scheeringa
Allegiance:	
Roll Call:	
	George Georgeff
HIGHIAND	Doug Turich
A GREAT PLACE	Alex Robertson
TO CALL HOME	
	Thomas (Tom) Black
	Philip Scheeringa
Minutes of	
Previous Session:	Minutes of the Regular Meeting of 28 May 2024.
Special Orders:	1. Consideration of Proposed Additional Appropriations: (controlled and non-controlled funds): Proposed Additional Appropriations in Excess of the 2024 Budget for the VIPS/Parks Public Safety Fund in the amount of \$26,822.
	(a) Attorney verification of Proofs of Publication: The TIMES 30 May 2024.
	(b) Public Hearing

- c) Action on **Appropriation Enactment No. 2024-10**: An Enactment Appropriating Additional Moneys in Excess of the Annual Budget for the **VIPS/Parks Public Safety Fund**, all pursuant to I.C. 6-1.1-18, and I.C. 36-5-3-5 *requires 2 readings if the Council desires to pass it on the first night.
- 2. Advisory Board of Zoning Appeals Docket: Petition for a Use Variance Request by Hani Abu Eid, as represented by Attorney Mark Andersen of Andersen & Andersen, P.C. Law Firm, for the location commonly referred to as 3949 Ridge Road, for the purpose of allowing the petitioner the use of the location for a used car sales dealership. The Petitioner is requesting a Use Variance to establish a Used Car Sales Dealership that sells 100% Used Cars. HMC Section 18.45.30 (A)(57) "Permitted Uses" requires a use variance. The property is located in a B-3 General Business District, in which motor vehicle sales, including servicing and repairs conducted in conjunction therewith, are permitted, provided a minimum of 50% of the sales area is dedicated to new vehicle sales.

The Town of Highland Advisory Board of Zoning Appeals by a vote of five (5) in favor and zero opposed acted at **UNFAVORABLY recommend the request for the use variance**. The ABZA met in regular session on Wednesday, April 24, 2024. The findings of fact were memorialized and were approved by the Advisory Board of Zoning Appeals at its Meeting of May 22, 2024. (90 days ends 21 August 2024). This tolls from the making of the recommendation which could be the meeting at which the ABZA acts not when filed.

- (A) Opportunity for Comment
- (B) Action on the Recommendation

Pursuant to IC 36-7-4-918.6, the Town Council may either accept the unfavorable recommendation and DENY the requested use variance or it may reject (over rule) the Unfavorable recommendation and GRANT the use variance. If not acted upon by the Town Council within 90 days after the ABZA certifies its recommendation, the action of the Advisory Board of Zoning Appeals stands.

COMMENTS FROM THE PUBLIC or VISITORS

This portion of the Town Council Meeting is reserved for persons who desire to address the Town Council regarding matters on the agendaPersons addressing the Town Council are requested to limit their presentations to **two (2) minutes** and encouraged to avoid repetitious comments.

Staff Reports:

- Building & Inspection Report.
- Fire Department Report.
- Workplace Safety Report.

Communications: Hazard Waste Day at the Public Works Facility on July 27 – 9:00 to 2:00

Appointments:

• Statutory Boards and Commissions

Executive Appointments (May be made in meeting or at another time)

Regional Statutory Commissions or Boards

1. Waterworks Board of Directors: (1) appointment to be made by Town Council President. (Note: Formerly held by Curt Schroeder (D), term ending 1st Monday January 2025). Current composition of the board is two Republicans and two Democrats. No more than three of any one party under state law.

Home Rule Boards and Commissions

2. Shared Ethics Advisory Commission. (1) appointment to be made by Town Council President. (Note: Fill vacancy made by resignation of Rev. Tim Huizenga.) (Made pursuant to Article 5, Subdivision (A) of the Interlocal Cooperation Agreement Establishing the Shared Ethics Entity. Qualifications are to be persons who live work or hold property in the county. Further persons appointed must be of good character and not hold any positions within the local government.)

Legislative Appointments

Regional Statutory Commissions or Boards

Home Rule Commissions

- 1. Main Street Bureau Board: (17) appointments to be made by the Town Council. Term: Two years ending 1 Jan 2025. There are currently 12 of the 17 in place and serving. Currently serving are Rhonda Bloch, Teri Yovkovich, Renee Reinhart, Alex Robertson, Diane Barr-Roumbus, James Roumbus Sandy McKnight, Al Simmons, Ben Reinhart, Sandy Ray, Kathy Smailis, Ben Tomera and Laura Pilewski.
- 2. Community Events Commission *Multi-year positions*: (4) appointments to be made by the Town Council. Term: 4 years. (*Note: Currently vacant*)

Single year positions: (9) appointments to be made by the Town Council. **Term: 1 year.** There are currently 5 of the 9 in place and serving. (Note: Currently serving, Jack Rowe, Linda Carter, Rachael Carter, Kathy Burke and Olga Briseno)

Unfinished Business & General Orders:

1. **Works Board Order No. 2024-29:** An Order of the Works Board Accepting the Proposal of X, for Operational and Related Services Associated with a Beer Garden for the Town of Highland, Associated with BBQ Festival.

Leroy's Hot Stuff – 301 W. US Highway 20 - 50/50 split with the Town/Leroy Big Frank's Sausage – 918 Carrol Street – 57/43 split with the Town/Big Frank's

NEW BUSINESS:

- 1. Works Board Order No. 2024-27: An Order of the Works Board Approving and Authorizing the Metropolitan Police Chief to Purchase from Lake Cycle of Merrillville, Ina tow (2) 2024 Honda Pioneer 700 Deluxe Polaris vehicles with accessories, partially funded by the Trading in existing vehicles, all pursuant to I.C. s5-22-8-3 and I.C. 5-22-17-3 (D)(H).
- 2. Authorize the proper officer to publish legal notice of a public hearing. Public hearing to considering additional appropriations in the amount of \$40,000 in the Municipal Cumulative Street Fund to be held on June 24, 2024, at 6:30 P.M. O'clock in the Municipal Building, 3333 Road Highland.
- 3. Acknowledge Executed Contract between American Structure Point and the Redevelopment Commission regarding the Town of Highland Comprehensive Safety Action Plan..
- 4. Works Board Order No. 2024-31: An Order of the Works Board Approving and Authorizing the Fire Chief to Purchase Helmets and Structural Boots from MacQueen Group of 350 Austin Circle, Delafield, WI 53018, for fifteen (15) Cairns 1836 Helmets with Clear Defenders, Standard Headband and Black Nomex Earlaps and forty-five (45) QR14 Leather Structural Boots pursuant to I.C. 5-22-8-3.
- 5. Works Board Order No. 2024-32: An Order of the Works Board Approving and Authorizing the Fire Chief to Purchase Bunker Pants and Coats from Air One Equipment, Inc., of 360 Production Drive, South Elgin, IL 60177, for thirteen (13) Globe Highland Spec G-Xtreme Bunker Coat and thirteen (13) Globe Highland Spec GPS Bunker Pants all pursuant to I.C. 5-22-8-3.

Comments or Remarks from the Town Council: (Good of the Order) Councilor George Georgeff

Councilor Doug Turich

Councilor Alex Robertson

Councilor Tom Black

Councilor Philip Scheeringa

COMMENTS FROM THE PUBLIC or VISITORS

This portion of the Town Council Meeting is reserved for persons who desire to address the Town Council. Depending on the nature of the comments, the Town Council may direct the staff to address the topic or follow-up on matters that may arise from public comments. If necessary, the matter may be set for action at a future meeting. Persons addressing the Town Council are requested to limit their presentations to **two (2) minutes** and encouraged to avoid repetitious comments.

ACTION TO PAY Accounts Payable Vouchers

Accounts payable vouchers May 29,2024- June 11, 2024 in the amount of **\$2,151,990.11**.

General Fund, \$353,473.94; MVH Fund, \$29,884.56; LAW Enforcement Continuing Education Training and Supply Fund, \$1,114.42; Public Safety Income Tax, \$16,916.93; Community Crossing Grant, \$487.56; American Rescue Plan Grant, \$1,419,640.10; MCCD, \$21,389.12; Solid Waste, \$800.00

Information and Communications Technology Fund, \$10,806.88; Police Pension, \$69,543.74; Insurance Premium, \$227,932.86

Payroll Docket for payday of May 31, 2024 by fund:

General, \$294,754.24

Payroll Docket for payday of May 31, 2024;

Office of Clerk-Treasurer, \$17,096.99; Building and Inspection Department, \$11,221.34; Metropolitan Police Department, \$133,682.01; Public Works Department (Agency), \$76,769.40; Fire Department, \$2,128.24 and Information and Technology Department, \$4,205.45; Total Payroll: \$245,103.43.

Payroll Docket for payday of May 31, 2024 by fund:

Total Payroll by fund: \$81,187.58.

Payroll Docket for payday of May 31, 2024:

Boards & Commissions. \$10,916.37; Police Pension, \$69,436.09;

Total Payroll: \$80,352.46.

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INVOICE GL DISTRIBUTION REPORT FOR TOWN OF HIGHLAND
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BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

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Dept 0017 MVH CONSTRU 2201-0017-22005 2201-0017-23003 2201-0017-23004 2201-0017-23006 2201-0017-39009	Dept 0016 MVH ADMIN/MAINT 2201-0016-36003	Fund 2201 MVH Dept 0000 2201-0000-45200	Dept 0012 TOWN HALL 1101-0012-36004	Dept 0011 SERVICES & 1101-0011-32008 1101-0011-32008 1101-0011-32008	1101-0009-35001 1101-0009-35001 1101-0009-35001 1101-0009-36004 1101-0009-38006 1101-0009-39005	Fund 1101 GENERAL Dept 0009 POLICE DEPAI 1101-0009-34042 1101-0009-34043 1101-0009-35001
0017 MVH CONSTRUCTION/RECONSTRUCT/PRESER(CRP) 0017-22005 BLACK DIRT/STRAW/SEED 0017-23003 STOP SIGN BLINDER 0017-23004 CONTRACKETS VINTAGE GOLD CANVAS TOOL BUCKET 0017-23006 5/3/2024 # 337-452126 -0017-23006 5" WOOD FLAG POLE 0017-23006 BLADE SHEEPFOOT 4-1/2" METAL GRINDING -0017-23006 PUFFS 8PK LOTION TISSUES -0017-23006 CLUTCH -0017-23006 BELT CUTTER DECK -0017-23006 BELT CUTTER DECK -0017-23006 BELT CUTTER DECK -0017-23006 BELT CUTTER DECK -0017-36007 SIDEWALK REPL. PER LIST	AINT PATCH SCREW HOLE LEAKS ON PW	MVH TRANSFERS GROSS	MAY CLEANING SERVICE	WORKS ACCT. SERVICE FEES PROF SERVICES PROF SERVICES	AT 2000 C SERV 33 AT 8200 OFC CLEA CHANGE A 10367	DEPARTMENT SURVIVORS ADJ LIFE INSURANCE LPR AT 10221 INDY LPR AT 3949 HIGHWAY
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Fund Totals:

Fund 2201 Fund 2221 Fund 2228 Fund 2240 Fund 2408 Fund 2408 Fund 4402 Fund 6604 Fund 7701 2 MCCD
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2 POLICE PENSION
3 INSURANCE PREMIUM MVH LAW ENFORCE CON'T ED PUBLIC SAFETY INCOME TA COMMUNITY CROSSING GRAN AMERICAN RESCUE PLAN GR GENERAL 335,619.62 29,884.56 1,114.42 16,916.93 1419,640.10 21,389.12 800.00 10,806.88 69,543.74 227,932.86

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INVOICE GL DISTRIBUTION REPORT FOR TOWN OF HIGHLAND EXP CHECK RUN DATES 05/29/2024 - 05/29/2024

BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID VENDOR CODE: 18

Invoice Description

Amount

Check #

Page: 2/2

Fund Totals: Fund 1101 GENERAL

17,854.32

17,854.32