

HCCE AGENDA

Meeting date/time: Wednesday,6/5/2024

Meeting location: Upper Town Hall

Type of Meeting Regularly Scheduled

Members Present:

President Linda Carter

Liaisons Present:

Vice President Sandy McKnight

Additional Attendees:

Financial Secretary Kathy Camp Burke

Secretary Carol Parker

Minutes Review – Approve minutes from 5/1/2024

Financial Report – Kathy Camp Burke – vacation – no report

Liaison Reports – Alex to discuss cash flow handling procedures, responsibility. Electrical issues update.

Additional Topics Presented – Santa Doug & Mrs. Claus booked for Tree Lighting/Parade. Free. Contract already signed/delivered.

Committee Reports

July 4th Festival – All Chairpersons to provide updates:

- Goody bags for Kiddie Parade need to be put together. This can be done while sitting at the HCCE tent. Merchandise is all here. No need to buy more.
- **Free** raffle tickets for interested people to give away Memorial Day wreaths that did not get raffled off. No where to store them.
- Purchase Igloo 5-gallon heavy duty polyethylene beverage cooler jug \$25.77 for water & hot chocolate, etc.? Walmart
- Food & Non-food vendors – Food is done, have vendor booths open/looking
- Parade updates – Linda/Jack & Carol (Haunted House)
- Volunteers for Small parking lot & HCCE Tent. Schedule setup for 2 hour shifts.
- ATM Machines – their contract has been forwarded to Mark Herak per Alex.

BBQ Fall Festival – New Chairperson(s) needed

- Chairperson Sandy McKnight – bands
 - Elton Jeff & the Honkycats - \$3,000
 - Nate Venturelli - \$3,000

- Echoes of Pompei - \$5,000
- Buck Daddy - \$900
- Chicago Rockology - \$1,000
- Chairperson Sandy McKnight, Linda Carter – beer garden
- Chairperson Kathy Camp Burke food/nonfood – started sending out contracts.
- Chairperson Linda Carter – extra entertainment?
 - Simms Enterprises – Hot Wheel racing – Free to HCCE, just needs a tent for track & shade. Email sent earlier in the year.
 - S.E.A. Hamsters – hamster ball to roll in water. He confirmed via email interest. Email sent in February of 2024.
 - Email sent to Donnie (Alpine Amusements) to see if a conflict of interest.

Old Business – Memorial Day report; Community Yard update: 100 participants, mixed reviews online, other towns having event same day, GOTR, construction blocked roads.

New Business –

- Stacy Travis-Town Planner NWI Visit today to discuss website/advertising for end of 2024 & 2025.
- Volunteers for parking lot & HCCE tent
- Meeting with Fire Chief and all parties set?
- Money received by Town for event ads – room in budget? Innkeepers account possibly?
- Any interest in putting ad on a billboard for festivals?
- Status of By-laws?
- Discuss various bids for Festival Banners & H-Sticks pricing
- Community Hospital logo coming 6/15
- Banners need to be completed & picked up by 6/28 or 7/1 for Parks to hang

Next Meeting – June 26, 2024 (Special Meeting – needs publication) Last meeting before Festival to tie up loose ends, etc.

Next Meeting - July 10, 2024 (needs special notice 48 hrs prior to Mark Herak-publication)

Adjournment -