

**Topics Tentatively Scheduled for Study Session Discussion
and
Topics Requested for Action at Future Business Meetings of the
Thirtieth Town Council of Highland**

This meeting will be convened as an in person meeting.

Topic: Town of Highland, IN - Town Council Study Session

Time: June 3, 2024 06:30 PM Central Time (US and Canada)

This meeting contributes to Agenda building for the plenary meeting. Please, also be aware of the running enrolled list of matters that are likely for the plenary meeting, subject to review by the municipal executive. By practice and local ordinance, study sessions are distinguished from plenary (regular business) meetings of the Town Council "as they shall be conducted with less formality and with no votes or final actions of a dispositive nature unless provided otherwise by proper notice, pursuant to IC [5-14-1.5](#) et seq." (Confer HMC Section 2.05.130(3))

x. Discussion: Appointments.

• Statutory Boards and Commissions

Executive Appointments (May be made in meeting or at another time)

- 1. Waterworks Board of Directors:** (1) appointment to be made by Town Council President. (Note: Formerly held by Curt Schroeder (D), term ending 1st Monday January 2025). Current composition of the board is two Republicans and two Democrats. No more than three of any one party under state law.

Home Rule Commissions or Boards

- 2. Shared Ethics Advisory Commission.** (1) appointment to be made by Town Council President. (Note: Fill vacancy made by resignation of Rev. Tim Huizenga.) (Made pursuant to Article 5, Subdivision (A) of the Interlocal Cooperation Agreement Establishing the Shared Ethics Entity. Qualifications are to be persons who live work or hold property in the county. Further persons appointed must be of good character and not hold any positions within the local government.)

Legislative Appointments

- 1 -

The Town of Highland acknowledges its responsibility to comply with the American with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, etc.) for participation in or access to Municipal sponsored public programs, services and or meetings, the Town of Highland requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and or meeting. To make arrangements, contact the ADA Coordinator for the Town of Highland at (219) 972-7595.

Home Rule Commissions

1. **Main Street Bureau Board:** (5) appointments to be made by the Town Council. Term: Two years ending 1 Jan 2025. *There are currently 12 of the 17 in place and serving. Currently serving are Rhonda Bloch, Ben Reinhart, Renee Reinhart, Allan Simmons, Diane Barr-Roumbus, James Roumbus, Sandra McKnight, Teri Yovkovich, Sandy Ray, Kathy Smailis, Ben Tomera and Laura Pilewski.*
2. **Community Events Commission Multi-year positions:** (1) appointment to be made by the Town Council. **Term: 4 years.** *(Note: Currently vacant)*

Single year positions: (9) appointments to be made by the Town Council. **Term: 1 year.** There are currently 5 of the 9 in place and serving. *(Note: Currently serving, Rachael Carter, Olga Briseno, Kathy Camp-Burke, Linda Carter and Jack Rowe)*

x. **Discussion:** ABZA Findings of Facts concerning:

A use variance request by Hani Abu Eid, as represented by Attorney Mark Andersen of Andersen & Andersen, P.C. Law Firm, for the location commonly referred to as 3949 Ridge Road, for the purpose of allowing the petitioner the use of the location for a used car sales dealership. The property is located in a B-3 General Business District, in which motor vehicle sales, including servicing and repairs conducted in conjunction therewith, are permitted, provided a minimum of 50% of the sales area is dedicated to new vehicle sales.

The Town of Highland Advisory Board of Zoning Appeals met in regular session on Wednesday, April 24, 2024. As part of their agenda, by a vote of five (5) in favor and zero opposed, the Board voted to send an Unfavorable Recommendation to the Town Council for the petitioner's Use Variance Request.

- x. **Discussion:** A Resolution Approving an Interlocal Cooperation Agreement between the Incorporated Town of Highland and the School Town of Highland for the Utilization of School Resource Officer Program Services for 2024-2025
- x. **Discussion: Consideration of Proposed Additional Appropriations:** (controlled and non-controlled funds): Proposed Additional Appropriations in Excess of the 2024 Budget for the VIPS/Park Public Safety Fund in the amount of \$26,822.

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Action on **Appropriation Enactment No. 2024-10**: An Enactment Appropriating Additional Moneys in Excess of the Annual Budget for the VIPS/Park Public Safety Fund, all pursuant to I.C. 6-1.1-18, and I.C. 36-5-3-5

**requires 2 readings if the Council desires to pass it on the first night.*

x. Discussion: An Order Approving and Authorizing the Metropolitan Police Chief to Purchase from Lake Cycle of Merrillville, IN two (2) 2024 Honda Pioneer 700 Deluxe Polaris vehicles with accessories partially financed by the Trading-in of Existing Vehicles, all pursuant to I.C. 5-22-8-3 and I.C. 5-22-17-3 (D)(E).

x. Discussion: To reject the beer vendor proposals of Leroy's Hot Stuff and Big Frank's Sausage and to bring the operational and related services associated with the beer garden for the BBQ Festival in house and to be run by the HCCE.

Proposals:

Leroy's Hot Stuff – 301 W. US Highway 20 - 50/50 split with the Town/Leroy

Big Frank's Sausage – 918 Carrol Street – 57/43 split with the Town/Big Frank's

x. Discussion: Accepting and ratifying the proposal of Alpine Amusement Company
(this is a proposed three (3) year agreement – we have not heard back from the ride operator accepting the changes to the insurance requirements)

x. Discussion: Works Board Order accepting the quote from either Great Lakes Roofing or Gluth Brothers Roofing or Korellis Roofing to replace the roof at the Central Fire Station.
(this is a place holder, awaiting the recommendation from the Fire Chief)

x. Discussion: Works Board Order approving and authorizing the Fire Chief to purchase from Identified Vendors turn-out gear. Depending upon the \$ amount, we may have to advertise for an additional. We have the money but need to appropriate.
(this is a place holder, awaiting the inventory from the Fire Chief)

x. Discussion: Disposing of Engine #8 & Trailer
(this is a place holder, awaiting the documentation from the Town Attorney)

- **Plenary Business Meeting of Monday June 10, 2024**

- Minutes of the Meeting of Monday, May 28, 2024.
- ABZA Findings of Facts
- Additional Appropriation hearing – VIPs/Park Public Safety Fund
- Accounts Payable Voucher
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