

# HCCE MINUTES

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Wednesday 4/3/2024 6:00 pm

Meeting location: Upper Town Hall

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## Regularly Scheduled

Members Present: Jack Rowe, Olga Briseno

President: Linda Carter

Liaisons Present: Dave Byers, Ed Dabrowski, Alex Robertson

Vice President: Sandy McKnight

Members Absent: Rachael Carter, Jacqui Herrera

Financial Secretary: Kathy Camp-Burke

Secretary: Carol Parker

**Minutes Review** – Minutes approve for 2/7/2024 and 3/6/2024 - vote - 5/5

**Financial Report** – Request income reports for meetings

**Liaison Reports** – Ed Dabrowski- CANVA payments to be reimbursed through tech. budget, security suggested for LED Wall, if used at 4th of July Fest. Tech will print Memorial Day Flyers for \$15.

Dave Byers - to announce the winners of the mile run after race on stage. 3 porta-potties needed at School Admin. Center before race. Post Lincoln Center yard sale on HCCE Facebook Page.

Alex Robertson- Presented power point for July 4th fireworks, Town Council to confirm beer garden vendor and fireworks or drones, and dates at April 8 Town Council meeting. Review July 4th Festival map layout; move vendors further from stage- noise issues, check distance between beer garden and school. Town printers to be used for HCCE business, no separate printer to be purchased. Sign Alpine contracts for 4th of July Fest and BBQ, April 8, 2024; ticket sale monitoring. Town Clerk Herak to structure internal controls for handling cash at events.

## Committee Reports -

**Memorial Day** – Sandy - Event items delivered: Balloons, pins, bracelets, toys, and tie pins. Phil Sheringa to MC, Rick Tratar to sing, 'God Bless America', other speakers and presenters: American Legion, Steve Strains, Lou Williams, Kim Carlisle (Bellringers), Len Scherwinski, Lou Williams, Senator Durnulc (?)

**Community Yard Sales** – Jacqui - posted on FB for May event

**July 4<sup>th</sup> Parade** – Linda - Thomas Dodge will participate in Twilight Parade, whatever we need. Sandy to reach out to Konnie Kuiper for sleigh/trailer, it's needed for Santa Doug/Jen in parade. Facebook and Town Website adds for parade and kiddie parade. Olga's uncle Master of Ceremony

**July 4<sup>th</sup> Festival** - Sustainability to recycle. Sandy to order grease reservoirs and inquire about LED, Wall Griffith contract - review security. Linda reserved a trailer from Pete's for bands.

July 5th, Magic Show 1:30 pm -\$750.

**Vendors** - Kathy - All food booths filled, two non-food vendors open. Health Dept. rules to be posted in food vendor booths.

**Beer Garden**- Sandy - July 3rd-4th Volunteers needed, 6 people/shift, July 5th-7th volunteers

completed. Jack will research ID drop.

**Kiddie Parade** - Carol - Silly Safari - July 6, 2:00 pm at bleachers in main square, after Kiddie Parade, 1 hour show w/live animals, cost \$550. Distribute raffle tickets to parade bystanders, winning tickets get carnival ride passes (motivate folks to come out and celebrate with the kids)

**BBQ Fall Festival** – Olga - Alpine Carnival, Sept. 13-15 Hamster wheel. DJ Danny pre-bands - \$100. Band suggestions: 'Chicago Rockology' and 'Tennessee Whiskey'

**Trunk or Treat** - Carol - Hot wheel track vendor, food and drink vendors, family photos

**Octoberfest** - Olga - to follow Trunk or Treat, Highway Ave. through Main Square

**Santa Parade and Winterfest** - Linda - combined as an event

**New Business** – Sustainability to be exempt from parade fees. Vote, Yes -5/5

One Facebook public page created for HCCE, to be operated by Sandy and Linda.

Updated Vendor forms to email. Time changes for July 4th Festival - July 3rd - July 6th, 12:00 - 10:30 pm, July 7th, 12:00 - 9:00 pm (may change, based on fireworks choice).

Deadline for Festival Flyer to be sent to Idea Factory is 5/15 or earlier. Deadline for Panorama is end of April for all summer festivities to be printed.

**Next Meeting** - May 1, 2024

**Adjournment** - 8:30 pm

Prepared by: Carol Parker 4-4-24.

Approved 5-1-24