

# HCCE MINUTES

**March 6, 2024, 6:03 PM**

**Town Hall**

<b>Type of Meeting</b>	Regularly Scheduled	Members Absent: Olga Briseno,
President	Linda Carter	Rachael Carter, Jack Rowe,
Vice President	Sandy McKnight	Jacqui Herrera
Financial Secretary	Kathy Camp Burke	Liaisons Present: Chief Potesta, Chief
Secretary	Carol Parker	Pipta, Trevor Kinley

**Minutes Review** – No quorum to approve minutes from February 28, 2024

**Financial Report** – \$285 Panerama ads, \$5000 grant from RR -apply

**Liaison Reports** – Chief Pipta - Wicker Park best location for firework of choices given. Chief Potesta concerned about pedestrian traffic on Indianapolis Blvd at Wicker. Trevor recommended Main Square for Winter Events. Alex - Christian School not an option for fireworks. DORA status for outdoor events

## **Committee Reports-**

**Community Yard Sales** – Chairperson TBA - May 16<sup>th</sup> from 8:00am to 3:00pm, avoid conflict with Parks garage sale. Aug-24-25, 2024

**Memorial Day** – Chairperson - Sandy McKnight

Memorial Day Flyers – reduce copies

Crafters to donate items for free raffle, Mark flyer to choose raffle winner

Kids and/or Adult goodies – Items to be ordered through Chad, Vote retroactively at April

Meeting: Lapel pins, 3 Veteran tie clips, wrist bands , 25 balloons, and clutch pins ~ \$185

**July 4<sup>th</sup> Festival** – Chairperson Linda Carter

Vendors – Kathy Camp-Burke , Vendors handle cash, Pay

Parade – Linda Carter, & Jack Rowe

Master of Ceremonies-Olga's Uncle

Kiddie Parade – Carol Parker - Saturday 1:15-2pm

Fireworks – TBA, Leaning toward Wicker Park

Bands – Sandy McKnight & Kathy's assistance

Beer Garden – Sandy McKnight - - New contract for bidding is completed.

Honorariums – contact HS groups-same price for all, no favorites for dates

Alpine Amusements – Linda Carter – 3 other vendors inquired, Donnie Maise contract recd.

Special Needs Day – July 7 - 2-3:00 PM, Railcats for kids

Port A Potty's – Order ASAP

Police to secure a dunk tank and man it. If possible place by beer garden. Finger prints?

HCCE tent stationed in the park - Distribute child wristbands with parent name and tel. #

Map out Park organization for event

If fireworks July 7, then Magic show opens July 4th activity and bands move up an hour and a half and play until 10:30 pm

**Community Yard Sales –**

August 24<sup>th</sup> & 25<sup>th</sup> from 8:00am to 3:00pm

**BBQ Fall Festival –** Chairperson Olga Briseno

September 14<sup>th</sup> & 15<sup>th</sup> from 5:30pm -10:30pm Main Contact

Hot Wheels Racing, water hamster wheel- Linda

Bands- Sandy

Beer Garden – Sandy

Vendors - Kathy

**Trunk or Treat 7 October Fest -** Chairperson Carol Parker

Saturday, October 19 10:00am to 12:00pm

Hot wheels - Linda

Vendors food and drink

Volunteers for games and pictures with sign

**Christmas Trees Displayed –**

Place trees on Highway, light with display light or batteries, vote on best tree, support with stakes, businesses and groups sponsor a tree, decorated by Nov. 16, 2024

**Santa Parade & Chriskindlmarket** Chairperson – Linda Carter

Saturday November 30<sup>th</sup> @ 4:30pm?

Santa and Mrs. Claus same as last year–

Vendors -Kathy

DJ- Sandy

**NYE & Winter Wonderland–**

December 31, 2024 @ Midnight

Fire Truck , DJ, fire pits, hot chocolate, igloos?

**New Business –**

Sponsorship letter to be sent to Highland businesses, labels created, letter printed, Town to stamp, send ASAP. Tiered sponsorship, applications to Town, 2024 or 2025 sponsorship accepted-

Key Cub - Create sign-up to be completed by students. Get input from students

Include Volunteers' emergency information on sign-up sheets for events

Method for collecting credit card payments from participants TBA

**Adjournment -** 7:58 PM

**Next Meeting –** April 3, 2024 6:00 PM

Prepared by: Carol Parker 3-6-24