

## HIGHLAND POLICE COMMISSION MEETING

March 14, 2024

The Highland Police Commission met in regular session. Commissioner Stombaugh called the meeting to order at 7:00 P.M., followed by the Pledge of Allegiance.

Roll Call: Commissioners Danko, Krooswyk, Moes were present. Commissioner Jurczak was absent with prior notice. Chief Potesta was present. Councilman Georgeff was also present, with Councilman Scheeringa being absent with notice also. Attorney Reed was not present, but available by telephone as predetermined.

There were no public comments.

Minutes of the February 8, 2024 meeting were approved.  
Approval was given to forward claims to the Town Council for payment.

### Training

On a motion by Commissioner Krooswyk and seconded by Commissioner Danko, the Commission on a viva voce vote approved the following training:

Advanced Search/Seizure, T-Stops and Report Writing-May 7-9, 2024-  
Dyer IN- Officers Freyek and Glidewell- Regist- \$990 for both; Lodging- NA; Per diem-NA; Mileage- NA Dept Vehs

Indiana SRO Conference 2024- June 25-28, 2024- Michigan City, IN-SRO- Richard Hoffman- Regis- \$250; Lodging- NA; Per diem- NA; Mileage- NA Dept Veh

### SOP

On a motion by Commissioner Moes and seconded by Commissioner Danko the Commission on a viva voce vote approved the update of SOP # 1.9- Appointment Policy for Administrator.

### Wage Increase

On a motion by Commissioner Danko and seconded by Commissioner Moes the Commission on a viva voce vote approved the wage increase for FT Records Clerk Melinda Grzych to \$19.81 per hour to be effective 3-19-24.

On a motion by Commissioner Krooswyk and seconded by Commissioner Moes the Commission on a viva voce vote approved the wage increase per the Salary Ordinance for the Chief to be effective 2-13-24.

### Promotion/Appointments

On a motion by Commissioner Krooswyk and seconded by Commissioner Danko the Commission on a viva voce vote approved the promotion of Corporal Dave Byers to the rank of Sergeant to be effective 4-1-24.

On a motion by Commissioner Moes and seconded by Commissioner Krooswyk the Commission on a viva voce vote approved the promotion of 1<sup>st</sup> Class Patrolman Corey Anderson to the rank of Corporal to be effective 4-1-24.

On a motion by Commissioner Danko and seconded by Commissioner Moes the Commission on a viva voce vote approved the appointment of Deputy Commander Shawn Anderson to the position of Administrative Commander to be effective 4-1-24.

On a motion by Commissioner Krooswyk and seconded by Commissioner Moes the Commission on a viva voce vote approved the appointment of Commander John Banasiak to the position of Patrol Commander to be effective 4-1-24.

### Job Descriptions

On a motion by Commissioner Danko and with no second motion for the updating of the job descriptions for the title of Assistant Chief/Patrol Commander, Administrative Commander and Deputy Commander, an additional motion was made by Commissioner Krooswyk with a second motion by Commissioner Moes to table this item until full Commission could meet and discuss further.

### Chiefs Comments

Highland resident Joanie Abatie brought in an assortment of treats for Valentines Day for all.  
Ric & Arlene Ruiz brought in some goodies for all.  
State Rep Mike Andrade provided lunch from Maria's- Steak, Chicken Fajita meat, tortillas, rice and beans, salsa and chips!  
St James Staff donated 30 dozen Krispy Kreme donuts for all.  
The Normile family brought in cookies and brownies for everyone.  
Jimmy Johns sandwiches were brought in by the 2 owners (Mark & Jak) of a new business/website as real estate brokers in town.

With no further business the meeting adjourned at 7:05 PM as recorded by LuAnn Stirling, Recording Secretary.