

HCCE MINUTES

February 7, 2024 6:01 PM

Town Hall Upper Room

Regularly Scheduled

Members Present: Kathy Camp-Burke
Olga Briseno, Jacqui Herrera

President - Linda Carter

Liaisons Present: Alex Robertson, Trever Kinley,

Vice President - Sandy McKnight

Ralph Potesta, Mike Pipta, Mark Knesek

Financial Secretary - Jack Rowe

Additional Attendees: Shawn Anderson

Secretary - Carol Parker

Jason Hildenbrand, Pat Vassar, Doug Turich

Absent - Rachael Carter

John Banasiak

Minutes Review – Approve minutes from December 6, 2023 & January 10, 2024 passed 6-0

Financial Report – Budget 2024 = \$132,850

Liaison Reports – Trever Kinley - Electrician required first day of 4th of July Festival. Ralph Potesta and Mike Pipta - Will evaluate the safety of fireworks for the 4th of July at a variety of locations and give his input to the Town Board.

Old Business

- Elect officers for 2024: President - Linda Carter passed 6-0, Vice President - Sandy McKnight passed 6-0, Financial Secretary - Jack Rowe passed 6-0, Secretary - Carol Parker passed 6-0.
- Discussed, revised sponsorship letter and form passed 5-0, 1 abstained. Three categories of sponsorship, covers main events, send applications, due May 1, 2024, signature on form
- Amendments to HCCE By-Laws passed 5-0, 1 abstained, submitted to Town Board

Committee Reports

July 4th Festival; July 3 – July 7, Main Square - Chairman Linda Carter

Vendors – Contact Kathy Burke. Advertisement on Panerama. Food vendors cost- sm. \$600, lg. \$825 (cover grease cost), Nonfood vendor sm. \$219, lg. \$321- passed 5-0, 1 abstained. No duplicate food, no play guns.

Parade – Contact Jack Rowe and Linda Carter. Cost \$30 – no change passed 5-0, 1 abstained. Military and civil servants are free.

Kiddie Parade – Contact Carol Parker and Kathy Burke. Saturday
1:15-2pm

Fireworks - Town council to decide on location. Weighed pros and cons. HCCE Board leaned toward Highland Christian School due to its location by park, smooth transition. Prepare presentation to Board

Bands – Contact Sandy McKnight presented festival band schedule- passed 6-0. To be presented to the Town Board.

Beer Garden – Two bids received - Big Frank’s or Leroy’s. Town Council to decide.

Honorariums – Contact HS groups-same price for all, no favorites for dates and times

Alpine Amusements – Overnight parking for campers, ordinance variance from Parks. Choices: Ultra Parking lot, south fire station, or softball complex. 27% of profit to HCCE. Mega pass for children 10 and under. Negotiate higher % profit rate for cash machines in the park. Safety wristbands for children (parents tel. #) for safety. Maybe ‘Rent a Shed’, to house staff in park.

Port A Potty’s – Premier to be reserved

Photo Booth – Kathy Burke will research and report the findings, 360*

Advertisement - Griffith to lend Jumbotron for 4th of July Event.

Safety - Pat Vassar - Gave accolades to Highland police for their work at public events and said ending the 4th of July festival daily at 10:30 pm was helpful for maintaining safety.

Next Meeting - March 6, 2024

Adjournment - 9:05 pm

Respectfully prepared by: Carol Parker, Secretary