

**ENROLLED MINUTES OF THE
HIGHLAND WATER WORKS BOARD OF DIRECTORS
THURSDAY, AUGUST 24, 2023**

Regular Meeting: The Highland Water Works Board of Directors met in a Regular Plenary Session on Thursday, August 24, 2023 in the lower meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana. President Smith opened the Regular Plenary meeting at 6:32 p.m. with no study session. The meeting was opened with the Pledge of Allegiance. The minutes were recorded by Kim Webb, Recording Secretary.

ROLL CALL: Present on roll call were Directors George A. Smith, Jason Tharp, Rick Volbrecht, Larry Kondrat, and Curt Schroeder. A quorum was present. Also present were Mark Knesek, Public Works Director; Derek Snyder, NIES Engineering; Bernie Zemen, Town Council; Mark Herak, Clerk Treasurer; Connie Wachala, Highland resident; and Kim Webb, Recording Secretary.

MINUTES: President Smith asked if there were any corrections to the Minutes of the Regular Plenary Meeting of July 27, 2023 as prepared and posted. Director Volbrecht moved to approve the Minutes of the July 27, 2023 meeting. Director Tharp seconded. Upon a voice vote, there were (5) affirmations and no negatives. The motion passed.

Special Orders: None.

Communications: None.

Comments from the Public or Visitors (Limited to Matters on the Agenda): None.

Reports:

1. Water Works Superintendent – Mark Knesek informed the Board that there are provisions in the current ordinance allowing the utility to assess fines for tampering with water meters. Labels will be ordered for placement on the water meters informing people of a max fine of \$2,500.00 for disposing, tampering, or removal of a water meter which is property of the Town of Highland.
A new water valve was installed on Martha Street.
M.E. Simpson will be done exercising this year's scheduled water valves by next week.
2. Water Works Attorney – Robert Tweedle emailed his report to the Directors regarding the signed First Amendment to Dyer/Highland/Hammond Water Purchase Agreement and fines for disconnecting/tampering with water meters.
3. Water Works Engineer – Derek Snyder reported to the Board that the Parkway Dr. Improvement Project will begin after Labor Day and is scheduled to be completed by Thanksgiving.
4. Fire Department – None.

Unfinished Business and General Orders: None.

New Business: None.

Business from the Floor: None.

Comments from the Directors on any Item of Interest to the Directors: None.

Claims:

Per the docket in the amount of:

6101	Water Operating	\$252,149.08
6102	Water Works District	\$0.00
6104	Consumer Deposits	\$88.66
6105	Water Improvement	\$29,139.30
6108	Water Capital	\$0.00
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Total		\$281,377.04

Director Volbrecht moved to approve the claims per the August 24, 2023 docket in the amount of \$281,377.04. Director Tharp seconded. Upon a voice vote, there were (5) affirmations and no negatives. The motion passed.

Next Meeting:

The next Plenary Meeting will be held in-person at Town Hall on Thursday, September 28, 2023 at 6:30 p.m.

ADJOURNMENT: With no other business to come before the Board of Water Works Directors, the meeting was adjourned.

Meeting Adjourned at 6:57 p.m.

Respectfully Submitted,

Kim Webb, Recording Secretary