

HCCE MINUTES

Meeting date –7/12/23 **Time** – 6:12 pm

Meeting location: *Upper Town Hall*

Type of Meeting Regularly Scheduled

Members Present: Jacqui Herrera, Rachael Carter.
Michelle Coon

President Linda Carter

Liaisons Present: Trevor Kinley - Parks

Vice President Sandy McKnight

Additional Attendees:

Financial Jack Rowe

Secretary Carol Parker (All officers present)

Minutes 6-7-23 – Motion to pass 6-7-23 minutes Jack Rowe, 2nd Sandy McKnight, All in favor

Financial Report – Expenses - Walkie talkies - \$125, Kiddie Parade bags - \$67.96, All in One Rentals - Games ~\$803.70, Dunk Tank - \$225
Income -4th of July Festival - Carnival - \$58, 209.25, Beer Garden - \$29,315, Vendors - \$20,544

Liaison Reports – Received layout for Backyard BBQ, will begin set up Thurs., August 17,2023

President Report - Great Job to all who worked 4th of July Fest; Tentative changes: Ticket booth run by Alpine Amusement, HCCE to put on wristbands, Mad Bomber's invoice need a cost for 2024

Committee Reports Old and New Business:

Community Yard Sales – HCCE event -Aug 26/27 Fall @ 8:00 am – 3:00 pm. Register on Facebook and Town

4th of July – Review Successes and improvements - review fundraising at beer garden, protocol for lost child from Chief of Police, lists of vendors and parade participants to HCCE members, Increase Kiddie Parade crowd

Backyard BBQ – Aug 18 – 19th. Friday 5-10:30 pm; and Saturday 2-10:30 pm.

Food Vendors - Jacqui - 2 Confirmed vendors, 4 pending.... Jacqui sent reminder emails.

Entertainment- Sandy - Fri. Mike Green, Grind Stone and Anthem Grand Illusion, Sat. TBA
(Young adults, Kid bands, 1/2 Hr. stint?)

Security/Grounds - Linda - Contacted Officer Vassar, Chief Timmer to inspect park, Parks approved event and beer garden through Dave Byers, need to secure Homeland Security permit

Kids' Games. - Jacqui - All in One Rentals ~ \$803.70b- bags, moon walk, potato sack races, bounce house...

Car Cruise - Linda - Make a Wish connection?

Sponsors- Carol and Jacqui, all members recruit, applications to Highland Township, Carol T-shirts, banners, yard signs, Jacqui Facebook, Social media flyers posters, newsprint marketing.

Publicity/Marketing- Jacqui - Facebook, Social media flyers posters, newsprint marketing, Town site...

Beer Garden -Michelle - 2 - contracts, Leroy's Hot Stuff and Amici Grill/Pizzeria, members volunteer

Dunk Tank- \$225, Rachael and Linda -Parks will pick up and drop off

Trunk Or Treat – Oct 21 – 10:00 to Noon. Rain date 10/22 - All hands on deck, storage room inventory needed?

Santa Parade/Tree Lighting Ceremony – November 25th @ 4:30 pm

NYE – December 31 – Midnight

Next meeting - Aug. 2, 2023

Adjournment - 8:07 pm