

**ENROLLED MINUTES OF THE
HIGHLAND WATER WORKS BOARD OF DIRECTORS
THURSDAY, FEBRUARY 23, 2023**

Regular Meeting: The Highland Water Works Board of Directors met in a Regular Plenary Session on Thursday, February 23, 2023 in the lower meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana. President Smith opened the Regular Plenary meeting at 6:34 p.m. with no study session. The meeting was opened with the Pledge of Allegiance. The minutes were recorded by Kim Webb, Recording Secretary.

ROLL CALL: Present on roll call were Directors George A. Smith, Rick Volbrecht, Larry Kondrat, Jason Tharp, and Curt Schroeder. A quorum was present. Also present were Mark Knesek, Public Works Director; Derek Snyder, NIES Engineering; Robert F. Tweedle, Board Attorney; Bernie Zemen, Town Council; and Kim Webb, Recording Secretary.

MINUTES: President Smith asked if there were any corrections to the Minutes of the Special Plenary Meeting of February 9, 2023 as prepared and posted. Director Tharp moved to approve the Minutes of the February 9, 2023 meeting. Director Volbrecht seconded. Upon a voice vote, there were (5) affirmations and no negatives. The motion passed.

Special Orders:

Communications:

Comments from the Public or Visitors (Limited to Matters on the Agenda): None.

Reports:

1. Water Works Superintendent – Mark Knesek informed the Board of a water main leak in the parking lot at 9003 Indianapolis Blvd. Due to the 13 ft. depth of the water pipe, Grimmer was called in to repair the line. The leak was caused by a water service clamp that had loosened over the years and not an actual break in the line.
2. Water Works Attorney – Robert Tweedle, Board Attorney and Ted Sommers, a consultant with LWG (attending via zoom), discussed with the Board the ongoing negotiation of the Dyer Transport Rate. An inflation index rate for year 2 and year 3 will be further negotiated with Dyer.
3. Water Works Engineer – None.
4. Fire Department – None.

Unfinished Business and General Orders:

1. Discussion of Director Volbrecht’s proposal for changing the Board’s policy regarding bill delinquencies. Director Volbrecht moved to replace the current delinquency notice to say past due notice instead of shut-off notice and to change the color of the notice from pink to yellow. Director Schroeder moved to amend the motion by allowing the

change in language but keep the original pink color. Director Tharp seconded the motion as amended. Upon a roll call vote, there were (3) affirmations and (2) negatives. The motion passed.

New Business: None.

Business from the Floor: None.

Comments from the Directors on any Item of Interest to the Directors: Director Volbrecht thanked Director Smith for all his hard work and effort on the Dyer Transport rate negotiations.

Claims:

Per the docket in the amount of:

6101	Water Works Operating	\$378,412.65
6102	Water Works District	\$0.00
6104	Consumer Deposits	\$5.61
6105	Water Improvements	\$76,799.40
6108	Water Capital	\$0.00
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Total		\$455,217.66

Director Volbrecht moved to approve the claims per the February 23, 2023 docket in the amount of \$455,217.66. Director Tharp seconded. Upon a voice vote, there were (5) affirmations and no negatives. The motion passed.

Next Meeting:

The next Plenary Meeting will be held in-person at Town Hall on Thursday, March 23, 2023 at 6:30 p.m.

ADJOURNMENT: With no other business to come before the Board of Water Works Directors, the meeting was adjourned.

Meeting Adjourned at 7:45 p.m.

Respectfully Submitted,

Kim Webb, Recording Secretary