

**Agenda**  
**Seventieth-Seventh Regular or Special Meeting**  
**of the Twenty-Ninth Town Council of Highland**  
**Regular Plenary Meeting of Monday, October 10, 2022 at 7:00 p.m.**  
**Agenda organized pursuant to Section 2.05.090 of the Highland Municipal Code**

**This meeting will be broadcast as an electronic meeting pursuant to**  
**Town of Highland Ordinance 1765**

Topic: Town of Highland, IN - Town Council Plenary Meeting  
Time: Oct 10, 2022 07:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/84842155986?pwd=TVBuR0thTFVwT1JFL3BGmKVEUU5nUT09>

Meeting ID: 848 4215 5986

Passcode: 979539

One tap mobile

+16469313860,,84842155986#,,,,\*979539# US

+13017158592,,84842155986#,,,,\*979539# US (Washington DC)

Dial by your location

+1 646 931 3860 US

+1 301 715 8592 US (Washington DC)

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 386 347 5053 US

+1 564 217 2000 US

+1 669 444 9171 US

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<https://us06web.zoom.us/j/86731025011?pwd=WGdUbFRiWU9tT1ZYeDh6elp5b1lsOT09>

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**Prayer:**

Toya Smith

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*The Town of Highland acknowledges its responsibility to comply with the American with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, etc.) for participation in or access to Municipal sponsored public programs, services and or meetings, the Town of Highland requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and or meeting. To make arrangements, contact the ADA Coordinator for the Town of Highland at (219) 972-7595.*

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Pledge of  
Allegiance:

Toya Smith

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Roll Call:



A GREAT PLACE  
TO CALL HOME

Bernie Zemen

Mark A. Herak

Mark J. Schocke

Thomas (Tom) Black

Roger Sheeman

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Minutes of

Previous Session:

Minutes of the Regular Meeting of 26 September 2022.

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Special Orders:

1. **Adoption Hearing of the Proposed Fiscal Year 2023 Budget for the Town of Highland.**
  - (a) Memorandum regarding Taxpayer remonstrance petition. *No petition was filed. No action is necessary for the Town Council to respond.*
  - (b) **Public Hearing.**
  - (c) Action on **Introduced Ordinance No. 1768:** An Ordinance of Appropriations and Budget Levies and Rates for the 2023 Budget of the Civil Town. *Councilor Sheeman introduced the ordinance at the meeting of the Town Council of Monday, September 19, 2022. There was no further action pursuant to IC 6-1.1-17-3(a) and IC 6-1.1-17-5(a)(8).*
2. **Adoption Hearing of the Proposed Fiscal Year 2023 Budget of the Sanitary District, pursuant to IC 6-1.1-17-20.** *Under amendments to IC 6-1.1-17-20, the proper officers shall submit the proposed budget and property tax levies to the municipal fiscal body. The fiscal body of the city, town, or county (whichever applies) shall review each budget and proposed tax levy and adopt a final budget and tax levy for the taxing unit. The fiscal body may reduce or modify but not increase the proposed budget or tax levy. The final adoption vests with the Town Council.*
  - (a) Memorandum regarding Taxpayer remonstrance petition. *No petition was filed. No action is necessary for the Town Council to respond.*
  - (b) **Public Hearing.**

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- (c) Action on **Introduced Ordinance No. 1769**: An Ordinance of Appropriations and Budget Levies and Rates for the 2022 Budget of the Sanitary District of the Town of Highland. *Councilor Schocke introduced the ordinance at the meeting of the Town Council of Monday, September 19, 2022. There was no further action pursuant to IC 6-1.1-17-3(a) and IC 6-1.1-17-5(a)(8).*
3. **Adoption Hearing of the Proposed Fiscal Year 2023 Budget of the Waterworks District, pursuant to IC 6-1.1-17-20.** *Under amendments to IC 6-1.1-17-20, the proper officers of the special taxing district shall submit the proposed budget and property tax levies to the municipal fiscal body. The fiscal body of the city, town, or county (whichever applies) shall review each budget and proposed tax levy and adopt a final budget and tax levy for the taxing unit. The fiscal body may reduce or modify but not increase the proposed budget or tax levy. The final adoption vests with the Town Council. The final adoption vests with the Town Council.*
- (a) Memorandum regarding Taxpayer remonstrance petition. *No petition was filed. No action is necessary for the Town Council to respond.*
- (b) **Public Hearing.**
- (c) Action on **Introduced Ordinance No. 1770**: An Ordinance of Appropriations and Budget Levies and Rates for the 2023 Budget of the Waterworks District. *Councilor Black introduced the ordinance at the meeting of the Town Council of Monday, September 19, 2022. There was no further action pursuant to IC 6-1.1-17-3(a) and IC 6-1.1-17-5(a)(8).*
4. **Consideration of Proposed Additional Appropriations: (non-Controlled funds)** Proposed Additional Appropriations in Excess of the 2022 Budget in the **Community Crossing Matching Grant Fund** in the amount of \$100,262.53.
- (a) Attorney verification of Proofs of Publication: The TIMES 28 September 2022.
- (b) **Public Hearing.**
- (c) Action on **Proposed Appropriation Enactment No. 2022-21**: An Enactment Appropriating Additional Moneys in Excess of the Annual Budget for the **Community Crossing Matching Grant Fund**, all pursuant to I.C. 6-1.1-18, and I.C. 36-5-3-5.
5. Ratify the changing of the start time from 7:00 to 7:30 for the October 10, 2022 Meeting..

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**COMMENTS FROM  
THE PUBLIC or  
VISITORS**

This portion of the Town Council Meeting is reserved for persons who desire to address the Town Council regarding matters on the agenda. Persons addressing the Town Council are requested to limit their presentations to **two (2) minutes** and encouraged to avoid repetitious comments.

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**Appointments:**

**Joint Board of Delegates of the Interlocal Ethics Entity:** Appointment to be nominated by the Town Council but appointed by the Town Council President: Tom Black

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**Staff Reports:**

- Building & Inspection Report for September 2022.
- Fire Department Report for September 2022.
- Workplace Safety Report for September 2022.

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**NEW BUSINESS:**

1. **Transfer Resolution No. 2022-21:** An Exigent Resolution Providing For The Transfer Of Appropriation Balances From and Among Major Budget Classifications In Law Enforcement Continuing ED Fund, the General Fund and the IT Fund As Requested By The Proper Officer And Forwarded To The Town Council For Its Action Pursuant To IC 6-1.1-18-6.
2. **Ordinance Number 1764.1760-I:** An Ordinance to Amend Ordinance No. 1760 which established the Wage and Salary Rates of the Elected Officers, the Non-Elected Officers, and the Employees of the Town of Highland, Indiana particularly Authorizing Modification to the current rate of the positions of various Utility Workers in the Public Works Agency. The effective date should correspond with a start of a pay period.
3. **Proposed Enactment No. 2022-22:** A Special Enactment to Lawfully Approve Certain Disability Retirement Benefits as well as Defining Status for Police Officer John Swisher, who has been Granted a Disability Retirement for Catastrophic Injuries Incurred in the Line of Duty.
4. **Ordinance Number 1771:** An ORDINANCE CREATING A WHEEL TAX FUND AND MUNICIPAL SURTAX FUND AND IMPOSING A MOTOR VEHICLE LICENSE EXCISE SURTAX AND A MUNICIPAL WHEEL TAX ON MOTOR VEHICLES IN THE TOWN OF HIGHLAND
5. **Consideration of Proposed Additional Appropriations Resolution No. 2022-22:** A Resolution Reducing Appropriations in the Annual Budget of CEDIT Economic Development Income Tax Fund, pursuant to I.C. 6-1.1-18, I.C. 36-5-3-5, ET SEQ.

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6. **Consideration of Appropriation Resolution No. 2022-23:** An Enactment Reducing Appropriations In The Annual Budget For FY 2022 om the Redevelopment Capital Fund, Pursuant To I.C. 6-1.1-18, I.C. 36-5-3-5, Et Seq.

7. **Transfer Resolution No. 2022-23:** An Exigent Resolution Providing For The Transfer Of Appropriation Balances From and Among Major Budget Classifications In CEDIT Economic Development Income Tax Fund, Local Road and Street Fund and the Community Crossings Matching Grant Fund As Requested By The Proper Officer And Forwarded To The Town Council For Its Action Pursuant To IC 6-1.1-18-

8. **Works Board Order No. 2022-33:** An Order of the Works Board awarding a bid to Milestone Contractors North, Inc. for the pavement resurfacing work for the 2600-2700 blocks of Martha Street in the total amount of \$134,443 as the Lowest Responsive and Responsible Bid.

9. **Authorizing the proper officer to publish legal notice of a public hearing:** Public Hearing to consider additional appropriations in the amount of \$251,000 in the **Local Road and Street Fund**.

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<b>Comments or Remarks from the Town Council: (Good of the Order)</b>	<b>Councilor Bernie Zemen</b>
	<b>Councilor Toya Smith</b>
	<b>Councilor Mark Schocke</b>
	<b>Councilor Thomas Black</b>
	<b>Councilor Roger Sheeman</b>

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<b>COMMENTS FROM THE PUBLIC or VISITORS</b>	This portion of the Town Council Meeting is reserved for persons who desire to address the Town Council. Depending on the nature of the comments, the Town Council may direct the staff to address the topic or follow-up on matters that may arise from public comments. If necessary, the matter may be set for action at a future meeting. Persons addressing the Town Council are requested to limit their presentations to <b>two (2) minutes</b> and encouraged to avoid repetitious comments.
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<b>ACTION TO PAY Accounts Payable Vouchers</b>	Accounts payable vouchers September 28, 2022 to October 11, 2022 in the amount of <b>\$840,229.87</b> .
	Payroll Docket for the payday of October 10,2022 in the amount of \$243,459.24

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<b>ADJOURNMENT</b>	The Town Council may meet in study session immediately following the Regular Meeting. <i>Posted pursuant to IC 5-14-1.5-4(a)</i>
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