

Agenda
Seventieth-Second Regular or Special Meeting
of the Twenty-Ninth Town Council of Highland
Regular Plenary Meeting of Monday, August 8, 2022 at 6:30 p.m.
Agenda organized pursuant to Section 2.05.090 of the Highland Municipal Code

This meeting will be broadcast as an electronic meeting pursuant to
Town of Highland Ordinance 1765

Topic: Town of Highland, IN - Town Council
Time: Aug 8, 2022 06:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/83556096116?pwd=cHJHSlkvT3NTQmcyZGZZWjQ5ck9UUT09>

Meeting ID: 835 5609 6116

Passcode: 430887

One tap mobile

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Topic: Town of Highland, IN - Town Council Plenary Meeting

Time: Jul 25, 2022 06:30 PM Central Time (US and Canada)

Prayer:

Mark Schocke

The Town of Highland acknowledges its responsibility to comply with the American with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, etc.) for participation in or access to Municipal sponsored public programs, services and or meetings, the Town of Highland requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and or meeting. To make arrangements, contact the ADA Coordinator for the Town of Highland at (219) 972-7595.

Pledge of
Allegiance:

Mark Schocke

Roll Call:

Bernie Zemen



Toya Smith

A GREAT PLACE
TO CALL HOME

Mark J. Schocke

Thomas (Tom) Black

Roger Sheeman

Minutes of
Previous
Session:

Minutes of the Regular Meeting of 25 July 2022.

Special Orders:

1. **Consideration of Proposed Additional Appropriations:** (controlled and non-controlled funds): Proposed Additional Appropriations in Excess of the 2022 Budget for the Fire Department of the General Fund in the amount of \$23,000 and the Motor Vehicle Fund in the amount of \$14,515.
 - (a) Attorney verification of Proofs of Publication: The TIMES 25 July 2022.
 - (b) **Public Hearing.**
 - (c) Action on **Appropriation Enactment No. 2022-15:** An Enactment Appropriating Additional Moneys in Excess of the Annual Budget for the **Fire Department of the Corporation General Fund** and the **Motor Vehicle Highway Fund**, all pursuant to I.C. 6-1.1-18, and I.C. 36-5-3-5.

2. **Advisory Board of Zoning Appeals Docket:** Petition for a **Use Variance** for property located at 8401 Indianapolis Blvd., **Highland**, to allow the petitioner to use a percent of the existing building for the purpose of establishing an indoor climate controlled storage facility. This is a non-conforming use. The property is currently zoned as B-3/ General Business District. Petitioner: **Jack Rosencrans and Dan Nieman of Sursee Improvements, LLC, c/o DLC Management Corporation, Elmsford, NY.**
(The petition supports the variance)

The Advisory Board of Zoning Appeals by a vote of two (2) in favor and two (2) opposed acted to send a **neutral recommendation of the request for a use variance** for the property. The ABZA acted at its meeting of 22 June 2022. The findings of fact were memorialized and approved by the

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board in written form at its meeting of 27 July 2022. (90 days ends 25 October 2022).

Pursuant to IC 36-7-4-918.6, the Town Council may act to GRANT the requested use variance or it may REJECT the requested use variance and DENY the use variance. If not acted upon by the Town Council within 90 days after the ABZA makes its recommendation, the action of the Advisory Board of Zoning Appeals stands.

(A) Opportunity for Comment.

(B) Action on the Recommendation.

**COMMENTS
FROM THE PUBLIC
or VISITORS**

This portion of the Town Council Meeting is reserved for persons who desire to address the Town Council regarding matters on the agenda. Persons addressing the Town Council are requested to limit their presentations to **two (2) minutes** and encouraged to avoid repetitious comments.

Communications: The August 22, 2022 Highland Town Council Plenary Meeting will start at 7:00pm versus the normal starting time of 6:30pm. Immediately after the payment of Claims Voucher and prior to the adjournment of the Plenary Meeting, the Council will go into study session to be updated by the Clerk-Treasurer/Jim Higgins on the status of the 2023 Budget. The preliminary budget workshop with the DLGF was held on Thursday, August 4th.

Staff Reports:

- Building & Inspection Report for July 2022.
- Fire Department Report for July 2022.
- Workplace Safety Report for July 2022.

Appointments:

- Home Rule Boards and Commissions
(Appointments have been placed on agenda in case there is readiness to act)

Executive Appointments

1. **Economic Development Commission** (1) appointment to be made by the Town Council President. Term expires 01.30.2022. (Note: Currently held by Matthew Reardon.)

Legislative Appointments

Home Rule Commissions

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1. Community Events Commission

Unfinished Business & General Orders:

NEW BUSINESS:

1. **Appropriation Transfer Resolution No. 2022-17:** : An Exigent Resolution Providing For The Transfer Of Appropriation Balances From and Among Major Budget Classifications In the Park & Recreation Fund As Requested By The Proper Officer And Forwarded To The Town Council For Its Action Pursuant To IC 6-1.1-18-6.
2. **Appropriation Transfer Resolution No. 2022-18:** : An Exigent Resolution Providing For The Transfer Of Appropriation Balances From and Among Major Budget Classifications In the CCI Fund As Requested By The Proper Officer And Forwarded To The Town Council For Its Action Pursuant To IC 6-1.1-18-6.
3. **Consideration of a Special Event with Alcohol Permit (SEAP):** The motion should be made contingent upon the HCCE having their permit approved by the Highland Park and Recreation Board, pursuant to Section 11.10.225(F)(4) of the Highland Municipal Code. *The Community Events Commission require a permit from the Park and Recreation Board to support the beer garden as part of the Highland Backyard Barbeque Festival to be held the weekend of September 17th & 18th. Pursuant to Section 11.10.225(F)(4) of the Highland Municipal Code, the Town Council must consider the permit following the receipt of action of the Park and Recreation Board.*
4. **Ordinance Number 1764.1760-G:** An Ordinance to Amend Ordinance No. 1760 which established the Wage and Salary Rates of the Elected Officers, the Non-Elected Officers, and the Employees of the Town of Highland, Indiana particularly Authorizing Modification to the starting rate of the positions of Crossing Guards and Sub Crossing Guards in the Metropolitan Police Department. The effective date should correspond with a start of a pay period.
5. **Works Board Order No. 2022-22:** An Order of the Works Board Finding And Determining Certain Personal Property Of The Municipality As No Longer Needed For The Purposes For Which Originally Acquired and Deemed Worthless and of No Market Value, And Further Authorizing And Approving Disposal Or Transfer Of Said Property.

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6. Authorizing the proper officer to publish legal notice of a public hearing:
Public Hearing to consider additional appropriations in the amount of
\$102,200 in the CCI Fund.

**Comments or
Remarks from the
Town Council:
(Good of the Order)**

Councilor Bernie Zemen

Councilor Toya Smith

Councilor Mark Schocke

Councilor Thomas Black

Councilor Roger Sheeman

**COMMENTS
FROM THE PUBLIC
or VISITORS**

This portion of the Town Council Meeting is reserved for persons who desire to address the Town Council. Depending on the nature of the comments, the Town Council may direct the staff to address the topic or follow-up on matters that may arise from public comments. If necessary, the matter may be set for action at a future meeting. Persons addressing the Town Council are requested to limit their presentations to **two (2) minutes** and encouraged to avoid repetitious comments.

**ACTION TO PAY
Accounts Payable
Vouchers**

Accounts payable vouchers July 27, 2022 to August 8, 2022 in the amount of \$844,583.82.

Payroll Docket for the payday of July 29, 2022 in the amount of \$336,479.86

ADJOURNMENT

The Town Council may meet in study session immediately following the Regular Meeting.
Posted pursuant to IC 5-14-1.5-4(a)

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