

# HCCE Minutes

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**Meeting date | time** 7/11/22 | 6:31pm | **Meeting location** Upper Town Hall

<b>Type of Meeting</b>	Regularly Scheduled
<b>President</b>	Jacqui Herrera
<b>Vice President</b>	Sandy McKnight
<b>Financial Secretary</b>	Allencia Ballard
<b>Secretary</b>	Jeffrey Pena

**Members Present:** Jacqui Herrera, Sandy McKnight, Linda Carter, Jeffrey Pena

**Liaisons Present:** Trever Kinley (P&R)

**Additional Attendees:** N/A

**Minutes Review** – June minutes motioned to be accepted by Linda Carter and 2<sup>nd</sup> by Sandy McKnight. Motion passed.

**Financial Report** – No official financial report at this time.

**Liaison Reports** – Liaisons were pleased with the 4<sup>th</sup> of July festival and offered ways to improve next year. Looking forward to assisting with the 2022 Fall Festival.

## **Additional Topics Presented**

- Begin looking for Trunk or Treat and Santa Parade photographers.
- Begin looking for a Santa Parade backdrop.

## **Committee Reports**

- Twilight Parade staging was discussed. Numbering system will be changed.
- Great feedback from vendors and ways to improve for next year.
- Linda Carter motioned to give an honorarium of \$25 to each of the entertainers contracted by HCCE (Kalita, John Measner, Silly Safaris) as a thank you for their patience in receiving their payments past their performance dates. Motion was 2<sup>nd</sup> by Sandy McKnight and passed by HCCE vote.
- Jeffrey Pena motioned to give an honorarium of \$250 to each band that played in the Twilight Parade (Highland High School and Bishop Noll). Motion was 2<sup>nd</sup> by Sandy McKnight and passed by HCCE vote.
- Sandy McKnight motioned to pay \$100 to National Anthem singer of Memorial Day and 4<sup>th</sup> of July fireworks, Wilfred Akanbi. Linda Carter 2<sup>nd</sup> the motion and passed by HCCE vote.
- Linda Carter motioned for a \$50 budget for August 27-28<sup>th</sup> garage sale marketing sticker for the banner. Motion 2<sup>nd</sup> by Jeffrey Pena and passed by HCCE vote.
- Setting dates for Fall Festival (now called the Backyard Barbecue), booking activities, and reaching out to vendors will be the priority moving forward for the committee.

**Old Business** – Discussed recap of July 4<sup>th</sup> Festival.

**New Business** – Moving forward, the committee will be planning the Backyard BBQ Festival

**Next Meeting:** July 27<sup>th</sup>, 6:30pm, Upper Town Hall

**Adjournment:** Sandy McKnight motioned for meeting to be adjourned. Jeffrey Pena 2<sup>nd</sup> motion, all agreed. Meeting adjourned at 9:03pm