

# HCCE Minutes

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**Meeting date | time** 5/10/22 | 6:15pm | **Meeting location** Upper Town Hall

<b>Type of Meeting</b>	Regularly Scheduled	<b>Members Present:</b> Jacqui Herrera ,Allencia Ballard, Sandy McKnight, Linda Carter, Jeffrey Pena
<b>President</b>	Jacqui Herrera	<b>Liaisons Present: Mark Schocke (Town Council)</b>
<b>Vice President</b>	Sandy McKnight	<b>Trevor Kinley (P&amp;R)</b>
<b>Treasurer</b>	Allencia Ballard	<b>Additional Attendees:</b> n/a
<b>Secretary</b>	Jeffrey Pena	

**Minutes Review** - April minutes motioned to be accepted with the change of the next meeting date time switched to May 4<sup>th</sup> from June 1<sup>st</sup>. 2<sup>nd</sup> and passed by Sandy McKnight.

**Financial Report** – Receipts were discussed. Only incomes at this time. No expenditures.

**Liaison Reports** – Trevor Kinley (P&R) will be assisting with the setup of sound and park for the Memorial Day Ceremony.

## **Additional Topics Presented**

- Sandy McKnight motioned to spend \$100 for 200 Fliers from Baxter Printing. Motion was 2<sup>nd</sup> by Linda Carter and passed.
- Allencia Ballard motioned to approve a maximum allowance of \$2,200 for the acts discussed for the 4<sup>th</sup> of July festival which include: John Measner illusionist & magic show, Matt Klita “The World’s Only Extracationist, and Michael Jackson 3 Ledgens Show. Motion was 2<sup>nd</sup> by Linda Carter and approved.

## **Committee Reports:**

- Fallen Heroes will be at Memorial Day Ceremony at 8AM along with committee members. Sound set up and check will take place at 9AM. Speakers, sound, programs, event hand outs, and balloons are all set for the event.
- Committee will be using facebook to continue to post events and volunteer sign ups.
- Garage Sale event has over 60 sign ups. Layout has also been created.
- 4<sup>th</sup> of July Vendor sign ups are live. Volunteer sign ups are live Kiddie Parade and Twilight Parade Sign ups are live. All Sign ups are posted on the Community events facebook page. Priorities discussed moving forward are finding a Grand Marshall for the Twilight Parade. Finalizing layout as Parade spots fill up. Reaching out to bands to march in the parade. Contracting portable restrooms for the festival. Reaching out to ensure all needed permits are obtained for festival and parades. Making T-shirts for volunteers. Obtaining quotes for Schedule hand outs/Programs.

**Old Business:** No old business

**New Business:** The current focus of the committee will now primarily be on Twilight, Kiddie Parades and 4<sup>th</sup> of July festival.

**Next Meeting:** June 1st 6:30pm Upper Town Hall

**Adjournment:** Sandy McKnight motioned for meeting to be adjourned. Jeffrey Pena seconded that motion, all agreed. Meeting adjourned at 7:48pm.