

HCCE MINUTES

Meeting date | time 4/6/22 | 6:35pm | **Meeting location** Upper Town Hall

Type of Meeting	Regularly Scheduled	Members Present: Sandy McKnight, Jeffrey Pena, Jacqui Herrera, Allencia Ballard, Linda Carter
President	Jacqui Herrera	Liaisons Present: Mark Schocke (Town Council)
Vice President	Sandy McKnight	Trevor Kinley (P&R)
Treasurer	Allencia Ballard	Additional Attendees: Mark Herak, Dave & Patty (California doughnuts) Donnie (Alpine Amusements) Rachel Carter
Secretary	Jeffrey Pena	

Minutes Review: February & March Minutes will have correction to the title.

Financial Report: No financial report available.

Liaison Reports:

- Trevor Kinley with P&R confirmed PA system will be operational for Memorial Day ceremony.
- Mark Schocke had no specific liaison report and was supportive in assisting the HCCE in any way possible to ensure the upcoming events will be safe and enjoyable for the community

Additional Topics Presented:

- Mr. Herak briefed HCCE on the contingent music schedule for the 4th of July Fest

Committee Reports:

- Three guest speakers have been confirmed for Memorial Day. Music for ceremony has been established working on finalizing details for next months meeting. Committee will be reaching out to ensure Tapps are played during ceremony. Committee will be moving forward with creating program for flyers. The idea of releasing a balloon for each KIA of Highland was discussed. Water is confirmed for event.
- Yard Sale is going well. Dates are May 14th and 15th. The event has been created on Facebook to spread awareness.
- 4th of July fliers and banners are being quoted. Announcer stage for Twilight Parade will be relocated and has been approved. 4th of July layout was briefly discussed. Alpine Amusements gave a clear expectation of the assistance that is needed to set up a safe enjoyable Fest for our community. Volunteer forms have been created and will be posted for HCCE members and members of the community for the 4th of July Fest. Fireworks & National Anthem have been confirmed.

Old Business: No old business.

New Business: Priority will be shifting from Memorial Day ceremony to 4th of July Fest.

Next Meeting: May 4th 6:30pm Upper Town Hall

Adjournment: Linda Carter motioned for meeting to be adjourned. Allencia Ballard seconded that motion, all agreed. Meeting adjourned at 8:18pm.