

Enrolled Minutes of the Sixty-second Regular Meeting For the Twenty-Ninth Town Council of Highland Regular Plenary Meeting of Monday, March 14, 2022 at 6:30 p.m.

The Twenty-Ninth Town Council of the Town of Highland, Lake County, Indiana met in its regular plenary session on Monday, March 14, 2022 at 6:30 O'clock P.M. in the regular place, the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

This meeting was convened as an in-person and concurrently broadcast as electronic meeting. Some persons were participating remotely on a Zoom platform that allowed for real time interaction, and supported the public's ability to observe and record the proceedings. People were able to participate in person and remotely. When the agenda item provided for public comment, this was supported as well. Councilor Bernie Zemen, Councilor Mark Schocke, Councilor Thomas Black and Councilor Roger Sheeman all participated in person.

The Town Council President, Bernie Zemen presided. The Town Fiscal analyst, Janice Figueroa, was present to memorialize the proceedings. The meeting was opened with the Councilor Mark Schocke reciting the Pledge of Allegiance to the Flag of the United States of America and offering a prayer.

Roll Call: Present on roll call were Councilors Bernie Zemen, Mark J. Schocke, Thomas Black and Roger Sheeman (all participating in person). The Town Fiscal analyst, Janice Figueroa, was present to memorialize the proceedings. A quorum was attained.

Order of Works Board No. 2022-02 Extension to Contract between Town of Highland and Krooswk Trucking & Excavating for Materials and Services through December 31,2022 pursuant to IC 5-22 and highland Purchase Code 31.18. was submitted for consideration. Councilor Sheeman moved the passage and adoption of Works Board Order No. 2022-02. Councilor Schocke seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed.

TOWN of HIGHLAND BOARD OF WORKS ORDER of WORKS BOARD NO. 2022-02

An Order of the Works Board Offering, Authorizing and Approving an Extension to the Contract between the Town of Highland and Krooswyk Trucking & Excavating for Materials and Services – Limestone (delivered) through December 31, 2022, all Pursuant to Indiana Code 5-22 *et Seq.* and §31.18 of the Highland Purchase Code

Whereas, The Town of Highland did receive bids on March 22, 2019 for Road Materials and Services, which included Limestone (delivered), pursuant to IC 5-22 *et seq.* and on April 8, 2019, the Town Council for the Town of Highland accepted and awarded a bid for Limestone (delivered) to Krooswyk Trucking & Excavating, as the lowest responsible and responsive bid; and

Whereas, in subsequent years from the bid award, the Town of Highland had annually offered Krooswyk Trucking & Excavating an extension of the contract for Limestone (delivered), at the same term

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and conditions of the initial contract, through December 31, 2022, which Krooswyk Trucking & Excavating had accepted; and

Whereas, Krooswyk Trucking & Excavating has expressed interest, through a letter dated February 11th, 2022, attached hereto, to extend the current contract for an additional year at the same terms and conditions for Road Materials and Services, Limestone (delivered);

Whereas, Krooswyk Trucking & Excavating has demonstrated professional competence and qualifications to supply the Limestone (delivered) for the Town of Highland and it has been determined that extending the current contract will realize a cost and time savings for mutual benefit of the both parties; and

Whereas, The Town Council for the Town of Highland, pursuant to IC 5-22-17-4, now wishes to offer a contract extension to Krooswyk Trucking & Excavating, through December 31, 2022, for Road Materials and Services – Limestone (delivered), under the original terms, conditions and prices as the original contract (1-year).

Now Therefore Be it Ordered by the Town Council of the Town of Highland, Lake County, Indiana,

Section 1. That the Director of Public Works is hereby ordered to offer contract an extension to Krooswyk Trucking and Excavating for Road Materials and Services – Limestone (delivered) under the same terms, conditions, and prices for the period January 1, 2022 through December 31, 2022;

Section 2. That, if accepted, the Director of Public Works be authorized to execute the Contract Extension with his signature as attested thereto by the Clerk Treasurer.

Be it So Ordered

DULY, PASSED, ADOPTED and ORDERED by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board, this 28th day of March, 2022 having passed by a vote of 4 in favor and 0 opposed.

TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA

/s/Bernie Zemen, President (IC 36-5-2-10)

Attest:

/s/Mark Herak, Clerk-Treasurer (IC 33-16-4-1;IC 36-5-6-5)

Order of Works Board No. 2022-03 Extension to contract between Town of Highland and Dean's Lawn & Landscaping for Downtown Highland Landscape Maintenance Services and Three (3) Welcome to Highland Sign Planters in the Amount of \$34,390 for the year 2022. Councilor Black moved the passage and adoption of Works Board Order No. 2022-03. Councilor Schocke seconded. Councilor Schocke inquired about the bidding process. Public Works Director Mark Knesek explained that when contractors with existing bids agreed to hold prices constant from prior year, standard practice is to continue the contract the following year. Councilor Schocke would like to open the contracts to bidding every year. Councilor Sheeman would like clarification on landscaping requirements. Director Knesek reviewed landscaping schedule. Director Knesek

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warned to anticipate fuel prices will affect cost. Councilor Schocke withdrew his second. Councilor Black withdrew his motion. Order of Works Boards 2022-03 and 2022-04 were stricken from the agenda.

(Wage and Salary) Ordinance No. 1764.1760-B Authorizing modification of the number of Corporals allotted to the Police Department. Police Chief Hojnicky reported on Police Commission finding a need for two Corporals. A merit and a supervisory position. Town Council Reed reported that Ordinance 1764.1760-B would NOT increase the total number of police officers. Councilor Sheeman moved passage and adoption of (Wage and Salary) Ordinance No. 1764.1760-B. Councilor Schocke seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The resolution was adopted.

**ORDINANCE No. 1764.1760-B
of the
TOWN of HIGHLAND, INDIANA**

AN ORDINANCE to AMEND ORDINANCE No. 1760 to ESTABLISH THE WAGE and SALARY RATES of the ELECTED OFFICERS, the NON-ELECTED OFFICERS, and the EMPLOYEES of the TOWN of HIGHLAND, INDIANA PARTICULARLY AUTHORIZING THE MODIFICATION to the NUMBER OF CORPORALS ALLOTTED TO THE POLICE DEPARTMENT and

WHEREAS, Title 36, Article 1 Chapter 4 of the Indiana Code confers certain general corporate powers on the several units of government in Indiana;

WHEREAS, Section fifteen of that chapter specifically provides that a unit of government may fix the level of compensation of its officers and employees;

WHEREAS, I.C. 36-5-3-2 provides in pertinent part that the town legislative body shall provide reasonable compensation for the other town officers and employees;

WHEREAS, I.C. 36-5-3-2(b), further provides that the town legislative body shall, by ordinance fix the compensation of its own members and the Town Clerk-Treasurer;

WHEREAS, I.C. 36-5-3-2(c) still further provides that the compensation of an elected town officer may not be changed in the year for which it is fixed, nor may it be reduced below the amount fixed for the previous year;

WHEREAS, The Town Council of the Town of Highland, as the town legislative body, now desires to amend the ordinance that was adopted to fix the compensation of its elected officers, appointed officers and employees of the Town for the year 2022 and thereafter as amended;

WHEREAS, The Town has approved staffing levels for certain positions in the various offices and departments of the Town as indicated in the current Town of Highland Municipal Code;

WHEREAS, The staffing levels set forth in this ordinance should not be construed to be in derogation of the approved positions for the Highland Metropolitan Police Department which remains governed by the authorized force strength provisions of Highland Municipal Code 9.10.010 (C), as amended from time-to-time, or any other department for which its authorized staff strength is fixed by ordinance;

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WHEREAS, The Town Council of the Town of Highland, as the town legislative body, has been advised that it is desirable to modify the allocated number of corporals allotted to the Police Department based upon the needs of the Police Department;

WHEREAS, Modifying the number of corporals allotted to the Police Department will not increase its authorized staff strength as fixed by Highland Municipal Code 9.10.010;

NOW, THEREFORE, BE IT HEREBY ORDAINED by the Town Council of the Town of Highland, Lake County, Indiana, that the Wages, Salaries, and special detail levels of the Officers and Employees of the Town of Highland, are hereby established, modified and fixed, pursuant to the provisions indicated herein and as follows:

1. That subdivision (C) in Section 10 of Ordinance No. 1760 be amended by repealing it in its entirety and replacing with a successor subdivision, to be styled as Section 10 subdivision (C) which shall read as follows:

"Section 10. Metropolitan Police Department. That subject to the provisions of this ordinance, the salary and wages for the non-elected officers and employees of the Town of Highland are hereby fixed for its Metropolitan Police Department as follows:

(C) Corporals		Starting	Incumbent
		Rate	Rate
Corporals	(10) (biweekly)	\$ 2,762.69	\$ 2,762.69"

2. That all portions of ordinances in conflict with this ordinance are hereby repealed and are of no further force nor effect;

3. That except where otherwise noted herein, other compensation and benefits matters not expressly provided herein for salaried and hourly employees and the Clerk-Treasurer shall be as set forth in the Compensation and Benefits Ordinance, commonly called the Employee Handbook as amended from time to time;

4. (A) That this ordinance shall become effective and shall remain in full force and effect from and after the date of its passage and adoption, subject to any express provisions of this ordinance, in all other instances not sooner than March 14, 2022, and except to any express effective dates herein described to the contrary and until its repeal or amendment by subsequent enactment; (B) That the Clerk-Treasurer shall have authority to implement the provisions of this ordinance pursuant to the authority expressly set forth in IC 36-5-6-6 (a) (3) & (4).

DULY ORDAINED and ADOPTED this 14th Day of March 2022, by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 4 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

/s/Bernie Zemen, President (IC 36-5-2-10)

Attest:

/s/Mark Herak Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5; IC 36-5-2-10.2)

The Town of Highland acknowledges its responsibility to comply with the American with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, etc.) for participation in or access to Municipal sponsored public programs, services and or meetings, the Town of Highland requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and or meeting. To make arrangements, contact the ADA Coordinator for the Town of Highland at (219) 972-7595.

(Wage and Salary) Ordinance No. 1764.1760-C Changing Fire Department Secretary from part-time to full-time position. Fire Chief Timmer updated Council on the search for a Fire Department Secretary. Councilor Sheeman reminded the council that this would be a change to the salary ordinance, only, and the position had been forecasted at full-time during the budget cycle. Councilor Sheeman moved passage and adoption of (Wage and Salary) Ordinance No. 1764.1760-C. Councilor Schocke seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The resolution was adopted.

ORDINANCE No. 1764.1760-C
of the
TOWN of HIGHLAND, INDIANA

AN ORDINANCE to AMEND ORDINANCE No. 1760 to ESTABLISH THE WAGE and SALARY RATES of the ELECTED OFFICERS, the NON-ELECTED OFFICERS, and the EMPLOYEES of the TOWN of HIGHLAND, INDIANA PARTICULARLY AUTHORIZING THE CHANGINNG OF THE FIRE DEPARTMENT SECRETARY FROM A PART-TIME POSITION TO A FULL-TIME POSITION and

WHEREAS, Title 36, Article 1 Chapter 4 of the Indiana Code confers certain general corporate powers on the several units of government in Indiana;

WHEREAS, Section fifteen of that chapter specifically provides that a unit of government may fix the level of compensation of its officers and employees;

WHEREAS, I.C. 36-5-3-2 provides in pertinent part that the town legislative body shall provide reasonable compensation for the other town officers and employees;

WHEREAS, I.C. 36-5-3-2(b), further provides that the town legislative body shall, by ordinance fix the compensation of its own members and the Town Clerk-Treasurer;

WHEREAS, I.C. 36-5-3-2(c) still further provides that the compensation of an elected town officer may not be changed in the year for which it is fixed, nor may it be reduced below the amount fixed for the previous year;

WHEREAS, The Town Council of the Town of Highland, as the town legislative body, now desires to amend the ordinance that was adopted to fix the compensation of its elected officers, appointed officers and employees of the Town for the year 2022 and thereafter as amended;

WHEREAS, The Town has approved staffing levels for certain positions in the various offices and departments of the Town as indicated in the current Town of Highland Municipal Code;

WHEREAS, The Town Council of the Town of Highland, as the town legislative body, has been advised that it is desirable to change the Fire Department secretary from a part-time position to full-time position based upon the needs of the Fire Department;

WHEREAS, Changing the Fire Department secretary position from part-time to full-time will not increase its authorized staff strength as fixed by Ordinance No. 1764.1760;

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NOW, THEREFORE, BE IT HEREBY ORDAINED by the Town Council of the Town of Highland, Lake County, Indiana, that the Wages, Salaries, and special detail levels of the Officers and Employees of the Town of Highland, are hereby established, modified and fixed, pursuant to the provisions indicated herein and as follows:

1. That subdivision (F) in Section 12 of Ordinance No. 1760 be amended by repealing it in its entirety and replacing with a successor subdivision, to be styled as Section 12 subdivision (F) which shall read as follows:

"Section 12. Fire Department. That subject to the provisions of this ordinance, the salary and wages for the non-elected officers and employees of the Town of Highland are hereby fixed for its Fire Department as follows:

(F) Support Staff

Secretary \$19.99 per hr."

2. That all portions of ordinances in conflict with this ordinance are hereby repealed and are of no further force nor effect;

3. That except where otherwise noted herein, other compensation and benefits matters not expressly provided herein for salaried and hourly employees and the Clerk-Treasurer shall be as set forth in the Compensation and Benefits Ordinance, commonly called the Employee Handbook as amended from time to time;

4. That this ordinance shall become effective and shall remain in full force and effect from and after the date of its passage and adoption, subject to any express provisions of this ordinance, in all other instances not sooner than March 14, 2022, and except to any express effective dates herein described to the contrary and until its repeal or amendment by subsequent enactment;

(B) That the Clerk-Treasurer shall have authority to implement the provisions of this ordinance pursuant to the authority expressly set forth in IC 36-5-6-6 (a) (3) & (4).

DULY ORDAINED and ADOPTED this 14th Day of March 2022, by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 4 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

/s/Bernie Zemen, President (IC 36-5-2-10)

Attest:

/s/ Mark Herak Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5; IC 36-5-2-10.2)

Communications: Councilor Schocke moved to approve use of Town of Highland as polling site for

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Primary and General Election. Councilor Black seconded. Councilor Schocke amended his motion to include the Fire Station for polling use. Councilor Schocke seconded the amendment. Motion passed by general consent.

Building Department Director Ken Mika read the building report into the minutes:

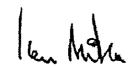
Building Report February, 2022

PERMIT TYPE	#	Res.	Comm.	Est. Cost	Fee Collected
Commercial Buildings	0	0		\$ -	\$ -
Comm. Additions/Remodel	1	0	1	\$ 45,350.00	\$ 1,173.00
Signs	6	0	6	\$ 72,338.00	\$ 2,860.50
Single Family	1	1	0	\$ 370,975.00	\$ 6,465.00
Duplex/Condo	0	0	0	\$ -	\$ -
Residential Additions	0	0	0	\$ -	\$ -
Residential Remodeling	34	34	0	\$ 588,278.00	\$ 12,976.50
Garages	0	0	0	\$ -	\$ -
Sheds	0	0	0	\$ -	\$ -
Decks & Porches	2	2	0	\$ 10,983.00	\$ 615.00
Fences	2	2	0	\$ 4,187.00	\$ 265.50
Above/In ground pools	0	0	0	\$ -	\$ -
Drain Tile/Waterproofing	4	4	0	\$ 36,317.00	\$ 993.00
Misc - Asphalt, (road cuts)	8	8	0	\$ 4,600.00	\$ 26,161.50
Total Building Permits	58	51	7	\$ 1,133,028.00	\$ 51,510.00
Electrical Permits	13	10	3	\$ -	\$ 1,975.00
Mechanical Permits	10	9	1	\$ -	\$ 1,199.00
Plumbing Permits	7	4	3	\$ -	\$ 1,395.15
Water Meters	2	2	0	\$ -	\$ 515.00
Water Taps	0	0		\$ -	\$ -
Sewer/Storm Taps	0	0		\$ -	\$ -
Total Plumbing Permits	9	6	3	\$ -	\$ 1,910.15

February 2022 Code Enforcement: 12 Investigations and 22 Citations were issued.

Inspections done for the month of February 2022 were as follows: 19 Building Inspections, 12 Plumbing Inspections, 12 HVAC and 24 Electrical Inspections. There were 3 Electrical Exams given.

Submitted By:


Kenneth J. Mika

Fire Chief William Timmer read the Fire Fire Department Report for February 2022 into the minutes:

Good Afternoon Janice,

Type of Calls	February 2022	YTD
General Alarms	14	27
Paid Still Alarms	24	44
Still Alarms	5	8
Month	43	

Total Calls in 2022 79

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Fiscal Analyst Janice Figueroa read the Town of Highland Injury Report for February into the minutes:

2022 FEBRUARY

TOWN OF HIGHLAND INJURIES FOR THE MONTH

CASE	DATE	DEPARTMENT	DESCRIPTION	Record Only No Med Treatment	OSHA Recordable	Not OSHA Recordable	Filed with WC Insurance
	OF INJURY						
RO-2	2/2/22	Police	Injured had exited his vehicle & was walking on the roadway to issue a citation when he slipped on ice & snow & fell striking his knees on the pavement	X		X	X
R0-3	2/14/22	Public Works	While sitting in vehicle, EE dropped a planner book that went under the seat.	X		X	X
RO-4	2/15/22	Public Works	While EE was walking to collect Water samples, EE slipped on the ice injuring his Rt. Lower Back	X		X	X
R0-5	2/18/22	Park	While cutting materials for Decorating for a dance, EE cut self with knife	X		X	X

RO = Record Only

DEPARTMENT	2022		TOTAL	2022		RESTRICTED	LOST DAYS
	INJURIES	YEAR TO		RESTRICTED	LOST DAYS		
	THIS MONTH	DATE		DAYS THIS YEAR	THIS YEAR		
			2021			DAYS 2021	2021
PARK & REC	1	1					
FIRE			1				
POLICE	1	2	4		49		10
STREET							
WATER/SEWER			2			32	
MAINTENANCE	2	2			8		
OTHER							
TOTALS	4	5	7	0	57	32	10

Effective January 1, 2002 OSHA changed the recordkeeping guidelines. We now count the number of days lost from the day after the injury until the employee returns to work. Weekends, holidays, vacation days or other days scheduled off are included in the lost days count to a maximum of 180 days

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Executive Appointments Home Rule Boards and Commissions Town Council President appointed himself and Laura Steyier. (See HMC Section 8.25.030 (C))

Legislative Appointments Redevelopment Commission (1) appointments to be made by Town Council. (Note: Currently held by Cyril Huerter). Councilmember Black moved to reappoint Cy Huerter, Councilmember Sheeman seconded. Councilman Schocke moved to appoint Lawrence Kondrat. Council President requested clarification on Robert's Rules of orders. Legal Council Reed offered to look up and submit the proper procedure for voting. Voting postponed until March 28.

Police Department Letters of Commendation Police Chief Hojnicky read two Police Department Letters of Commendation into the minutes. Councilman Sheeman moved to approve letters of Commendation. Councilor Black seconded. The motion passed 4-0.

Correct Salary Ordinance for Jerry Koedyker (typo) Councilor Black moved to correct typo in salary ordinance, Councilor Schocke. The motion passed by general consent.

Idea Factory one-time mailer cost estimate Robin Carlascio explained that the flier COULD include pertinent town events for the same cost if the Council were interested. Council President Zemen verbalized support. Councilman Schocke cautioned against losing the main purpose of the mailer (directing renters to Highland.in.gov website to find the Gazebo). Councilor Sheeman asked if a formal contract would be required, Legal Counsel Reed recommended a formal contract.

IC 5-14-1.5-3.5 Electronic meetings of political subdivisions; statutory authorization required Counselor Sheeman explained currently Town Council Members cannot legally participate remotely in electronic meetings. Councilor Schocke requested the state code be put into an ordinance.

Park Director Alex Brown gave an update on the Parks Department including lights and filling a full time parks position.

Interim Redevelopment Director Kathy DeGuilio-Fox updated council on search for new Redevelopment Director. Councilman Schocke and Director Fox discussed current Redevelopment Commission plan and suggested adding additional candidates to the search. All council members voiced their support to post the position externally. Director Fox and council discussed abatement details. Also discussed an accident at one of the town's properties.

Building Department Director Ken Mika updated the town regarding Building and Planning activities.

Police Department Chief Hojnicky announced Police Department is hiring.

Fire Department Chief Timmer updated the council about fire department activities including advertisements for Fire Secretary.

Comments from Visitors or Residents: (In person and electronically)

Mr. Larry Kondrat expressed general population's perception that Metropolitan Builders proposed Highland development is further along than anticipated.

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Payment of Accounts Payable Vouchers. There being no further comments from the public, Councilor Schocke moved to allow the vendors accounts payable vouchers as filed on the pending accounts payable docket, covering the period March 2 to March 15, 2022 in the amount of 1,269,143.49 as well as to ratify the payroll docket for the payday of February 25, 2022 in the amount of \$306,658.36. Councilor Black seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The accounts payable vouchers for the vendor docket were allowed, payroll dockets and other payments allowed in advance were ratified, and for all remaining invoices, the Clerk-Treasurer was authorized to make payment.

Adjournment of Plenary Meeting. Having completed all matters on the agenda, noting there was no further business before the Town Council, the Town Council President adjourned the meeting. The regular plenary meeting, convened electronically, of the Town Council for Monday, March 14, 2022 was adjourned at 7:42 O'clock p.m.

Janice Figueroa, CPFIM
Fiscal Analyst

Approved by the Town Council at its meeting of _____, 2022

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COMPLIANCE WITH STATEMENT OF BENEFITS REAL ESTATE IMPROVEMENTS

State Form 51766 (R5 / 12-21)

Prescribed by the Department of Local Government Finance

20 22 PAY 20 23

FORM CF-1 / Real Property

PRIVACY NOTICE

The cost and any specific individual's salary information is confidential; the balance of the filing is public record per IC 6-1.1-12.1-5.3 (k) and (l).

INSTRUCTIONS:

1. This form does not apply to property located in a residentially distressed area or any deduction for which the Statement of Benefits was approved before July 1, 1991.
2. Property owners must file this form with the county auditor and the designating body for their review regarding the compliance of the project with the Statement of Benefits (Form SB-1/Real Property).
3. This form must accompany the initial deduction application (Form 322/RE) that is filed with the county auditor.
4. This form must also be updated each year in which the deduction is applicable. It is filed with the county auditor and the designating body before May 16, 2022, or by the due date of the real property owner's personal property return that is filed in the township where the property is located. (IC 6-1.1-12.1-5.3(j))
5. With the approval of the designating body, compliance information for multiple projects may be consolidated on one (1) compliance form (Form CF-1/Real Property).

SECTION 1		TAXPAYER INFORMATION	
Name of taxpayer	<u>NATHAN DAMASIUS (8845 KENNEDY, LLC)</u>	County	<u>LAKE</u>
Address of taxpayer (number and street, city, state, and ZIP code)	<u>8845 KENNEDY AVE, HIGHLAND, IN 46322</u>	DLGF taxing district number	<u>45-30-506</u>
Name of contact person	<u>NATHAN DAMASIUS</u>	Telephone number	<u>(219) 845-2900</u>
SECTION 2		LOCATION AND DESCRIPTION OF PROPERTY	
Name of designating body	<u>HIGHLAND TOWN COUNCIL</u>	Resolution number	
Location of property	<u>8835-8845 KENNEDY AVE., HIGHLAND, IN 46322</u>	Estimated start date (month, day, year)	<u>02/01/2016</u>
Description of real property improvements	<u>New building for pharmacy + 10,000 sq. ft. medical specialty</u>	Actual start date (month, day, year)	<u>09/16/2016</u>
		Estimated completion date (month, day, year)	<u>10/01/2016</u>
		Actual completion date (month, day, year)	<u>07/17/2017</u>
SECTION 3		EMPLOYEES AND SALARIES	
	EMPLOYEES AND SALARIES	AS ESTIMATED ON SB-1	ACTUAL
Current number of employees		<u>10</u>	<u>18.5</u>
Salaries		<u>\$ 550,000</u>	<u>\$ 826,265</u>
Number of employees retained		<u>6</u>	<u>5</u>
Salaries		<u>\$ 310,000</u>	<u>\$ 227,100</u>
Number of additional employees		<u>4</u>	<u>13.5</u>
Salaries		<u>\$ 240,000</u>	<u>\$ 599,165</u>
SECTION 4		COST AND VALUES	
COST AND VALUES	REAL ESTATE IMPROVEMENTS		
AS ESTIMATED ON SB-1	COST	ASSESSED VALUE	
Values before project	<u>\$ 260,000.00</u>	<u>\$ 260,000.00</u>	
Plus: Values of proposed project	<u>1,300,000.00</u>	<u>N/A</u>	
Less: Values of any property being replaced	<u>160,000.00</u>	<u>160,000.00</u>	
Net values upon completion of project	<u>\$ 1,410,000.00</u>	<u>\$ 1,410,000.00</u>	
ACTUAL	COST	ASSESSED VALUE	
Values before project	<u>\$ 260,000.00</u>	<u>\$ 260,000.00</u>	
Plus: Values of proposed project	<u>1,478,526.00</u>	<u>property not fully assessed to-date</u>	
Less: Values of any property being replaced	<u>160,000.00</u>	<u>160,000.00</u>	
Net values upon completion of project	<u>\$ 1,578,526.00</u>	<u>\$ 1,578,526.00</u>	
SECTION 5 WASTE CONVERTED AND OTHER BENEFITS PROMISED BY THE TAXPAYER			
WASTE CONVERTED AND OTHER BENEFITS		AS ESTIMATED ON SB-1	ACTUAL
Amount of solid waste converted			
Amount of hazardous waste converted			
Other benefits:			
SECTION 6 TAXPAYER CERTIFICATION			
I hereby certify that the representations in this statement are true.			
Signature of authorized representative	Title	Date signed (month, day, year)	
<u>[Signature]</u>	<u>owner</u>	<u>2/2/22</u>	

**OPTIONAL: FOR USE BY A DESIGNATING BODY WHO ELECTS TO REVIEW THE COMPLIANCE WITH STATEMENT OF BENEFITS (FORM CF-1)
THAT WAS APPROVED AFTER JUNE 30, 1991**

INSTRUCTIONS: (IC 6-1.1-12.1-5.3 and IC 6-1.1-12.1-5.9)

1. Not later than forty-five (45) days after receipt of this form, the designating body may determine whether or not the property owner has substantially complied with the Statement of Benefits (Form SB-1/Real Property).
2. If the property owner is found **NOT** to be in substantial compliance, the designating body shall send the property owner written notice. The notice must include the reasons for the determination, including the date, time, and place of a hearing to be conducted by the designating body. The date of this hearing may not be more than thirty (30) days after the date this notice is mailed. A copy of the notice may be sent to the county auditor and the county assessor.
3. Based on the information presented at the hearing, the designating body shall determine whether or not the property owner has made reasonable efforts to substantially comply with the Statement of Benefits (Form SB-1/Real Property), and whether any failure to substantially comply was caused by factors beyond the control of the property owner.
4. If the designating body determines that the property owner has **NOT** made reasonable efforts to comply, the designating body shall adopt a resolution terminating the property owner's deduction. If the designating body adopts such a resolution, the deduction does not apply to the next installment of property taxes owed by the property owner or to any subsequent installment of property taxes. The designating body shall immediately mail a certified copy of the resolution to: (1) the property owner; (2) the county auditor; and (3) the county assessor.

We have reviewed the CF-1 and find that:			
<input type="checkbox"/> the property owner IS in substantial compliance			
<input type="checkbox"/> the property owner IS NOT in substantial compliance			
<input type="checkbox"/> other (specify) _____			
Reasons for the determination (attach additional sheets if necessary)			
Signature of authorized member			Date signed (month, day, year)
Attested by:		Designating body	
If the property owner is found not to be in substantial compliance, the property owner shall receive the opportunity for a hearing. The following date and time has been set aside for the purpose of considering compliance. (Hearing must be held within thirty (30) days of the date of mailing of this notice.)			
Time of hearing	<input type="checkbox"/> AM <input type="checkbox"/> PM	Date of hearing (month, day, year)	Location of hearing
HEARING RESULTS (to be completed after the hearing)			
<input type="checkbox"/> Approved		<input type="checkbox"/> Denied (see instruction 4 above)	
Reasons for the determination (attach additional sheets if necessary)			
Signature of authorized member			Date signed (month, day, year)
Attested by:		Designating body	
APPEAL RIGHTS [IC 6-1.1-12.1-5.9(e)]			
A property owner whose deduction is denied by the designating body may appeal the designating body's decision by filing a complaint in the office of the Circuit or Superior Court together with a bond conditioned to pay the costs of the appeal if the appeal is determined against the property owner.			

8845 Kennedy LLC
2022-2023 Employees

Job Titles	Salary Range	#Employee
Pharmacists	\$120,000-135,000	2 FT 1 PT
Pharmacy Technicians	\$27,000-42,000	7 FT
Pharmacy Educator	\$ 34,600	1 FT
Customer Service	\$8,000 – 30,000	2 FT 2 PT
Cash Register	5,000-19,000	2 PT
Custodian	\$3,000	1 PT
Sales Rep	27,000-102,000	3 FT
Hospice Delivery	8,000 – 10,000	1 PT
		15 FT 07 PT

Total salaries \$ 826,265.00

STATE OF INDIANA)
) ss:
COUNTY OF LAKE)

AFFIDAVIT

I, NATHAN DAMASIUS, hereby state:

1. That I am competent to testify to the facts set forth herein and if called as a witness, I would so testify under oath to these facts.
2. That I am not under any incapacity.
3. That I am an applicant for tax abatement.
4. That the information I have provided on the Form CF-1 is correct.
5. That the information I have provided on the Checklist for Supporting Documentation Required for Evaluation of Compliance with Statement of Benefits and all attachments is correct.

I affirm under the penalties for perjury that the foregoing statements are true and based upon my personal knowledge.



Signature

NATHAN DAMASIUS

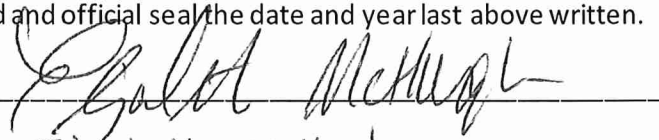
Name Printed or Typed

Before me, a Notary Public, in and for said County and State this 2 day of February, 2022, personally appeared before me or acknowledge the execution of the above instrument to be his/her voluntary act and deed, for the uses and purposes therein stated.

In witness whereof, I have hereunto set my hand and official seal the date and year last above written.

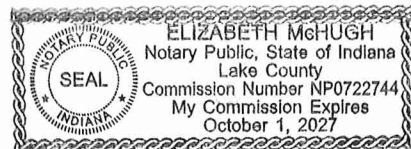
My Commission Expires:

October 1, 2027



Elizabeth McHugh, Notary Public

Resident of Lake County





**COMPLIANCE WITH STATEMENT OF BENEFITS
REAL ESTATE IMPROVEMENTS**

State Form 51766 (R5 / 12-21)
Prescribed by the Department of Local Government Finance

2022 PAY 2023

FORM CF-1 / Real Property

PRIVACY NOTICE

The cost and any specific individual's salary information is confidential; the balance of the filing is public record per IC 6-1.1-12.1-5.3 (k) and (l).

INSTRUCTIONS:

1. This form does not apply to property located in a residentially distressed area or any deduction for which the Statement of Benefits was approved before July 1, 1991.
2. Property owners must file this form with the county auditor and the designating body for their review regarding the compliance of the project with the Statement of Benefits (Form SB-1/Real Property).
3. This form must accompany the initial deduction application (Form 322/RE) that is filed with the county auditor.
4. This form must also be updated each year in which the deduction is applicable. It is filed with the county auditor and the designating body before May 16, 2022, or by the due date of the real property owner's personal property return that is filed in the township where the property is located. (IC 6-1.1-12.1-5.3(j))
5. With the approval of the designating body, compliance information for multiple projects may be consolidated on one (1) compliance form (Form CF-1/Real Property).

SECTION 1 TAXPAYER INFORMATION	
Name of taxpayer City Volkswagen of Highland	County Lake
Address of taxpayer (number and street, city, state, and ZIP code) 9601 Indianapolis blvd Highland, IN 46322	DLGF taxing district number 45-30-506
Name of contact person Shawn Kohli	Telephone number (219) 237-2200
SECTION 2 LOCATION AND DESCRIPTION OF PROPERTY	
Name of designating body Town of Highland ERA Res#2012-10;ORD#1521	Resolution number 2012-43&2012-55
Location of property 9601 Indianapolis Blvd Highland, IN 46322	Estimated start date (month, day, year) 01/03/2022
Description of real property improvements demo & rebuild front of bldg,add service, receptionist,&expand service repave	Actual start date (month, day, year)
	Estimated completion date (month, day, year)
	Actual completion date (month, day, year)
SECTION 3 EMPLOYEES AND SALARIES	
EMPLOYEES AND SALARIES	
Current number of employees	AS ESTIMATED ON SB-1 30
Salaries	\$1,600,000
Number of employees retained	ACTUAL 45
Salaries	\$2,505,396.00
Number of additional employees	
Salaries	
SECTION 4 COST AND VALUES	
COST AND VALUES	
REAL ESTATE IMPROVEMENTS	
AS ESTIMATED ON SB-1	ASSESSED VALUE
Values before project	1.8000.000.00
Plus: Values of proposed project	2.000.000.00
Less: Values of any property being replaced	0
Net values upon completion of project	3.800,000.00
ACTUAL	ASSESSED VALUE
Values before project	1.800.000.00
Plus: Values of proposed project	2.298.737.00
Less: Values of any property being replaced	0
Net values upon completion of project	4.098.737.00
	2.761.200.00
SECTION 5 WASTE CONVERTED AND OTHER BENEFITS PROMISED BY THE TAXPAYER	
WASTE CONVERTED AND OTHER BENEFITS	
Amount of solid waste converted	AS ESTIMATED ON SB-1
Amount of hazardous waste converted	ACTUAL
Other benefits:	
SECTION 6 TAXPAYER CERTIFICATION	
I hereby certify that the representations in this statement are true.	
Signature of authorized representative 	Title OWNER
	Date signed (month, day, year) 02/01/2022



**COMPLIANCE WITH STATEMENT OF BENEFITS
REAL ESTATE IMPROVEMENTS**

State Form 51766 (R5 / 12-21)
Prescribed by the Department of Local Government Finance

20 22 PAY 20 23
FORM CF-1 / Real Property

PRIVACY NOTICE
The cost and any specific individual's salary information is confidential; the balance of the filing is public record per IC 6-1.1-12.1-5.3 (k) and (l).

INSTRUCTIONS:

1. This form does not apply to property located in a residentially distressed area or any deduction for which the Statement of Benefits was approved before July 1, 1991.
2. Property owners must file this form with the county auditor and the designating body for their review regarding the compliance of the project with the Statement of Benefits (Form SB-1/Real Property).
3. This form must accompany the initial deduction application (Form 322/RE) that is filed with the county auditor.
4. This form must also be updated each year in which the deduction is applicable. It is filed with the county auditor and the designating body before May 16, 2022, or by the due date of the real property owner's personal property return that is filed in the township where the property is located. (IC 6-1.1-12.1-5.3(j))
5. With the approval of the designating body, compliance information for multiple projects may be consolidated on one (1) compliance form (Form CF-1/Real Property).

SECTION 1 TAXPAYER INFORMATION			
Name of taxpayer Demand Real Results LLC		County Lake	
Address of taxpayer (number and street, city, state, and ZIP code) 8516 Henry Street, Highland, IN 46322		DLGF taxing district number 45-30-506	
Name of contact person Mark Fleishman		Telephone number (219) 554-2180 Ext101	
SECTION 2 LOCATION AND DESCRIPTION OF PROPERTY			
Name of designating body Highland Town Council		Resolution number 2014-31&2014-36	Estimated start date (month, day, year)
Location of property 8516 Henry Street, Highland, IN 46322		Actual start date (month, day, year) 11/2014	
Description of real property improvements Renovation of existing, vacant building for offies and training education center. ERA Res: 2007-10 & 2007-23 ORD#1564		Estimated completion date (month, day, year)	
		Actual completion date (month, day, year) 4/30/2015	
SECTION 3 EMPLOYEES AND SALARIES			
EMPLOYEES AND SALARIES		AS ESTIMATED ON SB-1	ACTUAL
Current number of employees		34	26
Salaries		525,000.00	936,416.00
Number of employees retained		34	24
Salaries		525,000.00	888,992.00
Number of additional employees		16 over 3 years	2
Salaries		293,280.00	47,424.00
SECTION 4 COST AND VALUES			
COST AND VALUES		REAL ESTATE IMPROVEMENTS	
AS ESTIMATED ON SB-1		COST	ASSESSED VALUE
Values before project		500,000.00	
Plus: Values of proposed project		672,935.00	
Less: Values of any property being replaced			
Net values upon completion of project		1,172,935.00	
ACTUAL		COST	ASSESSED VALUE
Values before project		500,000.00	
Plus: Values of proposed project		719,289.00	
Less: Values of any property being replaced			
Net values upon completion of project		1,219,289.00	
SECTION 5 WASTE CONVERTED AND OTHER BENEFITS PROMISED BY THE TAXPAYER			
WASTE CONVERTED AND OTHER BENEFITS		AS ESTIMATED ON SB-1	ACTUAL
Amount of solid waste converted		0	0
Amount of hazardous waste converted		0	0
Other benefits:			
SECTION 6 TAXPAYER CERTIFICATION			
I hereby certify that the representations in this statement are true.			
Signature of authorized representative 		Title Owner/Operations Mgr	Date signed (month, day, year) 2/11/2022

**OPTIONAL: FOR USE BY A DESIGNATING BODY WHO ELECTS TO REVIEW THE COMPLIANCE WITH STATEMENT OF BENEFITS (FORM CF-1)
THAT WAS APPROVED AFTER JUNE 30, 1991**

INSTRUCTIONS: (IC 6-1.1-12.1-5.3 and IC 6-1.1-12.1-5.9)

1. Not later than forty-five (45) days after receipt of this form, the designating body may determine whether or not the property owner has substantially complied with the Statement of Benefits (Form SB-1/Real Property).
2. If the property owner is found **NOT** to be in substantial compliance, the designating body shall send the property owner written notice. The notice must include the reasons for the determination, including the date, time, and place of a hearing to be conducted by the designating body. The date of this hearing may not be more than thirty (30) days after the date this notice is mailed. A copy of the notice may be sent to the county auditor and the county assessor.
3. Based on the information presented at the hearing, the designating body shall determine whether or not the property owner has made reasonable efforts to substantially comply with the Statement of Benefits (Form SB-1/Real Property), and whether any failure to substantially comply was caused by factors beyond the control of the property owner.
4. If the designating body determines that the property owner has **NOT** made reasonable efforts to comply, the designating body shall adopt a resolution terminating the property owner's deduction. If the designating body adopts such a resolution, the deduction does not apply to the next installment of property taxes owed by the property owner or to any subsequent installment of property taxes. The designating body shall immediately mail a certified copy of the resolution to: (1) the property owner; (2) the county auditor; and (3) the county assessor.

We have reviewed the CF-1 and find that:

the property owner **IS** in substantial compliance

the property owner **IS NOT** in substantial compliance

other (specify) _____

Reasons for the determination (attach additional sheets if necessary)

Signature of authorized member	Date signed (month, day, year)
--------------------------------	--------------------------------

Attested by:	Designating body
--------------	------------------

If the property owner is found not to be in substantial compliance, the property owner shall receive the opportunity for a hearing. The following date and time has been set aside for the purpose of considering compliance. (Hearing must be held within thirty (30) days of the date of mailing of this notice.)

Time of hearing	<input type="checkbox"/> AM <input type="checkbox"/> PM	Date of hearing (month, day, year)	Location of hearing
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HEARING RESULTS (to be completed after the hearing)

Approved Denied (see instruction 4 above)

Reasons for the determination (attach additional sheets if necessary)

Signature of authorized member	Date signed (month, day, year)
--------------------------------	--------------------------------

Attested by:	Designating body
--------------	------------------

APPEAL RIGHTS [IC 6-1.1-12.1-5.9(e)]

A property owner whose deduction is denied by the designating body may appeal the designating body's decision by filing a complaint in the office of the Circuit or Superior Court together with a bond conditioned to pay the costs of the appeal if the appeal is determined against the property owner.

Current Compensation by Job Title

Employee	Company	Emp ID	Date Hired	Annual Salary	Hourly?	Pay Rate	A. Hrs	Exempt?	Supervisor	Branch/Division/Dept	
ADMINISTRATIVE ASSISTANT											
New	0058- Y4055036	117	10/25/2021	\$ 24,960.00	Yes	\$ 15.00	32.00	No		/ /	
1-1 BOARD OF DIRECTORS											
Retained	0058- Y4055036	1	01/01/2002	\$ 104,000.00	Yes	\$ 50.00	40.00	No		/ / BOARD OF D	
				Employee Count : 2							\$ 128,960.00
ACCOUNT MANAGER											
8868-100 IN ADMINISTRATION - IN											
Retained	0058- Y4055036	92	09/29/2015	\$ 42,640.00	Yes	\$ 20.50	40.00	No		/ / ADMINISTRA	
				Employee Count : 1							\$ 42,640.00
ADMINISTRATIVE ASSISTANT											
8868-100 IN ADMINISTRATION - IN											
Retained	0058- Y4055036	6	10/30/2006	\$ 21,216.00	Yes	\$ 17.00	24.00	No		/ / ADMINISTRA	
				Employee Count : 1							\$ 21,216.00
ADMINISTRATIVE SVCS MANAGER											
8868-100 IN ADMINISTRATION - IN											
Retained	0058- Y4055036	5	01/01/2002	\$ 104,000.00	Yes	\$ 50.00	40.00	No		/ / ADMINISTRA	
				Employee Count : 1							\$ 104,000.00
EQUIPMENT SERVICE TECHNICIAN											
EQUIPMENT SERVICE TECHNICIAN											
Retained	0058- Y4055036	109	10/21/2019	\$ 28,288.00	Yes	\$ 17.00	40	No		/ /	
				Employee Count : 1							\$ 28,288.00
FIELD SVCS MANAGER											
5606-200 IN RESCUE - IN											

Retained 0058- 60 02/27/2012 \$ 56,160.00 Yes \$ 27.00 40.00 No / / RESCUE - I

Y4055036
Employee Count : 1 \$ 56,160.00

FIELD SVCS TECHNICIAN

5606-200 IN RESCUE - IN

Employee	Company	Emp ID	Date Hired	Annual Salary	Hourly?	Pay Rate	A. Hrs	Exempt?	Supervisor	Branch/Division/Dept
Retained	0058- Y4055036	80	06/18/2013	\$ 33,280.00	Yes	\$ 20.00	32.00	No		/ / RESCUE - I
Retained	0058- Y4055036	74	09/11/2012	\$ 7,072.00	Yes	\$ 17.00	8.00	No		/ / RESCUE - I
Retained	0058- Y4055036	70	09/11/2012	\$ 7,488.00	Yes	\$ 18.00	8.00	No		/ / RESCUE - I
Retained	0058- Y4055036	91	09/29/2015	\$ 13,312.00	Yes	\$ 16.00	16.00	No		/ / RESCUE - I
Retained	0058- Y4055036	79	05/10/2013	\$ 7,488.00	Yes	\$ 18.00	8.00	No		/ / RESCUE - I
Retained	0058- Y4055036	54	08/15/2011	\$ 29,952.00	Yes	\$ 18.00	32.00	No		/ / RESCUE - I
Retained	0058- Y4055036	103	06/16/2016	\$ 29,952.00	Yes	\$ 18.00	32.00	No		/ / RESCUE - I
Retained	0058- Y4055036	102	06/16/2016	\$ 26,624.00	Yes	\$ 16.00	32.00	No		/ / RESCUE - I
Retained	0058- Y4055036	113	05/28/2020	\$ 24,960.00	Yes	\$ 15.00	32.00	No		/ /
New	0058- Y4055036	116	06/28/2021	\$ 22,464.00	Yes	\$ 18.00	24.00	No		/ /

Employee Count : 10 \$ 202,592.00

HOUSEKEEPING

8868-100 IN ADMINISTRATION - IN

Employee	Company	Emp ID	Date Hired	Annual Salary	Hourly?	Pay Rate	A. Hrs	Exempt?	Supervisor	Branch/Division/Dept
Retained	0058- Y4055036	88	06/10/2015	\$ 6,240.00	Yes	\$ 15.00	8.00	No		/ / ADMINISTRA
Retained	0058- Y4055036	89	06/10/2015	\$ 6,240.00	Yes	\$ 15.00	8.00	No		/ / ADMINISTRA

Employee Count : 2 \$ 12,480.00

INSTRUCTOR

8868-300 IN TRAINING - IN

Employee	Company	Emp ID	Date Hired	Annual Salary	Hourly?	Pay Rate	A. Hrs	Exempt?	Supervisor	Branch/Division/Dept
Retained	0058- Y4055036	87	08/12/2014	\$ 21,840.00	Yes	\$ 21.00	20.00	No		/ / TRAINING -

Employee Count : 1 \$ 21,840.00

LMS ADMINISTRATOR

Employee	Company	Emp ID	Date Hired	Annual Salary	Hourly?	Pay Rate	A. Hrs	Exempt?	Supervisor	Branch/Division/Dept
----------	---------	--------	------------	---------------	---------	----------	--------	---------	------------	----------------------

8868-300 IN TRAINING - IN

Retained 0058- 21 05/15/2006 \$ 49,920.00 Yes \$ 24.00 40.00 No / / TRAINING -
 Y4055036
 Employee Count : 1 \$ 49,920.00

MARKETING STRATEGIST

Employee	Company	Emp ID	Date Hired	Annual Salary	Hourly?	Pay Rate	A. Hrs	Exempt?	Supervisor	Branch/Division/Dept
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8868-100 IN ADMINISTRATION - IN

Retained	0058- Y4055036	72	09/10/2012	\$ 45,760.00	Yes	\$ 22.00	40.00	No		/ / ADMINISTRA
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Employee Count : 1 \$ 45,760.00

OPERATIONS MANAGER

Employee	Company	Emp ID	Date Hired	Annual Salary	Hourly?	Pay Rate	A. Hrs	Exempt?	Supervisor	Branch/Division/Dept
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8868-100 IN ADMINISTRATION - IN

Retained	0058- Y4055036	47	03/11/2011	\$ 104,000.00	Yes	\$ 50.00	40.00	No		/ / ADMINISTRA
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Employee Count : 1 \$ 104,000.00

TECHNICAL SVCS MANAGER

Employee	Company	Emp ID	Date Hired	Annual Salary	Hourly?	Pay Rate	A. Hrs	Exempt?	Supervisor	Branch/Division/Dept
----------	---------	--------	------------	---------------	---------	----------	--------	---------	------------	----------------------

8868-400 IN TECHNICAL - IN

Retained	0058- Y4055036	35	01/01/2002	\$ 29,952.00	Yes	\$ 24.00	24.00	No		/ / TECHNICAL
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Employee Count : 1 \$ 29,952.00

TRAINING COORDINATOR

Employee	Company	Emp ID	Date Hired	Annual Salary	Hourly?	Pay Rate	A. Hrs	Exempt?	Supervisor	Branch/Division/Dept
----------	---------	--------	------------	---------------	---------	----------	--------	---------	------------	----------------------

8868-300 IN TRAINING - IN

Retained	0058- Y4055036	69	04/01/2013	\$ 43,680.00	Yes	\$ 21.00	40.00	No		/ / TRAINING -
----------	-------------------	----	------------	--------------	-----	----------	-------	----	--	----------------

Employee Count : 1 \$ 43,680.00

TRAINING SVCS MANAGER

Employee	Company	Emp ID	Date Hired	Annual Salary	Hourly?	Pay Rate	A. Hrs	Exempt?	Supervisor	Branch/Division/Dept
----------	---------	--------	------------	---------------	---------	----------	--------	---------	------------	----------------------

8868-300 IN TRAINING - IN

Retained	0058- Y4055036	27	07/07/2009	\$ 44,928.00	Yes	\$ 27.00	32.00	No		/ / TRAINING -
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Employee Count : 1 \$ 44,928.00


STATE OF INDIANA)
) ss:
COUNTY OF LAKE)

AFFIDAVIT

I, Mark A. Fleishman, hereby state:

1. That I am competent to testify to the facts set forth herein and if called as a witness, I would so testify under oath to these facts.
2. That I am not under any incapacity.
3. That I am an applicant for tax abatement.
4. That the information I have provided on the Form CF-1 is correct.
5. That the information I have provided on the Checklist for Supporting Documentation Required for Evaluation of Compliance with Statement of Benefits and all attachments is correct.

I affirm under the penalties for perjury that the foregoing statements are true and based upon my personal knowledge.



Signature

Mark A. Fleishman

Name Printed or Typed

Before me, a Notary Public, in and for said County and State this 11 day of February, 2022, personally appeared before me or acknowledge the execution of the above instrument to be his/her voluntary act and deed, for the uses and purposes therein stated.

In witness whereof, I have hereunto set my hand and official seal the date and year last above written.

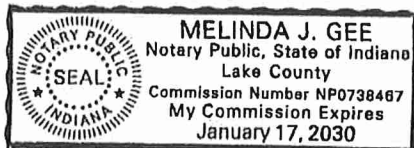
My Commission Expires:

January 17, 2030



Melinda J Gee, Notary Public

Resident of Lake County





COMPLIANCE WITH STATEMENT OF BENEFITS REAL ESTATE IMPROVEMENTS

State Form 51766 (R2 / 1-07)

Prescribed by the Department of Local Government Finance

20 22 PAY 20 23

FORM CF-1 / Real Property

PRIVACY NOTICE

The cost and any specific individual's salary information is confidential; the balance of the filing is public record per IC 6-1.1-12.1-5.1 (c) and (d).

This statement is being completed for real property that qualifies under the following Indiana Code (check one box):

- Redevelopment or rehabilitation of real estate improvements (IC 6-1.1-12.1-4)
- Eligible vacant building (IC 6-1.1-12.1-4.8)

INSTRUCTIONS:

1. This form does not apply to property located in a residentially distressed area. (IC 6-1.1-12.1-2 (b))
2. Property owners must file this form with the County Auditor and the Designating Body for their review regarding the compliance of the project with the Statement of Benefits (SB-1 / Real Property).
3. This form must accompany the initial deduction application that is filed with the County Auditor.
4. Property owners whose Statement of Benefits was approved after June 30, 1991, must file an updated form with the County Auditor and the local Designating Body to show the extent to which there has been compliance with the Statement of Benefits. (IC 6-1.1-12.1-5.1)
5. The updated form must be filed annually by May 15, or by the due date for the real property owner's personal property return that is filed in the township where the project is located, whichever is later. (IC 6-1.1-12.1-5.1 (b))
6. With the approval of the Designating Body, compliance information for multiple projects may be consolidated on one (1) compliance form (CF-1 / Real Property).

SECTION 1 TAXPAYER INFORMATION

Name of taxpayer DRUKTENIS REALTY LP	
Address of taxpayer (number and street, city, state, and ZIP code) 2440 45TH STREET HIGHLAND IN 46322	
Name of contact person WAYNE E DRUKTENIS	Telephone number (219) 865-4400

SECTION 2 LOCATION AND DESCRIPTION OF PROPERTY

Name of designating body HIGHLAND TOWN COUNCIL	Resolution number
Location of property 2440 45TH STREET HIGHLAND IN 46322	County LAKE
Description of real property improvements: CONVERSION OF SPORTING GOODS FACILITY AND WAREHOUSE INTO A NEW FRANCISHED AUTO DEALER FACILITY	DLGF taxing district number 45-30-506
	Estimated starting date (month, day, year) 06/12/2013
	Estimated completion date (month, day, year) 06/24/2013

SECTION 3 EMPLOYEES AND SALARIES

EMPLOYEES AND SALARIES	AS ESTIMATED ON SB-1	ACTUAL
Current number of employees	50	45
Salaries	1,475,000.00	4,057,809.13
Number of employees retained	50	44
Salaries	1,475,000.00	4,009,761.13
Number of additional employees	10	1
Salaries	395,000.00	48,048.00

SECTION 4 COST AND VALUES

COST AND VALUES	REAL ESTATE IMPROVEMENTS	
AS ESTIMATED ON SB-1	COST	ASSESSED VALUE
Values before project		1,510,400.00
Plus: Values of proposed project	500,000.00	500,000.00
Less: Values of any property being replaced		200,000.00
Net values upon completion of project		
ACTUAL	COST	ASSESSED VALUE
Values before project	1,595,000.00	1,510,400.00
Plus: Values of proposed project	700,000.00	
Less: Values of any property being replaced	100,000.00	
Net values upon completion of project	2,395,000.00	1,707,000.00

SECTION 5 WASTE CONVERTED AND OTHER BENEFITS PROMISED BY THE TAXPAYER

WASTE CONVERTED AND OTHER BENEFITS	AS ESTIMATED ON SB-1	ACTUAL
Amount of solid waste converted		
Amount of hazardous waste converted		
Other benefits:		

SECTION 6 TAXPAYER CERTIFICATION

I hereby certify that the representations in this statement are true.

Signature of authorized representative 	Title OFFICE MANAGER	Date signed (month, day, year) 01/28/2022
--	--------------------------------	---

**OPTIONAL: FOR USE BY A DESIGNATING BODY WHO ELECTS TO REVIEW THE COMPLIANCE WITH STATEMENT OF BENEFITS (FORM CF-1)
THAT WAS APPROVED AFTER JUNE 30, 1991**

INSTRUCTIONS: (IC 6-1.1-12.1-5.3 and IC 6-1.1-12.1-5.9)

1. Not later than forty-five (45) days after receipt of this form, the designating body may determine whether or not the property owner has substantially complied with the Statement of Benefits (Form SB-1/Real Property).
2. If the property owner is found **NOT** to be in substantial compliance, the designating body shall send the property owner written notice. The notice must include the reasons for the determination, including the date, time, and place of a hearing to be conducted by the designating body. The date of this hearing may not be more than thirty (30) days after the date this notice is mailed. A copy of the notice may be sent to the county auditor and the county assessor.
3. Based on the information presented at the hearing, the designating body shall determine whether or not the property owner has made reasonable efforts to substantially comply with the Statement of Benefits (Form SB-1/Real Property), and whether any failure to substantially comply was caused by factors beyond the control of the property owner.
4. If the designating body determines that the property owner has **NOT** made reasonable efforts to comply, the designating body shall adopt a resolution terminating the property owner's deduction. If the designating body adopts such a resolution, the deduction does not apply to the next installment of property taxes owed by the property owner or to any subsequent installment of property taxes. The designating body shall immediately mail a certified copy of the resolution to: (1) the property owner; (2) the county auditor; and (3) the county assessor.

We have reviewed the CF-1 and find that:

the property owner **IS** in substantial compliance

the property owner **IS NOT** in substantial compliance

other (specify) _____

Reasons for the determination (attach additional sheets if necessary)

Signature of authorized member	Date signed (month, day, year)
--------------------------------	--------------------------------

Attested by:	Designating body
--------------	------------------

If the property owner is found not to be in substantial compliance, the property owner shall receive the opportunity for a hearing. The following date and time has been set aside for the purpose of considering compliance. (Hearing must be held within thirty (30) days of the date of mailing of this notice.)

Time of hearing	<input type="checkbox"/> AM <input type="checkbox"/> PM	Date of hearing (month, day, year)	Location of hearing
-----------------	--	------------------------------------	---------------------

HEARING RESULTS (to be completed after the hearing)

Approved Denied (see instruction 4 above)

Reasons for the determination (attach additional sheets if necessary)

Signature of authorized member	Date signed (month, day, year)
--------------------------------	--------------------------------

Attested by:	Designating body
--------------	------------------

APPEAL RIGHTS [IC 6-1.1-12.1-5.9(e)]

A property owner whose deduction is denied by the designating body may appeal the designating body's decision by filing a complaint in the office of the Circuit or Superior Court together with a bond conditioned to pay the costs of the appeal if the appeal is determined against the property owner.

6 F/TIME TECHNICIANS	\$	357,924.13		
2 F/TIME SERVICE WRITERS	\$	113,924.13		
1 F/TIME SERVICE PORTERS	\$	27,633.27		
2 F/TIME LUBEMEN	\$	49,496.47		
F/TIME DETAILER	\$			
2 F/TIME PRE-DELIVERY PREP MEN	\$	32,322.78		
8 F/TIME MANAGERS	\$	2,176,121.54		
6 F/TIME CLERICAL	\$	181,022.02		
2 F/TIME PARTS PERSON	\$	52,239.70		
5 F/TIME SALES PERSONS	\$	925,300.74		
35 F/TIME EMPLOYEES YTD	\$	3,915,748.60		
9 P/T EMPLOYEES YTD	\$	94,013.13		
EMPLOYEES RETAINED				
TOTAL 2020 PAYROLL 44	\$	4,009,761.73		
1 F/TIME SECURITY	\$	48,048.00		
TOTAL EMPLOYEES 45				
TOTAL OF 2021 W'S ISSUED			73	
ASLO EMPLOYED BY CIRCLE	AMBER HEATING & A/C	\$ 19,893.12		

STATE OF INDIANA)
) ss:
COUNTY OF LAKE)

AFFIDAVIT

I, Wayne EDruktenis, hereby state:

1. That I am competent to testify to the facts set forth herein and if called as a witness, I would so testify under oath to these facts.
2. That I am not under any incapacity.
3. That I am an applicant for tax abatement.
4. That the information I have provided on the Form CF-1 is correct.
5. That the information I have provided on the Checklist for Supporting Documentation Required for Evaluation of Compliance with Statement of Benefits and all attachments is correct.

I affirm under the penalties for perjury that the foregoing statements are true and based upon my personal knowledge.

Signature

Wayne E Druktenis

Name Printed or Typed

Before me, a Notary Public, in and for said County and State this 28th day of January, 2022 personally appeared before me or acknowledge the execution of the above instrument to be his/her voluntary act and deed, for the uses and purposes therein stated.

In witness whereof, I have hereunto set my hand and official seal the date and year last above written.

My Commission Expires:

Dustin Ervin, Notary Public

Resident of Lake County





**COMPLIANCE WITH STATEMENT OF BENEFITS
REAL ESTATE IMPROVEMENTS**

State Form 51768 (R5 / 12-21)
Prescribed by the Department of Local Government Finance

20 22 PAY 20 23

FORM CF-1 / Real Property

PRIVACY NOTICE

The cost and any specific individual's salary information is confidential; the balance of the filing is public record per IC 6-1.1-12.1-5.3 (k) and (l).

INSTRUCTIONS:

1. This form does not apply to property located in a residentially distressed area or any deduction for which the Statement of Benefits was approved before July 1, 1991.
2. Property owners must file this form with the county auditor and the designating body for their review regarding the compliance of the project with the Statement of Benefits (Form SB-1/Real Property).
3. This form must accompany the initial deduction application (Form 322/RE) that is filed with the county auditor.
4. This form must also be updated each year in which the deduction is applicable. It is filed with the county auditor and the designating body before May 16, 2022, or by the due date of the real property owner's personal property return that is filed in the township where the property is located. (IC 6-1.1-12.1-5.3(j))
5. With the approval of the designating body, compliance information for multiple projects may be consolidated on one (1) compliance form (Form CF-1/Real Property).

SECTION 1		TAXPAYER INFORMATION	
Name of taxpayer Evajo, L.L.C.		County Lake	
Address of taxpayer (number and street, city, state, and ZIP code) 1435 Janice Lane Munster, IN 46321		DLGF taxing district number	
Name of contact person Kurt E. Pramuk		Telephone number (219) 793-3635	
SECTION 2		LOCATION AND DESCRIPTION OF PROPERTY	
Name of designating body Town of Highland, Indiana Common Council	Resolution number ERA RES NO 2097-230/66-1 /RES 2019	Estimated start date (month, day, year) 01/27/2020	
Location of property Dental Office 2706 Highway Ave Highland, IN 46322		Actual start date (month, day, year) 01/27/2020	
Description of real property improvements New Construction		Estimated completion date (month, day, year) 12/31/2019	
		Actual completion date (month, day, year) 01/24/2020	
SECTION 3		EMPLOYEES AND SALARIES	
EMPLOYEES AND SALARIES		AS ESTIMATED ON SB-1	ACTUAL
Current number of employees		3	4
Salaries			
Number of employees retained		4	4
Salaries			
Number of additional employees		1-2	0
Salaries		60,000.00	\$134,690.00
SECTION 4		COST AND VALUES	
COST AND VALUES		REAL ESTATE IMPROVEMENTS	
AS ESTIMATED ON SB-1		COST	ASSESSED VALUE
Values before project		\$80,000.00	\$98,800.00
Plus: Values of proposed project		\$870,000.00	870,000.00
Less: Values of any property being replaced			
Net values upon completion of project		\$950,000.00	\$739,600.00
ACTUAL		COST	ASSESSED VALUE
Values before project		\$80,000.00	\$102,000.00
Plus: Values of proposed project			
Less: Values of any property being replaced			
Net values upon completion of project		\$102,000.00	\$447,700.00
SECTION 5		WASTE CONVERTED AND OTHER BENEFITS PROMISED BY THE TAXPAYER	
WASTE CONVERTED AND OTHER BENEFITS		AS ESTIMATED ON SB-1	ACTUAL
Amount of solid waste converted		0.00	0.00
Amount of hazardous waste converted		0.00	0.00
Other benefits:			
SECTION 6		TAXPAYER CERTIFICATION	
I hereby certify that the representations in this statement are true.			
Signature of authorized representative <i>Kurt E. Pramuk D.D.S.</i>		Title CEO/President	Date signed (month, day, year) 1-19-22

**OPTIONAL: FOR USE BY A DESIGNATING BODY WHO ELECTS TO REVIEW THE COMPLIANCE WITH STATEMENT OF BENEFITS (FORM CF-1)
THAT WAS APPROVED AFTER JUNE 30, 1991**

INSTRUCTIONS: (IC 6-1.1-12.1-5.3 and IC 6-1.1-12.1-5.9)

1. Not later than forty-five (45) days after receipt of this form, the designating body may determine whether or not the property owner has substantially complied with the Statement of Benefits (Form SB-1/Real Property).
2. If the property owner is found **NOT** to be in substantial compliance, the designating body shall send the property owner written notice. The notice must include the reasons for the determination, including the date, time, and place of a hearing to be conducted by the designating body. The date of this hearing may not be more than thirty (30) days after the date this notice is mailed. A copy of the notice may be sent to the county auditor and the county assessor.
3. Based on the information presented at the hearing, the designating body shall determine whether or not the property owner has made reasonable efforts to substantially comply with the Statement of Benefits (Form SB-1/Real Property), and whether any failure to substantially comply was caused by factors beyond the control of the property owner.
4. If the designating body determines that the property owner has **NOT** made reasonable efforts to comply, the designating body shall adopt a resolution terminating the property owner's deduction. If the designating body adopts such a resolution, the deduction does not apply to the next installment of property taxes owed by the property owner or to any subsequent installment of property taxes. The designating body shall immediately mail a certified copy of the resolution to: (1) the property owner; (2) the county auditor; and (3) the county assessor.

We have reviewed the CF-1 and find that:			
<input type="checkbox"/> the property owner IS in substantial compliance			
<input type="checkbox"/> the property owner IS NOT in substantial compliance			
<input type="checkbox"/> other (specify) _____			
Reasons for the determination (attach additional sheets if necessary)			
Signature of authorized member			Date signed (month, day, year)
Attested by:		Designating body	
If the property owner is found not to be in substantial compliance, the property owner shall receive the opportunity for a hearing. The following date and time has been set aside for the purpose of considering compliance. (Hearing must be held within thirty (30) days of the date of mailing of this notice.)			
Time of hearing	<input type="checkbox"/> AM <input type="checkbox"/> PM	Date of hearing (month, day, year)	Location of hearing
HEARING RESULTS (to be completed after the hearing)			
<input type="checkbox"/> Approved		<input type="checkbox"/> Denied (see instruction 4 above)	
Reasons for the determination (attach additional sheets if necessary)			
Signature of authorized member			Date signed (month, day, year)
Attested by:		Designating body	
APPEAL RIGHTS [IC 6-1.1-12.1-5.9(e)]			
A property owner whose deduction is denied by the designating body may appeal the designating body's decision by filing a complaint in the office of the Circuit or Superior Court together with a bond conditioned to pay the costs of the appeal if the appeal is determined against the property owner.			



EVAJO, LLC
DBA Pramuk Dental Center
2706 Highway Ave
Highland, IN 46322

Classifications	Count	Salary
Dentist/Owner	1	\$40,500.00
Office Manager	1	\$32,900.00
Dental Hygienists	3 (1- PT/Temp)	\$61,290.00 (combined)
TOTAL	5	134,690.00


STATE OF INDIANA)
) ss:
COUNTY OF LAKE)

AFFIDAVIT

I, Kurt E. Pramuk D.D.S., hereby state:

1. That I am competent to testify to the facts set forth herein and if called as a witness, I would so testify under oath to these facts.
2. That I am not under any incapacity.
3. That I am an applicant for tax abatement.
4. That the information I have provided on the Form CF-1 is correct.
5. That the information I have provided on the Checklist for Supporting Documentation Required for Evaluation of Compliance with Statement of Benefits and all attachments is correct.

I affirm under the penalties for perjury that the foregoing statements are true and based upon my personal knowledge.



Signature

Kurt E. Pramuk D.D.S.

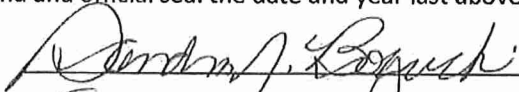
Name Printed or Typed

Before me, a Notary Public, in and for said County and State this 13th day of January, 2022, personally appeared before me or acknowledge the execution of the above instrument to be his/her voluntary act and deed, for the uses and purposes therein stated.

In witness whereof, I have hereunto set my hand and official seal the date and year last above written.

My Commission Expires:

5/3/2027



Sandra J. Bogucki, Notary Public
Resident of Lake County





COMPLIANCE WITH STATEMENT OF BENEFITS REAL ESTATE IMPROVEMENTS

State Form 51766 (R5 / 12-21)

Prescribed by the Department of Local Government Finance

20 22 PAY 20 23

FORM CF-1 / Real Property

PRIVACY NOTICE

The cost and any specific individual's salary information is confidential; the balance of the filing is public record per IC 6-1.1-12.1-5.3 (k) and (l).

INSTRUCTIONS:

1. This form does not apply to property located in a residentially distressed area or any deduction for which the Statement of Benefits was approved before July 1, 1991.
2. Property owners must file this form with the county auditor and the designating body for their review regarding the compliance of the project with the Statement of Benefits (Form SB-1/Real Property).
3. This form must accompany the initial deduction application (Form 322/RE) that is filed with the county auditor.
4. This form must also be updated each year in which the deduction is applicable. It is filed with the county auditor and the designating body before May 16, 2022, or by the due date of the real property owner's personal property return that is filed in the township where the property is located. (IC 6-1.1-12.1-5.3(j))
5. With the approval of the designating body, compliance information for multiple projects may be consolidated on one (1) compliance form (Form CF-1/Real Property).

SECTION 1		TAXPAYER INFORMATION		
Name of taxpayer	JOHN F. TERPSTRA / HIGH R.E. 3940 L.L.C.		County	LAKE
Address of taxpayer (number and street, city, state, and ZIP code)	3950 Ridge Rd., Highland, IN 46322		DLGF taxing district number	45-30-506
Name of contact person	JOHN F. TERPSTRA / JOHN R. TERPSTRA		Telephone number	(312) 342-3939
SECTION 2		LOCATION AND DESCRIPTION OF PROPERTY		
Name of designating body	Town of Highland	Resolution number	2102-06	
Location of property	3950 RIDGE RD, Highland, IN 46322		Estimated start date (month, day, year)	10-1-2012
Description of real property improvements	Tore down existing gas station + car wash. Built new construction developed into Culver's Restaurant.		Actual start date (month, day, year)	10-1-2012
			Estimated completion date (month, day, year)	3-31-2013
			Actual completion date (month, day, year)	3-31-2013
SECTION 3		EMPLOYEES AND SALARIES		
	EMPLOYEES AND SALARIES	AS ESTIMATED ON SB-1	ACTUAL	
Current number of employees		0		
Salaries				
Number of employees retained		0		
Salaries				
Number of additional employees		35	65	
Salaries		200,000.00	380,000.00	
SECTION 4		COST AND VALUES		
	COST AND VALUES	REAL ESTATE IMPROVEMENTS		
AS ESTIMATED ON SB-1	COST	ASSESSED VALUE		
Values before project	413,120.00	470,000.00		
Plus: Values of proposed project	950,000.00	817,000.00		
Less: Values of any property being replaced	0	0		
Net values upon completion of project	1,363,122.00	1,287,000.00		
ACTUAL	COST	ASSESSED VALUE		
Values before project	413,120.00	4,706,000.00		
Plus: Values of proposed project	1,030,000.00			
Less: Values of any property being replaced				
Net values upon completion of project	1,443,122.00	785,900.00		
SECTION 5		WASTE CONVERTED AND OTHER BENEFITS PROMISED BY THE TAXPAYER		
	WASTE CONVERTED AND OTHER BENEFITS	AS ESTIMATED ON SB-1	ACTUAL	
Amount of solid waste converted				
Amount of hazardous waste converted				
Other benefits:				
SECTION 6		TAXPAYER CERTIFICATION		
I hereby certify that the representations in this statement are true.				
Signature of authorized representative	Title	Date signed (month, day, year)		
	CFO	1/10/2022		

OPTIONAL: FOR USE BY A DESIGNATING BODY WHO ELECTS TO REVIEW THE COMPLIANCE WITH STATEMENT OF BENEFITS (FORM CF-1) THAT WAS APPROVED AFTER JUNE 30, 1991

INSTRUCTIONS: (IC 6-1.1-12.1-5.3 and IC 6-1.1-12.1-5.9)

1. Not later than forty-five (45) days after receipt of this form, the designating body may determine whether or not the property owner has substantially complied with the Statement of Benefits (Form SB-1/Real Property).
2. If the property owner is found **NOT** to be in substantial compliance, the designating body shall send the property owner written notice. The notice must include the reasons for the determination, including the date, time, and place of a hearing to be conducted by the designating body. The date of this hearing may not be more than thirty (30) days after the date this notice is mailed. A copy of the notice may be sent to the county auditor and the county assessor.
3. Based on the information presented at the hearing, the designating body shall determine whether or not the property owner has made reasonable efforts to substantially comply with the Statement of Benefits (Form SB-1/Real Property), and whether any failure to substantially comply was caused by factors beyond the control of the property owner.
4. If the designating body determines that the property owner has **NOT** made reasonable efforts to comply, the designating body shall adopt a resolution terminating the property owner's deduction. If the designating body adopts such a resolution, the deduction does not apply to the next installment of property taxes owed by the property owner or to any subsequent installment of property taxes. The designating body shall immediately mail a certified copy of the resolution to: (1) the property owner; (2) the county auditor; and (3) the county assessor.

We have reviewed the CF-1 and find that:

the property owner **IS** in substantial compliance

the property owner **IS NOT** in substantial compliance

other (specify) _____

Reasons for the determination (attach additional sheets if necessary)

Signature of authorized member	Date signed (month, day, year)
--------------------------------	--------------------------------

Attested by:	Designating body
--------------	------------------

If the property owner is found not to be in substantial compliance, the property owner shall receive the opportunity for a hearing. The following date and time has been set aside for the purpose of considering compliance. (Hearing must be held within thirty (30) days of the date of mailing of this notice.)

Time of hearing	<input type="checkbox"/> AM <input type="checkbox"/> PM	Date of hearing (month, day, year)	Location of hearing
-----------------	--	------------------------------------	---------------------

HEARING RESULTS (to be completed after the hearing)

Approved Denied (see instruction 4 above)

Reasons for the determination (attach additional sheets if necessary)

Signature of authorized member	Date signed (month, day, year)
--------------------------------	--------------------------------

Attested by:	Designating body
--------------	------------------

APPEAL RIGHTS [IC 6-1.1-12.1-5.9(e)]

A property owner whose deduction is denied by the designating body may appeal the designating body's decision by filing a complaint in the office of the Circuit or Superior Court together with a bond conditioned to pay the costs of the appeal if the appeal is determined against the property owner.

Job Description and Wage Range Statement

CULVER'S OF HIGHLAND

# of Employees	Position	Wage
1	General Manager	\$54,000.00 Annual Salary
6	Asst. Manager	\$12.00-\$18.00 per Hour
19 18	Kitchen Employees	\$12.00-16.50 per Hour
35 40	General Employees	\$12.00-16.25 per Hour

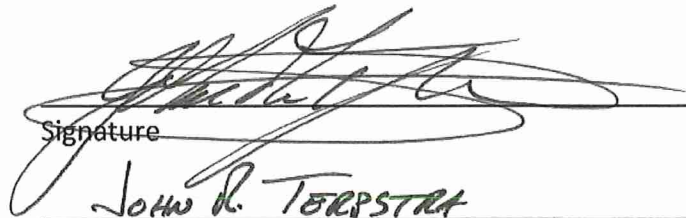
STATE OF INDIANA)
) ss:
COUNTY OF LAKE)

AFFIDAVIT

I, JOHN R. TERPSTRA, hereby state:

1. That I am competent to testify to the facts set forth herein and if called as a witness, I would so testify under oath to these facts.
2. That I am not under any incapacity.
3. That I am an applicant for tax abatement.
4. That the information I have provided on the Form CF-1 is correct.
5. That the information I have provided on the Checklist for Supporting Documentation Required for Evaluation of Compliance with Statement of Benefits and all attachments is correct.


I affirm under the penalties for perjury that the foregoing statements are true and based upon my personal knowledge.

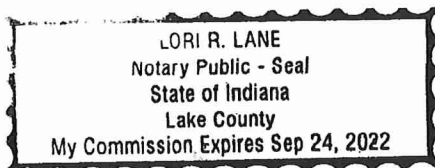

Signature
JOHN R. TERPSTRA
Name Printed or Typed

Before me, a Notary Public, in and for said County and State this 19th day of January, 2022, personally appeared before me or acknowledge the execution of the above instrument to be his/her voluntary act and deed, for the uses and purposes therein stated.

In witness whereof, I have hereunto set my hand and official seal the date and year last above written.

My Commission Expires:


Lori R. Lane, Notary Public
Resident of Lake County





**COMPLIANCE WITH STATEMENT OF BENEFITS
REAL ESTATE IMPROVEMENTS**

State Form 51766 (R5 / 12-21)

Prescribed by the Department of Local Government Finance

20 22 PAY 20 23

FORM CF-1 / Real Property

PRIVACY NOTICE

The cost and any specific individual's salary information is confidential; the balance of the filing is public record per IC 6-1.1-12.1-5.3 (k) and (l).

INSTRUCTIONS:

1. This form does not apply to property located in a residentially distressed area or any deduction for which the Statement of Benefits was approved before July 1, 1991.
2. Property owners must file this form with the county auditor and the designating body for their review regarding the compliance of the project with the Statement of Benefits (Form SB-1/Real Property).
3. This form must accompany the initial deduction application (Form 322/RE) that is filed with the county auditor.
4. This form must also be updated each year in which the deduction is applicable. It is filed with the county auditor and the designating body before May 16, 2022, or by the due date of the real property owner's personal property return that is filed in the township where the property is located. (IC 6-1.1-12.1-5.3(f))
5. With the approval of the designating body, compliance information for multiple projects may be consolidated on one (1) compliance form (Form CF-1/Real Property).

SECTION 1		TAXPAYER INFORMATION	
Name of taxpayer	Indiana Grocery Group, LLC	County	Lake
Address of taxpayer (number and street, city, state, and ZIP code)	2244 45th Street, Highland, IN 46322	DLGF taxing district number	45-30-506
Name of contact person	Phil Latchford	Telephone number	(219) 961-9237
SECTION 2		LOCATION AND DESCRIPTION OF PROPERTY	
Name of designating body	Town of Highland	Resolution number	2012-17
Location of property	2244 45th Street, Highland, IN 46322	Estimated start date (month, day, year)	07/01/12
Description of real property improvements	Expansion and remodel of corporate office building	Actual start date (month, day, year)	07/01/12
		Estimated completion date (month, day, year)	06/01/13
		Actual completion date (month, day, year)	05/15/13
SECTION 3		EMPLOYEES AND SALARIES	
	EMPLOYEES AND SALARIES	AS ESTIMATED ON SB-1	ACTUAL
Current number of employees		125	
Salaries		7,000,000.00	Please
Number of employees retained		125	see
Salaries		7,000,000.00	Attached
Number of additional employees		30	
Salaries		2,500,000.00	
SECTION 4		COST AND VALUES	
	COST AND VALUES	REAL ESTATE IMPROVEMENTS	
	AS ESTIMATED ON SB-1	COST	ASSESSED VALUE
Values before project		2,700,000.00	2,085,200.00
Plus: Values of proposed project		3,500,000.00	
Less: Values of any property being replaced			
Net values upon completion of project		6,200,000.00	
	ACTUAL	COST	ASSESSED VALUE
Values before project		2,700,000.00	
Plus: Values of proposed project		5,082,731.00	
Less: Values of any property being replaced		2,782,731.00	
Net values upon completion of project			2,763,900
SECTION 5		WASTE CONVERTED AND OTHER BENEFITS PROMISED BY THE TAXPAYER	
	WASTE CONVERTED AND OTHER BENEFITS	AS ESTIMATED ON SB-1	ACTUAL
Amount of solid waste converted			
Amount of hazardous waste converted			
Other benefits:			
SECTION 6		TAXPAYER CERTIFICATION	
I hereby certify that the representations in this statement are true.			
Signature of authorized representative	Phil Latchford	Title	CFO
		Date signed (month, day, year)	1-13-22

**OPTIONAL: FOR USE BY A DESIGNATING BODY WHO ELECTS TO REVIEW THE COMPLIANCE WITH STATEMENT OF BENEFITS (FORM CF-1)
THAT WAS APPROVED AFTER JUNE 30, 1991**

INSTRUCTIONS: (IC 6-1.1-12.1-5.3 and IC 6-1.1-12.1-5.9)

1. Not later than forty-five (45) days after receipt of this form, the designating body may determine whether or not the property owner has substantially complied with the Statement of Benefits (Form SB-1/Real Property).
2. If the property owner is found **NOT** to be in substantial compliance, the designating body shall send the property owner written notice. The notice must include the reasons for the determination, including the date, time, and place of a hearing to be conducted by the designating body. The date of this hearing may not be more than thirty (30) days after the date this notice is mailed. A copy of the notice may be sent to the county auditor and the county assessor.
3. Based on the information presented at the hearing, the designating body shall determine whether or not the property owner has made reasonable efforts to substantially comply with the Statement of Benefits (Form SB-1/Real Property), and whether any failure to substantially comply was caused by factors beyond the control of the property owner.
4. If the designating body determines that the property owner has **NOT** made reasonable efforts to comply, the designating body shall adopt a resolution terminating the property owner's deduction. If the designating body adopts such a resolution, the deduction does not apply to the next installment of property taxes owed by the property owner or to any subsequent installment of property taxes. The designating body shall immediately mail a certified copy of the resolution to: (1) the property owner; (2) the county auditor; and (3) the county assessor.

We have reviewed the CF-1 and find that:			
<input type="checkbox"/> the property owner IS in substantial compliance			
<input type="checkbox"/> the property owner IS NOT in substantial compliance			
<input type="checkbox"/> other (specify) _____			
Reasons for the determination (attach additional sheets if necessary)			
Signature of authorized member			Date signed (month, day, year)
Attested by:		Designating body	
If the property owner is found not to be in substantial compliance, the property owner shall receive the opportunity for a hearing. The following date and time has been set aside for the purpose of considering compliance. (Hearing must be held within thirty (30) days of the date of mailing of this notice.)			
Time of hearing	<input type="checkbox"/> AM <input type="checkbox"/> PM	Date of hearing (month, day, year)	Location of hearing
HEARING RESULTS (to be completed after the hearing)			
<input type="checkbox"/> Approved		<input type="checkbox"/> Denied (see instruction 4 above)	
Reasons for the determination (attach additional sheets if necessary)			
Signature of authorized member			Date signed (month, day, year)
Attested by:		Designating body	
APPEAL RIGHTS [IC 6-1.1-12.1-5.9(e)]			
A property owner whose deduction is denied by the designating body may appeal the designating body's decision by filing a complaint in the office of the Circuit or Superior Court together with a bond conditioned to pay the costs of the appeal if the appeal is determined against the property owner.			



Indiana Grocery Group, LLC
Head Count with Salary
2244 45th Street, Highland, IN 46322
Highland Tax Abatement Compliance
12/31/2021

Classification	Count	Salaries
Clerical	18	\$12 - \$15
Administrative Staff	39	\$15 - \$26
Department Managers	7	\$60k & up
Purchasing Staff	9	\$85k & up
Operations and Managers	21	\$55k & up
IT	7	\$40k & up
Officers	5	\$120k & up
Total	106	
Actual 2021 Wages		\$ 9,119,615

Indiana Grocery Group d/b/a Strack & Van Til
2244 45th Street, Highland, Indiana 46322
Phone (219) 924-7588

STATE OF INDIANA)
) ss:
COUNTY OF LAKE)

AFFIDAVIT

I, Phil Latchford, hereby state:

1. That I am competent to testify to the facts set forth herein and if called as a witness, I would so testify under oath to these facts.
2. That I am not under any incapacity.
3. That I am an applicant for tax abatement.
4. That the information I have provided on the Form CF-1 is correct.
5. That the information I have provided on the Checklist for Supporting Documentation Required for Evaluation of Compliance with Statement of Benefits and all attachments is correct.

I affirm under the penalties for perjury that the foregoing statements are true and based upon my personal knowledge.

Phil Latchford
Signature

Phil Latchford
Name Printed or Typed

Before me, a Notary Public, in and for said County and State this 13 day of January, 2022, personally appeared before me or acknowledge the execution of the above instrument to be his/her voluntary act and deed, for the uses and purposes therein stated.

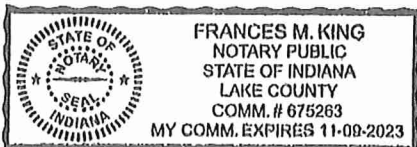
In witness whereof, I have hereunto set my hand and official seal the date and year last above written.

My Commission Expires:

11-09-2023

Frances M. King
Frances M. King, Notary Public

Resident of Lake County





**COMPLIANCE WITH STATEMENT OF BENEFITS
REAL ESTATE IMPROVEMENTS**

State Form 51766 (R5 / 12-21)
Prescribed by the Department of Local Government Finance

2023 PAY 2024
FORM CF-1 / Real Property

PRIVACY NOTICE
The cost and any specific individual's salary information is confidential; the balance of the filing is public record per IC 6-1.1-12.1-5.3 (k) and (l).

INSTRUCTIONS:

1. This form does not apply to property located in a residentially distressed area or any deduction for which the Statement of Benefits was approved before July 1, 1991.
2. Property owners must file this form with the county auditor and the designating body for their review regarding the compliance of the project with the Statement of Benefits (Form SB-1/Real Property).
3. This form must accompany the initial deduction application (Form 322/RE) that is filed with the county auditor.
4. This form must also be updated each year in which the deduction is applicable. It is filed with the county auditor and the designating body before May 16, 2022, or by the due date of the real property owner's personal property return that is filed in the township where the property is located. (IC 6-1.1-12.1-5.3(j))
5. With the approval of the designating body, compliance information for multiple projects may be consolidated on one (1) compliance form (Form CF-1/Real Property).

SECTION 1 TAXPAYER INFORMATION		
Name of taxpayer Indiana Land Trust Company TR#120086	County Lake	
Address of taxpayer (number and street, city, state, and ZIP code) 9236 Indianapolis Blvd. Highland, IN 46322	DLGF taxing district number 45026	
Name of contact person Kelly Webb Roberts	Telephone number (815) 230-6109	
SECTION 2 LOCATION AND DESCRIPTION OF PROPERTY		
Name of designating body Town of Highland	Resolution number	Estimated start date (month, day, year) August 30th, 2021
Location of property 9236 Indianapolis Blvd. Highland, IN 46322		Actual start date (month, day, year) December 1st, 2021
Description of real property improvements Please see attached...		Estimated completion date (month, day, year) May 1st, 2021
		Actual completion date (month, day, year) TBD
SECTION 3 EMPLOYEES AND SALARIES		
	EMPLOYEES AND SALARIES	AS ESTIMATED ON SB-1
Current number of employees		38
Salaries		50.000 (Average)
Number of employees retained		N/A
Salaries		N/A
Number of additional employees		N/A
Salaries		N/A
SECTION 4 COST AND VALUES		
	COST AND VALUES	REAL ESTATE IMPROVEMENTS
	AS ESTIMATED ON SB-1	AS ESTIMATED ON SB-1
Values before project	2.500.000.00	1.349.000.00
Plus: Values of proposed project	3.500.000.00	1.680.000.00
Less: Values of any property being replaced	-300.000.00	0.00
Net values upon completion of project	5.700.000.00	3.029.000.00
	ACTUAL	ACTUAL
Values before project		
Plus: Values of proposed project		
Less: Values of any property being replaced		
Net values upon completion of project		
SECTION 5 WASTE CONVERTED AND OTHER BENEFITS PROMISED BY THE TAXPAYER		
	WASTE CONVERTED AND OTHER BENEFITS	AS ESTIMATED ON SB-1
Amount of solid waste converted		N/A
Amount of hazardous waste converted		N/A
Other benefits:		N/A
SECTION 6 TAXPAYER CERTIFICATION		
I hereby certify that the representations in this statement are true.		
Signature of authorized representative 	Title President	Date signed (month, day, year) January 26th, 2022

**OPTIONAL: FOR USE BY A DESIGNATING BODY WHO ELECTS TO REVIEW THE COMPLIANCE WITH STATEMENT OF BENEFITS (FORM CF-1)
THAT WAS APPROVED AFTER JUNE 30, 1991**

INSTRUCTIONS: (IC 6-1.1-12.1-5.3 and IC 6-1.1-12.1-5.9)

1. Not later than forty-five (45) days after receipt of this form, the designating body may determine whether or not the property owner has substantially complied with the Statement of Benefits (Form SB-1/Real Property).
2. If the property owner is found **NOT** to be in substantial compliance, the designating body shall send the property owner written notice. The notice must include the reasons for the determination, including the date, time, and place of a hearing to be conducted by the designating body. The date of this hearing may not be more than thirty (30) days after the date this notice is mailed. A copy of the notice may be sent to the county auditor and the county assessor.
3. Based on the information presented at the hearing, the designating body shall determine whether or not the property owner has made reasonable efforts to substantially comply with the Statement of Benefits (Form SB-1/Real Property), and whether any failure to substantially comply was caused by factors beyond the control of the property owner.
4. If the designating body determines that the property owner has **NOT** made reasonable efforts to comply, the designating body shall adopt a resolution terminating the property owner's deduction. If the designating body adopts such a resolution, the deduction does not apply to the next installment of property taxes owed by the property owner or to any subsequent installment of property taxes. The designating body shall immediately mail a certified copy of the resolution to: (1) the property owner; (2) the county auditor; and (3) the county assessor.

We have reviewed the CF-1 and find that:			
<input type="checkbox"/> the property owner IS in substantial compliance			
<input type="checkbox"/> the property owner IS NOT in substantial compliance			
<input type="checkbox"/> other (specify) _____			
Reasons for the determination (attach additional sheets if necessary)			
Signature of authorized member			Date signed (month, day, year)
Attested by:		Designating body	
If the property owner is found not to be in substantial compliance, the property owner shall receive the opportunity for a hearing. The following date and time has been set aside for the purpose of considering compliance. (Hearing must be held within thirty (30) days of the date of mailing of this notice.)			
Time of hearing	<input type="checkbox"/> AM <input type="checkbox"/> PM	Date of hearing (month, day, year)	Location of hearing
HEARING RESULTS (to be completed after the hearing)			
<input type="checkbox"/> Approved		<input type="checkbox"/> Denied (see instruction 4 above)	
Reasons for the determination (attach additional sheets if necessary)			
Signature of authorized member			Date signed (month, day, year)
Attested by:		Designating body	
APPEAL RIGHTS [IC 6-1.1-12.1-5.9(e)]			
A property owner whose deduction is denied by the designating body may appeal the designating body's decision by filing a complaint in the office of the Circuit or Superior Court together with a bond conditioned to pay the costs of the appeal if the appeal is determined against the property owner.			

Webb Hyundai of Highland Personnel Summary 2022

Hyundai	New Car Focus	Combine	Used	Service	Parts	Body	Admin	Total
Owners	3							3
Management	3		1	1	1			6
Salespeople	8		1		1			10
Technicians				8				8
Service Advisors				3				3
Clerical	2						1	3
Other	4			1				5
TOTAL	20		2	13	2		1	38

STATE OF INDIANA)
) ss:
COUNTY OF LAKE)

AFFIDAVIT

I, Kelly Webb Roberts, hereby state:

1. That I am competent to testify to the facts set forth herein and if called as a witness, I would so testify under oath to these facts.
2. That I am not under any incapacity.
3. That I am an applicant for tax abatement.
4. That the information I have provided on the Form CF-1 is correct.
5. That the information I have provided on the Checklist for Supporting Documentation Required for Evaluation of Compliance with Statement of Benefits and all attachments is correct.

I affirm under the penalties for perjury that the foregoing statements are true and based upon my personal knowledge.

Kelly Webb Roberts
Signature

Kelly Webb Roberts
Name Printed or Typed

Before me, a Notary Public, in and for said County and State this 26 day of January, 2022 personally appeared before me or acknowledge the execution of the above instrument to be his/her voluntary act and deed, for the uses and purposes therein stated.

In witness whereof, I have hereunto set my hand and official seal the date and year last above written.

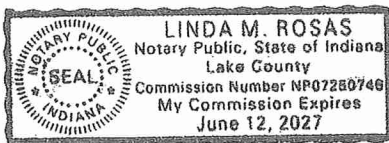
My Commission Expires:

June 12, 2027

Linda M. Rosas

Linda M. Rosas, Notary Public

Resident of Lake County





**COMPLIANCE WITH STATEMENT OF BENEFITS
REAL ESTATE IMPROVEMENTS**

State Form 51766 (R5 / 12-21)
Prescribed by the Department of Local Government Finance

20 22 PAY 20 23
FORM CF-1 / Real Property

PRIVACY NOTICE
The cost and any specific individual's salary information is confidential; the balance of the filing is public record per IC 6-1.1-12.1-5.3 (k) and (l).

INSTRUCTIONS:

1. This form does not apply to property located in a residentially distressed area or any deduction for which the Statement of Benefits was approved before July 1, 1991.
2. Property owners must file this form with the county auditor and the designating body for their review regarding the compliance of the project with the Statement of Benefits (Form SB-1/Real Property).
3. This form must accompany the initial deduction application (Form 322/RE) that is filed with the county auditor.
4. This form must also be updated each year in which the deduction is applicable. It is filed with the county auditor and the designating body before May 16, 2022, or by the due date of the real property owner's personal property return that is filed in the township where the property is located. (IC 6-1.1-12.1-5.3(j))
5. With the approval of the designating body, compliance information for multiple projects may be consolidated on one (1) compliance form (Form CF-1/Real Property).

SECTION 1 TAXPAYER INFORMATION			
Name of taxpayer Peoples Bank		County Lake	
Address of taxpayer (number and street, city, state, and ZIP code) 9204 Columbia Avenue, Munster, IN 46321		DLGF taxing district number 45-30-506	
Name of contact person Mike Shimala		Telephone number (219) 836-4400	
SECTION 2 LOCATION AND DESCRIPTION OF PROPERTY			
Name of designating body Town of Highland		Resolution number	Estimated start date (month, day, year) 7/1/16
Location of property 3927 Ridge Road, Highland, IN 46322		Actual start date (month, day, year) 9/1/16	
Description of real property improvements New building construction, 2,283 sq ft		Estimated completion date (month, day, year) 2/1/17	
		Actual completion date (month, day, year) 8/1/17	
SECTION 3 EMPLOYEES AND SALARIES			
EMPLOYEES AND SALARIES		AS ESTIMATED ON SB-1	ACTUAL
Current number of employees		5	7
Salaries		111,000.00	356,716.00
Number of employees retained		5	7
Salaries		111,000.00	356,716.00
Number of additional employees		2	
Salaries		55,000.00	
SECTION 4 COST AND VALUES			
COST AND VALUES		REAL ESTATE IMPROVEMENTS	
AS ESTIMATED ON SB-1		COST	ASSESSED VALUE
Values before project		250,000	302,000
Plus: Values of proposed project		1,000,000 - 2,000,000	
Less: Values of any property being replaced		n/a	
Net values upon completion of project		1,750,000 - 2,250,000	
ACTUAL		COST	ASSESSED VALUE
Values before project		250,000	295,200
Plus: Values of proposed project		825,000	
Less: Values of any property being replaced			
Net values upon completion of project		1,075,000	1,218,600
SECTION 5 WASTE CONVERTED AND OTHER BENEFITS PROMISED BY THE TAXPAYER			
WASTE CONVERTED AND OTHER BENEFITS		AS ESTIMATED ON SB-1	ACTUAL
Amount of solid waste converted			
Amount of hazardous waste converted			
Other benefits:			
SECTION 6 TAXPAYER CERTIFICATION			
I hereby certify that the representations in this statement are true.			
Signature of authorized representative <i>Michael J. Shimala</i>		Title Facilities Manager	Date signed (month, day, year) 1/31/22

**OPTIONAL: FOR USE BY A DESIGNATING BODY WHO ELECTS TO REVIEW THE COMPLIANCE WITH STATEMENT OF BENEFITS (FORM CF-1)
THAT WAS APPROVED AFTER JUNE 30, 1991**

INSTRUCTIONS: (IC 6-1.1-12.1-5.3 and IC 6-1.1-12.1-5.9)

1. Not later than forty-five (45) days after receipt of this form, the designating body may determine whether or not the property owner has substantially complied with the Statement of Benefits (Form SB-1/Real Property).
2. If the property owner is found **NOT** to be in substantial compliance, the designating body shall send the property owner written notice. The notice must include the reasons for the determination, including the date, time, and place of a hearing to be conducted by the designating body. The date of this hearing may not be more than thirty (30) days after the date this notice is mailed. A copy of the notice may be sent to the county auditor and the county assessor.
3. Based on the information presented at the hearing, the designating body shall determine whether or not the property owner has made reasonable efforts to substantially comply with the Statement of Benefits (Form SB-1/Real Property), and whether any failure to substantially comply was caused by factors beyond the control of the property owner.
4. If the designating body determines that the property owner has **NOT** made reasonable efforts to comply, the designating body shall adopt a resolution terminating the property owner's deduction. If the designating body adopts such a resolution, the deduction does not apply to the next installment of property taxes owed by the property owner or to any subsequent installment of property taxes. The designating body shall immediately mail a certified copy of the resolution to: (1) the property owner; (2) the county auditor; and (3) the county assessor.

We have reviewed the CF-1 and find that:			
<input type="checkbox"/> the property owner IS in substantial compliance <input type="checkbox"/> the property owner IS NOT in substantial compliance <input type="checkbox"/> other (specify) _____			
Reasons for the determination (attach additional sheets if necessary)			
Signature of authorized member			Date signed (month, day, year)
Attested by:		Designating body	
If the property owner is found not to be in substantial compliance, the property owner shall receive the opportunity for a hearing. The following date and time has been set aside for the purpose of considering compliance. (Hearing must be held within thirty (30) days of the date of mailing of this notice.)			
Time of hearing	<input type="checkbox"/> AM <input type="checkbox"/> PM	Date of hearing (month, day, year)	Location of hearing
HEARING RESULTS (to be completed after the hearing)			
<input type="checkbox"/> Approved		<input type="checkbox"/> Denied (see instruction 4 above)	
Reasons for the determination (attach additional sheets if necessary)			
Signature of authorized member			Date signed (month, day, year)
Attested by:		Designating body	
APPEAL RIGHTS [IC 6-1.1-12.1-5.9(e)]			
A property owner whose deduction is denied by the designating body may appeal the designating body's decision by filing a complaint in the office of the Circuit or Superior Court together with a bond conditioned to pay the costs of the appeal if the appeal is determined against the property owner.			

Peoples Bank
3927 Ridge Road
Highland, IN 46322

Peoples Bank
Head Count with Salary
3927 Ridge Road
Highland, IN 46322
1/31/2022

<u>Classification</u>	<u>Count</u>	<u>Salaries</u>
Universal Bankers (fka Tellers)	3	\$20,000 - \$30,000
Sales Staff	2	\$35,000 - \$45,000
Officers	2	\$65,000 - \$160,000
Total	7	
 Annualized Salaries		 \$356,716

Corporate Office: 9204 Columbia Avenue, Munster, IN 46321 Phone: 219-836-4400

STATE OF INDIANA)
) ss:
COUNTY OF LAKE)

AFFIDAVIT

I, Michael J. Shimala, hereby state:

1. That I am competent to testify to the facts set forth herein and if called as a witness, I would so testify under oath to these facts.
2. That I am not under any incapacity.
3. That I am an applicant for tax abatement.
4. That the information I have provided on the Form CF-1 is correct.
5. That the information I have provided on the Checklist for Supporting Documentation Required for Evaluation of Compliance with Statement of Benefits and all attachments is correct.

I affirm under the penalties for perjury that the foregoing statements are true and based upon my personal knowledge.

Michael J. Shimala
Signature

Michael J. Shimala
Name Printed or Typed

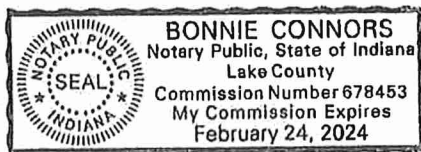
Before me, a Notary Public, in and for said County and State this 25th day of January, 2022, personally appeared before me or acknowledge the execution of the above instrument to be his/her voluntary act and deed, for the uses and purposes therein stated.

In witness whereof, I have hereunto set my hand and official seal the date and year last above written.

My Commission Expires:

2/24/24

Bonnie Connors
Bonnie Connors, Notary Public
Resident of Lake County



TOWN OF HIGHLAND
APPROPRIATION ENACTMENT
ENACTMENT No. 2022-09

AN ENACTMENT APPROPRIATING ADDITIONAL MONIES IN EXCESS OF THE ANNUAL BUDGET FROM MONIES RECEIVED, PURSUANT TO I.C. 6-1.1-18-7.5, I.C. 36-5-3-5 ET SEQ.

WHEREAS, IC 6-1.1-18-7.5 provides that notwithstanding any other law, the appropriating body of a political subdivision may appropriate any funds received as a **grant** from the state or the federal government without using the additional appropriation procedures under IC 6-1.1-18-5, if the funds are provided or designated by the state or the federal government as a reimbursement of an expenditure made by the political subdivision;

WHEREAS, The Town of Highland participated in and accepted funds from a Justice Assistance Grant of the **Bureau of Justice Assistance Bullet Proof Vest Partnership Program**;

WHEREAS, The Town Council has been further informed that these funds were provided or designated by the state or the federal government as a reimbursement of an expenditure made by the political subdivision;

WHEREAS, The Highland Police Department has agreed to purchase Vest Carriers, via Eagle Uniform Co., for each officer of the Highland Police Department with such funds;

WHEREAS, The Highland Police Department has limited resources to accomplish these purchases;

WHEREAS, The Highland Police Department having limited resources to accomplish these purchases, expects the Officer to stay with the department for at least twenty-four (24) months;

WHEREAS, The Highland Police Department implemented a Vest Carrier Reimburse Agreement which states if an Officer receiving a Vest Carrier

chooses to end their employment with the Department prior to twenty-four (24) months, the Officer will be responsible for reimbursing the Highland Police Department all costs associated with this purchase unless the Officer retires or is terminated;

WHEREAS, Officer Andrew Germonprez signed such agreement on or about the 5th day of February, 2020;

WHEREAS, Officer Andrew Germonprez voluntarily resigned from the Highland Police Department on the 11th day of November, 2021, to take a similar position with a neighboring department;

WHEREAS, Officer Andrew Germonprez's resignation came within twenty-four (24) months after the Highland Police Department's purchase of a Vest Carrier for him violating the terms of the Vest Carrier program;

WHEREAS, The Town Council has been informed of the receipt of funds from Officer Andrew Germonprez for repayment of his Vest Carrier, particularly represented on Clerk-Treasurer's **receipt number 761493** in the amount of **\$272.00** as reimbursement in support of 2019-2020 Bulletproof Vest Partnership;

NOW, THEREFORE BE IT ENACTED by the Town Council of the Town of Highland, Lake County, Indiana, as follows:

Section 1. That for the actual expenses of said municipality related to the acquisition of tactical level bullet armor (bulletproof vests) funded by Justice Assistance Grant of the **Bureau of Justice Assistance**, Officer Andrew Germonprez agrees to reimburse said municipality \$272.00, the actual expenses incurred by the acquisition of tactical level bullet armor (bulletproof vests), and related costs the following additional sums of money, received from Officer Andrew Germonprez and designated as a reimbursement of an expenditure made by the political subdivision, are hereby appropriated and ordered set apart out of the funds herein named:

MUNICIPAL CUMULATIVE CAPITAL DEVELOPMENT FUND

Increase Account:

Acct. 55-0000-23009 Bulletproof Vests	\$ <u>272.00</u>
<i>Total 200 Series Increases</i>	\$ 272.00

Total of All Fund Increases: \$ 272.00

Section 2. That in satisfaction and for the purposes of the provisions set out in I.C. 36-5-2-9.6, I.C. 36-5-3-5, I.C. 36-5-4-2, this enactment shall be deemed properly filed and introduced before the Town Council at a regular or special meeting, properly called and convened pursuant to I.C. 5-1.5-14 *et seq.*

Introduced and Filed on the 28th Day of March 2022. Consideration on the same day or at same meeting of introduction sustained a vote of 4 in favor and 0 opposed, pursuant to IC 36-5-2-9.8.

DULY ORDAINED AND ADOPTED this 28th Day of March 2022, by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 4 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

Bernie Zemen, President (IC 36-5-2-10)

Attest:

Mark Herak
Clerk-Treasurer (IC 33-42-4-1;IC 36-5-6-5)

**TOWN OF HIGHLAND
APPROPRIATION ENACTMENT
ENACTMENT No. 2022-10**

AN ENACTMENT APPROPRIATING ADDITIONAL MONIES IN EXCESS OF THE ANNUAL BUDGET FROM MONIES RECEIVED AS A GRANT FROM THE STATE OR FEDERAL GOVERNMENT, PURSUANT TO I.C. 6-1.1-18-7.5, I.C. 36-5-3-5 ET SEQ.

WHEREAS, IC 6-1.1-18-7.5 provides that notwithstanding any other law, the appropriating body of a political subdivision may appropriate any funds received as a grant from the state or the federal government without using the additional appropriation procedures under IC 6-1.1-18-5, if the funds are provided or designated by the state or the federal government as a reimbursement of an expenditure made by the political subdivision;

WHEREAS, The Town Council has been informed of the receipt of funds from a grant of the **LC-RET/HIDTA Initiative**, representing services for the month of January 2022, particularly represented on Clerk-Treasurer's receipt number 773283 in the total amount of **\$1,552.32**, representing services from November through December 2021, particularly represented on Clerk-Treasurer's receipt number 766429 in the total amount of **\$661.65** as reimbursement in support of overtime costs for detailed personnel;

WHEREAS, The Town Council has been further informed that these funds were provided or designated by the state or the federal government as a reimbursement of an expenditure made by the political subdivision;

NOW, THEREFORE BE IT ENACTED by the Town Council of the Town of Highland, Lake County, Indiana, as follows:

Section 1. That for the actual overtime personnel expenses of said municipality related to the LC-RET/HIDTA Initiative to reimburse the municipality for its actual over time expenses incurred by the assigned person, or for equipment maintenance, the following additional sums of money, received as a grant from the state or the federal government and designated as a reimbursement of an expenditure made by the political subdivision, are hereby appropriated and ordered set apart out of the funds herein named:

CORPORATION GENERAL FUND

Metropolitan Police Department

Increase Account:	#111.30 Sworn Overtime	<u>\$ 2,213.97</u>
	<i>Total 100 Series Increases</i>	\$ 2,213.97

Total of All Fund Increases: \$ 2,213.97

Section 2. That in satisfaction and for the purposes of the provisions set out in I.C. 36-5-2-9.6, I.C. 36-5-3-5, I.C. 36-5-4-2, this enactment shall be deemed properly filed and introduced before the Town Council at a regular or special meeting, properly called and convened pursuant to I.C. 5-1.5-14 *et seq.*

Introduced and Filed on the 28th day of March 2022. Consideration on same day or at same meeting of introduction sustained a vote of 5 in favor and 0 opposed, pursuant to IC 36-5-2-9.8.

DULY ENACTED AND ADOPTED this 28th Day of March 2022, by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of ___ in favor and ___ opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

Bernie Zemen, President (IC 36-5-2-10)

Attest:

Mark Herak
Clerk-Treasurer (IC 33-16-4-1;IC 36-5-6-5)

ORDINANCE No. 1764.1760-D
of the
TOWN of HIGHLAND, INDIANA

AN ORDINANCE to AMEND ORDINANCE No. 1760 to ESTABLISH THE WAGE and SALARY RATES of the ELECTED OFFICERS, the NON-ELECTED OFFICERS, and the EMPLOYEES of the TOWN of HIGHLAND, INDIANA PARTICULARLY AUTHORIZING MODIFICATION to the COMPENSATION ASSOCIATED WITH PART-TIME POSITIONS In the PARK DEPARTMENT, TEMPORARY (Summer Help) POSITIONS in the PUBLIC WORKS DEPARTMENT and the PART-TIME IT POSITION in the Police Department

WHEREAS, Title 36, Article 1 Chapter 4 of the Indiana Code confers certain general corporate powers on the several units of government in Indiana;

WHEREAS, Section fifteen of that chapter specifically provides that a unit of government may fix the level of compensation of its officers and employees;

WHEREAS, I.C. 36-5-3-2 provides in pertinent part that the town legislative body shall provide reasonable compensation for the other town officers and employees;

WHEREAS, I.C. 36-5-3-2(b), further provides that the Town Legislative body shall, by ordinance fix the compensation of its own members and the Town Clerk-Treasurer;

WHEREAS, I.C. 36-5-3-2(c) still further provides that the compensation of an elected town officer may not be changed in the year for which it is fixed, nor may it be reduced below the amount fixed for the previous year;

WHEREAS, The Town Council of the Town of Highland, as the town legislative body, now desires to amend the ordinance that was adopted to fix the compensation of its elected officers, appointed officers and employees of the Town for the year 2022 and thereafter as amended;

WHEREAS, The Town Council of the Town of Highland, as the town legislative body, has been advised that it is necessary and desirable to further modify these positions in the Park Department of: Part-Time Office Clerks; Part-Time Building Supervisor; Part-Time Laborers; Part-Time Recreation Leaders; Part-Time Recreation Program Instructors and Temporary Workers for Parks Division and fix the rate for these positions based upon the needs of the Park Department;

WHEREAS, The Town Council of the Town of Highland, as the town legislative body, has been advised that it is necessary and desirable to further modify the position of Temporary (Summer Help) in the Public Works and fix the rate for this position based upon the needs of the Public Works Department;

WHEREAS, The Town Council of the Town of Highland, as the town legislative body, has been advised that it is necessary and desirable to further modify the position of Part-Time IT in the Police Department and fix the rate for this position based upon the needs of the Public Works Department;

WHEREAS, The Town Council of the Town of Highland, as the town legislative body, now desires to amend the wage and salary ordinance as requested by the Public Works Director, the Park Director and the Police Chief; and,

NOW, THEREFORE, BE IT HEREBY ORDAINED by the Town Council of the Town of Highland, Lake County, Indiana, that the Wages, Salaries, and special detail levels of the Officers and Employees of the Town of Highland, are hereby established, modified and fixed, pursuant to the provisions indicated herein and as follows:

Section 1. That subdivision (B)(6) in Section 11 of Ordinance No. 1760 be amended by repealing it in its entirety and replacing with a successor subdivision, to be styled as Section 11 subdivision (B)(6) which shall read as follows:

Section 11. *Parks and Recreation Department.* That subject to the provisions of this ordinance, the salary and wages for the non-elected officers and employees of the Town of Highland are hereby fixed for its **Parks and Recreation Department** as follows:

(B) Associate Staff and Employees

(6) Part-time workers:

Office Clerks	(part-time)	\$11.00 –\$20.00 per hr.
Building Supervisor	(part-time)	\$12.00 -\$24.00 per hr.
Custodians	(part-time)	\$9.00 - \$13.71 per hr.
Recreation Leaders	(part-time)	\$9.00 –\$13.94 per hr.
Recreation Program Instructors	(part-time)	\$9.00 – \$53.56 per hr.
Temporary workers for parks division		\$10.00 - \$13.71 per hr.

Temporary Workers referenced above refers to Outside summer crew (Summer Help)

Pursuant to IC 36-10-3-10(b), the Park and Recreation Board shall fix the compensation of the positions in which a range for salaries or wages are indicated in this Ordinance.

Section 2. That subdivision (B) in Section 9 of Ordinance No. 1760 be further amended by repealing it in its entirety and replacing with a successor subdivision, to be styled as Section 9 subdivision (B) which shall read as follows:

Section 9. *Public Works Department (Agency).* That subject to the provisions of this ordinance, the salary and hourly wages for the non-elected officers and employees of the Town of Highland are hereby fixed for its **Public Works Department** as follows:

(B) Associate Staff and Employees

		Starting Rate	Incumbent Rate
(1) Administrative Assistant	(1)	\$ 24.50	\$ 24.50
(2) Public Works Secretary*	(1)	\$19.99	\$19.99
(3) Dispatch Clerk	(1)	\$18.08	\$18.08

** If position of administrative assistant is filled, the position of public works secretary must be vacant.*

(4) Senior Utility Technician	(1)	\$ 24.50	\$ 24.50
(5) Utility Technician	(2)	\$ 19.66	\$ 19.66

This position subject to base modification as outlined in subdivision E

(6) Utility Worker /Equipment Operator A	(3)	\$24.50	\$24.50
(7) Utility Worker /Equipment Operator B	(2)	\$23.97	\$23.97

(8) Pump Station Operator	(2)	\$21.15	\$21.15
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This position subject to base modification as outlined in subdivision D

		Starting Rate	Incumbent Rate
(9) Street Sweeper Operator	(1)	\$ 21.68	\$ 21.68
(10) Utility Worker/Driver A	(4)	\$ 23.45	\$ 23.45
(11) Utility Worker/Driver B	(3)	\$ 20.11	\$ 20.11
(12) Utility Worker/Driver C	(2)	\$ 16.99	\$ 16.99
(13) Senior Mechanic	(1)	\$ 23.15	\$ 23.15
(14) Mechanic	(1)***	\$ 22.03	\$ 22.03
(15) Mechanic	(2)	\$ 22.03	\$ 22.03-\$23.67

*** Once a worker is assigned the **Senior Mechanic's** position, the authorization for this position is reduced to zero (0).

(16) Sign & Traffic Control Technician	(1)	\$ 20.33	\$ 20.33
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This position subject to base modification as outlined in subdivision D.

(17) Utility Worker A	(3)	\$17.76	\$17.76-\$19.32
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(18) Utility Worker B	(3)	\$13.71	\$13.71 per hr.
(19) Custodian	(1)	\$16.45	\$16.45 per hr.
(20) Attendant Town Garage	(1)	\$15.29	\$15.97 per hr.
(21) Secretary (part-time)			\$ 9.64 - \$19.99 per hr.
(22) Laborer (<i>not truck driver</i>)(part-time)			\$ 9.64 - \$ 12.47 per hr.
(23) Laborer, Seasonal Leaf Collection			\$ 9.93 per hour
(24) Master Gardener/Streetscaping (part-time)			\$12.85 - \$ 15.00 per hr.
(25) Driver C Seasonal (must have a CDL)			\$ 16.99 per hour
(26) Temporary (Summer Help)			\$10.00 - \$10.70 per hr.

Section 3. That subdivision (B)(2) in Section 9 of Ordinance No. 1760 be further amended by repealing it in its entirety and replacing with a successor subdivision, to be styled as Section 9 subdivision (B)(2) which shall read as follows:

Section 10. *Metropolitan Police Department.* That subject to the provisions of this ordinance, the salary and wages for the non-elected officers and employees of the Town of Highland are hereby fixed for its Metropolitan Police Department as follows:

F) Other Associate Staff and Public Safety Employees

	Starting Rate	Incumbent Rate
(2) Systems Administrator/ IT & Training Officer (part-time)	\$32.31 hr.	\$33.65 hr*.

*That if the incumbent in the position of Systems Administrator/IT & Training Officer as of the date of the passage and adoption of this ordinance, is appointed to the position or performs in the position as a part-time worker, that person shall be paid at the rate denoted for an incumbent based upon composite pay that person earned when holding the position previously.

Section 4. That all portions of ordinances in conflict with this ordinance are hereby repealed and are of no further force nor effect;

Section 5. That except where otherwise noted herein, other compensation and benefits matters not expressly provided herein for salaried and hourly employees and the Clerk-Treasurer shall be as set forth in the Compensation and Benefits Ordinance, commonly called the Employee Handbook as amended from time to time;

Section 6. (A) That this ordinance shall become effective and shall remain in full

force and effect from and after the date of its passage and adoption, subject to any express provisions of this ordinance, in all other instances not sooner than March 28, 2022, and except to any express effective dates herein described to the contrary and until its repeal or amendment by subsequent enactment;

(B) That the Clerk-Treasurer shall have authority to implement the provisions of this ordinance pursuant to the authority expressly set forth in IC 36-5-6-6 (a) (3) & (4).

Introduced and Filed on 28th day of March 2022. Consideration on same day or at same meeting of introduction sustained a vote of 4 in favor and 0 opposed, pursuant to IC 36-5-2-9.8.

DULY ORDAINED and ADOPTED this 28th Day of March 2022, by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 4 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

Bernie Zemen, President (IC 36-5-2-10)

Attest:

Mark Herak
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5; IC 36-5-2-10.2)

**TOWN OF HIGHLAND
BOARD OF WORKS
ORDER OF THE WORKS NO. 2022-03**

**AN ORDER OF THE WORKS BOARD ACCEPTING CERTAIN BIDS FOR ROAD
MATERIALS AND SUPPLIES (CONCRETE WORK) FOR THE YEAR 2022**

Whereas, the Town Council, as the Board of Works of the municipality, has deemed it necessary to solicit bids for road materials and supplies (concrete work), in order to construct, repair, and maintain public ways throughout the Town; and

Whereas, the Town Council, pursuant to §3.05.030(A)(1) of the HMC, serves as purchasing agency for the Public Works Department; and

Whereas, the Public Works Director, pursuant to §3.05.050(D)(1) of the HMC, serves as the Purchasing Agent for the Public Works Department; and

Whereas, the purchase price exceeds \$15,000.00 and pursuant to §3.05.050(B) of the HMC exceeds the purchase authority of the purchasing agent and requires the express approval of the purchasing agency; and

Whereas, the purchasing agent, pursuant to §3.05.060(H) of the HMC, expected that the purchase, in aggregate, would be more than \$150,000 and invited bids in accordance with Section 31.20(H) of the HMC; and

Whereas, the Public Works Director has prepared bid specifications for the work anticipated for the year 2022 and the work was bid in accordance with §3.05.060(H) of the HMC; and

Whereas, the following bids were received at 10:00 a.m. on March 24, 2022:

<u>Company</u>	<u>Total Base Bid</u>
Colby & Company, Inc.	\$ 99,275.00
H3 Concrete, Inc.	\$ 99,495.00
F.H. Paschen, S.N. Nielsen & Associates, LLC	\$177,550.00

Whereas, the Public Works Director has reviewed the bids and determined that the bid submitted by Colby & Company, Inc. is non-responsive due to failure to include the required 5% bid security; and

Whereas, the Public Works Director has made recommendation for award based on the lowest responsive and responsible bid; and

Now, Therefore, Be it Ordered, by the Town Council of Highland, Indiana that

1. The bid for road materials and supplies (concrete work), from H3 Concrete, Inc. be accepted in the Total Base Bid amount of \$99,495.00 as the lowest responsive and responsible bid.
2. The Public Works Director is hereby authorized to execute agreements and all documents necessary to implement the work.

Duly, Passed and Ordered by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board, this 28th day of March, 2022 having passed by a vote of _____ in favor and _____ opposed.

**WORKS BOARD OF THE TOWN
HIGHLAND, INDIANA**

Bernie Zemen, President (IC 36-5-2-10)

Attest:

Mark Herak, Clerk Treasurer (IC 33-16-4-1; IC 36-5-6-5)

March 24, 2022

Mr. Mark Knesek, Public Works Director
Town of Highland, Indiana
8001 Kennedy Avenue
Highland, IN 46322

RE: 2022 Road Materials and Supplies (Concrete Work)
Report on Bids Received

Dear Mr. Knesek:

In accordance with your instructions, bids for "2022 Road Materials and Supplies (Concrete Work)" have been tabulated and reviewed. Findings and recommendations from this review are presented.

1. General

Bids were received, opened and read aloud at 10:00 A.M., Local Prevailing Time on March 24, 2022, in accordance with an Invitation to Bid published on March 7 and March 14, 2022 in the Times.

2. Bids Received

Three bids were received. The bidders, amount of their bid, and Engineer's Opinion of Probable Cost are shown on the enclosed Bid Tabulation. The low bid for the project is 18.7% higher than the Engineer's Opinion of Probable Cost.

3. Irregularities

The bid from Colby & Company, Inc. contained mathematical errors in the calculation of Items 1 and 2; the corrected Total Base Bid Amount is \$99,275.00, which is \$100.00 less than the submitted Total Base Bid.

4. Qualifications of Bidders

The apparent low bidder, Colby & Company, Inc., did not include bid security and, as a result, could be considered non-responsive. The second low bidder, H3 Concrete, Inc., included the required 5% bid security and would be considered responsive. H3 Concrete, Inc. is considered qualified to provide "2022 Road Materials and Supplies (Concrete Work)".

5. Opinion

It is our opinion that "2022 Road Materials and Supplies (Concrete Work)" should be awarded to H3 Concrete, Inc. in the Total Base Bid amount of \$99,495.00 as the lowest responsive and responsible bidder.

Our recommendation on award is subject to the opinion of the Board's Attorney.

Yours very truly,
NIES Engineering, Inc.

A handwritten signature in blue ink that reads "Derek Snyder".

Derek R. Snyder, P.E.
Principal

cc: Highland Town Council
Mr. Mark Herak
Mr. John Reed

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Town of Highland, Indiana
Board of Works
2022 Road Materials and Supplies (Concrete)
Bid Tabulation

Bids Received on March 24, 2022 at 10:00 AM				Engineer's Opinion of Probable Cost		H3 Concrete, Inc.		Colby & Company, Inc.		F.H. Paschen, S.N. Nielsen & Assoc. LLC	
Item	Description	Quantity	Units	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	Highback Curb (<100 LF)	50	LF	\$ 35.00	\$ 1,750.00	\$ 37.50	\$ 1,875.00	\$ 35.00	\$ 1,750.00	\$ 187.00	\$ 9,350.00
2	Highback Curb (>100 LF)	50	LF	\$ 34.00	\$ 1,700.00	\$ 32.80	\$ 1,640.00	\$ 35.00	\$ 1,750.00	\$ 138.00	\$ 6,900.00
3	Rollback Curb (<100 LF)	500	LF	\$ 30.00	\$ 15,000.00	\$ 34.40	\$ 17,200.00	\$ 34.00	\$ 17,000.00	\$ 86.00	\$ 43,000.00
4	Rollback Curb (>100 LF)	100	LF	\$ 29.00	\$ 2,900.00	\$ 31.80	\$ 3,180.00	\$ 34.00	\$ 3,400.00	\$ 78.00	\$ 7,800.00
5	4" Sidewalk (<500 SF)	4,000	SF	\$ 7.50	\$ 30,000.00	\$ 10.30	\$ 41,200.00	\$ 9.00	\$ 36,000.00	\$ 14.00	\$ 56,000.00
6	4" Sidewalk (>500 SF)	500	SF	\$ 7.00	\$ 3,500.00	\$ 8.70	\$ 4,350.00	\$ 8.75	\$ 4,375.00	\$ 12.00	\$ 6,000.00
7	Curb Ramp (ADA)	500	SF	\$ 20.00	\$ 10,000.00	\$ 14.50	\$ 7,250.00	\$ 10.00	\$ 5,000.00	\$ 45.00	\$ 22,500.00
8	6" Driveway	2,000	SF	\$ 9.50	\$ 19,000.00	\$ 11.40	\$ 22,800.00	\$ 15.00	\$ 30,000.00	\$ 13.00	\$ 26,000.00
				Total	\$ 83,850.00	Total Base Bid	\$ 99,495.00	Total Base Bid	\$ 99,275.00	Total Base Bid	\$ 177,550.00
	Affidavit of Compliance						Yes		Yes		Yes
	Contractor's Bid for Public Works - Form 96						Yes		Yes		Yes
	Certification Regarding Unauthorized Aliens						Yes		Yes		Yes
	5% Bid Security						Yes		No		Yes

Note: Colby & Company, Inc. had mathematical errors in the calculation of Items 1 and 2; the corrected Total Base Bid Amount is \$99,275.00, which is \$100.00 less than the submitted Total Base Bid.

**TOWN OF HIGHLAND
BOARD OF WORKS
ORDER OF THE WORKS NO. 2022-04**

**AN ORDER OF THE WORKS BOARD ACCEPTING CERTAIN BIDS FOR ROAD
MATERIALS AND SUPPLIES (ASPHALT AND MILLING) FOR THE YEAR 2022**

Whereas, the Town Council, as the Board of Works of the municipality, has deemed it necessary to solicit bids for road materials and supplies (asphalt and milling), in order to construct, repair, and maintain public ways throughout the Town; and

Whereas, the Town Council, pursuant to §3.05.030(A)(1) of the HMC, serves as purchasing agency for the Public Works Department; and

Whereas, the Public Works Director, pursuant to §3.05.050(D)(1) of the HMC, serves as the Purchasing Agent for the Public Works Department; and

Whereas, the purchase price exceeds \$15,000.00 and pursuant to §3.05.050(B) of the HMC exceeds the purchase authority of the purchasing agent and requires the express approval of the purchasing agency; and

Whereas, the purchasing agent, pursuant to §3.05.060(H) of the HMC, expected that the purchase, in aggregate, would be more than \$150,000 and invited bids in accordance with Section 31.20(H) of the HMC; and

Whereas, the Public Works Director has prepared bid specifications for the work anticipated for the year 2022 and the work was bid in accordance with §3.05.060(H) of the HMC; and

Whereas, the following bids were received at 10:30 a.m. of March 24, 2022:

<u>Company</u>	<u>Total Base Bid</u>
Milestone Contractors North, Inc.	\$254,900.00
Rieth-Riley Construction Co., Inc.	\$260,825.00
F.H. Paschen, S.N. Nielsen & Associates, LLC	\$294,825.00

Whereas, the Public Works Director has reviewed the bids and made recommendation for award based on the lowest responsive and responsible bid; and

Now, Therefore, Be it Ordered, by the Town Council of Highland, Indiana that

1. The bid for road materials and supplies (asphalt and milling), from Milestone Contractors North, Inc. be accepted in the Total Base Bid Amount of \$254,900.00 as the lowest responsive and responsible bid.

2. The Public Works Director is hereby authorized to execute agreements and all documents necessary to implement the work.

Duly, Passed and Ordered by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board, this 28th day of March, 2022 having passed by a vote of _____ in favor and _____ opposed.

**WORKS BOARD OF THE TOWN
HIGHLAND, INDIANA**

Bernie Zemen, President (IC 36-5-2-10)

Attest:

Mark Herak, Clerk Treasurer (IC 33-16-4-1; IC 36-5-6-5)

March 24, 2022

Mr. Mark Knesek, Public Works Director
Town of Highland, Indiana
8001 Kennedy Avenue
Highland, IN 46322

RE: 2022 Road Materials and Supplies (Asphalt and Milling)
Report on Bids Received

Dear Mr. Knesek:

In accordance with your instructions, bids for “2022 Road Materials and Supplies (Asphalt and Milling)” have been tabulated and reviewed. Findings and recommendations from this review are presented.

1. General

Bids were received, opened and read aloud at 10:30 A.M., Local Prevailing Time on March 24, 2022, in accordance with an Invitation to Bid published on March 7 and March 14, 2022 in the Times.

2. Bids Received

Three bids were received. The bidders, amount of their bid, and Engineer’s Opinion of Probable Cost are shown on the enclosed Bid Tabulation. The low bid for the project is 10.8% higher than the Engineer’s Opinion of Probable Cost.

3. Irregularities

The bid from Milestone Contractors North, Inc. contained E-Verify documentation in a different format than provided in the bid documents. The bidder provided the E-Verify documentation in the correct format the same day.

4. Qualifications of Bidders

The apparent low bidder, Milestone Contractors North, Inc., is considered qualified to provide “2022 Road Materials and Supplies (Asphalt and Milling)”.

5. Opinion

It is our opinion that “2022 Road Materials and Supplies (Asphalt and Milling)” should be awarded to Milestone Contractors North, Inc. in the Total Base Bid amount of \$254,900.00 as the lowest responsive and responsible bidder.

Our recommendation on award is subject to the opinion of the Board's Attorney.

Yours very truly,
NIES Engineering, Inc.

A handwritten signature in blue ink that reads "Derek Snyder".

Derek R. Snyder, P.E.
Principal

cc: Highland Town Council
Mr. Mark Herak
Mr. John Reed

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Town of Highland, Indiana
Board of Works
2022 Road Materials and Supplies (Asphalt and Milling)
Bid Tabulation

Bids Received on March 24, 2022 at 10:30 AM				Engineer's Opinion of Probable Cost		Milestone Contractors North, Inc.		Rieth-Riley Construction Co., Inc.		F.H. Paschen, S.N. Nielsen & Assoc. LLC	
Item	Description	Quantity	Units	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	Hot Mix Asphalt, Intermediate 19.0mm (Delivered, Placed and Compacted)	350	TON	\$ 85.00	\$ 29,750.00	\$ 112.00	\$ 39,200.00	\$ 100.00	\$ 35,000.00	\$ 100.00	\$ 35,000.00
2	Hot Mix Asphalt, Surface 9.5mm (Delivered, Placed and Compacted)	650	TON	\$ 95.00	\$ 61,750.00	\$ 98.00	\$ 63,700.00	\$ 127.50	\$ 82,875.00	\$ 125.00	\$ 81,250.00
3	Hot Mix Asphalt, Intermediate 19.0mm (F.O.B. Plant)	600	TON	\$ 65.00	\$ 39,000.00	\$ 54.00	\$ 32,400.00	\$ 58.00	\$ 34,800.00	\$ 52.00	\$ 31,200.00
4	Hot Mix Asphalt, Surface 9.5mm (F.O.B. Plant)	600	TON	\$ 75.00	\$ 45,000.00	\$ 62.00	\$ 37,200.00	\$ 63.00	\$ 37,800.00	\$ 75.00	\$ 45,000.00
5	Cold Mix (F.O.B. Plant)	200	TON	\$ 125.00	\$ 25,000.00	\$ 117.00	\$ 23,400.00	\$ 108.00	\$ 21,600.00	\$ 118.00	\$ 23,600.00
6	Tack Coat	750	GAL	\$ 6.00	\$ 4,500.00	\$ 9.50	\$ 7,125.00	\$ 5.00	\$ 3,750.00	\$ 8.00	\$ 6,000.00
7	Surface Milling (0" to 3" Depth)	5,000	SY	\$ 2.50	\$ 12,500.00	\$ 5.50	\$ 27,500.00	\$ 4.50	\$ 22,500.00	\$ 8.50	\$ 42,500.00
8	Surface Milling (3" to 6" Depth)	2,500	SY	\$ 5.00	\$ 12,500.00	\$ 9.75	\$ 24,375.00	\$ 9.00	\$ 22,500.00	\$ 12.00	\$ 30,000.00
				Total	\$ 230,000.00	Total Base Bid	\$ 254,900.00	Total Base Bid	\$ 260,825.00	Total Base Bid	\$ 294,550.00
	Affidavit of Compliance						Yes		Yes		Yes
	Contractor's Bid for Public Works - Form 96						Yes		Yes		Yes
	Certification Regarding Unauthorized Aliens						Yes		Yes		Yes
	5% Bid Security						Yes		Yes		Yes

**TOWN OF HIGHLAND
BOARD OF WORKS
ORDER OF THE WORKS NO. 2022-05**

AN ORDER OF THE WORKS BOARD ACCEPTING A QUOTE FROM DAVE’S TREE SERVICE FOR TREE REMOVAL AND TREE TRIMMING SERVICES FOR THE YEAR 2022 AS THE LOWEST RESPONSIVE AND RESPONSIBLE QUOTE

Whereas, the Town Council, as the Board of Works of the municipality, has deemed it necessary to solicit quotes for tree removal and tree trimming services throughout the Town; and

Whereas, the Town Council, pursuant to §3.05.030(A)(1)(a) of the HMC, serves as purchasing agency for the Public Works Department; and

Whereas, the purchase price exceeds \$15,000.00 and pursuant to §3.05.040(C) of the HMC requires the express approval of the purchasing agency; and

Whereas, the Public Works Director, pursuant to § 3.05.050(D)(1) of the HMC, serves as the Purchasing Agent for the Public Works Department; and

Whereas, The Purchasing Agent, pursuant to §3.05.060(G) of the HMC, expected that the purchase, in aggregate, to be less than \$50,000 and invited quotes in accordance with Section §3.05.060(G) of the HMC; and

Whereas, the following quotes were received:

2022 Tree Service Quotes

	Dave's Tree Service, Inc.	Russel's Tree Care**	Priced Rite Tree Service	Brian's Tree Service	Evans Tree Care
Tree Sizes	Price	Price	Price	Price	Price
6" to 11"	\$175	\$145	n/a	n/a	n/a
12" to 17"	\$260	\$275	n/a	n/a	n/a
18" to 23"	\$410	\$675	n/a	n/a	n/a
24" to 29"	\$550	\$775	n/a	n/a	n/a
30" to 35"	\$800	\$1,200	n/a	n/a	n/a
≥ 36"	\$1,680	\$2,000	n/a	n/a	n/a
Stump Grinding per inch	\$5	\$4	n/a	n/a	n/a

Tree Trimming

12" to 24"	\$275	\$275	n/a	n/a	n/a
≥ 25"	\$400	\$375	n/a	n/a	n/a

Total \$ 4,555 \$ 5,724 \$ - \$ - \$ -

**Russel's Tree Care conditioned his quote as follows:

Emergency Response:

Before 5 pm - \$500 + price based on size

After 5 pm - \$750 + price based on size

Storm Damage:

\$1,000 per 4 hours

Whereas, the Public Works Director has reviewed the quotes and made recommendation for award on the various classes of work based on being the lowest responsive and responsible quote.

Now, Therefore, Be it Ordered, by the Town Council of Highland, Indiana that:

1. That the quote for tree removal and tree trimming services from Dave’s Tree Service, Inc., 1555 Park West Circle, Munster, Indiana, 46321 be accepted as the lowest responsive and responsible quote as follows:

Tree Removal

<u>Diameter Breast Height</u>	<u>Cost</u>
6" to 11"	\$175.00 each
12" to 17"	\$260.00 each
18" to 23"	\$410.00 each
24" to 29"	\$550.00 each
30" to 35"	\$800.00 each
≥ 36"	\$1,680.00 each
Stump Removal	\$5.00 per inch

Tree Trimming

Medium Trees (12" to 24")	\$275.00 each (per tree)
Large Trees (>24")	\$400.00 each (per tree)

2. The Public Works Director is hereby authorized to execute agreements and all documents necessary to implement the work.

Duly, Passed and Ordered by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board, this 28th day of March, 2022 having passed by a vote of _____ in favor and _____ opposed.

**Works Board of the Town
Highland, Indiana**

Bernie Zemen, President (IC 36-5-2-10)

Attest:

Mark Herak, Clerk Treasurer (IC 33-16-4-1; IC 36-5-6-5)



March 17, 2022

REQUEST FOR QUOTES FOR TREE REMOVAL SERVICE

For the year 2022

Quotes due by March 24, 2022

The Town of Highland is seeking quotes from qualified licensed, bonded, and insured contractors to conduct tree removal and stump grinding services. The town council of the Town of Highland will evaluate quotes based upon professional qualifications, quality assurance, and competitive pricing. No specific weighting or scoring is designated for these evaluation criteria, and the Town of Highland reserves the right to award the contract to the bidder they feel is in the best interest of the Town of Highland, which may or may not be the lowest Bidder.

The scope of work includes 24-hour emergency response with show up time less than 2 hours.

Services also include assistance when needed for clean up from severe storms. Contractor is responsible for disposal of all tree grindings, branches, and logs. All sites to be cleaned after work is completed. Tree sizes are to be approved by the Town of Highland official before removal.

<u>Tree Sizes</u>	<u>Price</u>
6" to 11"	_____
12" to 17"	_____
18" to 23"	_____
24" to 29"	_____
30" to 35"	_____
≥ 36"	_____

<u>Tree Trimming</u>	
12" to 24"	_____
≥ 25"	_____
Stump grinding per inch	_____

Email quotes to: mkneseck@highland.in.gov

TOWN OF HIGHLAND
QUOTE FOR TREE REMOVAL SERVICE.... YEAR 2022

Attn: Mark Knesek, Public Works Director

Email: mknesek@highland.in.gov 219-972-5069

Dave's Tree Service, Inc.
1555 Park West Circle
Munster, IN 46321
Dave Johnson...219-712-1600

Submitted by Email 3/23/22

Tree Removal Price List

<u>Tree Sizes</u>	<u>Price</u>
6" to 11"	\$175
12" to 17"	\$260
18" to 23"	\$410
24" to 29"	\$550
30" to 35"	\$800
> 36"	\$1,680

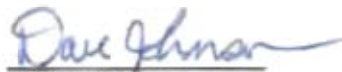
Tree Trimming

12" to 24"	\$275
> 24"	\$400

Stump Grinding per inch = \$5.00

This scope of work includes 24-hour emergency response with show up time less than 2 hours.

Services also include assistance when needed for clean up from severe storms. Contractor is responsible for disposal of all tree grindings, branches, and logs. All sites to be cleaned after work is completed.



Dave Johnson
President / Owner



CONTRACTOR LICENSE

Town of Highland

Reg No.: L22-0062

OFFICE OF TOWN CLERK-TREASURER

Issued:03/23/2022

This is to Certify that: **Dave's Tree Service, Inc.**

Located at: **1555 PARKWEST CIR**

is hereby licensed to: **Landscape/Tree Contractor**

within the Town limits. This license is to be in force until 12/31/2022 provided the holder thereof shall conform to the requirements of the ordinances of said Town in regard to such license.

IN TESTIMONY WHEREOF, Witness our hands and the Seal of said Town on 03/23/2022,

KENNETH J. MIKA
Chief Inspector

MARK A. HERAK
Town-Clerk-Treasurer



National Bond Center
350 E. 96th Street
Indianapolis, Indiana 46240
+1 (888) 8442663 Fax: +1 (866) 5474883

Continuation Certificate

To be attached to and form a part of surety bond number LSF232575 (the "Bond"), cross reference bond number 3766837 for \$5,000 Bond - Tree Trimmer/Cutter dated the 15th day of April, 2003, in the penal sum of 5,000.00 USD issued by The Ohio Casualty Insurance Company as surety (the "Surety"), on behalf of A-1 DAVE'S TREE SERVICE INC as principal (the "Principal"), in favor of Board of Commissioners of the County of Lake, State of Indiana, and any Cities and Towns in Lake County, Indiana, as obligee (the "Obligee").

The Surety hereby certifies that this Bond is continued in full force and effect until the 15th day of April, 2022, subject to all covenants and conditions of said Bond.

Said Bond has been continued in force upon the express condition that the full extent of the Surety's liability under said Bond, and this and all continuations thereof, for any loss or series of losses occurring during the entire time the Surety remains on said Bond, shall in no event, either individually or in the aggregate, exceed the penal sum of the Bond.

IN WITNESS WHEREOF, the Surety has set its hand and seal this 25th day of March, 2021.

The Ohio Casualty Insurance Company
(Surety)

By: Timothy A. Mikolajewski
Timothy A. Mikolajewski, Assistant Secretary



GINA PIMENTEL
RECORDER
STATE OF INDIANA
LAKE COUNTY
FILED FOR RECORD

2021-039979

9:28 AM 2021 May 28

25
cash
TJ



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/5/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Spitz Miller White Havens Ins. 101 W. Columbia Ave Griffith IN 46319	CONTACT NAME		PHONE (INC. No. Ext.) 219-324-8700		FAX (A.C. No.) 219-972-8770
	E-MAIL ADDRESS				
INSURER(S) AFFORDING COVERAGE			NAIC #		
INSURER A - West Bend Mutual					
INSURER B - Assigned Risk Workers Comp Pool					
INSURER C -					
INSURER D -					
INSURER E -					
INSURER F -					

COVERAGES CERTIFICATE NUMBER: 149828056 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADOL INSD	SUBR WORG	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER			A144516	6/30/2021	6/30/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY						CORP/IND ENCLURST (Per accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
B	WORKERS COMPENSATION AND EMPLOYER'S LIABILITY ANY PROHIBIT DISPARITIES EXECUTIVE OFFICERS MEMBERS EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	ARP 12000228104 INDIANA ARP 12002238101 IL	5/1/2021 5/1/2021	5/1/2022 5/1/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER Town of Highland 3333 Ridge Road Highland IN 46322	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED BY ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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March 17, 2022

REQUEST FOR QUOTES FOR TREE REMOVAL SERVICE

For the year 2022

Quotes due by March 24, 2022

The Town of Highland is seeking quotes from qualified licensed, bonded, and insured contractors to conduct tree removal and stump grinding services. The town council of the Town of Highland will evaluate quotes based upon professional qualifications, quality assurance, and competitive pricing. No specific weighting or scoring is designated for these evaluation criteria, and the Town of Highland reserves the right to award the contract to the bidder they feel is in the best interest of the Town of Highland, which may or may not be the lowest Bidder.

The scope of work includes 24-hour emergency response with show up time less than 2 hours.

Services also include assistance when needed for clean up from severe storms. Contractor is responsible for disposal of all tree grindings, branches, and logs. All sites to be cleaned after work is completed. Tree sizes are to be approved by the Town of Highland official before removal.

Tree Sizes

	Price
6" to 11"	\$145.
12" to 17"	\$275.
18" to 23"	\$675.
24" to 29"	\$775.
30" to 35"	\$1200.
≥ 36"	\$2000.

EMERGENCY WORK
BEFORE 5:00 pm
\$500. plus the cost
of removal based on
size.

AFTER 5:00 pm
\$750. plus ↑

Tree Trimming

12" to 24"	\$275.
≥ 25"	\$375.
Stump grinding per inch	4.00

CLEAN UP storm
DAMAGE will be
\$2000. per day
(8 hours)

\$1000. (4 hours)

Email quotes to: mknesek@highland.in.gov

**Town of Highland
Board of Works
Order of the Works Board 2022-06**

An Order Approving and Authorizing the Metropolitan Police Chief to Purchase and Lease/Purchase from Bozak Ford of Burns Harbor, IN through the State of Indiana (4) four 2022 Ford Police Interceptor Utility AWD Base pursuant to I.C. 5-22-8-2.

Whereas, The Town of Highland Metropolitan Police Department, as part of its public duties, has a responsibility for patrol, public safety and protection of life and property throughout the Town of Highland and, from time to time, it is necessary to purchase and or lease materials and supplies in order to carry out the functions of the department; and

Whereas, The Metropolitan Police Chief has determined a need to replace certain equipment and supplies and has further determined the purchase price will be below \$150,000.00.

Whereas, The Metropolitan Police Chief has identified Bosak Ford of Burns Harbor, IN through the State of Indiana to be a desirable source vendor for the purchase of four (4) 2022 Ford Police Interceptor Utility AWD Base at price of \$32,872.00 each for a total of \$131,488.00 minus the three (3) trade-ins totaling \$9,500.00 for a total of **\$121,988.00**;

Whereas, The department will be purchasing two (2) vehicles outright for the price of \$32,872.00, minus the trade-in allowance for two (2) vehicles at \$5,500 a **net** total of **\$60,244.00**. The two (2) remaining units at a unit price of \$32,872 each, minus the trade-in allowance for one (1) at \$4,000.00 will be obtained via a Lease/Purchase, with the total purchase price being **\$61,744.00**, not including lease fees or interest;

Whereas, The price for the purchase exceeds \$15,000.00 and, pursuant to Section 3.05.040 (E) as well as Section 3.05.050 (B) as well as Section 3.05.060 F (1) (3) of the Highland Municipal Code, such purchase requires the express approval of the purchasing agency; and

Whereas, The Town Council as the Works Board of the Municipality, pursuant to Section 3.05.030 (A)(2) of the Highland Municipal Code serves as the purchasing agency for the Metropolitan Police Department; and

Whereas, The Metropolitan Police Chief, pursuant to Section 3.05.050 (D)(2) of the Highland Municipal Code, serves as the Purchasing Agent for the Metropolitan Police Department; and

Whereas, The Purchasing Agent, pursuant to Section 3.050.060 (F)(1) of the Highland Municipal Code, expected that the purchase would be at least \$50,000 and not more than \$150,000.00 and therefore could have solicited quotes from at least three (3) vendors known to deal in the lines or classes of supplies to be purchased;

Whereas, The Purchasing Agent, elected to seek formal bids pursuant to Section 3.05.060 (F)(1)(3) of the Highland Municipal Code, with bids opened and read aloud on March 21, 2022, in the Police Department's Community Room at 2:00 P.M., the results of such bids as follows:

(A) Bozak Ford, 244 Melton Road, Burns Harbor, Indiana at a unit price Of **\$32,872.00** for four (4) vehicles, gross total price of \$131,488, minus three (3) trade-ins totally valued at \$9,500.00 and a total purchase price of \$121,988;

(B) Feldman Automotive Group, 8333 Michigan Avenue, Detroit, MI at a unit price Of **\$35,200.00**, gross total price of \$140,800, minus three (3) trade-ins totally valued at \$17,000.00 and a total purchase price of \$123,800;

Whereas, The purchase of the vehicles will be supported by the Municipal Capital Cumulative Fund (MCCD), LOIT Fund, and a duly approved appropriation in the Metropolitan Police Department of the Corporation General Fund;

Whereas, The Town Council now desires to approve and authorize the Police Chief to complete the purchase pursuant to the terms and stated herein,

Now, Therefore Be It Ordered by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board of Municipality:

Section 1. That the Works Board hereby finds and determines that the offer from Bozak Ford, 244 Melton Road, Burns Harbor, Indiana to be the lowest responsive and responsible offer or having offered a unit price Of **\$32,872.00** for four (4) rendering a gross total price of **\$131,488**, to be adjusted by three (3) trade-ins totally valued at \$9,500.00 then rendering a total net purchase price of \$121,988; all pursuant to IC 5-22 and Section 3.05.060 (F)(3) of the Highland Municipal Code;

Section 2. That the Police Chief is authorized and approved to purchase from Bozak Ford of Burns Harbor two (2) 2022 Ford Police Interceptor Utility

AWD Base at the price of \$32,872 for a preliminary total of \$65,744 minus the trade-ins of \$5,500.00, for a **net** total of **\$60,244.00**; all pursuant to IC 5-22 and Section 3.05.060 (F) (3) of the Highland Municipal Code;

Section 3. That the Police Chief is further authorized to purchase the remaining vehicles, from Bozak Ford, 244 Melton Road, Burns Harbor, Indiana two (two) 2022 Ford Police Interceptor Utility AWD Base priced at \$32,872 for a preliminary total of \$65,744 minus the trade-in allow of \$4,000.00, by way of lease/purchase for a **net** total of **\$61,744.00** excluding lease fees and interest, all pursuant to IC 5-22 and Section 3.05.060 (F) (3) of the Highland Municipal Code;

Section 4. That the Metropolitan Police Chief is now authorized and approved to execute the purchase agreement and any additional documents in order to implement this purchase and then file these documents as financial materials with the Office of the Clerk-Treasurer, pursuant to IC 36-5-4-14.

Be It So Ordered.

Duly Passed, Adopted, and Ordered by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board, this 28th day of March, 2022 having passed by a vote of 4 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

Bernie Zemen, President (IC 36-5-2-10)

Attest:

Mark Herak
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

ORDINANCE NO. 1765
of the
TOWN OF HIGHLAND, INDIANA

An Ordinance Establishing the Policy by which Members of Boards and Commissions of the Town of Highland may participate by Electronic Means of Communication.

WHEREAS, P.L. 88-2021 (HEA 1437), SEC. 5, amended I.C. ss5-14-1.5-1, et. seq. (Act), effective April 20, 2021 by amending I.C. ss5-14-1.5-3.5 to prescribe new requirements by which members of the governing body of a public agency of a political subdivision may participate in a meeting by any electronic means of communication; and

WHEREAS, a member of the governing body may participate by means of communication that:

- allows all participating members of the governing body to simultaneously communicate with each other; and;
- except for a meeting that is an executive session, allows the public to simultaneously attend and observe the meeting;

WHEREAS, the Act requires the governing body to adopt a written policy establishing the procedures that apply to a member's participation in a meeting by an electronic means of communication and may adopt procedures that are more restrictive than the procedures established by I.C. ss5-14-1.5-3.5(d); and

WHEREAS, the Highland Town Council (hereinafter "Council") is the governing body of the Town of Highland, Indiana; and

WHEREAS, the written policy adopted herein shall apply to all boards and commissions appointed by, and under the jurisdiction of, the Council;

NOW, THEREFORE, BE IT HEREBY ORDAINED by the Town Council of the Town of Highland, Lake County, Indiana as follows:

Section 1.

- (a) The provisions of the Act, including definitions, apply to this Ordinance.
- (b) This Ordinance shall be known as the "Electronic Meetings Policy" of the Council and applies to the Council and any committee appointed directly by this Council or its presiding officer.

Section 2.

- (a) Subject to Sections 3 and 5, any member may participate in a meeting by any electronic means of communication that: (i) allows all participating members of the governing body to simultaneously communicate with each other; and (ii) other than a meeting that is in an executive session, allows the public to simultaneously attend and observe the meeting.
- (b) A member who participates by electronic means of communication: (i) shall be considered present for purposes of establishing a quorum; and (ii) may participate in final action only if the member can be seen and heard.
- (c) All votes taken during a meeting at which at least one member participates by an electronic means of communications must be taken by roll call vote.

Section 3.

- (a) At least fifty percent (50%) of the members must be physically present at a meeting at which a member will participate by means of electronic communication. Not more than fifty percent (50%) of the members may participate by electronic means of communication at the same meeting.
- (b) A member may not attend more than fifty percent (50%) of the meetings in a calendar year by an electronic means of communication, unless the member's electronic participation is due to:

- (1) military service;
- (2) illness or other medical condition;
- (3) death of a relative; or
- (4) an emergency involving actual or threatened injury to persons or property.

© A member may attend two (2) consecutive meetings (a set of meetings) by electronic communication. A member must attend at least one (1) meeting between sets of meetings that the member attends by electronic communication, unless the member's absence is due to:

- (1) military service;
- (2) illness or other medical condition;
- (3) death of a relative; or
- (4) an emergency involving actual or threatened injury to persons or property.

Section 4. The minutes or memoranda of a meeting at which any member participates by electronic means of communication must:

(a) identify each member who:

- (1) was physically present at the meeting;
- (2) participated in the meeting by electronic means of communication; and
- (3) was absent; and

(b) identify the electronic means of communication by which:

- (1) members participated in the meeting; and
- (2) members of the public attended and observed the meeting if the meeting was not an executive session.

© Exhibit 1 shall be used as a Virtual Meeting Attendance Sheet and be incorporated as part of the minutes or memorandum.

Section 5. No member of the Council may participate by means of electronic communication in a meeting at which the Council may take final action to:

- (a) adopt a budget;
- (b) make a reduction in personnel;
- (c) initiate a referendum;
- (d) impose or increase a fee;
- (e) impose or increase a penalty;
- (f) exercise the Council's power of eminent domain; or
- (g) establish, impose, raise or renew a tax.

Section 6.

(a) If an emergency is declared by:

- (1) the governor under I.C. ss10-14-3-12; or
- (2) the Town Council president under I.C. ss10-14-3-29;

members are not required to be physically present for a meeting until the emergency is terminated.

(b) Members may participate in a meeting by any means of communication provided that:

- (1) At least a quorum of the members participate in the meeting by means of electronic communication or in person.
- (2) The public may simultaneously attend and observe the meeting unless the meeting is in an executive.
- (3) The minutes or memoranda of the meeting must comply with Section 4 of this Ordinance.
- (4) Exhibit 1 shall be used as a Virtual Meeting Attendance Sheet and be incorporated as part of the minutes or memorandum.

© All votes taken during a meeting at which at least one member participates by an electronic means of communication must be taken by roll call vote.

Section 7. This ordinance shall become and be in full force and effect from and after its passage and adoption upon its signature by the executive in the manner prescribed by IC 36-5-2-10(a).

DULY ORDAINED and ADOPTED this 28th day of March 2022 by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of ___ in favor ___ opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

Bernie Zemen, President (IC 36-5-2-10)

Attest:

Mark Herak
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5; IC 36-5-2-10.2)

TOWN OF HIGHLAND
PROCLAMATION OF the TOWN EXECUTIVE

**A PROCLAMATION RECOGNIZING FRIDAY, APRIL 29, 2022 AS ARBOR DAY IN HIGHLAND
AND APRIL 24 THROUGH APRIL 29 AS TREE PLANTING WEEK**

Whereas, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees;

Whereas, Trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air and storm water, produce life-giving oxygen, and provide habitat for wildlife;

Whereas, Trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products;

Whereas, Trees in our town increase property values, enhance the economic vitality of business areas, and beautify our community;



Whereas, Trees, wherever they are planted, are a source of joy and spiritual renewal; and,

Whereas, On Arbor Day and during tree planting times, the Tree Board, community partners, families and friends join together to celebrate the benefits of trees and to recognize the unique beauty of our trees, which provide a lasting impression on visitors and memories for residents,

Now, Therefore, I, Bernie Zemen by virtue of the authority vested in me as President of the Town Council of the Town of Highland, Lake County, Indiana, now hereby proclaim and designate **Friday, April 29, 2022**, as **ARBOR DAY** in the Town of Highland the week of April 24 through April 29 as **TREE PLANTING Week**;

Be it Further Proclaimed, That , I urge all Highland residents to celebrate Arbor Day and to support efforts to protect our trees and urge all residents to acquire a plant a tree.

In Witness Whereof, I have hereunto set my hand and caused the Corporate Seal to be affixed at the Highland Municipal Building this 28th day of March in the year 2022.

**TOWN of HIGHLAND, INDIANA
BY ITS TOWN COUNCIL PRESIDENT**

BERNIE ZEMEN

Attest:

Mark Herak, Clerk-Treasurer

(Print optimized at 76%)

Invoice Line Desc Ref # Vendor Invoice Description Amount Check #
 BOTH OPEN AND PAID

Fund 001 GENERAL
 Dept 0000 GEN FUND TRANSFERS GROSS 97103 PAYROLL ACCOUNT 3/22PRD D/S TRANSFER GENERAL 205,623.79 47108
 001-0000-45200 Total For Dept 0000 205,623.79

Dept 0001 TOWN COUNCIL
 001-0001-33001 ADDITIONAL APPROPRIATIONS 97089 THE TIMES CASH & INVESTMENT COMBINED STATEM 133.59
 001-0001-39004 INSERTING GAZEBO INTO BILLS 97090 LITHOGRAPHIC COMMUNICATIONS MARCH 2022 GAZEBO EXPRESS INSERT 1,152.36
 Total For Dept 0001 TOWN COUNCIL 1,285.95

Dept 0004 CLERK-TREASURER
 001-0004-20003 MINUTE-BOOKS-2 97094 A E BOYCE CO INC MINUTE BOOKS-2 481.67
 001-0004-34023 HEALTH & DENTAL INS 97097 TOWN OF HIGHLAND INS FUND (MAR 2022 HEALTH/LIFE INS PREM GEN 5,369.98
 001-0004-34043 LIFE INS 97097 TOWN OF HIGHLAND INS FUND (MAR 2022 HEALTH/LIFE INS PREM GEN 40.07
 Total For Dept 0004 CLERK-TREASURER 5,891.72

Dept 0006 BUILDING & INSPECTION
 001-0006-21001 72.2 GAL UNLEADED 97073 TOWN OF HIGHLAND GASOLINE F FUEL BY USAGE - INSPECTION 512.97
 001-0006-34023 HEALTH AND DENTAL INSURANCE 97096 TOWN OF HIGHLAND INS FUND (MAR 2022 HEALTH/LIFE INS PREM BLD 7,907.77
 001-0006-34043 LIFE INSURANCE 97096 TOWN OF HIGHLAND INS FUND (MAR 2022 HEALTH/LIFE INS PREM BLD 47.76
 Total For Dept 0006 BUILDING & INSPECTION 8,468.50

Dept 0007 FIRE DEPARTMENT
 001-0007-21001 71.4 GAL DIESEL 97072 TOWN OF HIGHLAND GASOLINE F FUEL BY USAGE - FIRE 1,050.34
 001-0007-22004 INV # 337-401283 97056 AUTO-WARES VEHICLE MAINTENANCE SUPPLIES 5.58
 001-0007-32006 ONE YEAR SERVICES FOR DISPATCH 97060 EMERGENCY SERVICE MARKETING I AM RESPONDING DISPATCHING 810.00
 001-0007-32006 NFC MOBILE DATA ALL ACCESS AD 97061 NEPA NATIONAL FIRE CODES ANNUAL SUBSCR 393.90
 001-0007-32006 STATIONS SECURITY SYSTEM 97064 NEPA STATIONS SECURITY 145.60
 001-0007-34023 HEALTH & DENTAL INSURANCE 97098 TOWN OF HIGHLAND INS FUND (MAR 2022 HEALTH/LIFE INS PREM FIR 2,037.37
 001-0007-34043 LIFE INSURANCE 97098 TOWN OF HIGHLAND INS FUND (MAR 2022 HEALTH/LIFE INS PREM FIR 8.42
 001-0007-35005 HYDRANT - SOUTH STATION 97065 TOWN OF HIGHLAND UTILITIES SOUTH STATION WATER & SEWER 103.10
 001-0007-35005 HYDRANT - CENTRAL STATION 97066 TOWN OF HIGHLAND UTILITIES CENTRAL STATION WATER & SEWER 107.42
 001-0007-35007 STORM - SOUTH STATION 97065 TOWN OF HIGHLAND UTILITIES SOUTH STATION WATER & SEWER 102.22
 001-0007-35007 STORM - CENTRAL STATION 97066 TOWN OF HIGHLAND UTILITIES CENTRAL STATION WATER & SEWER 111.92
 001-0007-36003 INVOICE # 26407422 97059 SIEMER HEATING & COOLING INC CENTRAL STATION HVAC REPAIRS 140.00
 001-0007-39001 NEFC ALL ACCESS 1 YR SUBSCRIPT 97061 NEPA NATIONAL FIRE CODES ANNUAL SUBSCR 951.60
 001-0007-39001 MEMBERSHIP RENEWAL 97063 NEPA ANNUAL SUBSCRIPTION - CHIEF 175.00
 Total For Dept 0007 FIRE DEPARTMENT 6,142.47

Dept 0009 POLICE DEPARTMENT
 001-0009-21001 904.6 GAL OF GAS 96983 WARREN OIL COMPANY 904.6 GAL OF GAS DELV ON 3/10 3,218.03
 001-0009-21004 MEDICAL SUPPLIES 96969 CINTAS CORPORATION NO 2 MEDICAL SUPPLIES FOR BOOKING CABI 135.04
 001-0009-22004 INV 397456 96967 AUTO-WARES FEB STMT OF VEH PARTS 1,582.40
 001-0009-22004 INTIAL EST TO REPAIR CAR 82 97025 HIGHLAND BODY SHOP, INC VEH PARTS AND LABOR TO REPAIR CA 12,450.10
 001-0009-22004 HOZE/NOZZLE PART FOR WINDSHIE 96979 THOMAS DODGE CHRYSLER JEEP, HOSE WINDSHIELD NOZZLE PART 41.03
 001-0009-34023 HEALTH & DENTAL INSURANCE 97099 TOWN OF HIGHLAND INS FUND (MAR 2022 HEALTH/LIFE INS PREM PD 92,236.72
 001-0009-34042 SURVIVORS ADJ 97099 TOWN OF HIGHLAND INS FUND (MAR 2022 HEALTH/LIFE INS PREM PD 1,957.56
 001-0009-34043 LIFE INSURANCE 97099 TOWN OF HIGHLAND INS FUND (MAR 2022 HEALTH/LIFE INS PREM PD 648.02
 001-0009-35005 WATER SERVICE 1/26-2/23 96981 TOWN OF HIGHLAND UTILITIES WATER SERVICE 3315 1/26-2/23 633.85
 001-0009-38006 MAT CHANGE AT PD ON 3/8 96970 CINTAS CORPORATION #319 MAT CHANGE AT PD ON 3/8 37.10
 Total For Dept 0009 POLICE DEPARTMENT 112,939.85

Dept 0011 SERVICES & WORKS
 001-0011-32008 ACCT. SERVICE FEES 97085 FIRST FINANCIAL BANK CORP S FEB 2022 ACCT ANALYSIS CHARGE 1,852.88
 001-0011-32008 ACCT. SERVICE FEES 97083 INVOICE CLOUD, INC FEB 2022 ACCOUNT SERVICE FEES 367.30
 999494
 999495

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
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Fund 001 GENERAL						
Dept 0011 SERVICES & WORKS						
001-0011-35005	TOWN GARAGE WATER/HYDRANT	96843	TOWN OF HIGHLAND UTILITIES	#0382013660 TOWN GARAGE WATER/SE	233.10	
001-0011-35005	WATER/HYDRANT	96844	TOWN OF HIGHLAND UTILITIES	#0542303600 TOWN HALL WATER/SEWER	111.74	
001-0011-35007	VIPS WATER/HYDRANT	96842	TOWN OF HIGHLAND UTILITIES	0643112591 VIPS WATER/SEWER	37.78	
001-0011-35007	TOWN GARAGE SEWER/STORM	96843	TOWN OF HIGHLAND UTILITIES	#0382013660 TOWN GARAGE WATER/SE	470.85	
001-0011-35007	STORM/SEWER	96844	TOWN OF HIGHLAND UTILITIES	#0542303600 TOWN HALL WATER/SEWER	167.43	
001-0011-35007	STORM	96845	TOWN OF HIGHLAND UTILITIES	0901207112 - 2819 LINCOLN -STORM-	15.22	
001-0011-38005	TEMP WORKERS AGREEMENT	97092	KELLY SERVICES INC.	TEMP WORKERS AGREEMENT	1,796.40	
001-0011-38005	TEMP WORKERS AGREEMENT	97093	KELLY SERVICES INC.	TEMP WORKERS AGREEMENT	1,428.75	
			Total For Dept 0011 SERVICES & WORKS		6,481.45	

Dept 0012 TOWN HALL						
001-0012-22008	FLAGS	97067	THE COLLINS GROUP	FLAGS FOR TOWN HALL AND MONUMENT	263.55	
001-0012-36003	TOWN HALL MATS 3/15/22	97091	CINTAS CORPORATION #319	TOWN HALL MATS ACT 16459440	57.91	
			Total For Dept 0012 TOWN HALL		321.46	

Fund 002 MVH						
Dept 0000						
002-0000-45200	MVH TRANSFERS GROSS	97104	PAYROLL ACCOUNT	3/25PRL D/S TRANSFER MVH	19,176.42	
			Total For Dept 0000		19,176.42	

Dept 0016 MVH ADMIN/MAINT						
002-0016-22002	FLAGS	97068	THE COLLINS GROUP	FLAGS FOR PUBLIC WORKS	24.85	
002-0016-33001	ADVERTISEMENT FOR BIDS (ASPHAL	97069	THE TIMES	ADVERTISEMENT FOR BIDS ASPHALT AN	51.36	
			Total For Dept 0016 MVH ADMIN/MAINT		76.21	

Dept 0017 MVH CONSTRUCTION/PRESER(CRP)						
002-0017-21001	1135.7 GAL DIESEL	97074	TOWN OF HIGHLAND GASOLINE F	FUEL BY USAGE - MVH	10,333.37	
002-0017-21003	APOXY PAINT/HEAVY DUTY WIRE	97033	SHERWIN WILLIAMS CORP	APOXY FLOOR PAINT FOR THE SHOP -	146.09	
002-0017-22004	DIRT SHOE	97027	BEC ENTERPRISES, LLC	DIRT SHOE/PIVOT ROD - STREET DEPT	907.39	
002-0017-22004	2" BANJO POLY BALL VALVE	97030	J & L FASTENERS, INC.	POLY BALL VALVE/POLY ADAPTER - ST	215.48	
002-0017-22004	HEX CAP SCREWS	97031	J & L FASTENERS, INC.	HEX CAP SCREWS - STREET DEPT	18.26	
002-0017-22004	CYLINDER	97034	VALPARAISO AUTO/TRAILER SAL	CYLINDER/SEAL KIT/WORKLIGHT - STR	656.16	
002-0017-23003	10' PAINTED SIGN POST	97026	AAA SUPPLY CORPORATION	10'/12' PAINTED SIGN POST	3,159.00	
002-0017-23005	ROAD SALT	97028	COMPASS MINERALS AMERICA IN	ROAD SALT	6,141.03	
002-0017-36006	ROADWAY LIGHTS AND HAND HOLE	97032	MIDWESTERN ELECTRIC INC	REPAIR ROADWAY LIGHTS AND HAND HO	513.32	
002-0017-39004	FLOW ALLEYS	97029	GRIMMER CONSTRUCTION, INC	FLOW ALLEYS FOR 2/2 SNOW EVENT	1,696.00	
			Total For Dept 0017 MVH CONSTRUCTION/RECONSTRUCT/PRE		23,786.10	
			Total For Fund 002 MVH		43,038.73	

Fund 018 LAW ENFORCE COM' T ED						
Dept 0000						
018-0000-20003	ENGRAVED PLATE FOR RETIRED OF	96982	VARSITY SPORTS INC	ENGRAVED PLATE FOR RETIRED OFFICE	15.00	
018-0000-31004	FTO TRAINING FOR MANYEK	96971	CM PST LLC	FTO TRAINING FOR 2 OFFICERS MAR 9	900.00	
018-0000-31004	BREATH RECERTIFICATION FOR OF	96975	INDIANA STATE BUDGET AGENCY	BREATH RECERTIFICATION FOR OFFICE	40.00	
018-0000-31004	LODGING 3/8-3/10	96984	JAMES JOSEPH MULLINS III (R	REIMBURSE MEALS-LODGING- FTO TRAI	423.40	
018-0000-31004	REIMBURSE FOR REGIST FEE OF T	96977	MICHAEL ROBERT YONKMAN (R)	REIMBURSE FOR REGISTRATION FEE FO	450.00	
018-0000-31004	REIMBURSE GAS	96980	THOMAS MICHAEL MANYEK (R)	REIMBURSE FOR MEALS GAS LODGING F	470.24	
018-0000-33002	RECRUITMENT POSTERS	96968	BAXTER PRINTING INC	RECRUITMENT POSTERS	45.00	
			Total For Dept 0000		2,343.64	

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Fund 018 LAW ENFORCE CON'T ED Total For Fund 018 LAW ENFORCE CON'T ED 2,343.64

Fund 027 INSURANCE PREMIUM METLIFE GROUP BENEFITS KM05-958227 APR 2022 DENTAL PREMI 9,495.15 47102
 027-0000-34002 INSURANCE PREMIUM HEALTH/DENT 97035
 Total For Dept 0000 9,495.15

Fund 028 GASOLINE FUND Total For Fund 027 INSURANCE PREMIUM 9,495.15
 Dept 0000 3000 GALLONS UNLEADED FUEL 97070 WARREN OIL COMPANY UNLEADED FUEL D/S BY USAGE 10,252.20
 028-0000-21001 5000 GALLONS DIESEL FUEL 97071 WARREN OIL COMPANY DIESEL FUEL D/S BY USAGE 20,805.00
 028-0000-21001 Total For Dept 0000 31,057.20
 Total For Fund 028 GASOLINE FUND 31,057.20

Fund 030 ICT FUND
 Dept 0000 ELEVATOR PHONE-2/2/22-3/1/22 97077 AT&T 219923-2320 260 1 ELEVATOR PHONE 203.95 47103
 030-0000-32003 219 R10 2255 255 7 1/2/22-2 97078 AT&T 219 R10 2255 255 7 3/2/22-4/1/22 579.38 47104
 030-0000-32003 FIRE DEPT 97076 AT&T MOBILITY 86.02 47105
 030-0000-32003 PW/B&I/PARK/ED WIRELESS 78032 97088 VERIZON 1,142.33 47106
 030-0000-32003 PUMP STATION 877140025029637 97079 COMCAST CABLE 229.48 999496
 030-0000-32003 POLICE BLDG 8771400250239508 97080 COMCAST CABLE 259.90 999496
 030-0000-32003 LINCOLN CENTER ACCT 8771140025 97081 COMCAST CABLE 247.96 999496
 030-0000-32003 PW INTERNET # 8771400250212877 97082 COMCAST CABLE 307.05 999497
 030-0000-32003 MEADOWS PK MO INTERNET 3/12/22-4/11/ 117.65 999498
 030-0000-32003 CENTRAL FIRE INTERNET 97084 COMCAST CABLE 216.77 999499
 030-0000-32003 FD SOUTH 2647 45TH ST 97086 COMCAST CABLE 121.61 999500
 030-0000-32003 POLICE DEPT SIP PHONE BILL 97100 TELETECH COMMUNICATIONS INC POLICE DEPT SIP PHONE BILL 1,162.75
 030-0000-34023 HEALTH AND DENTAL INSURANCE 97095 TOWN OF HIGHLAND INS FUND (MAR 2022 HEALTH/LIFE INS PREM ICT 2,969.66
 030-0000-34043 LIFE INSURANCE 97095 TOWN OF HIGHLAND INS FUND (MAR 2022 HEALTH/LIFE INS PREM ICT 14.45
 030-0000-38006 BRIVO CLOUD HOSTED MONTHLY SI 97101 PHIL & SON, INC BRIVO CLOUD HOSTED MONTHLY SITE/A 100.95
 030-0000-45200 ICT TRANSFERS GROSS 97105 PAYROLL ACCOUNT 3/25PRL D/S TRANSFER ICT 4,489.70 47107
 Total For Dept 0000 12,249.61
 Total For Fund 030 ICT FUND 12,249.61

Fund 033 DONATION DEPARTMENT SUPPLIES FOR PC/PD INTERVIEWS 96974 INDIANA GROCERY GROUP, LLC SUPPLIES FOR PD/PC INTERVIEWS 20.00
 Dept 0009 POLICE DEPARTMENT SUPPLIES FOR PC/PD INTERVIEWS 96974 Total For Dept 0009 POLICE DEPARTMENT 20.00
 033-0009-00200 Total For Fund 033 DONATION 20.00

Fund 050 POLICE PENSION INV 22906 LEGAL MATTERS 96972 FISSINGER & ASSOCIATES, LTD LEGAL MATTERS FOR POLICE PENSION 801.55
 Dept 0000 POLICE PENSION TRANSFERS GROS 97110 PAYROLL ACCOUNT 3/25PRL D/S TRANSFER POLICE PENSI 68,864.76 35115
 050-0000-45200 Total For Dept 0000 69,666.31
 Total For Fund 050 POLICE PENSION 69,666.31

Fund 055 MCCD

User: CRK
DB: Highland
EXP CHECK RUN DATES 03/16/2022 - 03/29/2022
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
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Fund 055 MCCD						
Dept 0000						
055-0000-23009	INV6642- OUTSIDE VEST CARRIER	96978	THE EAGLE UNIFORM CO	OUTSIDE VEST CARRIERS FOR FREYER	593.00	
055-0000-43009	15 MONITORS FOR CIVIL TOWN	97102	DELL COMPUTER, LP	15 NEW MONITORS FOR TOWN 2022	4,355.85	
			Total For Dept 0000		4,948.85	
			Total For Fund 055 MCCD		4,948.85	

Fund 249 PUBLIC SAFETY INCOME TAX FUND						
Dept 0000						
249-0000-43006	5221-23 EXHAUST SYSTEM	97057	BEECHER EMISSION SOLUTION	NO SMOKE DIESEL EXHAUST SYSTEM	8,739.06	
249-0000-43008	LPR CAMERA REPAIRS/UPDTS 45&	96973	HERNANDEZ ELECTRIC CONSTRUC	LPR CAMERA REPAIRS/UPDATES TO 45T	4,816.00	
			Total For Dept 0000		13,555.06	
			Total For Fund 249 PUBLIC SAFETY INCOME TAX FUND		13,555.06	

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Fund Totals:

Fund 001	GENERAL				347,155.19	
Fund 002	MVH				43,038.73	
Fund 018	LAW ENFORCE CON'T ED				2,343.64	
Fund 027	INSURANCE PREMIUM				9,495.15	
Fund 028	GASOLINE FUND				31,057.20	
Fund 030	ICT FUND				12,249.61	
Fund 033	DONATION				20.00	
Fund 050	POLICE PENSION				69,666.31	
Fund 055	MCCD				4,948.85	
Fund 249	PUBLIC SAFETY INCOME TAX				13,555.06	

533,529.74