

**Enrolled Minutes of the Fortieth Regular or Special Meeting
For the Twenty-Ninth Highland Town Council
Regular Plenary Meeting (Electronic/hybrid in person)
Monday, May 24, 2021.**

The Twenty-Ninth Town Council of the Town of Highland, Lake County, Indiana met in its regular plenary session on Monday, May 24, 2021 at 6:30 O'clock P.M. in the regular place, the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

**Special note:* This meeting was convened allowing members of the Town Council to participate electronically without being physically present, to be counted in the quorum and able to simultaneously listen and respond to matters taken up in the meeting, all pursuant to Governor Holcomb's Executive Orders 20-04 and 20-09, extended by Executive Order No. 21-11 allowing meetings to be convened pursuant to IC 5-14-1.5-3.6 for the duration of the Corona Virus COVID 19 Emergency. All members of the Town Council participated electronically with the Clerk-Treasurer participating as well using the Zoom platform. *Councilor Mark Herak and Town Council President Roger Sheeman were also present in the plenary meeting room or in a room in the Highland Municipal Building.* The electronic platform Zoom allowed the public to observe and participate from on-line access. The meeting was streamed as well in real time on Facebook, which allowed the public to observe the meeting, all pursuant to IC 5-14-1.5-3.7. (Under the order)

The Town Council President, Roger Sheeman presided. The Town Clerk-Treasurer, Michael W. Griffin, was present to memorialize the proceedings. The meeting was opened with the Councilor Mark Herak leading in the Pledge of Allegiance to the Flag of the United States of America. All were present in person.

Roll Call: Present on roll call were Councilors Bernie Zemen, Mark Herak, Mark J. Schocke, Thomas Black and Roger Sheeman. The Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. All were participating via the electronic platform. Councilor Mark Herak was present in the municipal building and Town Council President Roger Sheeman was present in the meeting room. A quorum was attained.

Additional Officials Present: (All electronically) John P. Reed, Town Attorney; Peter T. Hojnicky, Police Chief; William R. Timmer, Jr., CFO, Fire Chief; Mark Knesek, Public Works Director; Kathy DeGuilio-Fox, Redevelopment Director; Alex M. Brown, CPRP, Parks and Recreation Superintendent; and Kenneth J. Mika, Building Commissioner were present.

Also present: Edward Dabrowski of the Board of Waterworks Directors IT (Contract) Director was also present.

Guests: Robin Carlascio of the Idea Factory (electronically); Kelly Webb and Brian Webb of Highland Webb Hyundai; and Sean Reardon of Reardon Consulting were also present in person.

Minutes of the Previous Meeting: The minutes of the regular special meeting of May 17, 2021 and the regular meeting of May 10, 2021 were submitted for consideration. The minutes of the special meeting of May 17, 2021 and the regular meeting of May 10, 2021 were approved by general consent.

Special Orders:

1. **Consideration of Proposed Additional Appropriations:** (*non-controlled funds*) Proposed Additional Appropriations in Excess of the 2021 Budget for the Community Crossings Fund in the amount of \$1,000,000 and in the Park Non-Reverting Capital Fund in the amount of \$315,000.

- (a) Attorney verification of Proofs of Publication: The TIMES 13 May 2021. The Town Attorney indicated that the proof was legally sufficient.
- (b) **Public Hearing.** The Town Council President called the hearing to order.
 - 1. Larry Kondrat, Highland, sought clarification regarding the appropriations in the Community Crossing Grant Fund, as well as the Park Non Reverting Capital Fund, including seeking to understand the sources of the funding.

There were no further comments or questions, and the public hearing was closed.

- (c) Action on **Appropriation Enactment No. 2021-24:** An Enactment Appropriating Additional Moneys in Excess of the 2021 Budget for the Community Crossings Fund in the amount of \$1,000,000 and in the Park Non-Reverting Capital Fund in the amount of \$315,000, all pursuant to I.C. 6-1.1-18, and I.C. 36-5-3-5.

Councilor Herak introduced and moved the consideration of Enactment No. 2021-24 at the same meeting of its introduction. Councilor Zemen seconded. Upon a roll call vote, a unanimous vote being necessary, there were five affirmatives and no negatives. The motion passed. The enactment could be considered at the same meeting of introduction.

Councilor moved the passage and adoption of Enactment No. 2021-24 at the same meeting of its introduction. Councilor Zemen seconded. Upon a roll call vote, a two-thirds vote being necessary, there were five affirmatives and no negatives. The motion passed. The enactment was passed and adopted at the same meeting of introduction.

**Town of Highland
Appropriation Enactment
Enactment No. 2021-24**

AN ENACTMENT APPROPRIATING ADDITIONAL MONEYS IN EXCESS OF THE ANNUAL BUDGET for the COMMUNITY CROSSINGS GRANT FUND AND THE PARK NON REVERTING CAPITAL FUND, ALL PURSUANT TO I.C. 6-1.1-18, and I.C. 36-5-3-5.

WHEREAS, Following a public hearing advertised pursuant to I.C. 5-3-1, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for the **Community Crossings Grant Fund** and the **Park Non Reverting Capital Fund**;

WHEREAS, It has been determined that such additional appropriations as may be approved by this enactment, will not increase the levies set under I.C. 6-1.1-17, all pursuant to I.C. 36-5-3-5;

NOW, THEREFORE BE IT ENACTED by the Town Council of the Town of Highland, Lake County, Indiana, as follows:

Section 1. That for the expenses of said municipality, the following additional sums of money are hereby appropriated and ordered set apart out of the **Community Crossings Grant Fund**, herein named and for the purposes herein specified, subject to the laws governing the same:

COMMUNITY CROSSINGS GRANT FUND

Increase:	
Acct. 104-0000-44081 CCMG Projects 2021:	<u>\$ 1,000,000.00</u>
Total 400 Series:	\$ 1,000,000.00
Total for Fund:	\$ 1,000,000.00

Section 2. That for the expenses of said municipality, the following additional sums of money are hereby appropriated and ordered set apart out of the **Park Non Reverting Capital Fund**, herein named and for the purposes herein specified, subject to the laws governing the same:

PARKS NON REVERTING CAPITAL FUND

Increase:	
Acct No. 010-0000-46009-0017 Northwood Park Improvements:	\$ 55,000.00
Acct No. 010-0000-46013-0017 Sheppard Park Improvements:	\$ 60,000.00
Acct No. 010-0000-46013-0017 Terrace Estates Park Improvements:	\$ 50,000.00
Acct No. 010-0000-46018-0017 Vehicles:	<u>\$ 150,000.00</u>
Total 400 Series:	\$ 315,000.00
Total for the Fund:	\$ 315,000.00

Section 3. That the Clerk-Treasurer is hereby authorized and instructed to inform the Department of Local Government Finance of this action and that these monies be made available for expenditure pursuant to I.C. 6-1.1-18.

Section 4. That in satisfaction and for the purposes of the provisions set out in I.C. 36-5-2-9.6, I.C. 36-5-3-5, I.C. 36-5-4-2, this enactment shall be deemed properly filed and introduced before the Town Council at a regular or special meeting, properly called and convened pursuant to I.C. 5-1.5-14 *et seq.*

Introduced and Filed on the 24th Day of May 2021. Consideration on the same day or at same meeting of introduction sustained a vote of 5 in favor and 0 opposed, pursuant to IC 36-5-2-9.8.

DULY ORDAINED AND ADOPTED this 24th Day of May 2021, by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 5 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

Roger Sheeman, President (IC 36-5-2-10)

ATTEST:

Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

2. **Consideration of Proposed Additional Appropriations:** (controlled funds): Proposed Additional Appropriations in Excess of the 2021 Budget for the Works Board Department of the General Fund in the amount of \$416,584, partially funded by reduction of \$278,637, leaving a net increase of \$137,947.
 - (a) *Attorney verification of Proofs of Publication:* The TIMES 13 May 2021. The Town Attorney indicated that the proof was legally sufficient.
 - (b) **Public Hearing.** The Town Council President called the public hearing to order.
 1. Larry Kondrat, Highland, sought details regarding the increase to the account styled Intersection signals upgrade. It was noted that it would be sued for the LED lights at intersections and battery power source back-ups. There was no further comments and the hearing was closed.
 - (c) Action on **Appropriation Enactment No. 2021-25:** An Enactment Appropriating Additional Moneys in Excess of the Annual Budget for the Works Board Department of the Corporation General Fund, all pursuant to I.C. 6-1.1-18, and I.C. 36-5-3-5.

Councilor Herak introduced and moved the consideration of Enactment No. 2021-25 at the same meeting of its introduction. Councilor Black seconded. Upon a roll call vote, a unanimous vote being necessary, there were five affirmatives and no negatives. The motion passed. The enactment could be considered at the same meeting of introduction.

Councilor moved the passage and adoption of Enactment No. 2021-25 at the same meeting of its introduction. Councilor Black seconded. Upon a roll call vote, a two-thirds vote being necessary, there were five affirmatives and no negatives. The motion passed. The enactment was passed and adopted at the same meeting of introduction.

TOWN OF HIGHLAND
APPROPRIATION ENACTMENT
ENACTMENT NO. 2021-25

An Enactment Appropriating Additional Moneys in Excess of the Annual Budget for the Works Board Department of the Corporation General Fund, all pursuant to I.C. 6-1.1-18, I.C. 36-5-3-5, et seq.

WHEREAS, Following a public hearing advertised pursuant to I.C. 5-3-1, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for the **Works Board Department of the Corporation General Fund**;

WHEREAS, It has been determined that such additional appropriations as may be approved by this enactment, will not increase the levy set under I.C. 6-1.1-17, all pursuant to I.C. 36-5-3-5;

NOW, THEREFORE BE IT ENACTED by the Town Council of the Town of Highland, Lake County, Indiana, as follows:

Section 1. That for the expenses of said municipality, the following appropriations of money are hereby reduced and ordered returned and reverted to the **Corporation General Fund** herein named and for the purposes herein specified, subject to the laws governing the same:

CORPORATION GENERAL FUND

Works Board Department

Reduce:

Acct. 001-0011-3XXX Transfer for Community Crossings	\$ 250,000.00
Acct. 001-0011-3XXX Transfer for OTHER FUNDS	<u>\$ 28,637.00</u>
Total for Reduction for Series:	\$ 278,637.00

Total Reduction for Dept. \$ 278,637.00

Section 2. That for the expenses of said municipality, the following additional sums of money are hereby appropriated and ordered set apart out of the **Works Board Department in the Corporation General Fund** and for the purposes herein specified, subject to the laws governing the same:

Works Board Department

Increase:

Acct. 001-0011-39999 Transfer to Community Crossings:	\$ 274,686.00
Total for Series:	\$ 274,686.00

Increase:

Acct. 001-0011-4XXXX Intersection signals upgrade:	\$ 141,898.00
Total for Series:	\$ 141,898.00

Total for the increases for Department: \$ 416,584.00

TOTAL DECREASE FOR DEPARTMENT and FUND: \$ 278,637.00

TOTAL INCREASE FOR DEPARTMENT and FUND: \$ 416,584.00

TOTAL for the (NET) INCREASE FOR DEPT AND FUND: **\$ 137,947.00**

Section 3. That the Clerk-Treasurer is hereby authorized and instructed to inform the Indiana Department of Local Government Finance of this action and that these moneys be made available for expenditure **subject to an order** of the Commissioner, pursuant to IC 6-1.1-18.

Section 4. That in satisfaction and for the purposes of the provisions set out in I.C. 36-5-2-9.6, I.C. 36-5-3-5, I.C. 36-5-4-2, this enactment shall be deemed properly filed and introduced before the Town Council at a regular or special meeting, properly called and convened pursuant to I.C. 5-1.5-14 *et seq.*

Introduced and Filed on the 24th Day of May 2021. Consideration on the same day or at same meeting of introduction sustained a vote of 5 in favor and 0 opposed, pursuant to IC 36-5-2-9.8.

DULY ORDAINED AND ADOPTED this 24th Day of May 2021, by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 5 in favor and 0 opposed.

TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA

Roger Sheeman, President (IC 36-5-2-10)

ATTEST:

Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

Comments from the Public or Visitors:

1. Larry Kondrat, Highland, expressed concerns regarding the introduced appropriation enactment to the Downtown Allocation Area Fund and the downtown parking lot project.

It was noted that the amount being appropriated was the unexpended amount of the appropriation previously approved by the Town Council last year. It was noted that the full amount of the appropriation would not likely be needed. The amount was needed to complete the project.

Mr. Kondrat further expressed that the packet he received did not have information regarding the proposed tax abatement and the ordinance on term limits.

Scriveners note: The agenda as distributed by electronic mail listed both the consideration of the application for the ERA for Webb Hyundai and the proposed Ordinance to amend the municipal code and create a term limits for elected officials. The ordinance and resolution were not included in the distributed packet for the Town Council and all others. The resolution was not ready until the day of the meeting. The proposed term limits ordinance and the resolution regarding possible tax abatement for Webb Hyundai were available at the meeting.

Appointments:

- **Home Rule Boards and Commissions**

(Appointments have been placed on agenda in case there is readiness to act)

Executive Appointments

1. **Tree Board:** (2) appointments, to be made by the municipal executive, but requiring nomination from the Town Council. *(Positions recently vacated by resignations of Ms. Constance Sherbondy and Ms. Judy Vaughn.)*
 - a. Nomination by the Town Council. *(The council would pass a motion to nominate the person desired for appointment.)*

Councilor Schocke moved to nominate Michael Burns, 9244 Cottage Grove Avenue, Highland and Sarah Krick, 3516 LaPorte Street, Highland, to be considered by the Town Council President for appointment to vacant positions on the Tree Board. Councilor Zemen seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. **Michael Burns** and **Sarah Krick** were nominated.

- b. Appointment by executive. *(If nominee is acceptable, the Town Council President may appoint.) (One term ends Jan 2022 and one ends Jan 2024)*

The Town Council President accepted the nominations and appointed **Michael Burns** and **Sarah Krick** to the vacant positions on the Tree Board.

Unfinished Business and General Orders:

- 1. Introduced Enactment No. 2021-20:** An Enactment Appropriating Additional Moneys in Excess of the Annual Budget for the Downtown Allocation Area Fund, all pursuant to I.C. 6-1.1-18, and I.C. 36-5-3-5. *(Councilor Herak introduced and filed Enactment No. 2021-20 at the Town Council meeting of May 10, 2021. There was no further action on enactment.)*

Councilor Herak moved the passage and adoption of Enactment No. 2021-20. Councilor Black seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The enactment was adopted.

**Town of Highland
Appropriation Enactment
Enactment No. 2021-20**

AN ENACTMENT APPROPRIATING ADDITIONAL MONEYS IN EXCESS OF THE ANNUAL BUDGET for the DOWNTOWN ALLOCATION AREA FUND, ALL PURSUANT TO I.C. 6-1.1-18, and I.C. 36-5-3-5.

WHEREAS, Following a public hearing advertised pursuant to I.C. 5-3-1, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for the **Downtown Allocation Area Fund**;

WHEREAS, It has been determined that such additional appropriations as may be approved by this enactment, will not increase the levies set under I.C. 6-1.1-17, all pursuant to I.C. 36-5-3-5;

NOW, THEREFORE BE IT ENACTED by the Town Council of the Town of Highland, Lake County, Indiana, as follows:

Section 1. That for the expenses of said municipality, the following additional sums of money are hereby appropriated and ordered set apart out of the **Downtown Allocation Area Fund**, herein named and for the purposes herein specified, subject to the laws governing the same:

DOWNTOWN ALLOCATION AREA FUND

Increase:	
Account No. 098-0000-44066 Project Construction:	\$ 143,676.00
Account No. 098-0000-44067 Project Contingency:	<u>\$ 82,634.00</u>
Total Series:	\$ 226,310.00

Total for the Fund: \$ 226,310.00

Section 2. That the Clerk-Treasurer is hereby authorized and instructed to inform the Department of Local Government Finance of this action and that these monies be made available for expenditure pursuant to I.C. 6-1.1-18.

Section 3. That in satisfaction and for the purposes of the provisions set out in I.C. 36-5-2-9.6, I.C. 36-5-3-5, I.C. 36-5-4-2, this enactment shall be deemed properly filed and introduced before the Town Council at a regular or special meeting, properly called and convened pursuant to I.C. 5-1.5-14 *et seq.*

Introduced and Filed on the 10th Day of May 2021. Consideration on the same day or at same meeting of introduction was not considered, pursuant to IC 36-5-2-9.8.

DULY ORDAINED AND ADOPTED this 24th Day of May 2021, by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 5 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

Roger Sheeman, President (IC 36-5-2-10)

ATTEST:

**Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)**

2. **Application for ERA Abatement filed by Reardon Consulting Services. for Webb Hyundai.**

(a) Action on the initial request seeking a ten-year term.

Councilor Schocke moved to deny the initial petition filed by Webb Hyundai seeking a 100% abatement on the new assessed valuation for ten years. Councilor Black seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The initial petition seeking a 100% abatement on the new assessed valuation for ten years was denied.

(b) **Resolution No. 2021-27:** A Resolution Of The Town Council Of The Town Of Highland, Indiana Granting Indiana Land Trust Company Tr #120086 (Dba: Webb Hyundai, L.L.C.) An Assessed Valuation Deduction (Tax Abatement) For Tangible Real Property Under Indiana Code 6-1.1-12.1, For Property Located At 9236 Indianapolis Boulevard.

(If passed, then a meeting of the Economic Development Commission will be convened to establish an EDTA, to further perfect the action.)

The terms of the resolution were described in the body of the document with a provision that would allow a five-year term for an abatement of the new assessed valuation at 100%. An Exhibit contained a so-called "claw-back" provision to allow the recovery of the tax value of the abatement if the terms of the petition were not met. There were also exhibits that contained provisions limiting the petitioner from appealing the assessed valuation during the term of the abatement.

A colloquy by and between members of the Town Council, Mr. Reardon, Ms. Webb and Mr. Webb, ensued regarding the residency of the petitioners, the merits of granting an abatement and the purposes that informed it as a development incentive. Councilor Schocke expressed his disapproval of the abatement. The colloquy further included expressions about the wealth of the petitioner, the rationale for the abatement and the concerns about the impact of the abatement upon the other taxpayers.

It was noted that Webb Ford and its expansion to Webb Hyundai were long-term businesses in the Town. The importance of local business retention was also discussed in the colloquy.

Action on the Resolution. Councilor Herak moved to pass and adopt Resolution No. 2021-27. Councilor Zemen seconded. Upon a roll call vote, there were three negatives and two affirmatives. With Councilors Schocke, Black and Sheeman voting in the negative and Councilors Zemen and Herak voting in the affirmative, the motion did not pass. The resolution was not adopted. The five-year abatement Economic Revitalization Area for Webb Hyundai was denied.

With leave from the Town Council, Mr. Reardon expressed his disappointment regarding the decision. Mr. Brian Webb, addressed the Town Council, countering as a misimpression that the company possessed great wealth, explained the reasons for the residences being outside of Highland and the long-term commitment Webb demonstrated to Highland, with the Ford dealership being with the Town over 50 years.

(Resolution No. 2021-27 is on file with the resolutions of the town.)

3. **Proposed Ordinance No. 1733.1726-A:** An Ordinance To Amend Ordinance No. To Establish The Wage And Salary Rates Of The Elected Officers, The Non-Elected Officers, And The Employees Of The Town Of Highland, Indiana Particularly

Amending To Authorize Compensation Associated With A New Position In The Office Of The Clerk-Treasurer And Making Related Amendments To The Compensation And Benefits Ordinance.

Councilor Herak introduced Ordinance No. 1733.1726-A and moved for its consideration at the same meeting or evening of its introduction. Councilor Black seconded. Upon a roll call vote, a unanimous vote being necessary, there was one negative and four affirmatives. With Councilor Schocke voting in the negative and Councilors Zemen, Herak, Black and Sheeman voting in the affirmative, a unanimous vote was not attained. The motion to consider at the same meeting of introduction did not pass.

It was noted that the vote was not dispositive of the ordinance. It would be taken up at the next meeting and a majority vote of the entire Town Council would only be needed for passage and adoption. It was noted that it would be placed on the agenda under unfinished business and general orders for consideration of the Town Council.

- 4. Proposed Ordinance No. 1734:** An Ordinance Amending Chapters 2.05 and 2.10 of the Highland Municipal Code Concerning Term Limits among Members of the Town Council and Town Clerk-Treasurer.

Councilor Schocke introduced filed Ordinance No. 1734. There was no further action on the ordinance.

With leave from the Town Council, a colloquy ensued between and among Councilor Schocke and Councilor Herak regarding the substance of the ordinance, whether it was lawful, and possible modifications to it. As proposed, it would change candidacy eligibility barring candidates from running for a third consecutive term following serving for two consecutive terms.

- 5. Works Board Order No. 2021-15:** An Order Finding and Determining Certain Personal Property of the Municipality as no Longer Needed for the Purposes for which Originally Acquired or Have Been Left in the Custody of an Officer or Employee of the Town of Highland and Have remained unclaimed for more than one (1) year or have been deemed worthless and of no market value, and further authorizing and approving disposal or transfer of said property to a municipality, the Town of Winfield.

Councilor Herak moved the passage and adoption of Works Board Order No. 2021-15. Councilor Black seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The order was adopted.

**The Town of Highland
Board of Works Order No. 2021-15**

AN ORDER FINDING AND DETERMINING CERTAIN PERSONAL PROPERTY OF THE MUNICIPALITY AS NO LONGER NEEDED FOR THE PURPOSES FOR WHICH ORIGINALLY ACQUIRED OR HAVE BEEN LEFT IN THE CUSTODY OF AN OFFICER OR EMPLOYEE OF THE TOWN OF HIGHLAND AND HAVE REMAINED UNCLAIMED FOR MORE THAN ONE (1) YEAR OR HAVE BEEN DEEMED WORTHLESS AND OF NO MARKET VALUE, AND FURTHER AUTHORIZING AND APPROVING DISPOSAL OR TRANSFER OF SAID PROPERTY TO A MUNICIPALITY.

Whereas, The Town Council for the Town of Highland is the Works Board of the Municipality pursuant to IC 36-1-2-24(3) and

Whereas, The Town Council has been advised by the Metropolitan Police Department that several items of personal property, and which all owned by the municipality are no longer needed for the purposes of which it was originally acquired, pursuant to IC 5-22-22; and

Whereas, The Metropolitan Police Chief in consultation with the Winfield Police Chief has recommended that disposal of the personal property be authorized, all pursuant to the provisions of IC 5-22-22 et seq.;

Whereas, The Metropolitan Police Chief has further recommended that disposal of the personal property be executed by the purchasing agent and authorize the transfer to the Winfield Police Department, by way of private sale, all pursuant to the provisions of IC5-22-22, sections 3,6 and 10;

Whereas, The Town Council now desires to favor the recommendation and take those steps necessary to authorize and approve a disposal of personal property of the municipality pursuant to the applicable law,

Now, Therefore, Be it ordered by the Town Council of the Town of Highland, Lake County, Indiana:

Section 1. That the Town Council of the Town of Highland acting as the works board, hereby finds and determines the following:

- (A) That there are certain articles of personal property possessed or owned by the municipality that are no longer needed, unfit for the purposes for which they were acquired, pursuant to IC 5-22-22-3; or,
- (B) That these same articles of personal property possessed or owned by the municipality that have been left in the custody of an officer or employee of the Town of Highland and have remained unclaimed for more than one (1) year, pursuant to IC 5-22-22-3; or,
- (C) That these same articles of personal property possessed or owned by the municipality, that may be deemed worthless or no market value as the estimated costs the sale and transaction of the property exceed the property value, pursuant to IC 5-22-22-8;
- (D) That these items of personal property are more particularly described in an exhibit attached to and incorporated in this works board order;
- (E) That the value of any single item of personal property is less than one thousand dollars (\$1,000) and that all the items of personal property together are less than \$5,000, all pursuant to IC 5-22-22; and
- (F) That the transfer by private sale without resort to notice of those items of personal property of the Highland Police Department to the Winfield Police Department be hereby found to be authorized and lawful;

Section 2. That the Metropolitan Police Chief is hereby authorized and instructed to cause a lawful disposal or transfer of the personal property identified in this Works Board Order by public or private sale or transfer without advertising pursuant to IC 5-22-22-6;

Section 3. That a transfer agreement between the Town of Highland Police Department, and the Town of Winfield Police Department, made a part of this order by incorporation as an exhibit, is hereby approved in each and every aspect, all pursuant to **IC 5-22-22-10, provided that the Town of Winfield passes a substantially identical resolution to this order,** as shown as an exhibit to this order;

Section 4. That no proceeds are expected but should proceeds arise, any and all proceeds yielded from the lawful disposal or transfer authorized by this order shall be deposited with the Office of the Clerk-Treasurer, where such proceeds shall be deposited to the credit of the proper fund.

Be it so ordered.

DULY, PASSED and ORDERED by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board, this 24th day of May 2021 having passed by a vote of 5 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

Roger Sheeman, President (IC 36-5-2-10)

Attest:

Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO
Clerk-Treasurer (IC 33-42-4-1;IC 36-5-6-5)

EXHIBIT OF PERSONAL PROPERTY FOR DISPOSAL

QTY	ITEM	BRAND	MODEL	SERIAL	OS	RAM	HDD	OFFICE LICENSE	PURCHASED
2	PRINTER	PENTAX	POCKET/13						12/1/08
2	SCANNER	HANDHELD	4600R						12/1/08

Exhibit of Transfer Resolution Agreement
 Resolution and Agreement to Transfer Personal Property

This agreement also to be construed as a Resolution for the purpose of IC 5-22-22-10(a), approved, made and entered into this ____ day of _____, 2021, by and between the Town of Highland, Lake County, Indiana, by and through its Town Council, (“Highland”), and the Town of Winfield, Indiana Police Department (“Winfield”)

Resolution and Agreement

Whereas, Highland as the owner of certain personal property specifically identified and set forth in an Exhibit attached hereto and incorporated herein by reference (hereinafter referred to as the “Property”); and

Whereas, Pursuant to Indiana Code 5-22-22-10 both Highland and Winfield mutually agree that it would be to the beneficial interests of Highland and Winfield and their respective users, citizens and taxpayers of Highland to transfer the personal property from the Town of Highland by its Police Department to the Town of Winfield through its Police Department for no consideration;

Whereas, IC 5-22-22-10(a) states that “a purchasing agency may exchange property with another governmental body upon terms and conditions agreed upon by the governmental bodies as evidenced by adoption of a substantially identical resolution by each entity;”

Whereas, The Town of Winfield Police Department agrees to further evidence this exchange by the adoption of a substantially identical resolution, which for the purposes of this transfer shall be this Resolution and Agreement,

Now, Therefore, be it hereby resolved and in consideration of the covenants and conditions herein contained to be observed and performed by each of the parties hereto, and for good and other valuable consideration, the receipt of which is mutually acknowledged, IT IS AGREED AND RESOLVED AS FOLLOWS:

Section 1. *Transfer of Personal Property.* That the subject to the provisions herein contained, Highland agrees to convey the Property by Bill of Sale to Winfield;

Section 2. *Consideration.* That pursuant to the provisions of IC 5-22-22-10, the transfer of property from Highland to Winfield shall be made for no consideration and shall be evidenced by the adoption of substantially identical resolution by each entity;

Section 3. *Authorization.* That this resolution and agreement shall not be binding upon either party until appropriate resolutions authorizing the execution of this Agreement have been fully adopted and in accordance with the law by the Town of Highland and the Town of Winfield's appropriate governing body.

Section 4. *Survival of Representations, Covenants, Warranties, and Agreements.* That all representations, covenants, and warranties, made herein shall survive the execution of this Agreement.

Section 5. *Binding Effect.* That is resolution and agreement shall be binding upon the successors and assigns of the parties.

Section 6. *Governing Law.* That this instrument shall be governed by the Laws of the State of Indiana.

In witness whereof, the parties have caused this resolution and agreement is approved to be executed this ____ day of _____, 2021.

TOWN of HIGHLAND:

Town of Highland, Lake County Indiana
By and through its Town Council

By _____
Roger Sheeman, President

Attest:

By _____
Michael W Griffin, IAMC/MMC/CPFA/CPFIM/CMO
Clerk-Treasurer

TOWN of WINFIELD:

Town of Winfield, Lake County Indiana
By and through its Town Council

By _____
President

Attest:

By _____
Clerk Treasurer

End of Exhibit of Transfer Resolution Agreement

- 6. Works Board Order No. 2021-16:** An Order Finding and Determining Certain Personal Property of the Municipality as no Longer Needed for the Purposes for which Originally Acquired or Have Been Left in the Custody of an Officer or Employee of the Town of Highland and Have remained unclaimed for more than one (1) year or have been deemed worthless and of no market value, and further authorizing and approving disposal or transfer of said property to a municipality, the City of Gary.

Councilor Herak moved the passage and adoption of Works Board Order No. 2021-16. Councilor Black seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The order was adopted.

The Town of Highland
Board of Works Order No. 2021-16

AN ORDER FINDING AND DETERMINING CERTAIN PERSONAL PROPERTY OF THE MUNICIPALITY AS NO LONGER NEEDED FOR THE PURPOSES FOR WHICH ORIGINALLY ACQUIRED OR HAVE BEEN LEFT IN THE CUSTODY OF AN OFFICER OR EMPLOYEE OF THE TOWN OF HIGHLAND AND HAVE REMAINED UNCLAIMED FOR MORE THAN ONE (1) YEAR OR HAVE BEEN DEEMED WORTHLESS AND OF NO MARKET VALUE, AND FURTHER AUTHORIZING AND APPROVING DISPOSAL OR TRANSFER OF SAID PROPERTY TO A MUNICIPALITY, the CITY of GARY.

Whereas, The Town Council for the Town of Highland is the Works Board of the Municipality pursuant to IC 36-1-2-24(3) and

Whereas, The Town Council has been advised by the Metropolitan Police Department that several items of personal property, and which all owned by the municipality are no longer needed for the purposes of which it was originally acquired, pursuant to IC 5-22-22; and

Whereas, The Metropolitan Police Chief in consultation with the Gary Police Chief has recommended that disposal of the personal property be authorized, all pursuant to the provisions of IC 5-22-22 et seq.;

Whereas, The Metropolitan Police Chief has further recommended that disposal of the personal property be executed by the purchasing agent and authorize the transfer to the Gary Police Department, by way of private sale or transfer, all pursuant to the provisions of IC5-22-22, sections 3,6 and 10;

Whereas, The Town Council now desires to favor the recommendation and take those steps necessary to authorize and approve a disposal of personal property of the municipality pursuant to the applicable law,

Now, Therefore, Be it ordered by the Town Council of the Town of Highland, Lake County, Indiana:

Section 1. That the Town Council of the Town of Highland acting as the works board, hereby finds and determines the following:

- (A) That there are certain articles of personal property possessed or owned by the municipality that are no longer needed, unfit for the purposes for which they were acquired, pursuant to IC 5-22-22-3; or,
- (B) That these same articles of personal property possessed or owned by the municipality that have been left in the custody of an officer or employee of the Town of Highland and have remained unclaimed for more than one (1) year, pursuant to IC 5-22-22-3; or,
- (C) That these same articles of personal property possessed or owned by the municipality, that may be deemed worthless or no market value as the estimated costs the sale and transaction of the property exceed the property value, pursuant to IC 5-22-22-8;
- (D) That these items of personal property are more particularly described in an exhibit attached to and incorporated in this works board order;
- (E) That the value of any single item of personal property is less than one thousand dollars (\$1,000) and that all the items of personal property together are less than \$5,000, all pursuant to IC 5-22-22; and
- (F) That the transfer by private sale without resort to notice of those items of personal property of the Highland Police Department to the Gary Police Department be hereby found to be authorized and lawful;

Section 2. That the Metropolitan Police Chief is hereby authorized and instructed to cause a lawful disposal or transfer of the personal property identified in this Works Board Order by public or private sale or transfer without advertising pursuant to IC 5-22-22-6;

Section 3. That a transfer agreement between the Town of Highland Police Department, and the City of Gary Police Department, made a part of this order by incorporation as an exhibit, is hereby approved in each and every aspect, all pursuant to IC 5-22-22-10, **provided that the City of Gary passes a substantially identical resolution to this order**, as shown as an exhibit to this order;

Section 4. That no proceeds are expected but should proceeds arise, any and all proceeds yielded from the lawful disposal or transfer authorized by this order shall be deposited with the Office of the Clerk-Treasurer, where such proceeds shall be deposited to the credit of the proper fund.

Be it so ordered.

DULY, PASSED and ORDERED by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board, this 24th day of May 2021 having passed by a vote of 5 in favor and 0 opposed.

TOWN COUNCIL of the TOWN of
 HIGHLAND, INDIANA

Roger Sheeman, President (IC 36-5-2-10)

Attest:

Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO
 Clerk-Treasurer (IC 33-42-4-1;IC 36-5-6-5)

EXHIBIT OF PERSONAL PROPERTY FOR DISPOSAL

QTY	ITEM	BRAND	MODEL	SERIAL	OS	RAM	HDD	OFFICE LICENSE	PURCHASED
1	COMPUTER	DELL	OPTIPLEX 5040	F7BMS02	WIN10 PRO	16GB	256 GB SSD	NONE	10/20/2016
1	COMPUTER	DELL	OPTIPLEX 5040	F7CSD2	WIN10 PRO	16GB	256 GB SSD	NONE	10/20/2016
1	COMPUTER	DELL	OPTIPLEX 5040	F7BHS02	WIN10 PRO	16GB	256 GB SSD	NONE	10/20/2016
1	COMPUTER	DELL	OPTIPLEX 5040	F7CHSD2	WIN10 PRO	16GB	256 GB SSD	NONE	10/20/2016
1	COMPUTER	DELL	OPTIPLEX 5040	F7BIS02	WIN10 PRO	16GB	256 GB SSD	NONE	10/20/2016
1	COMPUTER	DELL	OPTIPLEX 5040	F7BFS02	WIN10 PRO	16GB	256 GB SSD	NONE	10/20/2016
1	COMPUTER	DELL	OPTIPLEX 5040	F7CGSD2	WIN10 PRO	16GB	256 GB SSD	NONE	10/20/2016
1	COMPUTER	DELL	OPTIPLEX 5040	F7BGS02	WIN10 PRO	16GB	256 GB SSD	NONE	10/20/2016
1	COMPUTER	DELL	OPTIPLEX 5040	F7BRS02	WIN10 PRO	16GB	256 GB SSD	NONE	10/20/2016
1	COMPUTER	DELL	OPTIPLEX 7020	4DC7R22	WIN7 PRO	16 GB	256 GB SSD	NONE	11/24/14
1	COMPUTER	DELL	OPTIPLEX 7020	4DF3R22	WIN7 PRO	16 GB	256 GB SSD	NONE	11/24/14
1	COMPUTER	DELL	OPTIPLEX 7020	6F7PW52	WIN7 PRO	16 GB	256 GB SSD	PRO 2013	9/30/15
1	COMPUTER	DELL	OPTIPLEX 7020	6F6QW52	WIN7 PRO	16 GB	256 GB SSD	PRO 2013	9/30/15
1	COMPUTER	DELL	OPTIPLEX 7020	6F7JW52	WIN7 PRO	16 GB	256 GB SSD	PRO 2013	9/30/15
1	COMPUTER	DELL	OPTIPLEX 7020	6F8JW52	WIN7 PRO	16 GB	256 GB SSD	PRO 2013	9/30/15
1	COMPUTER	DELL	OPTIPLEX 7020	6F6PW52	WIN7 PRO	16 GB	256 GB SSD	PRO 2013	9/30/15
1	COMPUTER	DELL	OPTIPLEX 7020	6F6NW52	WIN7 PRO	16 GB	256 GB SSD	PRO 2013	9/30/15
1	COMPUTER	DELL	OPTIPLEX 7020	6F7KW52	WIN7 PRO	16 GB	256 GB SSD	PRO 2013	9/30/15
1	COMPUTER	DELL	OPTIPLEX 7020	6F8MW52	WIN7 PRO	16 GB	256 GB SSD	PRO 2013	9/30/15
1	COMPUTER	DELL	OPTIPLEX 7020	6F6MW52	WIN7 PRO	16 GB	256 GB SSD	PRO 2013	9/30/15
1	COMPUTER	DELL	OPTIPLEX 7020	6F8LW52	WIN7 PRO	16 GB	256 GB SSD	PRO 2013	9/30/15
1	COMPUTER	DELL	OPTIPLEX 7020	6F7MW52	WIN7 PRO	16 GB	256 GB SSD	NONE	9/30/15
1	COMPUTER	DELL	OPTIPLEX 7020	6F7QW52	WIN7 PRO	16 GB	256 GB SSD	PRO 2013	9/30/15
1	COMPUTER	DELL	OPTIPLEX 7020	6F8KW52	WIN7 PRO	16 GB	256 GB SSD	PRO 2013	9/30/15
1	COMPUTER	ACER	AL1914B	9K0ZP51	WIN7 PRO	4 GB	500 GB	HOME & BUSINESS 2010	6/1/12
1	MONITOR	DELL	1708FP						4/21/06
1	MONITOR	DELL	1708FP						9/1/09
1	MONITOR	DELL	1708FP						9/1/09
1	MONITOR	DELL	1708FP						9/1/09
1	MONITOR	DELL	1907FPV4						1/1/13

Sheeman

1	MONITOR	DELL	OFF816	CN-OFF816-7A261-7AG-7WB0						1/15/08
2	PRINTER	PENTAX	POCKETLET3							12/1/08
12	SCANNER	HANDHELD	4600R							12/1/08
2	SCANNER	HONEYWELL	XENON 1900							9/15/13

Exhibit of Transfer Resolution Agreement
 Resolution and Agreement to Transfer Personal Property

This agreement also to be construed as a Resolution for the purpose of IC 5-22-22-10(a), approved, made and entered into this _____ day of _____, 2021, by and between the Town of Highland, Lake County, Indiana, by and through its Town Council, ("Highland"), and the City of Gary, Indiana Police Department ("Gary")

Resolution and Agreement

Whereas, Highland as the owner of certain personal property specifically identified and set forth in an Exhibit attached hereto and incorporated herein by reference (hereinafter referred to as the "Property"); and

Whereas, Pursuant to Indiana Code 5-22-22-10 both Highland and Gary mutually agree that it would be to the beneficial interests of Highland and Gary and their respective users, citizens and taxpayers of Highland to transfer the personal property from the Town of Highland by its Police Department to the City of Gary through its Police Department for no consideration;

Whereas, IC 5-22-22-10(a) states that "a purchasing agency may exchange property with another governmental body upon terms and conditions agreed upon by the governmental bodies as evidenced by adoption of a substantially identical resolution by each entity;"

Whereas, The City of Gary Police Department agrees to further evidence this exchange by the adoption of a substantially identical resolution, which for the purposes of this transfer shall be this Resolution and Agreement,

Now, Therefore, be it hereby resolved and in consideration of the covenants and conditions herein contained to be observed and performed by each of the parties hereto, and for good and other valuable consideration, the receipt of which is mutually acknowledged, IT IS AGREED AND RESOLVED AS FOLLOWS:

Section 1. *Transfer of Personal Property.* That the subject to the provisions herein contained, Highland agrees to convey the Property by Bill of Sale to Gary;

Section 2. *Consideration.* That pursuant to the provisions of IC 5-22-22-10, the transfer of property from Highland to Gary shall be made for no consideration and shall be evidenced by the adoption of substantially identical resolution by each entity;

Section 3. *Authorization.* That this resolution and agreement shall not be binding upon either party until appropriate resolutions authorizing the execution of this Agreement have been fully adopted and in accordance with the law by the Town of Highland and the City of Gary's appropriate governing body.

Section 4. *Survival of Representations, Covenants, Warranties, and Agreements.* That all representations, covenants, and warranties, made herein shall survive the execution of this Agreement.

Section 5. *Binding Effect.* That is resolution and agreement shall be binding upon the successors and assigns of the parties.

Section 6. *Governing Law.* That this instrument shall be governed by the Laws of the State of Indiana.

In witness whereof, the parties have caused this resolution and agreement is approved to be executed this ____ day of _____, 2021.

TOWN of HIGHLAND:

Town of Highland, Lake County Indiana
By and through its Town Council

By _____
Roger Sheeman, President

Attest:

By _____
Michael W Griffin, IAMC/MMC/CPFA/CPFIM/CMO
Clerk-Treasurer

CITY of GARY:

City of Gary, Lake County Indiana
By and through its City Council or Board of Works and Safety

By _____
President

Attest:

By _____
Clerk

Approved:

Jerome Prince, Mayor

End of Exhibit of Transfer Resolution Agreement

7. **Consideration of a Special Event with Alcohol Permit (SEAP):** The permit was approved by the Park and Recreation Board at its meeting May 20, 2021, pursuant to Section 11.10.225 of the Highland Municipal Code. *(The Community Events Commission required the permit to support the beer garden as part of the Independence Day Festival. This being the first regular meeting of the Town Council following the receipt of the action of the Park*

and Recreation Board, the Town Council must consider the permit, pursuant to HMC Section 11.10.225(F)(4))

Councilor Herak moved to approve the Special Event with Alcohol Permit for the Community Events Commission to host a beer garden at Main Square as part of the Independence Day Festival. Councilor Zemen seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed The Special Event with Alcohol Permit was approved.

8. **Resolution No. 2021-26:** A Resolution Authorizing An Agreement With North Township Through The North Township Trustee For Security Services and Designating Wicker Memorial Park In North Township As A Special Patrol Zone Pursuant Sections §§ 9.10.250 Through 9.10.280 Of The Highland Municipal Code.

Councilor Herak moved the passage and adoption of Resolution No. 2021-26. Councilor Black seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The resolution was adopted.

**TOWN OF HIGHLAND, INDIANA
RESOLUTION NO. 2021-26**

A RESOLUTION AUTHORIZING AN AGREEMENT WITH SITE CENTERS FOR SECURITY SERVICES PROVIDED AT WICKER MEMORIAL PARK in NORTH TOWNSHIP AS A SPECIAL PATROL ZONE PURSUANT TO Sections §§ 9.10.250 through 9.10.280 of the Highland Municipal Code

WHEREAS, The North Township through its Township Trustee, has requested that certain patrol services be provided in Wicker Memorial Park, provided that security services be provided by a uniformed, police officer in a marked vehicle during such periods as the site is open and certain events are conducted; and

WHEREAS, The Highland Police Department desires to provide these special patrol services and establish special patrol zone, subject to revised terms of a written agreement between the parties,

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF HIGHLAND, LAKE COUNTY, INDIANA as follows:

Section 1. The Highland Town Council, pursuant to Section 9.10.260 of the Highland Municipal Code, hereby finds and determines the following:

(A) That Wicker Memorial Park generates significant traffic or other identifiable public safety concerns that ordinary and regular law enforcement resources may not fully address, so it would be of a public good to commit, augment or dedicate certain law enforcement resources in such location for which user fees may be charged, through the establishment of a *Special Patrol Zone*;

(B) That the establishment of a Special Patrol Zone at Wicker Memorial Park will not unduly reduce or dilute regular resources or capacity of the Highland Police Department because police officers assigned to the Zone will work outside of the officer's normal working hours;

(C) That the establishment of a Special Patrol Zone at Wicker Memorial Park serves the public safety interests of the whole town, by marshaling public safety resources to deter property crime and foster a more robust commercial economy in the Town of Highland;

(D) That North Township through its Township Trustee, is owner of real estate known as Wicker Memorial Park, the location of a new special patrol zone, do desire to establish this designation and the services described in the agreement approved by this resolution, willing to pay the user fees associated with the special patrol zone;

Section 2. That the agreement or memorandum of understanding between the Town of Highland and North Township through its Township Trustee, owner of real estate known as Wicker Memorial Park for the establishment of and the services associated with a Special Patrol Zone incorporated by reference and made a part of this resolution is hereby approved in each and every respect;

Section 3. That the Town Council President and Clerk-Treasurer are hereby authorized to sign the agreement herein described.

DULY RESOLVED and ADOPTED this 24th Day of May 2021 by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 5 in favor and 0 opposed.

TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA

Roger Sheeman, President (IC 36-5-2-10)

Attest:

Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO
Clerk-Treasurer (IC 33-42-4-1;IC 36-5-6-5)

EXHIBIT



HIGHLAND POLICE DEPARTMENT

3315 RIDGE ROAD
HIGHLAND, IN 46322-2097
(219) 838-3184

PETER T. HOJNICKI, CHIEF OF POLICE



May 11, 2021

Mr. Adrian A. Santos/Trustee
North Township Trustee Office
5947 Hohman Ave.
Hammond, IN 46320

Re: Letter of Agreement for services at
Wicker Memorial Park
8554 Indianapolis Blvd.
Highland, IN 46322

Dear Mr. Santos,

The purpose of this letter is to establish a Special Patrol Zone, whereas the Highland Police Department may provide off duty uniformed police security services for the listed location (Wicker Memorial Park) utilizing a marked Highland Police Department patrol unit.

For the year 2021, the fees for this service will be \$30.00 per hour per uniformed police officer (paid on a weekly basis individually to each working officer) and \$2.75 per hour per marked police patrol vehicle (paid on a monthly basis via a check made out to "Highland Police Department").

This letter will serve as an agreement for the hourly rate to be paid individually to each police officer and to authorize the Highland Police Department to charge the above fees for the use of police department vehicles at any time in the year 2021 and to deposit and receipt any checks/payments for said services.

Please call or write if you have any questions. If you find these terms acceptable, please have you or your representative sign below and return a signed copy to my attention at the Highland Police Department. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Peter T. Hojnicky".

Peter T. Hojnicky, Chief of Police
Highland Police Department

Approved this _____ day of _____, 2021.

Roger Sheeman, Council President
Town of Highland, Lake County, Indiana

Attest:

Michael W. Griffin, Clerk Treasurer

Accepted this _____ day of _____, 2021

North Township Trustee Office

By: 
Signature

Adriaan A Santos
Printed Name

Trustee
Title

5/17/2021
Date

9. **Action to approve pay for employee who is temporarily replacing another employee at a higher grade level, after thirty full days in the position, pursuant to Section § 4.11 of the Compensation and Benefits Ordinance.** Public Works Director is reporting he has assigned Streets Supervisor Brian Bell to *acting Operations Director*, during an expected protracted absence of the current Operations Director.

The Public Works Director made the assignment effective May 10 and Brian Bell has held the position from that date and is expected to hold this position until August or September, when the incumbent Operations Director is expected to return. Brian Bell will be eligible for the pay of the Operations Director, effective June 9, 2021, provided it is approved.

Councilor Zemen moved to approve the pay at the higher assignment for Brian Bell for temporarily assuming the position of acting operations director. Councilor Schocke seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The higher pay for the temporary position was approved.

Remarks from the Town Council:
(For the Good of the Order)

- **Councilor Bernie Zemen:** • *Fire Department, Liaison* • *Liaison to the Advisory Board of Zoning Appeals.*

Councilor Zemen acknowledged the Building Commissioner who offered a survey of matters before the Plan Commission.

Councilor Zemen acknowledged the Fire Chief who reported that the department participated in the multi-agency search and rescue effort to find the missing 12 year-old boy Kyrin Carter, who departed from a hotel on the Highland Hammond corporate boundary.

Councilor Zemen acknowledged the Parks and Recreation Superintendent who reported on programming and concerns regarding park vandalism.

Councilor Zemen asked the Town Council to further discuss the status of the Code Enforcement Officer and the IT Position at the June 7 Study Session.

Councilor Zemen also inquired regarding the status the Hawk Signal at Kennedy Avenue bike Trail. It was noted that the Traffic Safety Commission was meeting to address the matter.

- **Councilor Mark Herak:** • *Budget and Finance Chair* • *Town Board of Metropolitan Police Commissioners, Liaison* • *Public Works Liaison* • *Economic Development Commission Liaison* • *Board of Sanitary Commissioners Liaison.*

Councilor Herak expressed support for the family of the missing 12 year-old, Kyrin Carter, and expressed hopes for his safe return. Councilor Herak expressed appreciation for the police, public works and fire department workers who were participating in the search.

Councilor Herak acknowledged the Police Chief who reported on the police department matters. He reported in recently severely injured Officer Grash.

Councilor Herak acknowledged the Building Commissioner who reported on matters pending before the Advisory Board of Zoning Appeals.

- **Councilor Mark Schocke:** *Park and Recreation Board Liaison* • *Liaison to the Tree Board.*

Councilor Schocke expressed appreciation for the appointments made to the Tree Board.

Councilor Schocke reported that the Community Events Commission was continuing its work to plan for the Independence Day festival at Main Square. He further reported on the progress of the beer garden associated with it.

Councilor Schocke expressed appreciation for the police, public works and fire department workers who were participating in the search.

Councilor Schocke expressed interest in expanding the number of seats on the Town Council from its current number of five.

- **Councilor Tom Black:** *Liaison to the Board of Waterworks Directors.*

Councilor Black expressed appreciation for the police, public works and fire department workers who were participating in the search.

- **Councilor President Roger Sheeman:** *Town Executive • Chair of the Board of Police Pension Trustees • Chamber of Commerce Liaison • Liaison to the Community Events Commission • Information Technology Liaison • Redevelopment Commission Liaison.*

The Town Council President expressed appreciation for the police, public works and fire department workers who were participating in the search.

The Town Council President noted that the settlement and contract agreement with the City of Hammond Water Department seemed to be coming to a close. The Town Council President noted that the rates that have been agreed upon are considerably lower than first proposed.

The Town Council President acknowledged the Redevelopment Director, who commented on the next downtown restaurant crawl and offered a modest survey of redevelopment activity.

Comments from Visitors or Residents: (In person and electronically)

1. Sean Reardon, Reardon Consulting, expressed his disappointment in the denial of the abatement. Mr. Reardon expressed concerns regarding the impression that the action would convey regarding the position of Highland regarding business.
2. Brian Webb, Webb Hyundai, challenged some of the representations made about the Webb business. He stated that it was a “family-owned business”, that sought to expand not just show room but maintenance bays which would provide added jobs.
3. Lydia Schotts, Highland, (electronically) reported the protracted delays at the Kennedy Avenue railroad crossing recently.

She also reported her concerns about the size of trucks using Kennedy Avenue, inquiring whether that was lawful owing to their weights.

Ms. Schotts was invited to contact the Town Council President by electronic mail regarding her concerns.

4. Larry Kondrat, Highland, (electronically) expressed his disappointment that the visitor or comment period in the meeting only permitted comments. He urged that the public be allowed to pose questions during the two public comment periods in the meetings.

Payment of Accounts Payable Vouchers. There being no further comments from the public, Councilor Black moved to allow the vendors accounts payable vouchers as filed on the pending accounts payable docket, covering the period May 11, 2021, through May 24, 2021, as well as to ratify the payroll docket for the payday of May 07, 2021. Councilor Zemen seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The accounts payable vouchers for the vendor docket were allowed, payroll dockets and other payments allowed in advance were ratified, and for all remaining invoices, the Clerk-Treasurer was authorized to make payment.

Vendors Accounts Payable Docket:

General Fund, \$204,379.70; Motor Vehicle Highway and Street (MVH) Fund, \$36,300.90; Local Road and Streets Fund, \$1,794.52; Law Enforcement Continuing Education and Training and Supply Fund, \$11,331.69; Information Communications

Technology Fund, \$3,554.87; Civil Donation Fund, \$2,193.72; Special Events Non Reverting Fund, \$995.93; Police Pension 1925 Fund, \$68,473.83; Municipal Cumulative Capital Development Fund, \$1,600.00; Traffic Violations and Law Enforcement Agency Fund, \$6,500.00; Gaming Revenue Sharing Fund, \$359.66; Special Public Safety Fund, \$346.00; and Public Safety Local Income Tax Fund, \$10,950.32; Total: \$348,781.14.

Payroll Docket for payday of May 07, 2021:

Council, Boards and Commissions, \$0.00; Office of Clerk-Treasurer, \$16,792.35; Building and Inspection Department, \$8,402.28; Metropolitan Police Department, \$130,676.01; Public Works Department (Agency), \$64,158.50; Fire Department, \$3,747.82; and 1925 Police Pension Plan Pension Fund, \$0.00; Total Payroll: \$233,776.96.

Adjournment of Plenary Meeting. Having completed all matters on the agenda, noting there was no further business before the Town Council, the Town Council President adjourned the meeting. The regular plenary meeting, convened electronically, of the Town Council for Monday, May 24, 2021, was adjourned at 8:51 O'clock p.m.

Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO
Clerk-Treasurer

Approved as amended by the Town Council at its meeting of _____, 2021.

Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO
Clerk-Treasurer