

**MINUTES OF THE REGULAR PUBLIC MEETING
BOARD OF SANITARY COMMISSIONERS
TUESDAY MARCH 16, 2021**

The Board of Sanitary Commissioners of the Sanitary District of Highland convened in a study session meeting at 6:30 p.m. on Tuesday, March 16, 2021 as published with Commissioner Garcia presiding, via ZOOM.

Silent Roll Call: Commissioners David Jones, Laura Corpus, Rex Burton, Greg Cieslak and Richard Garcia. Also present were Mark Knesek, Public Works Director, Derek Snyder of NIES Engineering, Inc., Robert Tweedle, Attorney, Michael Griffin, Clerk-Treasurer, Mark Herak, Town Councilman. Roger Sheeman, Town Councilman.

Mr. Knesek will be sending a recycling information to be included in the Gazebo.

Mr. Knesek explained the charges from Republic Service. The new rates will take effect April 1, 2021.

A discussion took place regarding backyard drain installed by the resident at 9144 Cottage Grove Place. Mr. Knesek explained the project is complete.

Mr. Tweedle updated the commission on the illegal discharge of grease products into our sewer system and remedial steps begin taken. A discussion took place.

Mr. Knesek explained Redzone are in the area working this week. Should be completed very soon.

Current project update from Mr. Snyder. Grace Street project is complete except the grass needs to grow in.

Modification of sewage and solid waste ordinance. Mr. Griffin needed verification on the dates meters are read and the delinquency date change. A discussion took place. Mr. Griffin also spoke about the fiscal capacity.

HSD negotiations: Mr. Tweedle gave an update. There is another meeting March 24th with New Gen.

EPA/DOJ/IDEM: Mr. Tweedle stating things are on hold at this time.

Mr. Knesek will be checking out an issue that took place 2630 w 39th Pl at the residents request due to 102 gallons of water being used last month due to a pipe breaking.

At 7:00 the study session ended and the Regular Meeting of the Board of Sanitary Commissioners of the Sanitary District of Highland convened with Commissioner Garcia presiding, via ZOOM.

The minutes were recorded by Denise Beck, Recording Secretary.

Roll Call: Commissioners David Jones, Laura Corpus, Rex Burton, Greg Cieslak and Richard Garcia. Also present were Mark Knesek, Public Works Director, Derek Snyder of NIES Engineering, Inc.; Robert Tweedle, Attorney; Michael Griffin, Clerk-Treasurer, Mark Herak, Town Councilman. Roger Sheeman, Town Council President.

The minutes were recorded by Denise Beck, Recording Secretary.

Minutes of Previous Session: The February 16, 2021 Regular Public meeting minutes are approved as posted.

Special Order: None

Communication: None

General Orders and Unfinished Business:

1. Sanitary District of Highland
Board of Sanitary Commissioners
Resolution No. 2021-05

A Resolution authorizing and Approving a Change Order to the Construction Contract with Insituform Technologies USA, LLC, for the 2020 Cured-In-Place Pipe Lining of Sanitary Sewers Project

Commissioner Cieslak motioned to approved Resolution 2020-05. Commissioner Corpus seconded. Upon a roll-call vote, there were five (5) affirmatives and no (0) negatives. The motion passed.

Sanitary District of Highland
Board of Sanitary Commissioners
Resolution No. 2021-05

A Resolution authorizing and Approving a Change Order to the Construction Contract with Insituform Technologies USA, LLC, for the 2020 Cured-In-Place Pipe Lining of Sanitary Sewers Project

Whereas, The Sanitary District of Highland is governed by its Board of Sanitary Commissioners, pursuant to the provisions of IC 36-9-25 et seq.; and

Whereas, IC 36-9-25-9 specifically provides that the Board of Sanitary Commissioners shall manage and control all works of the district and may purchase, acquire, construct, reconstruct, operate, repair and maintain all sewage works; and

Whereas, The Board of Sanitary Commissioners in performing its duties, may adopt resolutions, rules and by-laws that are necessary to carry out the provisions of IC 36-9-25 including repealing or amending them consistent with the Sanitary District Law; and

Whereas, The Sanitary District of Highland (District), through its Board of Sanitary Commissioners, had heretofore on April 21, 2020, adopted Resolution No. 2020-08, A Resolution, Offering, Authorizing and Approving an Extension to the Contract for the Annual Service Agreement 1 to Insituform Technologies USA, LLC (Insituform) for Cured-In-Place Pipe (CIPP) Lining of Sanitary Sewers through December 31, 2020; and

Whereas, The District had determined to commit funding annually to rehabilitate the sanitary sewer collection system through CIPP lining in order to correct structural issues and reduce the impact of storm water infiltration into the sanitary sewer system as identified by the RedZone Robotics, Incorporated (RedZone) YES Program; and

Whereas, NIES Engineering, Incorporated (NIES) had compiled a list of sanitary sewers to be lined in 2020, based on preliminary results from Phase Two (81st Street Basin) of the RedZone YES Project, with an aggregated itemized cost in the amount of Two Hundred Sixteen Thousand Three Hundred Forty-five Dollars and 00/100 Cents (\$216,345.00) and issued a Purchase Order, in said amount, to Insituform to complete the work; and

Whereas, during the course of construction of the Project, it has become necessary to change or alter the original specifications and/or item quantities of the project, for conditions that could not have been reasonably foreseen; and

Whereas, NIES, a licensed engineer performing construction engineering services on the Project, has specifically identified and presented Change Order No. 2, attached herewith, which details the changes and alterations to the Project which have a net increase in the contract amount of Fifty-three Thousand One Hundred Eighty-five Dollars and 00/100 Cents (\$53,185.00); and

Whereas, The Sanitary District of Highland, through its Board of Sanitary Commissioners, now desires to approve and authorize the Change Order as described.

Now, Therefore Be it Resolved by the Board of Sanitary Commissioners for the Sanitary District of Highland, Lake County, Indiana, as follows:

Section 1. That Change Order No. 2 to the construction contract between Insituform Technologies USA, LLC and the Sanitary District of Highland for the 2020 CIPP Lining of Sanitary Sewers Project, as prepared by NIES Engineering, Inc., a licensed professional engineer performing construction engineering services on the Project, is hereby approved and authorized in each and every respect;

Section 2. That Change Order No. 2 increases the original contract amount by Fifty-three Thousand One Hundred Eighty-five Dollars and 00/100 Cents (\$53,185.00), bringing the total value of the contract to Two Hundred Eighty-four Thousand Seven Hundred Sixty-seven Dollars and 80/100 Cents (\$284,767.80);

Section 3. That the Change Order No. 2 does not change or extend the date for substantial completion;

Section 4. That the President of the Sanitary District of Highland be authorized to execute the Change Order with his signature;

Duly Adopted, Resolved and Ordered by the Board of Sanitary Commissioners of Highland, Lake County, Indiana, this 16th day of March, 2021. Having been passed by a vote of 5 in favor and 0 opposed.

**THE SANITARY DISTRICT OF HIGHLAND
BY ITS BOARD OF COMMISSIONERS:**

Richard J. Garcia, President

Attest:

David Jones, Secretary

2. An action to approve Pay Request No. 3 (Final) for the 2020 Sanitary Sewer CIPP Lining work in the amount of \$53,185.00 to Insituform Technologies USA, LLC.

Commissioner Burton motioned to approved Pay Request No. 3 Commissioner Corpus seconded. Upon a roll-call vote, there were five (5) affirmatives and no (0) negatives. The motion passed.

3. An action to approve Pay Request No. 4 the Grace Street Storm Sewer Improvement Project in the amount of \$49,684.14 to Grimmer Construction, Inc.

Commissioner Cieslak motioned to approved Pay Request. Commissioner Corpus seconded. Upon a roll-call vote, there were five (5) affirmatives and no (0) negatives. The motion passed.

New Business: None

Reports: None

Comments from the Commissioners: None

Business from the floor: None

Claims:

Fund 040	Sanitary Operating	\$ 186,826.37
Fund 044	San Dist Capital	\$ 102,869.14
Fund 070	Sewage Operation	\$ 239,219.71
Fund 072	Sewage Improv	\$ 5,000.00
Total		\$533,915.22

Commissioner Jones moved to approve payment of the claims in the amount of \$533,915.22. Commissioner Corpus seconded. Upon roll-call vote, there were five (5) affirmative and no (0) negatives. The motion passed.

Next Meeting: The next meeting is a study session will be April 6, 2021 at 6:30p.m. The next regularly scheduled Public Meeting Session will be held, Tuesday, April 20, 2021 at 7:00 p.m., following a study session at 6:30 p.m.

The Board of Sanitary Commissioners of the Sanitary District of Highland convened in study session immediately after the Public Meeting.

Present at the study session on silent roll call were Commissioners Greg Cieslak, David Jones, Laura Corpus, Rex Burton and Richard Garcia. Also present were Mark Knesek, Public Works Director, Derek Snyder of NIES Engineering, Inc.; Robert Tweedle, Attorney; Michael Griffin, Clerk-Treasurer, Mark Herak, Town Councilman and Roger Sheeman, Town Councilman.

The conversation continued regarding 2630 39th Pl.

Councilman Sheeman stated he received a phone call from a resident questioning his bill. Councilman Sheeman asked for clarification on the rate increase. Mr. Griffin explained the increase.

Mr. Griffin briefly went over the January and February sanitary reports.

The meeting was adjourned at 7:27 p.m.

Respectfully Submitted,
Denise Beck, Recording Secretary