

## HIGHLAND POLICE COMMISSION MEETING

January 23, 2020

The Highland Police Commission met in regular session at the Public Safety Building. Commissioner Slagle called the meeting to order at 7:00 P.M., followed by the Pledge of Allegiance.

Roll Call: Commissioners Jurczak, Moes and Danko, and Krooswyk were present as well as Chief Hojnicky, and Councilman Herak, and John Reed representing Abrahamson, Reed and Bilse law firm.

Minutes of the January 9, 2020 meeting were approved.  
Approval was given to forward claims to the Town Council for payment.

### Appointments

Commissioner Moes made a nomination for the 2020 Police Commission Slate for Commissioner Jurczak as Chairman. Commissioner Slagle made a nomination of Commissioner Moes as Vice Chair and Commissioner Moes made a nomination of Commissioner Slagle as Secretary. With no further nominations, the appointments for the 2020 Metropolitan Board of Police Commissioners stood as presented. On a motion by Commissioner Moes and seconded by Commissioner Danko the Commission voted unanimously to appoint the law firm of Abrahamson, Reed & Bilse as legal counsel. On a motion by Commissioner Danko and seconded by Commissioner Moes the Commission voted unanimously to reappoint LuAnn Stirling as Recording Secretary.

### Accident Review Board

On a motion by Commissioner Danko and seconded by Commissioner Moes the Commission on a viva voce vote upheld the findings of the Accident Review Board and the Administration on Corporal Michael Yonkman's accident of 1-5-20.

### Eligibility List

On a motion by Commissioner Moes and seconded by Commissioner Danko the Commission on a viva voce vote, approved the extension of the Eligibility List for six months until 8-14-20.

### Chief's Comments

No comments

### Business from the floor

Commissioner Moes requested a letter be forwarded to the former Attorney (Tauber Law Firm) thanking them for their many years of service.

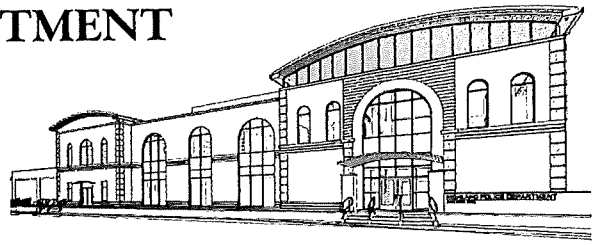
With no further business the meeting adjourned at 7:10 PM as recorded by LuAnn Stirling, Recording Secretary.



# HIGHLAND POLICE DEPARTMENT

3315 RIDGE ROAD  
HIGHLAND, IN 46322-2097  
(219) 838-3184

PETER T. HOJNICKI, CHIEF OF POLICE



## METROPOLITAN BOARD OF POLICE COMMISSIONERS

### STUDY SESSION

Date : January 23, 2020

Location: Public Safety Building (unless otherwise indicated)

Time Called to Order 6:32 Time Adjourned 6:50

		<u>Attendance</u>	
Krooswyk	<u>[Signature]</u>	Chief	<u>[Signature]</u>
Jurczak	<u>[Signature]</u>	Attny	<u>[Signature]</u>
Moes	<u>[Signature]</u>	Herak	<u>[Signature]</u>
Danko	<u>[Signature]</u>		
Slagle	<u>[Signature]</u>		

#### General Substance of Matters Discussed:

1. Accident

Review \_\_\_\_\_

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2. Eligibility List

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## HIGHLAND POLICE COMMISSION MEETING

January 9, 2020

The Highland Police Commission met in regular session at the Public Safety Building. Commissioner Slagle called the meeting to order at 7:00 P.M., followed by the Pledge of Allegiance.

Roll Call: Commissioners Jurczak, Moes and Danko, and Krooswyk were present as well as Chief Hojnicky, and Councilman Herak. Also in attendance Assist Chief Patrick Vassar.

Minutes of the

Dec 12, 2019 meeting were approved.

Approval was given to forward claims to the Town Council for payment.

### Misc

On a motion by Commissioner Moes and seconded by Commissioner Krooswyk the Commission on a viva voce vote approved the affirmation of certain vendors utilized by the Police Department. Towing- Mahoneys and Berts; Fuel- Warren Oil Company; Collision/Repair- Highland Body Shop; Equipment/Installation- NWI emergency Outfitters.

### Conflict of Interest Statements

On a Single roll call vote the Conflict of Interest Statements for Detective Sgt Lester J Siple (Night Shift DJ Service); Sgt Glenn Cox (NWI Emergency Outfitters); and Police Commissioner Terry Krooswyk (Krooswyk Trucking) were approved with Commissioner Krooswyk abstaining from the voting.

### SOP

On a Motion by Commissioner Jurczak and seconded by Commissioner Danko the Commission on a viva voce vote approved the following update/amend/new SOP's:

#1.14- Early Intervention System; #1.22-Citizen Complaints Against Police Dept Employees & Internal/Criminal Investigations; #1.27- Prescription Drugs (Personal Use); #1.32-Duty to Disclose; #1.40-Personnel Files; #1.42-Employee Mental Wellness/Suicide Prevention; #2.12-Vehicle Pursuit; #2.16-Towing; #2.18-Firearms (Use of and Reporting Requirements); #2.24-Use of Hand Held Tasers; #2.25-Stop-Arrest-Search & Seizure; #2.27-Criminal Identification; #2.28-Arrest; #2.32-Prisoner Transports/Release (Male/Female); #2.47-Hostage Conditions; #2.51-Dealing with the Mentally Ill, Emotionally Disturbed or Persons of Diminished Capacity/Alzheimers Disease and Related Dementias; #2.52-Dealing with Person with Disabilities; #2.53-Missing Persons; #2.55-Amber Alert/Silver Alert/Blue Alert; #2.70-Property and Evidence; #2.73-Public Relations (Social Media); #2.86-Suspicious Person(s); #2.87-Dealing with Autism; #3.1-Canine Unit; #4.1A-Animal Control and Welfare; #4.10-Body Worn Cameras; #5.7- Proper Use of Cellular Telephones; #6.1-Disposal of Surplus Personal Property/Evidence; #6.2-Pharmaceutical Disposal (DEA National Take-Back).

### Chief's Comments

Mark Machnic, CPA on Kennedy dropped off platter of subs and salads  
Rise N Roll (Schererville) dropped off cookies.  
Advanced Home Healthcare had food delivered for Officers working Christmas Day.  
Dawn Landers, Lake Station resident dropped off cookies.  
McDonalds owner dropped off vouchers for meals at local McDonalds  
Mr/Mrs Olson dropped off a cookie tray.  
Vermillion systems brought in box chocolates.  
Chapel Lawn and Kuiper dropped off tray of candies and chocolates.  
Berts dropped off tray of sandwiches.  
Grandfather to Max Cash dropped off a tray of cookies.  
Anonymous family brought in treat bag and dunkin munchkins.  
Varsity Sports brought in coffee cake.  
1<sup>st</sup> Financial dropped off a goody basket.  
Holly brought in donuts.  
Arctic Engineering dropped off candy.

Commissioner Jurczak complimented the Department for the updates on the SOP's in keeping up with current Policies and Procedures and Chairman Slagle agreeing.

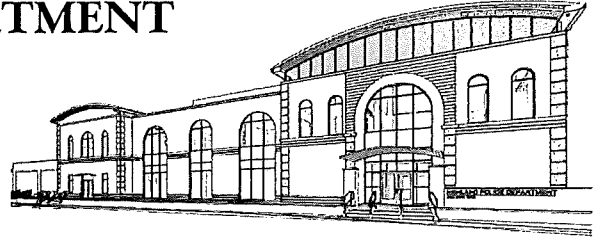
With no further business the meeting adjourned at 7:15 PM as recorded by LuAnn Stirling, Recording Secretary.



# HIGHLAND POLICE DEPARTMENT

3315 RIDGE ROAD  
HIGHLAND, IN 46322-2097  
(219) 838-3184

PETER T. HOJNICKI, CHIEF OF POLICE



## METROPOLITAN BOARD OF POLICE COMMISSIONERS

### STUDY SESSION

Date : January 9, 2020

Location: Public Safety Building (unless otherwise indicated)

Time Called to Order 4:30 Time Adjourned 6:45

		<u>Attendance</u>	
Krooswyk	<u>[Signature]</u>	Chief	<u>P.H.</u>
Jurczak	<u>[Signature]</u>	Tauber	<u>[Signature]</u>
Moes	<u>[Signature]</u>	Herak	<u>N.H.</u>
Danko	<u>[Signature]</u>		
Slagle	<u>[Signature]</u>		

#### General Substance of Matters Discussed:

1. Vendors \_\_\_\_\_  
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2. Conflict Interest \_\_\_\_\_  
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**MEMORANDUM OF MINUTES  
TOWN BOARD OF METROPOLITAN POLICE COMMISSIONERS  
EXECUTIVE SESSION**

Date: January 9, 2020                      Time: 6:46 P.M.    Location: Police Dept.

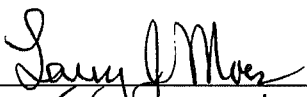
Officials:	Present	Absent
James Slagle, Chairman	<u>JS</u>	_____
Steve Jurczak	<u>SJ</u>	_____
Michael Danko	<u>MD</u>	_____
Larry Moes	<u>LM</u>	_____
Terry Krooswyk	<u>TK</u>	_____


Subject Matter of the Session                      (Items checked were discussed) (IC 5-14-1.5-6.1(b))

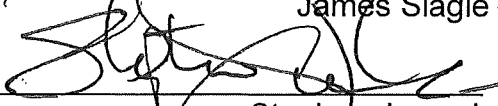
- \_\_\_\_\_ 1. As authorized by federal or state statute. (If checked, indicate below)  
\_\_\_\_\_
  
- \_\_\_\_\_ 2. Discussion of strategy with respect to:
  - \_\_\_\_\_ A. Collective Bargaining;
  - \_\_\_\_\_ B. Initiation of litigation or litigation which is either pending or has been threatened specifically in writing;
  - \_\_\_\_\_ C. The implementation of security systems;
  - \_\_\_\_\_ D. The purchase or lease of property by the governing body up to the time a contract or option to purchase or lease is executed by parties.
  
- \_\_\_\_\_ 3. Interviews with industrial or commercial prospects or agents of industrial or commercial prospects by the department of commerce, the Indiana development finance authority, the film commission, the Indiana business modernization and technology corporation, or economic development commissions.
  
- X 4. To receive information about, and interview, prospective employees.
  
- \_\_\_\_\_ 5. With respect to any individual over whom the governing body has jurisdiction:

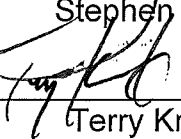
- \_\_\_\_\_ A. To receive information concerning the individual's misconduct;  
and
- \_\_\_\_\_ B. To discuss, prior to any determination, that individual's status as  
an employee, a student, or an independent contractor who is  
a physician.
- \_\_\_\_\_ 6. For discussion of records classified as confidential by state and  
federal statute.
- \_\_\_\_\_ 7. To discuss a job performance evaluation of individual employees.  
This does not apply to any discussion of the salary, compensation,  
or benefits of employees during the budget process.
- \_\_\_\_\_ 8. When considering the appointment of a public official to do the  
following:
  - \_\_\_\_\_ A. Develop a list of prospective appointees;
  - \_\_\_\_\_ B. Consider applications; and
  - \_\_\_\_\_ C. Make one (1) initial exclusion of prospective appointees from  
further consideration.

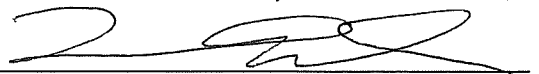
We hereby certify that no subject matter other than the item(s) checked above was discussed at the meeting.

  
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Larry Moes

  
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James Slagle

  
\_\_\_\_\_  
Stephen Jurczak

  
\_\_\_\_\_  
Terry Krooswyk

  
\_\_\_\_\_  
Michael Danko