

**ENROLLED MINUTES OF THE
HIGHLAND WATERWORKS BOARD OF DIRECTORS
THURSDAY, DECEMBER 20, 2018**

Study Session. The Highland Water Works Board of Directors convened in study session immediately before the Special Meeting at 6:30 p.m. on Thursday, December 20, 2018 in the upper meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland Indiana, in order to discuss the final agenda of the special meeting.

ROLL CALL: Present on silent roll call were Directors George Georgeff, Ed Dabrowski, George A. Smith, Larry Kondrat, and Curt Schroeder. Also present were Derek Snyder, NIES Engineering, Inc.; Mark Knesek, Operations Director; Rhett Tauber, Board Attorney; and Kim Webb, Recording Secretary.

1. Mark Knesek, Operations Director, discussed with the Board the Hydrant Flow Testing report completed by ME Simpson.
2. Rhett Tauber, Board Attorney, discussed with the Board the resident in regards to Resolution 2018-10. A Motion for Proceedings Supplemental was sent to the court to be filed. The resident will be served with an Order to Appear.
3. Derek Snyder, NIES Engineering, discussed with the Board Resolution 2018-17, a Resolution accepting and approving a proposal from NIES Engineering, Incorporated for Professional Engineering Design Services for the 81st Street Water Main Replacement Project – Indianapolis Boulevard to Sycamore Avenue in the amount not-to-exceed \$32,000.00.
4. Derek Snyder, NIES Engineering, discussed with the Board Resolution 2018-18, a Resolution accepting and approving a proposal from Nies Engineering, Incorporated for Professional Engineering Design Services for the 5th Street Water Main Replacement Project – 98th Street to 100th Street in the amount not-to-exceed \$34,000.00.

Special Meeting. The Highland Water Works Board of Directors met in its Special Session on Thursday, December 20, 2018 at 7:00 p.m. in the upper meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland Indiana. Director Georgeff opened the meeting. The minutes were recorded by Kim Webb, Recording Secretary. The session was opened with the Pledge of Allegiance.

ROLL CALL: Present on roll call were Directors George Georgeff, Ed Dabrowski, George A. Smith, Larry Kondrat, and Curt Schroeder. A quorum was attained. Also present were Derek Snyder, NIES Engineering, Inc.; Mark Knesek, Operations Director; and Kim Webb, Recording Secretary.

MINUTES: President Georgeff asked if there were any corrections to the Minutes of the Regular Meeting of November 29, 2018 as prepared and posted. Director Dabrowski moved to approve the minutes of the Regular Meeting on November 29, 2018. Director Smith seconded. On a vote *viva voce*, the motion passed.

Special Orders: None.

Communications: None.

Unfinished Business and General Orders:

1. Highland Waterworks
Board of Directors
Resolution No. 2018-17

The Board discussed Resolution No. 2018-17, a Resolution accepting and approving a proposal from NIES Engineering, Incorporated for Professional Engineering Design Services for the 81st Street Water Main Replacement Project – Indianapolis Boulevard to Sycamore Avenue in the amount not-to-exceed \$32,000.00. Director Schroeder moved to approve Resolution 2018-17. Director Kondrat seconded. Upon a roll call vote, there were (5) affirmations and no negatives. The motion passed.

**WATERWORKS DISTRICT OF HIGHLAND
BOARD OF WATERWORKS DIRECTORS
RESOLUTION NO. 2018-17**

A RESOLUTION ACCEPTING AND APPROVING A PROPOSAL FROM NIES ENGINEERING, INCORPORATED FOR PROFESSIONAL ENGINEERING DESIGN SERVICES FOR THE 81ST STREET WATER MAIN REPLACEMENT PROJECT – INDIANAPOLIS BOULEVARD TO SYCAMORE AVENUE IN THE AMOUNT NOT-TO-EXCEED \$32,000.00

Whereas, the Waterworks District of Highland (District) is governed by its Board of Waterworks Directors, pursuant to the provisions of IC 8-1.5-4 et seq.; and

Whereas, IC 8-1.5-4-4 specifically provides that the Board of Directors shall manage and control all works of the waterworks and may purchase, acquire, construct, reconstruct, operate, repair and maintain all water works; and

Whereas, the District has determined a need to replace the existing 6-inch AC water main (transite) on 81st Street between Indianapolis Boulevard and Sycamore Avenue in order to improve fire flows in the neighborhood; and

Whereas, NIES Engineering, Inc. has submitted a proposal that details the terms and conditions for engineering services, as described therein, for the work for a fee not to exceed amount of *Thirty-two Thousand Dollars and no cents (\$32,000.00)*; and

Whereas, The Water Works District of Highland, through its Board of Directors, now desires to accept and approve the proposal and contract agreement for services as herein described.

Whereas, There are sufficient and available appropriations balances on hand to support the payments under the agreement, pursuant to IC 5-22-17-3(e); and

Now, Therefore Be it Resolved by the Board of Directors of the Highland Waterworks, Lake County, Indiana, as follows:

Section 1. That the Professional Engineering Final Design Services Agreement (incorporated by reference and made a part of this resolution) between NIES Engineering, Incorporated, and the Water Works District of Highland for the 81ST STREET WATER MAIN REPLACEMENT PROJECT – INDIANAPOLIS BOULEVARD TO SYCAMORE AVENUE is hereby approved, adopted and ratified in each and every respect;

Section 2. That the terms and charges under the agreement for Professional Design Engineering services in the not to exceed amount of Thirty-two Thousand Dollars and no cents (\$32,000.00) is found to be reasonable and fair;

Section 3. That the Water Works District of Highland, through its Board of Directors, believes that NIES Engineering, Incorporated has demonstrated professional competence and qualifications to perform the particular professional engineering services called for in the Agreement and associated project, pursuant to I.C. 5-16-11.1-5;

Section 4. That the President of the Water Works District of Highland be authorized to execute the Agreement with his signature as attested thereto by Secretary of the Water Works District of Highland.

Duly Adopted, Resolved and Ordered by the Waterworks Board of Directors of Highland, Lake County, Indiana, this 20th day of December 2018. Having been passed by a vote of 5 in favor and 0 opposed.

/s/George Georgeff, President

Attest:

/s/George A Smith, Secretary of the Board of Directors

2. Highland Waterworks
Board of Directors
Resolution No. 2018-18

The Board discussed Resolution No. 2018-18, a Resolution accepting and approving a proposal from Nies Engineering, Incorporated for Professional Engineering Design Services for the 5th Street Water Main Replacement Project – 98th Street to 100th Street in the amount not-to-exceed \$34,000.00. Director Dabrowski moved to approve Resolution 2018-18. Director Schroeder seconded. Upon a roll call vote, there were (5) affirmations and no negatives. The motion passed.

WATERWORKS DISTRICT OF HIGHLAND
BOARD OF WATERWORKS DIRECTORS
RESOLUTION NO. 2018-18

A RESOLUTION ACCEPTING AND APPROVING A PROPOSAL FROM NIES ENGINEERING, INCORPORATED FOR PROFESSIONAL ENGINEERING DESIGN SERVICES FOR THE 5TH STREET WATER MAIN REPLACEMENT PROJECT – 98TH STREET TO 100TH STREET IN THE AMOUNT NOT-TO-EXCEED \$34,000.00

Whereas, the Waterworks District of Highland (District) is governed by its Board of Waterworks Directors, pursuant to the provisions of IC 8-1.5-4 et seq.; and

Whereas, IC 8-1.5-4-4 specifically provides that the Board of Directors shall manage and control all works of the waterworks and may purchase, acquire, construct, reconstruct, operate, repair and maintain all water works; and

Whereas, the District has determined a need to replace the existing 6-inch AC water main on 5th Street between 98th Street and 100th Street in order to improve fire flows in the neighborhood; and

Whereas, NIES Engineering, Inc. has submitted a proposal that details the terms and conditions for engineering services, as described therein, for the work for a fee not to exceed amount of Thirty-four Thousand Dollars and no cents (\$34,000.00); and

Whereas, The Water Works District of Highland, through its Board of Directors, now desires to accept and approve the proposal and contract agreement for services as herein described.

Whereas, There are sufficient and available appropriations balances on hand to support the payments under the agreement, pursuant to IC 5-22-17-3(e); and

Now, Therefore Be it Resolved by the Board of Directors of the Highland Waterworks, Lake County, Indiana, as follows:

Section 1. That the Professional Engineering Final Design Services Agreement (incorporated by reference and made a part of this resolution) between NIES Engineering, Incorporated, and the Water Works District of Highland for the 5TH STREET WATER MAIN REPLACEMENT PROJECT – 98TH STREET TO 100TH STREET is hereby approved, adopted and ratified in each and every respect;

Section 2. That the terms and charges under the agreement for Professional Design Engineering services in the not to exceed amount of Thirty-four Thousand Dollars and no cents (\$34,000.00) is found to be reasonable and fair;

Section 3. That the Water Works District of Highland, through its Board of Directors, believes that NIES Engineering, Incorporated has demonstrated professional competence and qualifications to perform the particular professional engineering services called for in the Agreement and associated project, pursuant to I.C. 5-16-11.1-5;

Section 4. That the President of the Water Works District of Highland be authorized to execute the Agreement with his signature as attested thereto by Secretary of the Water Works District of Highland.

Duly Adopted, Resolved and Ordered by the Waterworks Board of Directors of Highland, Lake County, Indiana, this 20th day of December 2018. Having been passed by a vote of 5 in favor and 0 opposed.

**HIGHLAND WATERWORKS
BY ITS BOARD OF DIRECTORS:**

/s/George Georgeff, President

Attest:

/s/George A. Smith, Secretary

New Business: None.

Reports:

1. Waterworks Superintendent – No Report.
2. Waterworks Attorney – No Report.
3. Waterworks Engineer –No Report
4. Fire Department – No Report.

Business from the Floor: None.

Claims:

Per the docket in the amount of:

061	Water Works District	\$0.00
062	Consumer Deposits	\$148.45
064	Waterworks Operating	\$136,008.92
066	Water Improvements	\$145,473.32
068	Water Capital	\$0.00
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Total		\$281,630.69

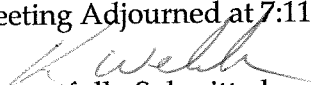
Director Smith moved to approve the claims per the December 20, 2018 docket in the amount of \$281,630.69. Director Kondrat seconded. On a vote *viva voce*, the motion passed.

Next Meeting:

The next Public Meeting will be held on Thursday, January 24, 2019 at 7:00 p.m. following a regular study session at 6:30 p.m. at the Town Hall.

ADJOURNMENT: With no other business to come before the Board of Waterworks Directors, Director Smith moved to adjourn.

Meeting Adjourned at 7:11 p.m.


Respectfully Submitted,
Kim Webb, Recording Secretary