

**ENROLLED MINUTES OF THE
HIGHLAND WATERWORKS BOARD OF DIRECTORS
THURSDAY, MAY 28, 2020**

Study Session. The Highland Water Works Board of Directors convened in study session immediately before the Regular Meeting at 6:30 p.m. on Thursday, May 28, 2020 via an on-line Zoom Meeting due to the Covid-19 Pandemic, in order to discuss the final agenda of the regular meeting.

ROLL CALL: Present on roll call were Directors George A. Smith, Larry Kondrat, Rick Volbrecht, Ed Dabrowski, and Curt Schroeder. Also present were John Bach, Public Works Director; Mark Knesek, Operations Director; Derek Snyder, NIES Engineering; Robert F. Tweedle, Board Attorney; Tom Black, Highland Town Council; and Kim Webb, Recording Secretary.

1. Mr. Snyder reported on the bids received for the two water main projects for this year: Robertson Pl. & Rosewood Ct. Water Main Replacement and Street Improvement Project and 97th Pl. (North Easement) Water Main Replacement Project. Mr. Bach further discussed the scope of the 97th Pl. project as a continuation of prior years' work to address frequent water breaks in that area. Mr. Snyder also discussed the proposals for engineering services during construction for the two projects.
2. President Smith inquired about the status of the water tower maintenance planning and Mr. Bach reported that he and staff had just received Dixon Engineering's inspection report today for the Indianapolis Blvd water tower, so a summary of the report findings would be discussed at the June meeting. Mr. Tweedle reported on the bidding process other communities used for water tower maintenance, particularly North Liberty, IN and Evansville, IN. Mr. Tweedle indicated that the standard public works bidding process would most likely work best for Highland as well.
3. Mr. Knesek discussed with the Board that the repair work is complete for the water main break that happened on Indianapolis Blvd in front of the Highland Grove Shopping Center. A memo describing the repair timeline and costs will be presented at the June meeting.
4. Mr. Knesek also discussed the need for a pressure relief valve and that the first step would be to install one on a fire hydrant during non-winter months. After monitoring the valve for a season, the need for a permanent relief valve could be determined.

Regular Meeting: The Highland Water Works Board of Directors met in its Regular Session on Thursday, May 28, 2020 via an on-line Zoom Meeting due to the Covid-19 Pandemic directly following the study session. President Smith opened the meeting at 7:08 pm. The minutes were recorded by John Bach, serving as Administrator of the Zoom Meeting. The session was opened with the Pledge of Allegiance.

MINUTES: President Smith asked if there were any corrections to the Minutes of the Regular Meeting of April 23, 2020 as prepared and posted. Director Kondrat moved to approve the minutes of the Regular Meeting of April 23, 2020. Director Volbrecht seconded. Upon a roll call vote, there were (5) affirmations and no negatives. The motion passed.

Special Orders: None

Communications: None

Unfinished Business and General Orders:

1. Highland Waterworks
Board of Directors
Resolution No. 2020-07

A Joint Resolution of the Board of Works and the Water Works Board of Directors awarding a bid to Grimmer Construction, Inc. for the Robertson Place and Rosewood Ct. Water Main Replacement and Street Improvement Project in the total amount of \$530,530.00 as the lowest responsive and responsible bid, of which \$336,103.90 is the Water Works Board portion. Director Schroeder moved to approve Resolution 2020-07. Director Dabrowski seconded. Upon a roll call vote, there were (5) affirmations and no negatives. The motion passed.

TOWN OF HIGHLAND
BOARD OF WORKS
ORDER OF THE WORKS BOARD NO. 2020-28

WATERWORKS DISTRICT OF HIGHLAND
BOARD OF WATERWORKS DIRECTORS
RESOLUTION NO. 2020-07

A JOINT RESOLUTION OF THE BOARD OF WORKS AND THE WATER WORKS BOARD OF DIRECTORS AWARDING A BID TO GRIMMER CONSTRUCTION, INCORPORATED FOR THE ROBERTSON PL. AND ROSEWOOD CT. WATER MAIN REPLACEMENT AND STREET IMPROVEMENT PROJECT IN THE TOTAL AMOUNT OF \$530,530.00 AS THE LOWEST RESPONSIVE AND RESPONSIBLE BID

Whereas, The Town of Highland, through its Town Council, which is the Works Board of the Municipality pursuant to I.C. 36-1-2-24(3), has determined that a need exists to make certain public improvements and repairs to roadway infrastructure on Robertson Place (south of 81st Street) and Rosewood Ct. including the replacement of defective curb and sidewalk, pavement, and tree removal and replacement and have hereto approved a project to be described as the Robertson Pl. and Rosewood Ct. Water Main Replacement & Street Improvement Project (Project); and

Whereas, The Town of Highland has procured a Community Development Block Grant, from the U.S. Department of Housing and Urban Development through an application filing with the Lake County Community Development Department in the amount of \$102,130.00, which will offset the costs for the roadway improvements described herein; and

Whereas, the Waterworks District of Highland (WW District) is governed by its Board of Waterworks Directors, pursuant to the provisions of IC 8-1.5-4 et seq.; and

Whereas, IC 8-1.5-4-4 specifically provides that the Board of Water Works Directors shall manage and control all works of the waterworks and may purchase, acquire, construct, reconstruct, operate, repair and maintain all water works; and

Whereas, The WW District, through its Board of Directors, has determined the need to replace and upsize the existing water lines within the Project boundaries, as described herein, in order to improve water flow and water quality; has determined that it would be in the best interest of the utility to coordinate the work with the Project; and have agreed to fund its share of the construction costs and engineering services necessary to complete the work; and

Whereas, NIES Engineering, Inc. had prepared plans and specifications for the Project on behalf of the Board of Works and Water Works District and the Project was bid in accordance with IC 36-1-12 *et seq.*; and notice was published in accordance with IC 5-3-1; and

Whereas, the following bids were received at 10:00 a.m. on May 7, 2020:

| | |
|------------------------------------|--------------|
| Grimmer Construction, Inc. | \$530,530.00 |
| Rex Construction Co., Inc. | \$542,072.00 |
| deBoer Egolf Corporation | \$597,818.95 |
| Rieth-Riley Construction Co., Inc. | \$620,837.50 |
| Gatlin Plumbing & Heating, Inc. | \$650,000.00 |
| Hasse Construction Co., Inc. | \$651,909.25 |
| Austgen Equipment, Inc. | \$724,038.00 |
| Dyer Construction Co., Inc. | \$730,965.89 |
| | |
| Engineer's Estimate | \$597,345.00 |

Whereas, NIES Engineering, Inc. has reviewed the bids and determined that the bid from Grimmer Construction, Incorporated in the amount of Five Hundred Thirty Thousand Five Hundred Thirty Dollars and 00/100 (\$530,530.00) to be the lowest responsive and responsible bid.

Whereas, there are sufficient and available appropriations balances on hand to support the payments under the agreement, pursuant to IC 5-22-17-3(e); and

Whereas, The Town of Highland, through its Board of Works, now desires to accept the recommendation of the Public Works Director and award a construction contract to Grimmer Construction, Incorporated for the Robertson Pl. and Rosewood Ct. Water Main Replacement and Street Improvement Project, the CDBG Project for FY 2020, in the amount of \$194,426.10 for street and right-of-way improvements; and

Whereas, The Water Works District of Highland, through its Board of Directors, now desires to accept the recommendation of the Water Works Superintendent and Water Works Engineer and award the bid for Robertson Pl. and Rosewood Ct. Water Main Replacement and Street Improvement Project to Grimmer Construction, Incorporated in the amount of \$336,103.90 for water works improvements; and

Now, Therefore Be it Resolved by the Board of Directors of the Highland Waterworks, Lake County, Indiana, the Board of Works for the Town of Highland and the Board of Commissioners of the Highland Sanitary District as follows:

1. That the Bid of Grimmer Construction, Incorporated in the amount of Five Hundred Thirty Thousand Five Hundred Thirty Dollars and 00/100 (\$530,530.00) for the Robertson Pl. and Rosewood Ct. Water Main Replacement and Street Improvement Project is hereby accepted as the lowest responsive and responsible bid.
2. That the Town of Highland, through its Board of Works, acknowledges and approves its share of the work in the amount of One Hundred Ninety-four Thousand Four Hundred Twenty-six Dollars and 10/100 Cents (\$194,426.10);
3. That the Waterworks District of Highland, through its Board of Directors, acknowledges and approves its share of the work for Robertson Pl. and Rosewood Ct. Water Main Replacement and Street Improvement Project in the amount of Three Hundred Thirty-six Thousand One Hundred Three Dollars and 90/100 Cents (\$336,103.90);
4. That the Water Works District Superintendent/Public Works Director is authorized to execute the agreement and all documents necessary to implement the Project.

Duly Adopted, Resolved and Ordered by the Highland Town Council, Lake County, Indiana, this 11th day of May, 2020. Having been passed by a vote of 5 in favor and 0 opposed.

BOARD OF WORKS OF THE TOWN OF
HIGHLAND, INDIANA

/s/Mark Schocke (IC 36-5-2-10)

Attest:

/s/Michael W. Griffin, Clerk-Treasurer (IC 33-16-4-1;IC 36-5-6-5)

Duly Adopted, Resolved and Ordered by the Waterworks Board of Directors of Highland, Lake County, Indiana, this 28th day of May, 2020. Having been passed by a vote of 5 in favor and 0 opposed.

HIGHLAND WATERWORKS
BY ITS BOARD OF DIRECTORS:

/s/George A. Smith, President

Attest:

/s/Richard E. Volbrecht Jr., Secretary

2. Highland Waterworks
Board of Directors
Resolution No. 2020-08

A Joint Resolution of the Board of Works and the Water Works Board of Directors accepting and approving a proposal from NIES Engineering, Inc., for the Professional Engineering Services during construction for the Robertson Place and Rosewood Ct. Water Main Replacement and Street Improvement Project in the total amount not-to-exceed \$55,000.00, of which \$34,500 is the Water Works Board portion. Director Volbrecht moved to approve Resolution No. 2020-08. Director Schroeder seconded. Upon a roll call vote, there were (5) affirmations and no negatives. The motion passed.

TOWN OF HIGHLAND
BOARD OF WORKS
ORDER OF THE WORKS BOARD NO. 2020-29

WATERWORKS DISTRICT OF HIGHLAND
BOARD OF WATERWORKS DIRECTORS
RESOLUTION NO. 2020-08

A JOINT RESOLUTION OF THE BOARD OF WORKS AND THE WATER WORKS BOARD OF DIRECTORS ACCEPTING AND APPROVING A PROPOSAL FROM NIES ENGINEERING, INC. FOR PROFESSIONAL ENGINEERING SERVICES DURING CONSTRUCTION FOR THE ROBERTSON PL. AND ROSEWOOD CT. WATER MAIN AND STREET IMPROVEMENT PROJECT IN THE TOTAL AMOUNT NOT-TO-EXCEED \$55,500.00

Whereas, The Town of Highland, through its Town Council, which is the Works Board of the Municipality pursuant to I.C. 36-1-2-24(3), has determined that a need exists to make certain public improvements and repairs to roadway infrastructure on Robertson Pl. (south of 81st Street) and Rosewood Ct. including the replacement of defective curb and sidewalk, pavement, and tree removal and replacement; and

Whereas, The Town of Highland has filed an application for Community Development Block Grant funding (FY 2020), with the Lake County Community Development Department, which will offset the costs for the improvements in the amount of \$102,130.00; and

Whereas, the Waterworks District of Highland (District) is governed by its Board of Waterworks Directors, pursuant to the provisions of IC 8-1.5-4 et seq.; and

Whereas, IC 8-1.5-4 specifically provides that the Board of Directors shall manage and control all works of the waterworks and may purchase, acquire, construct, reconstruct, operate, repair and maintain all water works; and

Whereas, The Water Works District of Highland (District), through its Board of Directors, has determine the need to replace and upsize the existing water main within the project boundaries, as described herein, in order to improve water flow and water quality and has determined that it would be in the best interest of the utility to coordinate the work with the street improvement project; and

Whereas, The Works Board and Waterworks District Board of Directors has heretofore determined a need to engage the professional engineering services during construction in order to implement the Project, and

Whereas, NIES Engineering, Incorporated, (Consultant) has offered and presented an agreement to provide and furnish Professional Engineering Services during Construction in consideration for fees to be charged and billed monthly based upon a lump sum of the value of the services completed, in an amount not to exceed Fifty-five Thousand Five Hundred Dollars (\$55,500.00) allocated in the amount of Thirty-four Thousand Five Hundred Dollars and no Cents (\$34,500.00) to the Waterworks District and Twenty-one Thousand Dollars and no Cents (\$21,000.00) to the Board of Works; and

Whereas, There are sufficient and available appropriations balances on hand to support the payments under the agreement, pursuant to IC 5-22-17-3(e); and

Whereas, The Water Works District of Highland, through its Board of Directors, now desires to accept and approve the agreement for services as herein described; and

Whereas, The Town of Highland, through its Board of Works, now desires to accept and approve the agreement for services as herein described.

Now, Therefore Be it Resolved by the Board of Directors of the Highland Waterworks, Lake County, Indiana and the Board of Works for the Town of Highland, as follows:

1. That the Professional Engineering Services during Construction Proposal (incorporated by reference and made a part of this resolution) from NIES Engineering, Incorporated for the Robertson Pl. and Rosewood Ct. Water Main And Street Improvement Project is hereby approved, adopted and ratified in each and every respect;
2. That the terms and charges under the agreement for Construction Engineering services in the not to exceed amount of Fifty-five Thousand and Five Hundred Dollars (\$55,500.00) allocated in the amount of Thirty-four Thousand Five Hundred Dollars and no Cents (\$34,500.00) to the Waterworks District and Twenty-one Thousand Dollars and no Cents (\$21,000.00) to the Board of Works is found to be reasonable and fair;
3. That the Water Works District of Highland, through its Board of Directors and Town Council, which is the Works Board of the municipality believes that NIES Engineering, Incorporated has demonstrated professional competence and qualifications to perform the particular professional engineering services called for in the Agreement and associated project, pursuant to I.C. 5-16-11.1-5;
4. That the Water Works District Superintendent/Public Works Director is authorized to execute the agreement and all documents necessary to implement the Project.

Duly Adopted, Resolved and Ordered by the Highland Town Council, Lake County, Indiana, this 11th day of May, 2020. Having been passed by a vote of 5 in favor and 0 opposed.

BOARD OF WORKS OF THE TOWN OF
HIGHLAND, INDIANA

/s/Mark Schocke (IC 36-5-2-10)

Attest:

/s/Michael W. Griffin, Clerk-Treasurer (IC 33-16-4-1;IC 36-5-6-5)

Duly Adopted, Resolved and Ordered by the Waterworks Board of Directors of Highland, Lake County, Indiana, this 28th day of May, 2020. Having been passed by a vote of 5 in favor and 0 opposed.

Highland Waterworks
By Its Board of Directors:

/s/George A. Smith, President

Attest:

/s/Richard E. Volbrecht Jr., Secretary

3. Highland Waterworks
Board of Directors
Resolution No. 2020-09

A Resolution of the Water Works Board of Directors awarding a bid to Grimmer Construction, Inc. for the 97th Place (North Easement) Water Main Replacement Project – 5th Street to Delaware Parkway in the total amount of \$166,661.00 as the lowest responsive and responsible bid. Director Schroeder moved to approve Resolution 2020-09. Director Kondrat seconded. Upon a roll call vote, there were (5) affirmations and no negatives. The motion passed.

WATERWORKS DISTRICT OF HIGHLAND
BOARD OF WATERWORKS DIRECTORS
RESOLUTION NO. 2020-09

A RESOLUTION OF THE WATER WORKS BOARD OF DIRECTORS AWARDING A BID TO GRIMMER CONSTRUCTION, INCORPORATED FOR THE 97TH PLACE (NORTH EASEMENT) WATER MAIN REPLACEMENT PROJECT – 5TH STREET TO DELAWARE PARKWAY IN THE TOTAL AMOUNT OF \$166,661.00 AS THE LOWEST RESPONSIVE AND RESPONSIBLE BID

Whereas, the Waterworks District of Highland (WW District) is governed by its Board of Waterworks Directors, pursuant to the provisions of IC 8-1.5-4 et seq.; and

Whereas, IC 8-1.5-4-4 specifically provides that the Board of Water Works Directors shall manage and control all works of the waterworks and may purchase, acquire, construct, reconstruct, operate, repair and maintain all water works; and

Whereas, The WW District, through its Board of Directors, has determined the need to replace and upsize the existing water lines within the Project boundaries, as described herein, in order to improve water flow and water quality; and

Whereas, NIES Engineering, Inc. had prepared plans and specifications for the Project on behalf of the Water Works District and the Project was bid in accordance with IC 36-1-12 et seq.; and notice was published in accordance with IC 5-3-1; and

Whereas, the following bids were received at 10:00 a.m. on May 21, 2020:

| | |
|-------------------------------|--------------|
| Grimmer Construction, Inc. | \$166,661.00 |
| Rex Construction Co., Inc. | \$185,197.00 |
| Gough, Inc. | \$194,055.00 |
| LGS Plumbing, Inc. | \$238,250.00 |
| Archon Construction Co., Inc. | \$262,000.00 |
| de Boer Egolf Corporation | \$267,479.00 |
| | |
| Engineer's Estimate | \$142,600.00 |

Whereas, NIES Engineering, Inc. has reviewed the bids and determined that the bid from Grimmer Construction, Incorporated in the amount of One Hundred Sixty-six Thousand Six Hundred Sixty-one Dollars and 00/100 (\$166,661.00) to be the lowest responsive and responsible bid.

Whereas, there are sufficient and available appropriations balances on hand to support the payments under the agreement, pursuant to IC 5-22-17-3(e); and

Whereas, The Water Works District of Highland, through its Board of Directors, now desires to accept the recommendation of the Water Works Superintendent and Water Works Engineer and award the bid for the 97th Place (North Easement) Water Main Replacement Project to Grimmer Construction, Incorporated in the amount of \$166,661.00 for water works improvements; and .

Now, Therefore Be it Resolved by the Board of Directors of the Highland Waterworks, Lake County, Indiana, the Board of Works for the Town of Highland and the Board of Commissioners of the Highland Sanitary District as follows:

1. That the Bid of Grimmer Construction, Incorporated in the amount of One Hundred Sixty-six Thousand Six Hundred Sixty-one Dollars and 00/100 (\$166,661.00) for the 97th Place (North Easement) Water Main Replacement Project is hereby accepted as the lowest responsive and responsible bid.
2. That the Water Works District Superintendent/Public Works Director is authorized to execute the agreement and all documents necessary to implement the Project.

Duly Adopted, Resolved and Ordered by the Waterworks Board of Directors of Highland, Lake County, Indiana, this 28th day of May, 2020. Having been passed by a vote of 5 in favor and 0 opposed.

HIGHLAND WATERWORKS
BY ITS BOARD OF DIRECTORS:

/s/George A. Smith, President

Attest:

/s/Richard E. Volbrecht Jr., Secretary

4. Highland Waterworks
Board of Directors
Resolution No. 2020-10

A Resolution authorizing and approving an agreement between NIES Engineering, Inc., and the Waterworks District of Highland for Professional Engineering Services during construction associated with the 97th Place (North Easement) Water Main Replacement Project – 5th Street to Delaware Parkway in the amount no-to-exceed \$16,000.00. Director Kondrat moved to approve Resolution No. 2020-10. Director Dabrowski seconded. Upon a roll call vote there were (5) affirmations and no negatives. The motion passed.

WATER WORKS DISTRICT OF HIGHLAND
Board of Directors
Resolution No. 2020-10

A Resolution Authorizing and Approving an Agreement between NIES Engineering, Incorporated and the Waterworks District of Highland for Professional Engineering Services during Construction associated with the 97th Place (North Easement) Water Main Replacement Project – 5th Street to Delaware Parkway in the amount not-to-exceed \$16,000.00

Whereas, the Waterworks District of Highland (District) is governed by its Board of Waterworks Directors, pursuant to the provisions of IC 8-1.5-4 et seq.; and

Whereas, IC 8-1.5-4-4 specifically provides that the Board of Directors shall manage and control all works of the waterworks and may purchase, acquire, construct, reconstruct, operate, repair and maintain all water works; and

Whereas, the District has determined a need to replace the existing water main on 97th Place (North Easement) Water Main Replacement Project – 5th Street to Delaware Parkway, due to its condition; and

Whereas, the District has heretofore awarded a construction contract to Grimmer Construction, Incorporated in the amount of One Hundred Sixty-six Thousand Dollars Six Hundred Sixty-one and 00/100 (\$166,661.00) for water works improvements, to be the lowest responsive and responsible bid; and

Whereas, NIES Engineering, Inc. has submitted a proposal that details the terms and conditions for professional engineering services during construction, as described therein, for the work for a fee not to exceed amount of Sixteen Thousand Dollars and no cents (\$16,000.00); and

Whereas, The Water Works District of Highland, through its Board of Directors, now desires to accept and approve the proposal and contract agreement for services as herein described.

Whereas, There are sufficient and available appropriations balances on hand to support the payments under the agreement, pursuant to IC 5-22-17-3(e); and

Now, Therefore Be it Resolved by the Board of Directors for the Waterworks District of Highland, Lake County, Indiana, as follows:

Section 1. That the Professional Engineering Services during Construction Agreement (incorporated by reference and made a part of this resolution) between NIES Engineering, Incorporated, and the Water Works District of Highland for the 97th Place (North Easement) Water Main Replacement Project – 5th Street to Delaware Parkway is hereby approved, adopted and ratified in each and every respect;

Section 2. That the terms and charges under the agreement for Professional Engineering Preliminary Design Services in the not to exceed amount of Sixteen Thousand Dollars and no cents (\$16,000.00) is found to be reasonable and fair;

Section 3. That the Water Works District of Highland, through its Board of Directors, believes that NIES Engineering, Incorporated has demonstrated professional competence and qualifications to perform the particular professional engineering services called for in the Agreement and associated project, pursuant to I.C. 5-16-11.1-5;

Section 4. That the President of the Water Works District of Highland be authorized to execute the Agreement with his signature as attested thereto by Secretary of the Water Works District of Highland.

Duly Adopted, Resolved and Ordered by the Board of Directors for the Water Works District of Highland, Lake County, Indiana, this 28th day of May, 2020, having been passed by a vote of 5 in favor and 0 opposed.

THE WATER WORKS DISTRICT OF HIGHLAND
BY ITS BOARD OF DIRECTORS:

Attest:

/s/Richard E. Volbrecht, Jr., Secretary

5. Highland Waterworks
Board of Directors
Resolution No. 2020-11

A Resolution amending the 2020 Capital Project Budget of the Waterworks to be paid from its Waterworks Improvement Fund. Director Volbrecht moved to approve Resolution No. 2020-11. Director Schroeder seconded. Upon a roll call vote, there were (5) affirmations and no negatives. The motion passed.

Water Works District of Highland
Board of Directors
Capital Budget Resolution No. 2020-11

A RESOLUTION AMENDING THE 2020 CAPITAL PROJECT BUDGET OF THE WATERWORKS TO BE PAID FROM ITS WATERWORKS IMPROVEMENT FUND

Whereas, The Highland Waterworks is governed by its Board of Directors, pursuant to the provisions of IC 8-1.5-4 et seq.; and

Whereas, IC 8-1.5-4-4 specifically provides that the Board of Directors shall manage and control all works of the waterworks and may purchase, acquire, construct, reconstruct, operate, repair and maintain all water works; and

Whereas, The Board of Directors in performing its duties, may adopt resolutions, rules and by-laws that are necessary to carry out the provisions of IC 8-1.5-4 et seq. including repealing or amending them consistent with the Waterworks Law; and

Whereas, The Board of Directors in performing its duties, now determines that passage and adoption of a Capital Budget Resolution establishing a Capital Budget to be paid from funds of the Waterworks to be necessary for the sound management and control of the waterworks and performing its duty to construct, reconstruct, repair, and maintain all water works.

Now, Therefore Be it Resolved by the Board of Directors of the Highland Waterworks, Lake County, Indiana, as follows:

Section 1. That for the Capital expenses as hereinafter identified of said Waterworks, the following allowances for the identified sums of money are hereby fixed and ordered set apart for the purposes herein specified to be paid from Waterworks Improvement Fund:

| | |
|---|---------------------|
| Robertson Place and Rosewood Ct. Water Main Project (CE) | \$34,500.00 |
| 97 th Place Water Main Project – 5 th St. to Delaware Parkway (CE) | \$16,000.00 |
| Robertson Place and Rosewood Ct. Water Main Project (CN) | \$336,103.90 |
| <u>97th Place Water Main Project – 5th St. to Delaware Parkway (CN)</u> | <u>\$166,661.00</u> |
| Total | \$553,264.90 |

Section 2. That the Municipal Fiscal Officer is instructed and authorized to assign such accounts and establish such financial reporting methodology as to permit the regular review of the Capital expenses herein identified as compared to the budgeted amounts and to otherwise carry out the objects and purposes of this resolution;

Section 3. That the Superintendent of the Waterworks is instructed and authorized to prepare accounts payable for projects identified herein in such a manner as to support and permit the regular review of the Capital expenses herein identified as compared to the budgeted amounts and to otherwise carry out the objects and purposes of this resolution;

Section 4. That there shall be no capital expenditure for the identified projects in excess of the amounts fixed by this resolution without express action by the Board of Directors, revising the amount fixed and authorizing the additional allowance amount;

Section 5. That this Resolution shall be effective immediately upon its passage and adoption by the Board of Directors and may be amended or repealed by subsequent resolution duly passed and adopted.

Duly Adopted, Resolved and Ordered by the Waterworks Board of Directors of Highland, Lake County, Indiana, this 28th day of May, 2020. Having been passed by a vote of 5 in favor and 0 opposed.

HIGHLAND WATERWORKS
BY ITS BOARD OF DIRECTORS:

/s/George A. Smith, President

Attest:

/s/Richard E. Volbrecht, Jr., Secretary

6. An action to approve Pay Request No. 5 (Final) for the 81st Street Water Main Replacement Project in the amount of \$10,000.00 (balance of retainage) to Gatlin Plumbing & Heating, Inc. The project is complete. Director Volbrecht moved to approve the action. Director Schroeder seconded. Upon a roll call vote, there were (5) affirmations and no negatives. The motion passed.
7. An action to approve Pay Request No. 5 (Final) for the 5th Street Water Main Replacement Project – 100th Place to 98th Street in the amount of \$10,000.00 (balance of retainage) to Gatlin Plumbing & Heating, Inc. The project is complete. Director Schroeder moved to approve the action. Director Volbrecht seconded. Upon a roll call vote, there were (5) affirmations and no negatives. The motion passed.
8. An action to approve Director Volbrecht's proposal to place Public Comment at the start of the Water Board Meetings. Director Volbrecht moved to amend all future public meeting agendas to include a section immediately prior to Unfinished Business and General Orders titled "Comments from the Public or Visitors (limited to matters on the Agenda)". Director Kondrat seconded. Upon a roll call vote, there were (5) affirmations and no negatives. The motion passed.

New Business: None.

Reports:

1. Waterworks Superintendent – No Report.
2. Waterworks Attorney – No Report.
3. Waterworks Engineer – No Report.
4. Fire Department – No Report.

Business from the Floor: None.

Claims:

Per the May 28, 2020 docket in the amount of:

| | | |
|-------|----------------------|--------------|
| 061 | Water Works District | \$0.00 |
| 062 | Consumer Deposits | \$36.76 |
| 064 | Waterworks Operating | \$182,200.32 |
| 066 | Water Improvements | \$46,165.56 |
| 068 | Water Capital | \$0.00 |
| <hr/> | | |
| Total | | \$228,402.64 |

Director Dabrowski moved to approve the claims per the May 28, 2020 docket in the amount of \$228,402.64. Director Volbrecht seconded. Upon a roll call vote, there were (5) affirmations and no negatives. The motion passed.

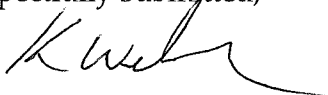
Next Meeting:

The next Plenary Meeting will be held on Thursday, June 25, 2020 at 6:30 p.m.

ADJOURNMENT: With no other business to come before the Board of Waterworks Directors, Director Dabrowski moved to adjourn the meeting. Director Volbrecht seconded. Upon a roll call vote, there were (5) affirmations and no negatives. The motion passed. The meeting was adjourned.

Meeting Adjourned at 7:47 p.m.

Respectfully Submitted,



Kim Webb, Recording Secretary